

# Priya Rana

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📍 Malda, West bengal, India

🌐 LinkedIn

I am Priya rana, I have completed my bachelor's , also I have done a diploma in computers recently I have good knowledge with Excel, word and Microsoft office, I have good grasp on Hindi, English, Bengali as well as Nepali language. seeking for a job or internship opportunity.

## COURSES

### Diploma in computer's

Jan 2023 – Jul 2024 | Malda town, India

- Learned various Microsoft applications.
- Learned a bit of coding and programming languages.

## EDUCATION

### B.A.

*Malda School*

Apr 2018 – 2021

- I have done my bachelor's with good grades.
- participated in various functions.

### Higher secondaru education

*c.c. girls high school*

Apr 2018 | Malda Town, India

- I have completed my schools from here.
- I was the lead of the class, and achieved best student of the class award.

## SKILLS

microsoft Excel | Microsoft word |  
Microsoft PowerPoint | Wordpad |  
Microsoft access | Microsoft publisher |  
Bengla word | Notepad

## LANGUAGES

Hindi

English

Bingali

Nepali

## INTERESTS

Baking

learning new languages

Travelling