

## **The Master of Business Administration (Examination and Miscellaneous Provisions) Rules, 2006**

In exercise of the powers conferred by and in discharge of the duties assigned in Section-9A proviso (1)(d) of the 'Rules and Regulations of the Indian School of Mines, Dhanbad' the Academic Council hereby makes the following Rules, namely: -

### **PRELIMINARY**

#### **Short Title and Commencement**

- (a) These Rules may be called The Master of Business Administration (Examinations and Miscellaneous Provisions) Rules, 2006.
- (b) They shall come into force from the 2006-07 session.

#### **Definitions**

*In these Rules, unless there is anything repugnant in the subject or context:*

- a) "School" shall mean Indian School of Mines, Dhanbad.
- b) "Rules" shall mean the Rules and Regulations framed under the Society Rules and approved by Academic Council of the School.
- c) "Academic Council" shall mean Academic Council of the School
- d) "Examination Board" shall mean Examination Board of the School
- e) "Chairman" shall mean the Chairman of Examination Board and Academic Council of the School
- f) "Director" shall mean Director of the School.
- g) "Registrar" shall mean Registrar of the School.
- h) "DSW" shall mean the Dean of Students' Welfare of the School.
- i) "HOD (MS)" shall mean Head, Department of Management Studies of the School.
- j) "Course Coordinator" shall mean Coordinator, M.B.A. programme of the School.
- k) "SMO" shall mean Senior Medical Officer of the School.
- l) "Academic Section" shall mean the Academic Section of the School.
- m) "Examination Section" shall mean the Examination Section of the School.
- n) "Academic Session" shall mean the period of academic activities (normally July to June of the next year)
- o) "Student" shall mean student of M.B.A. programme.
- p) "Class Representative" shall mean a student elected as representative of the students of M.B.A. programme.

### **1. GENERAL**

- 1.1 These rules are applicable to students of 2-year (4-semester) M. B. A. programme.
- 1.2 Each academic session is divided into two semesters, each approximately of 20 weeks duration: monsoon semester (normally July to December) and winter semester (normally December to May). The Programme will also include 8 weeks of Summer Industrial Training at the end of 2<sup>nd</sup> semester. The academic activities for a session as approved by the Academic Council, including dates of start and end of semesters, Semester (final) examination, Special examination, Training period, Term Paper submission, grand viva-voce, last date for submission of marks, date of publication of results etc. will be laid down in the Academic Calendar for the session.

- 1.3 Semester (final) examination is the final examination at the end of each semester. Special examination is the supplementary examination of each semester, i.e., a second chance to clear a semester.
- 1.4 Mid-semester examination shall be conducted for all theory papers, which have Semester (final) examination. There will be no Mid-semester examination for Sessional subjects or Practical subjects.

Mid-semester examination in each subject will be of 30 marks. Quizzes, Home Assignments, Seminar, Case Discussion etc will be of 10 marks. This will constitute the Sessional course work of 40 marks in a subject. A student has to score 14 marks out of 40 marks for passing the Sessional course work of a subject.

Mid-semester examination will be of 2 hours duration for the subject which has 3 hours duration in the Semester (final) examination and will be of 2.5 hours duration for subjects which have more than 3 hours duration in the Semester (final) examination. Mid-semester examination will be conducted as per the Academic Calendar of the School. A student who secures less than 10.5 marks out of 30 marks in Mid-semester examination will be allowed to take a second chance at the Mid-semester examination to be conducted by the subject teacher on any day at least two weeks before the preparation week of a semester. A student who takes a second chance in Mid-semester examination will get a maximum of 10.5 marks out of 30 marks, even if he/she scores more.

The subject teacher/Coordinator/HOD(MS) shall prepare a list of students failed (by securing less than 14 marks out of 40 marks) in Sessional component of the subject concerned and send the same to the examination section before the commencement of the preparation week for the semester. Such students will be debarred from appearing at the Semester (final) examination of the concerned subject.

- 1.5 Practical subject will include Practical class work, Practical report writing, Practical examination, Viva-voce etc. The performance of a student in Practical subject will be evaluated by assigning 50% weightage to regular laboratory work and 50% weightage to Practical examination and viva-voce.
- 1.6 For a Sessional subject, the assessment will be made on the basis of continuous evaluation throughout the semester, which may include regular course work, practice work, home assignment, quizzes, excursion, etc.
- 1.7 Students' performance in subjects offered in each semester will be evaluated:
- a) Semester (final) Examination and Sessional work with 60:40 weightage or
  - b) Sessional subject with full weightage of 100.
  - c) Practical subject with full weightage of 100.

