



**Welcome!**

**Lovely Professional University**





# COMPUTER SCIENCE & ENGINEERING

**How did you decide about that?**

**Lovely Professional University**

# Let's go back

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**Idea**

**Thought**

**Guidance**

**Attraction**

**Success**

**Passion**

**Career**

**Happiness**







**Lovely Professional University**







**Change is inevitable in nature. If we don't change, nothing will change!**

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- The change that we are talking about requires:
    - A. Dedication
    - B. Determination
    - C. Constant Effort
    - D. All of the Above



# How would you bring in the change now?



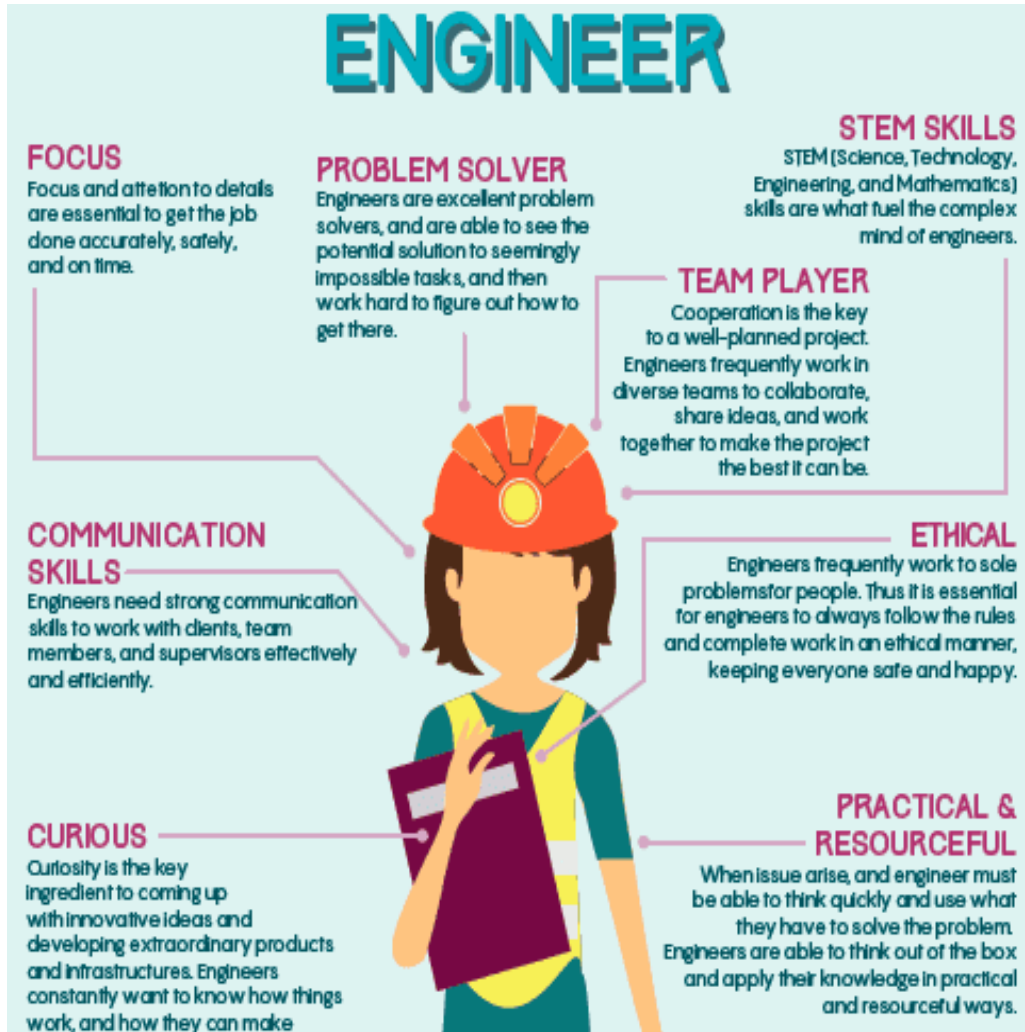
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**Hard Skills**

**Soft Skills**

# How would you bring in the change now?

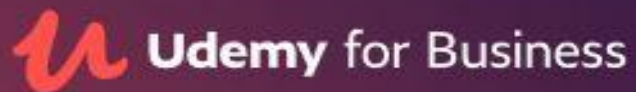


- **Focus**
- **Communication Skills**
- **Curiosity**
- **Problem Solving**
- **Teamwork**
- **Ethics**
- **Practicality**
- **STEM Skills**



