

Date:27.02.2025

To

TAMILARASAN S

NEC0922028

Deputation letter to Industry for VI semester Project cum Internship

Subsequent to your selection in **ATAI** and w.r.to the mail / offer letter given by the company, we are pleased to depute you **w.e.f. 3rd March 2025** for the same on following terms and conditions:

- (i) The Training center will expect you to perform with a high standard of initiative, efficiency, honesty and professional ethics in the industry.
- (ii) You will continue to be on the rolls of the training center until the end of the Semester (**June 2025**).
- (iii) You are permitted to report to the company for FIVE days of a week (Monday to Friday) and you should attend the classes as per plan of action.
- (iv) Your attendance percentage will be calculated as per the company & campus attendance.
- (v) You must submit the clearance form after paying all dues such as tuition fee, hostel fees (if applicable) in accounts department before you join Industry for internship/project work.
- (vi) You must attend Two Intermediate Tests, final project evaluation as per the guidelines given to you. A presentation shall be done by you to Project examiners during Project evaluation in **JUNE 2025** to qualify for NTTF Diploma. You must also be present for two project intermediate evaluations to be announced during the VI semester.
- (vii) Your Project will be liable for disqualification/Termination at any time if the training center management/Industry is not satisfied with your work or performance or in the event of dereliction of duty, irresponsibility, unauthorized and continued absence from work, negligence and disobedience.
- (viii) You are required to continue with the same Industrial project that is already assigned to you and advised to keep in touch with Project Coordinator of NTTF our undersigned for any information on your Projects evaluation date/Intermediate presentation date until end of **JUNE 2025**.
- (ix) You shall submit a copy of the joining letter endorsed by the authorities of the company to us immediately for office records. Kindly mention the name of the contact person and his phone number.

We wish you all the best and look forward to hearing good remarks on your performance by the authorities of the company.

For NTTF–NEC, BANGALORE

Principal

Declaration by student

I will perform with a high standard of initiative, efficiency, honesty and professional ethics in the industry. At no point in time, I will discontinue my internship without the permission of NTTF as well as employer.

Name: TAMILARASAN S

Date: 27.02.2025

Student's Signature: