	<b>THE NORTHCAP UNIVERSITY</b>  <b>Inter-Office Memo</b>	REVIEW DATE :  SHEET 1 OF 1
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From: **Deputy Dean-Academics (UG Studies)**

**To: All Functional Heads**  
**Cc: Hon'ble GB, Pro-Chancellor, VC,**  
**Advisor to GB, All DOS, Dean**  
**(Academics), Registrar, ERP,**  
**Secretarial.**

Date: 14<sup>th</sup> May, 2015

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Please find attached the “**Detailed Academic Calendar**” for **Odd Semester, 2015-16 (July-Dec, 2015)** of various programmes offered by all three schools under The Northcap University, Gurgaon.

It is to be noted that in order to accommodate internship period of law students, the Registration of existing students of School of Law (SOL) only will take place on 8<sup>th</sup> & 9<sup>th</sup> August, 2015. Their classes will commence from 10<sup>th</sup> August, 2015.


Schedule of all other activities will remain unchanged.

This has the approval of competent authority.




**Manoj Kr. Gopaliya**

**Deputy Dean-Academics (UG Studies)**

	<b>THE NORTHCAP UNIVERSITY</b>	REVIEW DATE :
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**DETAILED ACADEMIC CALENDAR FOR SESSION 2015-16**  
**THE NORTH CAP UNIVERSITY**  
**ALL SCHOOLS (ODD SEMESTER, JULY-DEC 2015)**

Sr. No.	DETAILS	FROM	TO
1.	Orientation and Registration	23 <sup>rd</sup> July 2015 (Thursday)	24 <sup>th</sup> July 2015 (Friday)
2.	Commencement of classes	27 <sup>th</sup> July 2015 (Monday)	
3.	Last date of change in Elective Courses as per availability	1 <sup>st</sup> August 2015 (Saturday)	
4.	Teaching Period	27 <sup>th</sup> July 2015 (Monday)	3 <sup>rd</sup> September 2015 (Thursday)
5.	Minor Test 1	4 <sup>th</sup> September 2015 (Friday)	9 <sup>th</sup> September 2015 (Wednesday)
6.	Teaching Period	10 <sup>th</sup> September 2015 (Thursday)	16 <sup>th</sup> October 2015 (Friday)
7.	Mid-term project evaluation of projects (No classes on 19 <sup>th</sup> Sep. 2015)	19 <sup>th</sup> September 2015 (Saturday)	
8.	Submission of attendance by Course Coordinators to COR upto 18 <sup>th</sup> September 2015	21 <sup>th</sup> September 2015 (Monday) by 03:00 PM	
9.	Submission of checked answer scripts of minor test-I to COE & uploading of marks on LMS	23 <sup>rd</sup> September 2015 (Wednesday)	
10.	Issue of Mid-Term Warning to students for Shortage of attendance	23 <sup>rd</sup> September 2015 (Wednesday)	
11.	Minor Test 2	17 <sup>th</sup> October 2015(Saturday)	21 <sup>th</sup> October 2015(Wednesday)
12.	Teaching Period	26 <sup>th</sup> October 2015(Monday)	26 <sup>th</sup> November 2015(Thursday)
13.	Start of submission of online feedback by students	26 <sup>th</sup> October 2015(Monday)	
14.	Momentum & Cerebration	29 <sup>th</sup> October 2015 (Thursday)	31 <sup>th</sup> October 2015 (Saturday)
15.	Meeting of Time-table in-charges with Deputy Dean-Academics (UG)	4 <sup>th</sup> November 2015(Wednesday)	
16.	Last date for return of marked answer scripts of Minor Test 2 to COE	18 <sup>th</sup> November 2015(Wednesday)	
17.	Submission of minor test-I & II marks at Dean Office (in soft copy)	18 <sup>th</sup> November 2015(Wednesday)	
18.	Last day of Teaching	26 <sup>th</sup> November 2015 (Thursday)	
19.	Last day of submission of online feedback by students	26 <sup>th</sup> November 2015 (Thursday)	
20.	Submission of final attendance by Course Coordinators to COR	27 <sup>th</sup> November 2015 (Friday) by 10:00 AM	
21.	List of detained students to be displayed on board/website	27 <sup>th</sup> November 2015 (Friday) by 05:00 PM	
22.	Display of pre-major evaluation on LMS	27 <sup>th</sup> November 2015 (Friday) by 12:00 NOON	
23.	Preparatory leave ( for students)	27 <sup>th</sup> November 2015 (Friday)	29 <sup>th</sup> November 2015 (Sunday)
24.	Major Tests	30 <sup>th</sup> November 2015 (Monday)	9 <sup>th</sup> December 2015 (Wednesday)
25.	Evaluation Activities	1 <sup>st</sup> December 2015(Tuesday)	24 <sup>th</sup> December 2015 (Thursday)
26.	Winter Internship (Only for Law)	10 <sup>th</sup> December 2015 (Thursday)	8 <sup>th</sup> January 2016 (Friday)
27.	Display of Results	24 <sup>th</sup> December 2015 (Thursday)	
28.	Registration of courses ( Even semester)	2 <sup>nd</sup> January 2016 (Saturday)	3 <sup>rd</sup> January 2016 (Sunday)
29.	Commencement of classes	4 <sup>th</sup> January 2016 (Monday)	

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SUMMARY OF ACADEMIC CALENDAR	TOTAL NO. OF DAYS
Total Teaching/ Learning Days	100
Minor Test I & II	09
Momentum (Cultural Festival)	02
Preparatory leave	03
Major Test	08
LIST OF HOLIDAYS (Already approved by GB)	
18 <sup>th</sup> July 2015 (Saturday)	Idu'l Fitr
15 <sup>th</sup> August 2015 (Saturday)	Independence Day
29 <sup>th</sup> August 2015 (Saturday)	Rakshabandhan
05 <sup>th</sup> September 2015 (Saturday)	Sri Krishna Janamashtmi
2 <sup>nd</sup> October to 04 <sup>th</sup> Oct 2015 (Friday to Sunday)	Mahatma Gandhi Jayanti
22 <sup>nd</sup> October 2015 to 25 <sup>th</sup> October 2015 (Thursday to Sunday)	Vijay Dashami
08 <sup>th</sup> to 15 <sup>th</sup> November 2015 (Sunday to Sunday)	Diwali Vacations
25 <sup>th</sup> December 2015 to 1 <sup>st</sup> January 2016 (Friday to Friday)	Winter vacation
<b>Note:</b> <ol style="list-style-type: none"> <li>28<sup>th</sup> September 2015 (Monday) will work as "Friday"</li> <li>26<sup>th</sup> October 2015 (Monday) will work as "Friday".</li> <li>07<sup>th</sup> November 2015 (Saturday) will be a teaching day with "Monday" time-table.</li> </ol>	