

File No. : 887998 / 2007574 / Permt/ RL/Rev- 2

14-Feb-2022

Mr. Juvvalapati Rajesh  
J. Rajesh , S/o J. Ramanaiah  
Velagala Ponnuru  
Nellore ( AP) - 524121  
Phone No: 8328348700

**SUBJECT: Grant of Re-Location Allowance**

Dear **Mr Juvvalapati Rajesh**,

Further to our Offer Letter No. : **887998 / 2007574/Permt/Rev- 2** dated **14-Feb-2022**, we are pleased to inform you that you will be eligible for the following: -

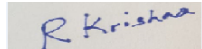
**Re-Location Allowance.** A maximum of **Rs. 15000 (Indian Rupees Fifteen Thousand)** towards the expenditure incurred for transportation of personal belongings and household goods including personal vehicle by you for re-locating from **HYDERABAD** to **BANGALORE** to report for the duty. Please note that this is a onetime payment. To claim this amount, you need to submit relevant proof of expenditure incurred by you. The reimbursement claim must be preferred with all supporting documents within **60 days** of you joining the Company.

Expenditure related to travel for self, wife and dependent children will be governed by Inland Travel Policy as applicable to employees as such, don't form part of this Re-Location Allowance.

Please note that the Re-Location Allowances paid to you is/are subject to your completion of **One Year** with the Company from the date of joining. Should you leave the Company for reasons other than company initiated separation / termination of service before completion of **One Year** from the date of your joining, the entire amount would be recoverable from you.

With best wishes,

**For Tech Mahindra Limited.**



Krishna Ramaswami  
**Head - Resource Management Group**