

CURRICULUM VITAE

RAJ KUMAR.M

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CAREER OBJECTIVE:

To secure the job in the Finance sector in your organization which could help me learn new skills and deliver my potential of financial analysis and strategic implementation of the new approach towards the development of the company.

Experience:

Office Name	: Siva Kumar Auditor Office
Current Position	: Accountant
Current Specialization	: Accounts payable
Experience (Duration)	: From 1 May 2019 To 11 Mar 2023
Preferred Job Location	: Coimbatore, Erode, Chennai, and Bangalore.

Education:

- B.Com (Computer Application).,
- Chartered Accountancy (CA) Inter (In Process).

Job Descriptions:

- Filing GST monthly returns
 - Filing TDS quarterly returns
 - Accounting Purchase and Sales bills
 - Accounting Every expenses bills
 - Creating E-WAY bills
 - Income Tax accounts finalization
 - Filing Income Tax returns
 - Accounting Import and Export bills
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SOFTWARE SKILLS:

- Microsoft Excel
- Microsoft Word
- Tally Erp
- Python
- Mysql
- Mongodb

PERSONAL SKILLS:

- Easy Adaptability to work in any situations.
- Good communication, interpersonal and coordination skills.

AREA OF INTEREST: _____

- All types of accounts related works.

Personal Details:

Date of Birth	: 30-05-1999
Father's Name	: S.Muruganantham
Mother`s Name	: M.Kala
Sex	: Male
Nationality	: Indian
Proficiency	: Tamil, English.
Permanent address	: 163,Thiruneelakandar street Tiruppur Road Kangayam-638701

Declaration:

I hereby declare that all the above furnished information is true and genuine to the best of my knowledge.

PLACE: Kangayam.

DATE: 03.08.2023.

(RAJ KUMAR.M)
