



INFOGAIN SOLUTIONS PTE. LIMITED  
3 SHENTON WAY  
#12-11  
SINGAPORE 068805

13 Nov 2017



## Your application is approved

### Please confirm the details below

If you have any changes, send them to us  
(with supporting documents) using iSubmit.  
We will tell you if you need to reapply.

Dear Sir/Madam

We are pleased to inform you that VANGADA RAKESH KUMAR's Employment Pass has been approved for 12 months. This In-Principle Approval is valid until **12 May 2018**.

This letter lists the employment details for you to confirm and the next steps you need to take so that an Employment Pass card can be issued.

After your pass holder gets here, you need to get his pass issued as soon as possible. The pass must be issued before he can start work. This must be done before this IPA expires. Otherwise, we will withdraw the approval and if he is already in Singapore, you will need to send him home.

Yours sincerely

Penny Han (Mrs)  
Controller of Work Passes

FOREIGN EMPLOYEE'S NAME  
VANGADA RAKESH KUMAR

DATE OF BIRTH  
24 DEC 1986

SEX  
MALE

NATIONALITY  
INDIAN

PASSPORT NO  
Z3823902

FIN  
G3426999N

DATE OF APPLICATION  
03 NOV 2017

OCCUPATION  
SENIOR SOFTWARE ENGINEER

### ⚠ IMPORTANT

- You must comply with the conditions under the Employment of Foreign Manpower Act and conditions of the Employment Pass, as well as the Work Injury Compensation Act. Otherwise, we can cancel the Employment Pass, prosecute you and withdraw your permission to employ Employment Pass holders. You can read the rules at [www.mom.gov.sg](http://www.mom.gov.sg).
- This letter does not grant the pass holder's stay in Singapore. You must issue the pass before the pass holder's visit pass expires.

**What you need to do to get the Employment Pass card:****Before they arrive****Send them the pass holder's copy of the IPA letter.**

If they require a visa, the pass holder's IPA contains a pre-approved single journey visa for their use - a charge of S\$30 for a multiple journey visa (if applicable) will have to be made to MOM later.

**Send them a copy of their employment contract.**

This contract should state their salary and other terms of employment, such as how much home leave they are allowed and any monthly allowances and/or deductions.

**Please check that your client company details are correct**

**UNITED OVERSEAS BANK LIMITED  
(193500026Z)**

The foreign employee can only work for this client. If there are changes to the client, you have to submit a new application.

**After they get here****Tell us your address in Singapore using EPOL.**

You have not told us where they will live.

**Login to EPOL to ask for their Employment Pass card to be issued.  
This will cost S\$150.**

If you need help, search for the "Step-by-Step Guide to Issue Pass via EP Online" on the MOM website.

**⚠ IMPORTANT**

This approval does not exempt the pass holder from compliance or registration required under the respective professions, for which professional registration to practise in Singapore is a prerequisite (e.g. medicine, dentistry, pharmacy, architecture, law, etc).



**Have these documents ready before you ask for their Employment Pass card to be issued. A duplicate copy is printed on the pass holder's copy for them to bring during card registration.**

- This In-Principle Approval letter.
- The pass holder's original passport / travel document.
- The original and completed Declaration Form duly signed by the pass holder, local Employer / Sponsor and if applicable, the Third Party user who submitted the application on behalf of the local employer / sponsor.
- 1 clear copy of each of the Education Certificate (with official English translation): "Educational Certificate & Transcripts/Marksheets (India) - BACHELOR'S DEGREE from BIJU PATNAIK UNIVERSITY OF TECHNOLOGY (BPUT), ORISSA" as printed from EPOnline (by clicking Apply - > Check Status - Application Outcome). If the application is submitted through an Employment Agency, and you do not have access to EPOL, please contact the Employment Agency to print. The pass holder is required to endorse his / her signature in person on the education certificate confirming ownership and authenticity, in the presence of the counter officer at the Employment Pass Services Centre (EPSC) / MOM Services Centre – Hall C.
- If you are the new employer / sponsor of existing Work Pass, Dependant's Pass or Long Term Visit Pass holders, they must cancel their current pass first before you can ask for their new pass to be issued.
- Ask for the Employment Pass or S Pass to be issued first, before you proceed with their Dependant's or Long Term Visit Passes.

