

To: ALL MSc Students in 2014 batch

Subject: MSc Research Project – Research Proposal Submission

Please follow the instructions below at preparation and submission of your research proposal:

**Submission Deadline is on Monday, 14<sup>th</sup> July 2014 at 4.00 pm**

Outline of the Research Proposal should be as follows:

Title Page

Abstract

Table of Contents with List of Tables and/or Illustrations

Project Description

Introduction: Context and Background

Problem Statement (Definition)

Research Objectives & Research Questions

Methodology

Working Plan and Time Schedule

Facilities Required

Feasibility

Budget

List of References

Appendices

Generally the title page should identify:

Title of the proposed research project (font: Times New Roman, 20pt, Black)

Name and Student ID of the student (font: Times New Roman, 16 pt, Black)

Name, Title, and Organization of the supervisor (font: Times New Roman, 16 pt, Black)

Report should be printed on A4 size, 70/80 gsm white sheets. Content should be printed using, font: Times New Roman

size: 12pt

color: black

line spacing: 1.5

margin: left – 1 ½ inches,  
right, top & bottom – 1 inch

Color images or texts should not be used unless it is really necessary to explain the content.

A typical length for this report would be 7500 – 8000 words.

Report should be free from typographical errors, grammatical errors, spelling mistakes and printing mistakes. Please do proof reading before submission. If you need any help in proof reading, please go to **English Language Help Desk** at Malabe Campus.

The report should be a soft bound report (Hard binding is not required).

Please submit **3 copies** of the Research Proposal to the Reception at 16<sup>th</sup> Floor, Metropolitan Campus on or before **4.00 p.m. on Monday, 14<sup>th</sup> July 2014**.