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- Change needs to be brought in our:
    - A. Hard Skills and Soft Skills
    - B. Only hard Skills
    - C. Only Soft Skills
    - D. In our behavior

# 2020 Workplace Learning Trends Report: The Skills of the Future



Industry viewpoint



## Top 10 fastest-growing soft skills in 2020\*

1. Growth mindset
2. Creativity
3. Focus mastery
4. Innovation
5. Communication skills
6. Storytelling
7. Culture awareness
8. Critical thinking
9. Leadership
10. Emotional intelligence

## Soft skills like growth mindset, creativity, and communication matter in 2020

When we analyzed the fastest-growing soft skills people are learning at work in 2020, we saw an uptick in learning about topics like growth mindset, creativity, and innovation. It's increasingly important for employees to adopt a growth mindset of continuous learning and be open to change in the workplace. While skills training is key, building an organizational culture and leadership to nurture innovation and creativity is also critical. Finally, employees are leaning into their innately human skills and what robots can't do. Critical thinking, communication, storytelling, and emotional intelligence top the list of fastest-growing soft skills in 2020 in the workplace.

\*Based on highest consumption growth rates 2018-2019 on Udemy for Business.  
Source: Udemy Data 2020.

## Soft skills priorities by L&D leaders for 2020

This paralleled the kind of soft skills L&D leaders indicated as their top priority in our survey. Innovation, change management, emotional intelligence, communication & storytelling, and growth mindset all feature on their wish list for employees.

### What are the top soft skill priorities for training at your organization in 2020?



Innovation



Change management



Communication & storytelling



Emotional intelligence



Growth mindset



Time management

Source: Udemy Data 2020.