**REMARKS:** A student should at least score 35 out of 100, 21 out of 60, and 14 out of 40 as may be applicable to pass a subject, Semester (final) examination, and Sessional course work of a subject.

## **1.8 Submission of Term Paper**

- a) The Term Paper will normally be of 30 to 40 pages and will not exceed 50 pages.

Students are required to submit Term Paper within the date mentioned in the Academic Calendar of each Academic Session.

The Term Paper will not be accepted after expiry of last date as stipulated. If a student fails to submit the Term Paper within the stipulated date, he will be declared failed and will be required to repeat in the appropriate semester of the next academic session.

- b) The student shall submit to HOD (MS)/Course Coordinator three typed (or printed) bound copies of his/her Term Paper.
- c) An Assessment Committee consisting of HOD (MS) or a senior member of the faculty as Chairman and at least three faculty members of the department shall conduct the seminar on Term Paper.
- d) The Assessment Committee shall meet on a prefixed date (on or before the period as mentioned in Academic Calendar) notified in advance by the HOD (MS)/Course Coordinator for conducting seminar of all the students.
- e) The final grade on Term Paper shall be computed by the Assessment Committee and shall be forwarded to the Examination Section of the School.

## **2. REGISTRATION**

- 2.1 Each student is required to get registered within one week of the start of each semester. Registration after first week and maximum up to second week will be permitted with a late fine as decided from time to time.

In exceptional cases, Director on recommendation of HOD (MS) and DSW may allow late registration up to first 4 weeks with heavy late fine. However, there will be no relaxation on attendance requirement for late registration.

**Late Registration will not be applicable for new admissions.**

### **2.2 Carryover**

Carryover will be permitted for failed subjects and lower graded subjects to fulfil the GPA requirements for clearing a semester .

For registration in III and IV semester, a student has to take all subjects of the current semester plus one or maximum two carryover subjects of I and II semester respectively. However, total subjects [for which Semester (final) examination exist] in any semester including carryover subjects will not be more than seven. The limitation of seven subjects are excluding pure sessional and/or practical subjects.

Subjects with less than required attendance for which the student was not allowed to appear in Semester (final) examination or special examination or both, will not be allowed as carryover subjects. In such cases, student has to repeat the semester.

- 2.3 A student, who absented himself / herself or who has been debarred from appearing in an Semester (final) & special examination but fulfilled the attendance requirement, will be allowed to register for the next academic session with carryover facility for the failed subjects as per clause 2.2.
- 2.4 The students who are repeating a semester or having carryover subject(s), have to submit during registration, a completed registration card checked and verified by In-Charge Examination Section and HOD (MS) to the Academic Section through Cash Section. The registration card will contain the list of failed and/or lower graded subjects for which the student is repeating or the list of carry over subject(s) along with current semester subjects, as the case may be.
- 2.5 Only those students will be permitted to get registered who have
- a) paid all required tuition fees and other charges including hostel charges for the current semester,
  - b) cleared all the School and Hostel dues of previous semesters/years and
  - c) not been debarred from getting registered for a specified period on disciplinary and other ground.
- 2.6 Examination fee (non-refundable) for Semester (final) examination will be collected at the time of registration for each semester.

### 3 SEMESTER (FINAL) EXAMINATION

#### 3.1 Attendance

For a fully residential Institution like ISM, all students must attend every lecture, tutorial and practical classes. However, to account for late registration, sickness, family calamity or other such contingencies, the attendance requirement will be a minimum of 75% of the classes actually held in each subject.

A student with less than 75% attendance in a subject during the semester will be awarded F grade in that subject irrespective of his/her performance in the tests.

However, a student with 60% or more attendance in a subject during the semester may be allowed special examination provided he/she makes up shortfall of attendance before special examination through additional classes and/or assignments etc, solely at the discretion and full satisfaction of the concerned subject teacher.

