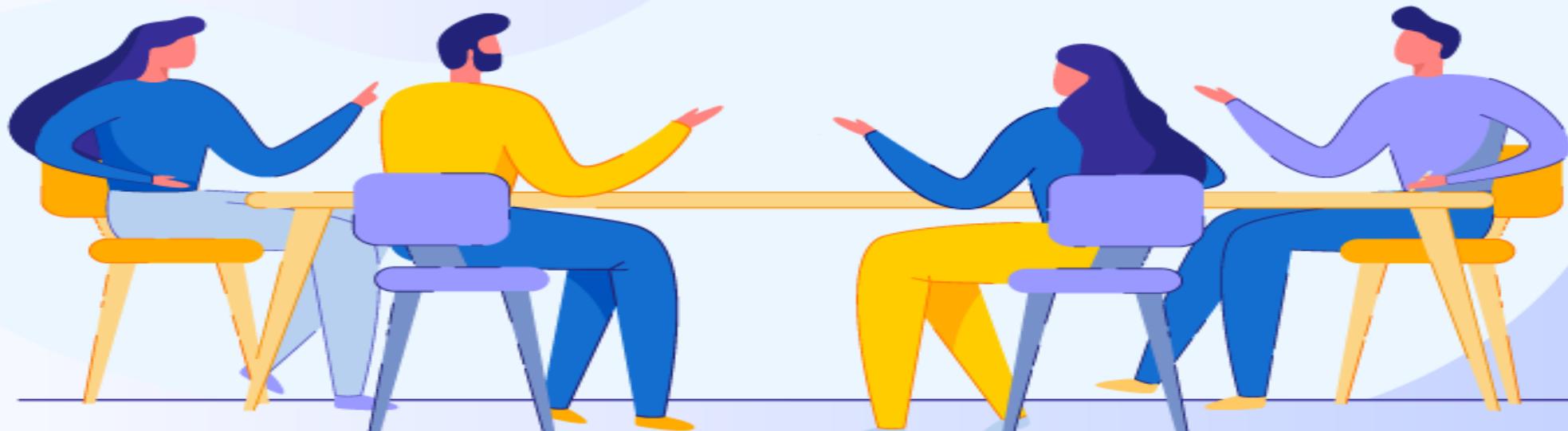


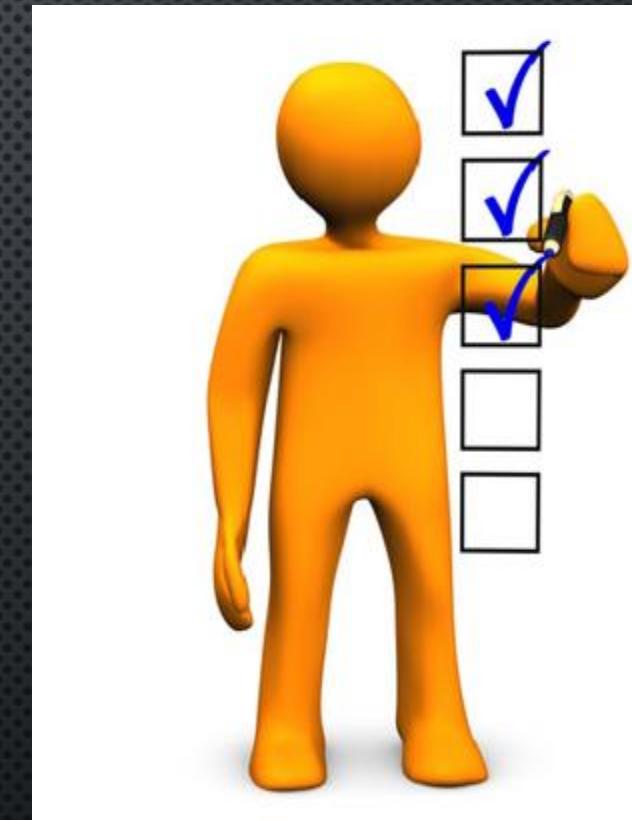
GROUP DISCUSSION

HOW TO DO IT?



PRE-REQUISITES OF A GROUP DISCUSSION

- TOPICS GIVEN BY PANELISTS
- PLANNING AND PREPARATION
- KNOWLEDGE WITH SELF-CONFIDENCE
- COMMUNICATION SKILLS/ POWER OF SPEECH
- PRESENTATION
- BODY LANGUAGE AND PERSONAL APPEARANCE



PRE-REQUISITES OF A GROUP DISCUSSION

- **CO-OPERATION**
- **LISTENING SKILLS**
- **BEING CALM AND COOL**
- **EXTENSIVE KNOWLEDGE BASE RELATED TO STATE, COUNTRY AND GLOBE**
- **ANALYZE THE SOCIAL, ECONOMICAL ISSUES LOGISTICALLY**



THINGS ONE MUST DO

- MODULATE THE VOLUME, PITCH AND TONE
- BE CONSIDERATE TO THE FEELINGS OF THE OTHERS
- TRY TO GET YOUR TURN
- BE AN ACTIVE AND DYNAMIC PARTICIPANT BY LISTENING
- TALK WITH CONFIDENCE AND SELF-ASSURANCE.

THINGS ONE MUST DO

- **MAKE ORIGINAL POINTS & SUPPORT THEM BY SUBSTANTIAL REASONING**
- **LISTEN TO THE OTHER PARTICIPANTS ACTIVELY & CAREFULLY**
- **WHATEVER YOU SAY MUST BE WITH A LOGICAL FLOW**
- **VALIDATE IT WITH AN EXAMPLE AS FAR AS POSSIBLE**
- **MAKE ONLY ACCURATE STATEMENTS**

AVOID THESE MISTAKES

- BEING SHY / NERVOUS / KEEPING ISOLATED FROM G.D
- INTERRUPTING ANOTHER PARTICIPANT BEFORE HIS ARGUMENTS ARE OVER
- SPEAK IN FAVOR ; EXAMPLE : ESTABLISH YOUR POSITION AND STAND BY IT STUBBORNLY
- CHANGED OPINIONS
- DON'T MAKE FUN OF ANY PARTICIPANT

Don't

AVOID THESE MISTAKES

- DON'T ENGAGE YOURSELF IN SUB-GROUP CONVERSATION
- DON'T REPEAT AND USE IRRELEVANT MATERIALS
- ADDRESSING YOURSELF TO THE EXAMINER
- WORRYING ABOUT MAKING SOME GRAMMATICAL MISTAKES





IDEA GENERATION

IDEA GENERATION TECHNIQUES

- A MULTI PERSPECTIVE ANALYSIS
- BASED ON UNDERSTANDING THE IMPACTED AREAS
- THE MAJOR IMPACT AREA OF ANY TOPIC WILL BE:
 - SOCIAL
 - POLITICAL
 - ECONOMIC
 - LEGAL
 - TECHNOLOGY
- GIVES CLEAR PATHWAY OF THINKING

WE CALL IT SPELT!



IDEA GENERATION TECHNIQUES

- BASED ON OBSERVATION AND RECOGNITION OF IMPORTANT WORDS IN THE TOPIC
- CLEARLY FOCUSES ON THE CORE OF DISCUSSION
- LET'S TAKE AN EXAMPLE:
 - “ SHOULD MERCY KILLING BE LEGALIZED.”
- LET'S FIND OUT THE MOST IMPORTANT WORDS IN THE TOPIC
- GENERATE POINTS BASED ON THE KEYWORDS OBSERVED