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## Declaration Form

This form must be submitted during pass issuance. If there are any discrepancies in this Declaration Form, the correct information must be provided using iSubmit at [www.mom.gov.sg/isubmit](http://www.mom.gov.sg/isubmit) before the collection of the pass. The application will be re-assessed and we will inform you of the outcome.

### **PART A** DECLARATION BY FOREIGN EMPLOYEE

Name: VANGADA RAKESH KUMAR

FIN: G3426999N

Date of Application: 03 NOV 2017

Date of Birth: 24 DEC 1986

Nationality: INDIAN

Educational details:

Country of Awarding Body/Institution/University: INDIA

Name of Awarding Body/Institution/University: BIJU PATNAIK UNIVERSITY OF TECHNOLOGY (BPUT), ORISSA

Main Campus or Affiliating College Attended: BIJU PATNAIK UNIVERSITY OF TECHNOLOGY (BPUT), ORISSA - AFFILIATING COLLEGES

Qualification: BACHELOR'S DEGREE

Faculty: TECHNOLOGY

Mode of study: FULL-TIME

Period of study: 01 DEC 2004 to 01 DEC 2008

Name of Employer/Sponsor: INFOGAIN SOLUTIONS PTE. LIMITED

Occupation: SENIOR SOFTWARE ENGINEER

Fixed Monthly Salary (S\$): 6,000

I declare that:

- I have never been refused entry or deported from any country.
- I have never been convicted in a court of law in any country.
- I have never been prohibited from entering Singapore.
- I have never entered Singapore using a different passport issued by a different country.
- I have never entered Singapore using a different name.
- I have never been a citizen or permanent resident of Singapore.
- I have read and understood the conditions of Employment Pass in the Employment of Foreign Manpower (Work Passes) Regulations c.91A, available at MOM counters or at [www.mom.gov.sg](http://www.mom.gov.sg).

Declaration Details: Nil

I declare that I have not suffered from or am not suffering from AIDS or Tuberculosis, and am not infected with HIV.



I consent, for the purpose of assessing this Application for an Employment Pass and the administration of work pass matters,

- for the Government of Singapore and statutory authorities thereof to obtain from and verify information with any person, organisation or any other source, and further,
- to the release of all information thereby obtained to the Government of Singapore, statutory authorities and their agents thereof.

I hereby give my consent for the Comptroller of Income Tax to verify my income stated in my current and renewal applications, based on my assessment record for the current Year of Assessment, for the Controller of Work Passes. In the event my assessment record for the current Year of Assessment is not available or finalised at the point of verification, I understand the Comptroller of Income Tax will verify my income against my assessment record for the two previous Years of Assessment. I also hereby give my consent for the Comptroller of Income Tax to thereafter communicate the results of the verification to the Controller of Work Passes.

I understand that a SingPass will help me to access Government e-services in Singapore and I give my consent to the Ministry of Manpower to share my personal details with the SingPass issuing agency. This allows me to apply for a SingPass account at a later time if I am eligible for a SingPass.

I declare that the information in this Application for an Employment Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this Application, Declaration Form and any appeals, are true copies of the originals.