- 3.2 Concerned subject teacher shall maintain the attendance record and shall forward to the office of DSW latest by the evening of the last class held in that semester only such names where the attendance is less than 75%. DSW will publish the defaulter list within three days from the day of last class of each semester. A student with less than required attendance in a subject during the semester will not be allowed to sit for the end semester as well as special examination for that subject and will be awarded F grade in that subject irrespective of his/her performance in the tests. However, students having 60% or more attendance in a subject may approach concerned subject teacher with intimation to the office of DSW for make up of attendance before special examination. The rest of the registered candidates, whose names do not appear in the defaulter list, are eligible for appearing at the end semester examination. **No separate ADMIT CARD will be issued for such purpose. However, identity card has to be carried positively in the examination hall.**

- 3.3 Examination Schedule will be prepared by HOD (MS) in consultation with the Class Representative and submitted to Examination Section at least three weeks before the start of Semester (final) examination. The Examination Section will notify the consolidated programme for all the students one week before the commencement of Examination.
- 3.4 In order to clear a semester in all respect, student must obtain:  
At least pass mark, each in Semester (final), Sessional and also a combined D grade in the Subject, D grade in purely Sessional subject and Practical subject, and GPA of at least 5.00 for each semester of M.B.A. programme.
- 3.5 A student, who is absent at the Semester (final) examination of any course(s), will be declared fail in the course(s) as well as the semester. In all such cases a chance available but not utilized will be treated as a chance utilized.  
Students abstaining from the Semester (final) examination without prior written permission (as per Clause 4.2) from Director will not be allowed to appear in Special examination.

#### **4 SPECIAL EXAMINATION**

- 4.1 A student who clears a Semester (final) examination as per clause 3.4 will not be eligible for Special Examination.
- 4.2 A student who fails to appear at the Semester (final) examination on medical or other valid ground (to the satisfaction of Director) in one or more subjects, must obtain written permission from Director for appearing at the Special examination on the subject or subjects, on or before the last day of the Semester (final) examination.
- 4.3 A student who fails in subject(s) including carryover subject(s) will be eligible to take special examination for the failed subject(s) to clear the semester.
- 4.4 No special examination will be available for practical and sessional subjects. This can be only cleared either by repeating the semester or taking carryover facility in the next academic session.
- 4.5 A student who fails in aggregate i.e. secures less than required GPA for passing but passes all subjects individually, will be allowed to take Special Examination in minimum number of C/D graded subject(s), so that by improving to next higher grade, he/she is able to secure required GPA for passing the semester subject to the condition that the earlier grade(s) will stand cancelled and only grade(s) obtained in the Special Examination will be taken into consideration for the purpose of semester result.
- 4.6 A student who fails in aggregate (i.e. the required GPA for passing a semester) as well as in individual subject(s) may be allowed to take Special Examination in failed and/or C/D graded subject as per Clause 4.3, 4.4 and 4.5 above.  
However, if it is found that by getting a D grade in the failed subject(s), the student is able to secure required GPA, will not be allowed to take C/D graded subject(s) for improvement in the special examination along with the failed subject(s).

- 4.7 A student who fails in an elective subject in the Semester (final) examination may similarly clear the same in the Special examination. Change of elective subject is not allowed for the Special examination.
- 4.8 An application in a prescribed format is required to be submitted to Examination Section through HOD (MS), who will ensure eligibility as per clause 4.5 and 4.6 above, along with the schedule of examination and examination fees as decided from time to time for appearing at the Special examination. All the documents are to be submitted at least two weeks before the start of Special examination. No separate ADMIT CARD will be issued for appearing in the Special examination. **However, identity card has to be carried positively in the examination hall.**
- 4.9 If a student who has completed all the other requirements upto final semester and failed in theory component of final semester subject(s) only, his/her appeal may be considered for early special examination within one month from date of publication of the final semester results to help the student for joining industry / going for higher studies. The responsibility of conducting the early special examination will of subject teacher and HOD (MS) with the assistance of the examination section under intimation to the Competent Authority.

## **5 RE-REGISTRATION (for Repeaters only)**

- 5.1 A student, after availing end semester as well as special examination fails in subject(s), may repeat the failed subject(s) or take as carryover subject(s) as per the conditions of clause 2.2. A student, after availing end semester as well as special examination fails in carryover subject(s), has to repeat the semester from where the subject was carried over by re-registering in the appropriate semester of the next academic session. During registration in any semester if it is found that number of carryover subjects exceed two and/or total number of subjects including carryover subjects exceed seven, then the student must clear the lower semester first by repeating the failed subject(s) in the next academic session. Along with failed subjects, the student can also repeat lower graded subject(s) to clear the GPA, subject to the condition that the earlier grade(s) will automatically stand cancelled for the re-registered subjects.
- 5.2 If a student, after availing Semester (final) examination as well as Special examination, passes all subjects individually but fails in aggregate i.e. scores less than the required GPA of 5.00, the student may repeat or carry maximum two lower graded subjects in the appropriate semester by getting re-registered in the next academic session.
- 5.3 If a student fails in purely Sessional subject(s), Sessional component of a subject, Practical subject, the student may repeat or carryover in the appropriate semester by getting re-registered in the next academic session.
- 5.4 The repeater has to attend regular classes and fulfil attendance requirements, pass the Sessional, Practical and Semester (final) examination like regular students.

