

AGENDA

Meeting Details

Meeting Name	Incident Response Meeting		
Meeting Objective	The objective of the meeting is to convene a system outage issue to development Team		
Mode	GMEET		
Meeting Date	26-09-2023	HOST	Development Team

Activity List

speaker	Activity	Time Allocated
Team Lead	Issue Discussion	15 min
Stakeholder	Discussion with stakeholder	20 min
Project Manager	Assign Task for Team	20 min
Team Lead	Conclusion	10 min

Meeting Invites

<SANJAY> <RAJKUMAR> <SNEHA> <ASHWIN> <KARNISHA>