Name of Foreign Employee:

Signature of Foreign Employee:

FIN:

Date

(DD-MM-YYYY)

**PART B DECLARATION BY EMPLOYER / LOCAL SPONSOR**

I declare that I have read and understood the conditions and regulatory conditions of Employment Pass in the Employment of Foreign Manpower (Work Passes) Regulations available at MOM counters or on our MOM website and I further declare that I am authorised to bind INFOGAIN SOLUTIONS PTE. LIMITED, the employer/sponsor or VANGADA RAKESH KUMAR to the following:

- The employer/sponsor shall keep copies of the education certificates of the foreign employee declared in this application for an Employment Pass for the duration of the foreign employee's employment with the employer/sponsor.
- Where the foreign employee has a diploma or degree from the People's Republic of China, the employer/sponsor has verified the authenticity using one of the following channels:
  - a. CHESICC - China Higher Education Student Information and Career Center (<http://job.chsi.com.cn>)
  - b. CDGDC - China Academic Degrees and Graduate Education Information (<http://www.cdgdc.edu.cn>)
  - c. Dataflow - (<http://www.dataflowgroup.com>)The employer/sponsor shall keep a printout of this verification throughout the foreign employee's employment.
- The employer/sponsor has ensured that the foreign employee fully understands the contents of Part A of the Declaration Form and that it was signed by the foreign employee.

The employer/sponsor, for the foreign employee named in Part A of this Declaration Form, undertakes to:

- bear responsibility for the foreign employee's upkeep and maintenance in Singapore.
- indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the foreign employee or any of the foreign employee's dependants.
- provide all reasonable assistance to the foreign employee to comply with any quarantine and medical surveillance imposed on the foreign employee under Regulation 8(2A) and 8(4) of the Immigration Regulations c. 133.

I consent, for the purpose of assessing this Application for an Employment Pass and the administration of work pass matters,

- for the Government of Singapore and statutory authorities thereof to obtain from and verify information with any person, organisation or any other source; and further,
- to the release of all information thereby obtained to the Government of Singapore, statutory authorities and their agents thereof.

I declare that the information in this Application for a Employment Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this Application, Declaration Form and any appeals, are true copies of the originals.



Name of Authorised Representative:

NRIC:

Designation:

Signature:

Organisation Stamp:

If you do not have a stamp, please attach a letter using your company letterhead to confirm that this representative is authorised.

Date

(DD-MM-YYYY)





VANGADA RAKESH KUMAR  
INFOGAIN SOLUTIONS PTE. LIMITED  
3 SHENTON WAY  
#12-11  
SINGAPORE 068805

13 Nov 2017



## Your application is approved

Dear VANGADA RAKESH KUMAR,

We are pleased to inform you that your Employment Pass application has been approved. We look forward to welcoming you to Singapore.

This letter serves as a single journey visa to enter Singapore. You need to show the entire letter to Immigration.

Your employer must ask for your Employment Pass to be issued by **12 May 2018**. Otherwise we will withdraw this approval.

Yours sincerely

Penny Han (Mrs)  
Controller of Work Passes

### What happens next?

Please follow these simple steps and get your Employment Pass. There are more detailed instructions on the next page(s).

#### CHECK YOUR DETAILS

Make sure the employment details overleaf are correct. If not, please inform your employer immediately.

#### COLLECT YOUR CARD

Make sure your employer arranges for your Employment Pass to be issued before **12 May 2018**.

#### ⚠ IMPORTANT

This letter does not grant you stay in Singapore. You need to ask for your pass to be issued before your visit pass expires.



### Check your employment details before you leave.

If you find a problem, please contact your employer straight away.

YOUR NAME <b>VANGADA RAKESH KUMAR</b>	DATE OF BIRTH <b>24 DEC 1986</b>	SEX <b>MALE</b>
NATIONALITY <b>INDIAN</b>	PASSPORT NO. <b>Z3823902</b>	FIN NO. <b>G3426999N</b>
DATE OF APPLICATION <b>03 NOV 2017</b>	OCCUPATION <b>SENIOR SOFTWARE ENGINEER</b>	MEDICAL REQUIRED <b>Declaration</b>
PERIOD GRANTED (MONTHS) <b>12</b>	EMPLOYER <b>INFOGAIN SOLUTIONS PTE. LIMITED</b>	
BASIC MONTHLY SALARY <b>S\$6,000 +</b>	FIXED MONTHLY ALLOWANCES <b>S\$0 =</b>	FIXED MONTHLY SALARY <b>S\$6,000</b>
CLIENT COMPANY <b>UNITED OVERSEAS BANK LIMITED</b>		

### About your salary:

Your employer has declared that your fixed monthly salary of S\$6,000 will not vary from month to month and shall be paid to you regardless of performance on a monthly basis. It does not include overtime, bonus or commission.