- 5.5 Due to course revision, if the re-registered or carryover subjects are not being offered, the student will be required to take the subjects from the revised course structure, as decided by HOD (MS).
- 5.6 Special examination facilities are also available as per clause 4 for the re-registered subjects.
- 5.7 Attendance clause 3.1 will be strictly followed for re-registered subjects excluding carryover subjects.

## **6 DELETION FROM SCHOOL ROLL**

- 6.1 The name of the student will be struck off from School Roll if he/she cannot complete FIRST YEAR (both the semesters) in all respect by first TWO ACADEMIC YEARS time including idle semester, if any.
- 6.2 The name of the NEW ENTRANT (student taking admission in first semester) will be struck off, if he/she
- a) is unauthorisedly absent continuously for four academic weeks in first or second semester.
  - b) falls short of required attendance in three or more subjects of either first or second semester or both.
- 6.3 Normally a student should complete all the requirements for a M.B.A. degree in four semesters.

However, students of M.B.A. programme who do not qualify for some of the requirements in their first attempt and have to repeat in subsequent semesters as per the clauses 5.1 to 5.7 may be permitted up to a maximum of six semesters to fulfil all the requirements for the degree including the idle Semester(s), if any, beyond that, the names will be struck off from School Roll. (idle Semester means the semester during which a student has to remain idle due to non-availability of chance to get registered or get re-registered in subjects. Registration and Tuition fees are to be deposited in idle semester for continuation).

- 6.4 Name of the students, whose academic records at the end of any semester clearly indicate that they will not be able to fulfil all the requirements and conditions for the M.B.A. degree within the stipulated time as mentioned under different clauses above, will be struck off from the School Rolls.

## **7 GUIDELINES TO PAPER SETTER/EXAMINER**

- 7.1 The Paper Setter shall be guided by the scope of the subject as per the syllabus prescribed. The paper set should be such that a student, fairly well prepared on the subject can reasonably be expected to answer it within the time allotted. The questions in each subject shall be uniformly distributed over the syllabus.
- 7.2 The Paper Setter shall ensure that question paper of Special examination is not easier than that of Semester (final) examination.

- 7.3 After totaling all the marks obtained by a student in a paper, the fraction of a mark, if any, shall be rounded off to the next higher integer figure.
- 7.4 In a Practical examination, the laboratory notebook of the student shall also be assessed by the examiner, who shall consider this assessment while evaluating the student's performance at the Practical examination. A notebook, which has not been signed at frequent and regular intervals by the teacher under whom the student carries out practical work, shall not be accepted.
- 7.5 Paper Setters and Examiners shall keep the question papers and the evaluation report strictly confidential.

## 8 MODERATION OF QUESTION PAPER

- 8.1 The Chairman, Academic Council, shall appoint Board of Moderation for the purpose of moderation of question papers and results of M.B.A.
- 8.2 In case the moderation of question paper is done for more than 30% (not merely edited), the case shall be reported with full justification to the Chairman, Academic Council who shall have the power to change the paper, if necessary.

## 9 RULES FOR AWARD OF GRADES

- 9.1 The following equivalence shall be adopted for awarding grades and making qualitative assessment:

Grade	Range of Marks	Grade Point	Performance Level
A <sup>+</sup>	91 - 100	10	Outstanding
A	81 - 90	9	Excellent
B <sup>+</sup>	71 - 80	8	Very Good
B	61 - 70	7	Good
C <sup>+</sup>	51 - 60	6	Above Average
C	41 - 50	5	Average
D	35 - 40	4	Pass
F	Below 35	0	Fail

- 9.2 Credit hours for each course will be calculated giving double weightage to lecture hours unless otherwise decided by the Academic Council. (For example, if a subject has L-T-P of 3-1-0, Credit Hours will be  $3 \times 2 + 1 + 0 = 7$  or if a subject has L-T-P of 0-0-2, Credit Hours for the subject will be  $0 + 0 + 2 \times 1 = 2$ ).
- 9.3 The following formula shall be used for calculating the Grade Point Average (GPA) for a semester.

$$\text{GPA} = \frac{\text{TCP}}{\text{TCH}} = \frac{G_1C_1 + G_2C_2 + G_3C_3 + \dots}{C_1 + C_2 + C_3 + \dots}$$



Where  $G_1, G_2$  etc. stand for the Grade Point in specified courses and  $C_1, C_2$  etc. stand for Credit Hours of the respective courses.