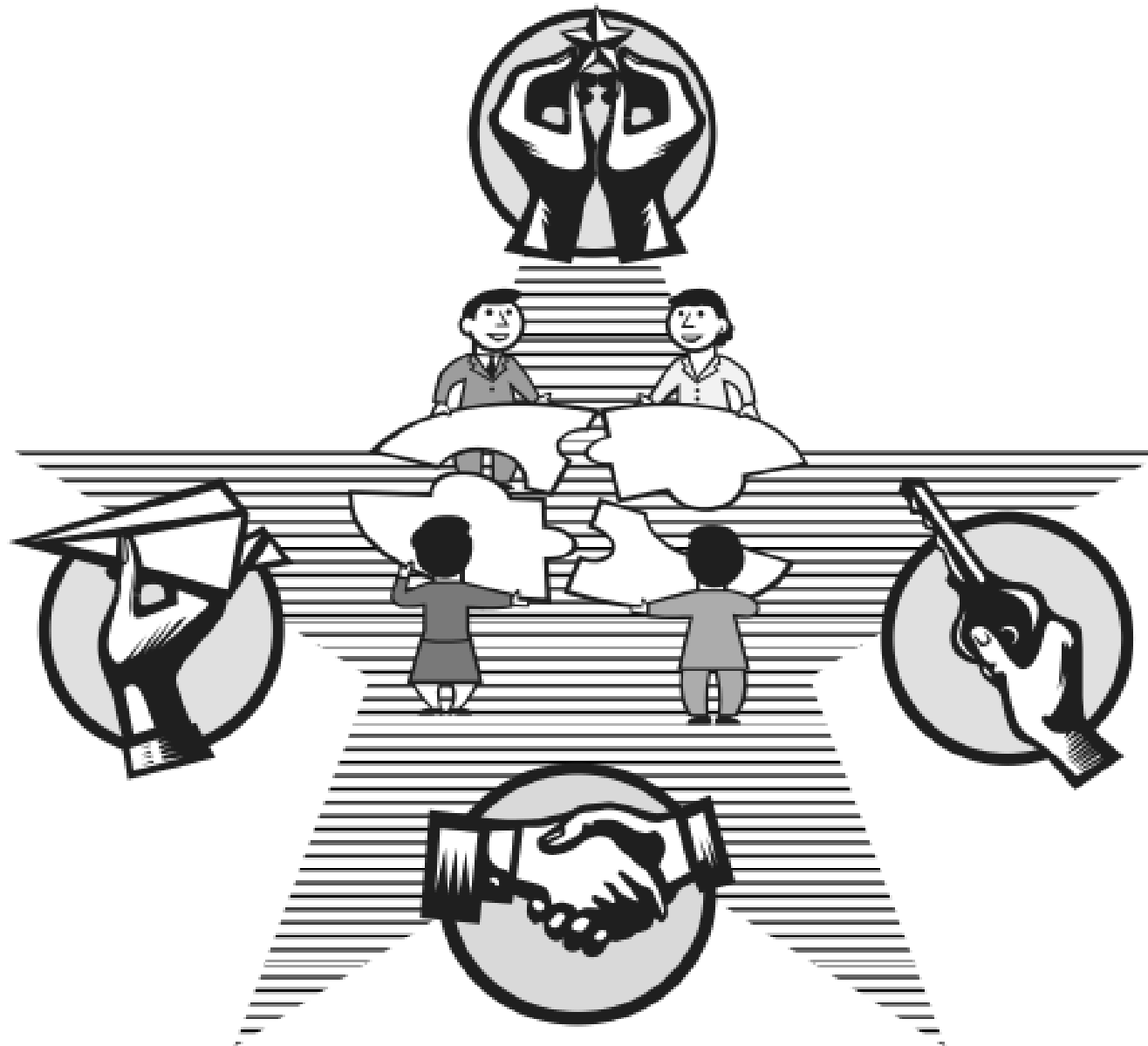


News / Education Today / Featurephilia / Soft skills are the new power skills: Here's why

# Soft skills are the new power skills: Here's why

*Once overlooked, soft skills are now high in demand by organizations. What are soft skills and why do we need them?*

The Future of Jobs Report suggests that skills such as creativity, people management, emotional intelligence and critical thinking account for half of the top 10 skills listed in the report.



Soft Skills – PES 318  
The upcoming journey



## **Unit I**

**Attitude Reconstruction** : understanding emotional intelligence and exercising in professional life, building self-esteem and self-confidence, types of personalities, empathy, understanding mission, vision and career

## **Unit II**

**Mastering Communication Skills** : introduction to communication process, types of communication; verbal communication (speaking and listening), importance of verbal communication, significance of non-verbal communication; intonation, body language, communication in organizations, communication barriers

## **Unit III**

**Personal and Social Branding** : introduction to personal branding, view yourself as a brand, social media strategy, offline branding, resume, digital profiling, understanding the concept of unique selling points, power dressing

## **Unit IV**

**Group Discussion** : : introduction to group discussions, types of group discussion topics, advantages and conclusion of group discussions, do's and don'ts of group discussions, ideation techniques- keyword analysis, social, political, economic, legal and technology technique, hurdle up, open house discussions

## **Unit V**

**Interview Skills** : professional grooming, know your company, types of interviews, interview answering techniques, case studies

## **Unit VI**

**Workplace Etiquette** : e-mail etiquette, small talk, building a rapport, elevator pitch, leadership and teamwork, art of giving and receiving feedback

Soft Skills – PES 318

The upcoming journey

# Unit I: Attitude Reconstruction

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## OUR FIVE TOOLS





# Unit II: Mastering Communication Skills



# Unit III: Personal and Social Branding





# Unit IV: Group Discussions

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# Unit V: Interview Skills

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# Unit VI: Workplace Etiquette

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- We have \_\_\_\_\_ units in Soft Skills PES318:
  - A. 4 Units
  - B. 3 Units
  - C. 6 Units
  - D. 5 Units

# Academic Tasks- CAs

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- Academic Task 1- **Presentation – Individual 1** (Max. Marks = 30)
- Academic Task 2- **Presentation – Individual 2** (Max. Marks = 30)
- Academic Task 3- **Group Discussion** (Max. Marks = 30)
- Academic Task 4- **Interview** (Max. Marks = 30)

# Course weightage



10 Marks

+

CA

40 Marks

+



NA

+



50 Marks

=

100



- There are 4 academic tasks, each task is for:
  - A.15 Marks
  - B.20 Marks
  - C.30 Marks
  - D.40 Marks

# Some ground rules



- **Be punctual**
- **Be participative**
- **Be Updated**
- **Be curious**
- **Be skilled**
- **Practice, practice and practice!**

Failing to Plan  
is the same as  
Planning to Fail





# got questions?

A yellow sticky note is placed on a light blue textured surface. The note has the words "Thank you!!!" written in brown ink in a cursive style. To the right of the note, a black pen with two white diagonal stripes is lying diagonally. Another yellow sticky note is partially visible underneath the top one.

Thank  
you!!!



# Images Source Credits

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- <https://www.indiamart.com/proddetail/communication-skills-mapping-or-ites-jobs-services-20998548333.html>
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