

Meeting Minutes

Executive Committee Meeting

Nonprofit Organization: Chicago Homelessness Solutions

Date: May 20, 2023

Time: 9:00 AM - 10:30 AM

Location: Chicago Homelessness Solutions Headquarters

Attendees:

1. Chairperson: Sarah Johnson
2. Vice-Chair: Michael Thompson
3. Secretary: Emily Anderson
4. Treasurer: David Martinez
5. Member: Samantha Lewis
6. Member: Benjamin Adams

Absent:

1. Member: Olivia Collins

Agenda:

1. Welcome and Call to Order
2. Approval of Previous Meeting Minutes
3. Financial Report
4. Program Updates
5. Fundraising Strategies
6. Advocacy Initiatives
7. Other Business
8. Resolution: Budget Approval Recommendation to Full Board
9. Next Meeting Date and Adjournment

Minutes:

1. Welcome and Call to Order:

Sarah Johnson called the meeting to order at 9:00 AM and welcomed all attendees to the Executive Committee Meeting of Chicago Homelessness Solutions.

2. Approval of Previous Meeting Minutes:

Emily Anderson presented the minutes of the previous meeting held on April 15, 2023. The minutes were reviewed, and all attendees approved them without any changes.

3. Financial Report:

David Martinez provided a detailed financial report, including the organization's current balance, income, and expenses for the past month. The committee reviewed the report and expressed satisfaction with the financial stability of the organization.

4. Program Updates:

Michael Thompson provided updates on the various programs run by Chicago Homelessness Solutions. They highlighted the recent success of the transitional housing program, which has provided shelter and support to over 50 homeless individuals in the past month. The committee commended the efforts of the program team and discussed potential ways to expand the program's reach.

5. Fundraising Strategies:

David Martinez presented a proposal for upcoming fundraising initiatives. They discussed the success of the recent charity gala and proposed organizing a community walkathon to raise awareness and funds for the organization's cause. The committee agreed to proceed with the walkathon and assigned responsibilities to different members to plan and execute the event successfully.

6. Advocacy Initiatives:

Sarah Johnson initiated a discussion on advocacy initiatives aimed at influencing policies and raising awareness about homelessness in Chicago. They proposed collaborating with local lawmakers and organizing a town hall meeting to discuss the issue. The committee agreed and appointed a subcommittee to liaise with policymakers and plan the town hall meeting.

7. Other Business:

a) Volunteer Recruitment: Samantha Lewis highlighted the need for additional volunteers and suggested implementing a targeted recruitment campaign through social media and local community outreach. The committee supported the idea and asked Samantha to coordinate the recruitment efforts.

b) Partnerships with Local Businesses: Emily Anderson suggested exploring partnerships with local businesses to create job opportunities for homeless individuals. The committee appreciated the suggestion and tasked Emily with researching potential partnerships and initiating conversations with interested businesses.

8. Resolution: Budget Approval Recommendation to Full Board:

The Treasurer, David Martinez, proposed a resolution to recommend the budget approval to the full board of Chicago Homelessness Solutions. They presented the proposed budget for the upcoming fiscal year, highlighting the allocation of funds for various programs, initiatives, and operational expenses. The committee reviewed the budget, discussed its merits, and unanimously agreed to recommend its approval to the full board. The resolution will be documented and shared with the full board members for their consideration and final approval.

9. Next Meeting Date and Adjournment:

The next Executive Committee Meeting was scheduled for June 17, 2023, at 9:00 AM. With no further business to discuss, Sarah Johnson thanked all attendees for their participation and adjourned the meeting at 10:30 AM.

Minutes prepared by:

Emily Anderson

Secretary

May 20, 2023