TCP stands for Total Credit Points

TCH stands for Total Credit Hours

GPA stands for Grade Point Average and will be calculated up to 2<sup>nd</sup> place of decimal

- 9.4 The OGPA (Overall Grade Point Average) for the whole programme shall be calculated on the basis of the Total Credit Hours allotted to each semester as indicated below:

$$\text{OGPA} = \frac{\text{TCP}_1 + \text{TCP}_2 + \dots}{\text{TCH}_1 + \text{TCH}_2 + \dots}$$

Where,  $\text{TCP}_1, \text{TCP}_2$  etc. stand for Total Credit Points for respective semesters and  $\text{TCH}_1, \text{TCH}_2$  stand for Total Credit Hours for those semesters

Along with the GPA, Overall Grade Point Average (OGPA) will also be shown in the Grade Card of the final semester of the programme.

## 10 TABULATION OF GRADES AND PREPARATION OF RESULT SHEET

- 10.1 The marks list in each subject shall be prepared in duplicate by the Examiner concerned.
- 10.2 The tabulators shall be provided with detailed instructions for computing the grades and Grade Point Average.
- 10.3 Appropriate Grade Cards shall be prepared for communicating the results of the examination to the students through web site within seven days of publication of result. A photocopy of the Grade Card will also be sent to the guardians.

## 11 AWARD OF CLASS

The award of class in M.B.A. programme would be based on the OGPA calculated as per clause 9.4. Classes will be awarded as per the following scale.

$5 \leq \text{OGPA} < 7$  will be equivalent to Pass in Second Class .

$7 \leq \text{OGPA} < 9$  will be equivalent to Pass in First Class.

$9 \leq \text{OGPA}$  will be equivalent to Pass in First Class with Distinction.

The percentage of marks obtained by a student in M.B.A. programme can be computed by multiplying OGPA with 10.

## 12 DECLARATION AND RECTIFICATION OF RESULT

12.1 The grades obtained will be tabulated by the tabulators and moderated by Moderation Board as below:

- a) A student who fails in Semester (final)/Special examination (Theory component only) of one subject in any semester, only by not more than five percent marks will be awarded the requisite marks subject to the limit of five percent to enable him to pass the subject, provided by passing the subject the student will be able to secure the required GPA of 5.00. The student has to secure at least 18 out of 60 for getting the benefit under this clause.
- b) A student who passes in all subjects independently but fails to secure the required GPA of 5.00 by virtue of having obtained one grade lower in any one subject by not more than five percent of the full marks in the subject concerned, will be awarded higher grade in that subject. In case of possibility of moderation in more than one subject, the subject having least credit hour will be considered for moderation

Normally one of the clauses, either 12.1 (a) or 12.1 (b) is applicable for a student in a particular semester. However, as a special case, the Examination Board may allow the application of both the moderation clauses simultaneously for a student, once and only once during his study period at the School with specific recommendation of the Moderation Board under the following circumstances:

- i) if the student of final year is in a position to complete the degree by application of the clauses.
  - ii) if the student can be saved from deletion of his/her name from School Roll by application of both the clauses.
- c) While calculating OGPA, a student who misses a higher class in his degree programme by virtue of having obtained one grade lower in any one subject of the last Semester (final) examination by not more than 5 percent of full marks in that subject, will be awarded the next higher grade. In case of possibility of moderation in more than one subject, the subject having least credit hour will be considered for moderation.
- d) The Sessional component of a subject, purely Sessional subject, and Practical subject cannot be moderated.

In case the Moderation Board detects some obvious errors in the tabulation sheet, it may not be necessary to call the tabulator for rectification of the mistakes. The Chairman of the Moderation Board can rectify the mistake.

**REMARKS:** The Chairman Moderation Board shall affix his/her signature on the tabulation sheet for each such modification.

