

RAJU NUARDI AKBAR

+ 62 822-8694-7040 | rajunuardi@gmail.com | www.linkedin.com/in/rajunuardiakbar

Jl. Batuang Taba, Lubuk Begalung, Padang, West Sumatra, Indonesia

A fresh graduate in Informatics Engineering from Universitas Putra Indonesia “YPTK” Padang, with a strong interest in web development and data processing. Possesses analytical thinking, quick adaptability, and a high enthusiasm for learning new technologies. Dedicated to continuous self-improvement and eager to contribute positively to a professional working environment.

EDUCATION

Bachelor of Informatics Engineering – Universitas Putra Indonesia “YPTK” Padang | 2021 – 2025 | (GPA: 3.42 / 4.00)

- **Internship Project:** : Implementation of Customer Relationship Management (CRM) as a Marketing and Futsal Field Rental System (Implementasi CRM Sebagai Media Pemasaran dan Penyewaan Lapangan Futsal Kenzie Padang)
- **Undergraduate Thesis:** Decision Support System for Selecting Outstanding Students using the ELECTRE Method (Sistem Pendukung Keputusan Pemilihan Siswa Berprestasi Menggunakan Metode ELECTRE)

INTERNSHIP EXPERIENCE

Intern – Technology and Digitalization Division – Bank Nagari Main Branch Padang | August 20, 2024 – September 20, 2024

- Input and process customer data using Microsoft Excel.
- Created a Google Form for customer complaints.
- Developed a web-based system for recording and handling ATM complaints.

ORGANIZATIONAL & LEADERSHIP EXPERIENCE

Chairperson – Informatics Engineering Grand Assembly | 2022 – 2023

- Led the assembly and coordinated all committee members.
- Organized the event schedule and ensured smooth execution.

Event Coordinator – Faculty Event for Student Republic Day | 2023

- Coordinated the faculty event team and ensured successful execution.
- Responsible for event planning and implementation.

Head of Informatics Engineering Student Association (HMJ Informatics Engineering) | 2024 – 2025

- Led more than 50 members in planning and implementing annual work programs.
- Supervised regular activities and coordinated member development initiatives.

CERTIFICATIONS & TRAINING

Coding Bootcamp – Niomic (2023)

Basic HTML, CSS, JavaScript, and PHP for Interactive Web Development

Coding Studio – Database Application, Excel Intermediate, Fundamental Excel & Algoritma (2025)

Database Application, Excel Intermediate, Fundamental Excel & Algorithms

SKILLS

Technical Skills:

- Microsoft Office – Proficient in Excel, Word, and PowerPoint for administrative and analytical purposes.
- Web Development (Basic) – Understands HTML, CSS, and PHP fundamentals for creating and managing simple web pages.
- Database Management – Basic knowledge of MySQL for data storage and processing.
- Data Entry & Processing – Skilled in accurate and efficient data input, validation, and organization.

Soft Skills:

- Communication & Collaboration – Effective teamwork and clear idea presentation.
- Leadership – Experienced in leading and coordinating organizational activities responsibly and decisively.
- Discipline & Time Management – Consistently completes tasks on schedule with well-organized planning.
- Adaptability & Fast Learning – Quickly adapts to new environments and eager to learn new skills.