**After  
you  
arrive**

**Once you are in Singapore,  
please get your employer to  
apply for your Employment  
Pass to be issued straight  
away.**

**Your Employment Pass is  
important because it allows you  
to work and stay in Singapore. It  
can also help you open a bank  
account or sign lease or service  
agreements.**

**Once your employer has asked  
for your Employment Pass to  
be issued, check the  
Notification Letter to see if you  
need to register your  
fingerprints and photo.**

**Please book your appointment as  
early as possible if you are asked  
to do so.**

### ⚠ IMPORTANT

**These steps must be completed or we will withdraw the approval and you have to leave Singapore. This approval does not exempt you from compliance or registration required under the respective professions, for which professional registration to practise in Singapore is a prerequisite (e.g. medicine, dentistry, pharmacy, architecture, law, etc).**





## Getting Ready

**Your employer has told us that you will be working at:**

396 ALEXANDRA ROAD  
#20-02  
SINGAPORE 119954

**Why not use the Internet to find your nearest supermarket or work out your journey to work? Singapore has safe, clean and efficient bus and commuter rail services.**

Find out more at  
[www.publictransport.sg](http://www.publictransport.sg).

## Learn about Singapore

**Singapore is a vibrant, multicultural, world-leading city state.**

English is the main spoken language for business, but most people speak at least one other. Crime rates are very low in Singapore and the law is enforced very strictly.

**Take a look at these sites to find out more:**

Immigration and customs	<a href="http://www.customs.gov.sg">www.customs.gov.sg</a>
Tourism, culture and events	<a href="http://www.yoursingapore.com">www.yoursingapore.com</a>
Moving to Singapore	<a href="http://www.contactsingapore.sg">www.contactsingapore.sg</a>
Expatriate information	<a href="http://www.entersingapore.info">www.entersingapore.info</a>

## Work Pass Privileges

**Your employer can apply for a Dependant's Pass.**

This allows you to bring your spouse and children to Singapore.

To find out how to apply, refer to our website at  
<http://www.mom.gov.sg/passes-and-permits/dependants-pass>.

**Bring this page along when you report for your card registration.**

- This In-Principle Approval letter.
- The pass holder's original passport / travel document.
- The original and completed Declaration Form duly signed by the pass holder, local Employer / Sponsor and if applicable, the Third Party user who submitted the application on behalf of the local employer / sponsor.

### ⚠ IMPORTANT

**Remember, there are rules in Singapore. You cannot work for another employer in Singapore without applying for a new Employment Pass. You must comply with the conditions under the Employment of Foreign Manpower Act. Otherwise, MOM can cancel your Work Pass and you may be prosecuted and sent home.**



- 1 clear copy of each of the Education Certificate (with official English translation): "Educational Certificate & Transcripts/Marksheets (India) - BACHELOR'S DEGREE from BIJU PATNAIK UNIVERSITY OF TECHNOLOGY (BPUT), ORISSA" as printed from EPOnline (by clicking Apply - > Check Status - Application Outcome). If the application is submitted through an Employment Agency, and you do not have access to EPOL, please contact the Employment Agency to print. The pass holder is required to endorse his / her signature in person on the education certificate confirming ownership and authenticity, in the presence of the counter officer at the Employment Pass Services Centre (EPSC) / MOM Services Centre – Hall C.
- Ask for the Employment Pass or S Pass to be issued first, before you proceed with their Dependant's or Long Term Visit Passes.