12.2 The result tabulated and moderated as above, shall be put up to the Chairman, Examination Board for his approval and declaration of results.

12.3 The Examination Board shall have the power to quash or rectify the result of a student (even after it has been declared) if:

- a) it is found that he/she was not eligible to appear at the examination
- b) he/she used unfair means in the examination,
- c) a mistake is found in his/her result.

12.4 If the result of the examination has been ascertained and/or declared and it is found that such result has been effected by any error, malpractice, improper conduct or other sufficient cause, the Examination Board shall have the power to amend the result and declare the modified/rectified result.

12.5 A student shall be entitled to have his/her answer book(s) re-checked on payment of prescribed fee for each paper, subject to the following conditions:

- a) The application for re-checking is received by Registrar within one week of the date on which the result is declared, or the start of next semester whichever is later.
- b) Re-checking shall be done by the Moderation Board to see whether all the answers have been evaluated by the examiner, whether the marks awarded to the various answers have been correctly added and converted.

If any mistake is detected as a result of the re-checking as above, examiner/tabulator shall rectify the result. In such a case, the fee paid by the student will be refunded

### **13 GRADUATION REQUIREMENTS**

13.1 In order to qualify for M.B.A. degree of the School, a student must -

- a) complete all the credit requirements for the degree with grade 'D' or a higher grade in each of the subjects, seminar, project work and viva-voce.
- b) satisfactorily complete all other requirements for the degree viz. industrial training, field trip, if any etc.
- c) obtain OGPA of 5.00 or more in the M.B.A.. programme at the end of the semester in which he completes all the requirements for the degree.

13.2 A student who has qualified for the degree will be admitted to it only after he has cleared all School and Hostel dues, if any, outstanding against him, has returned all Library books borrowed by him as well as the Library Cards, and has also returned departmental library books, etc. all in good condition.

## 14 RULES REGARDING PUNISHMENT FOR ADOPTION OF UNFAIR MEANS IN EXAMINATION

All incidences of unfair means must be reported in writing with relevant documents, wherever possible, by the Invigilator through the Centre Superintendent to the Chairman, Examination Board, for further action under the following broad guide lines:

<u>Nature</u>	<u>Punishment to be awarded</u>
<p>A.(a) Where undesirable material has been found in possession which are unrelated to the question paper or are related but not copied and the student hands over the materials when challenged and accepts the fault in writing, if directed to do so.</p> <p>(b) Where students try to copy from other students' answer books, talk to other students, try to exchange answer books/question papers/calculators, try to pass on information in any form and accept the fault in writing, when challenged.</p>	<p>A. Examination in that paper shall be cancelled. The student(s) may be allowed to clear the subject by appearing in the Special examination.</p>
<p>B. (a) Where undesirable material has been found in possession or where the examinee refused to be searched, if so desired by the Centre Superintendent./Invigilator.</p> <p>(b) Where students try to copy from other students' answer books, talk to other students, try to exchange answer books/question papers/calculators, try to pass on information in any form and do not accept the fault when challenged and/or enter into arguments with the Invigilator(s).</p>	<p>B. Examination in the paper as also in all other papers of the semester shall be cancelled &amp; the student declared as having failed in the said examination. However, student may be allowed to clear the semester by appearing at Special examination in all papers having Semester (final) examination.</p>
<p>C. (a) Where undesirable material has been found in possession, the examinee having been punished for use or unfair means on earlier occasion also.</p> <p>(b) Where undesirable material has been found in possession, the examinee having been caught for use of unfair means on earlier occasion of the same semester examination also.</p> <p>(c) Where the undesirable material comprises of answer book/additional answer sheet stolen earlier and/or tries to destroy the material, tries to tear the answer book, instigate/disturb others in the examination hall to support his cause.</p>	<p>C. Examination in all papers of the Semester shall be cancelled and the student shall be required to repeat the semester concerned as regular student by getting re-registered in all subjects in the next academic session subject to condition that student concerned is otherwise eligible to continue studies at the School fulfilling requirements of the various rules and regulations.</p>
<p>D. Where use of unfair means has been attempted or where undesirable material has been found in possession, and the examinee has misbehaved with the teachers or staff on examination supervisory duty.</p>	<p>D. Examination in all papers of the semester shall be cancelled and the student will be expelled from the School for a period as determined by the Examination Board.</p>

- 15     **Notwithstanding anything contained in the above rules and regulations in case of a dispute, the decision of the Examination Board will be final.**