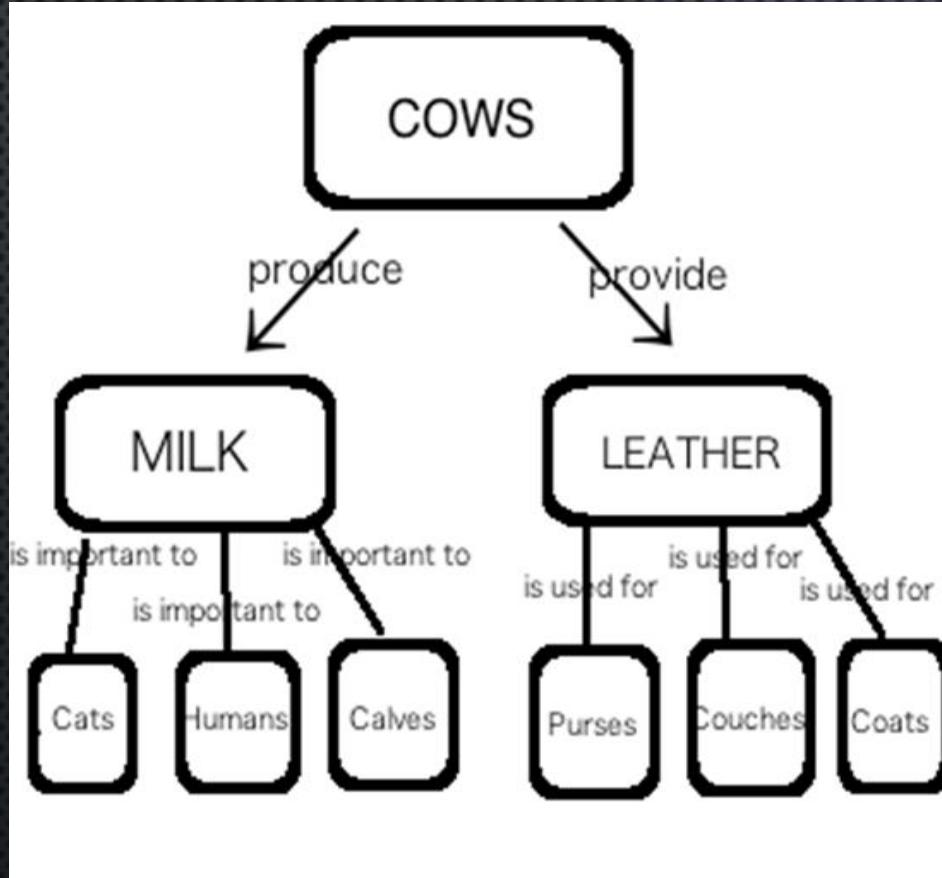
THIS IS KNOWN AS “KEYWORD ANALYSIS.”

IDEA GENERATION TECHNIQUES

- MOSTLY USED BY A NUMBER OF PROFESSIONALS FOR GETTING THE DETAILS
- MOST USEFUL WHEN YOU HAVE LITTLE OR NO KNOWLEDGE OF THE TOPIC
- USED AS:
 - WHO
 - WHAT
 - WHERE
 - WHEN
 - WHY

KNOWN AS THE 5 Ws TECHNIQUE!

IDEA GENERATION TECHNIQUES



- MORE OF A GRAPHIC TECHNIQUE THAT WILL HELP YOU VISUALIZE THE ISSUE AND ITS RELATIONSHIPS
- HELPS CONNECTING DIVERSE IDEAS IN A SYSTEMATIC CHAIN OF THOUGHTS
- CAN HELP EFFECTIVELY IF DONE ON PAPER
- LAYS THE FOUNDATION OF PRACTICING DIVERGENT THINKING

We call it **concept mapping!**

IDEA GENERATION TECHNIQUES

- A COMMON TECHNIQUE, APPLICABLE TO ALMOST ALL THE TOPICS
- USEFUL ONLY WHEN WE HAVE A FAIR IDEA OF THE TOPIC
- PROCESS:
 - WRITE ALL MAJOR POINTS ON A PAPER
 - ELIMINATE UNIMPORTANT INFORMATION
 - ORGANIZE THE REMAINING IN A SYSTEMATIC ORDER
- CAUTION: STAY ON THE TOPIC AND DO NOT DEVIATE TOO FAR AWAY FROM IT

THAT'S HOW BRAINSTORMING IS DONE!

IDEA GENERATION TECHNIQUES

SCAMPER !

- **SUBSTITUTE**
- **COMBINE**
- **ADAPT**
- **MODIFY (ALSO MAGNIFY AND MINIFY)**
- **PUT TO ANOTHER USE**
- **ELIMINATE**
- **REVERSE**

IDEA GENERATION TECHNIQUES

VAP !

- V-VIEW POINT OF
- A- AFFECTED
- P- PARTIES

IDEA GENERATION TECHNIQUES

POP BEANS !

- PEOPLE
- OBJECTS
- PLACE
- BEHAVIOR
- EVENT
- ACTIONS
- NATURE
- SOCIETY

IDEA GENERATION TECHNIQUES

CONVERGENT THINKING

- OUT A CONCRETE SOLUTION TO ANY PROBLEM
- FOCUSES ON FIGURING OUT THE MOST EFFECTIVE ANSWER TO A PROBLEM
- ITS CHARACTERISTICS INCLUDE
 - SPEED
 - ACCURACY
 - LOGIC

DIVERGENT THINKING

- EXPLORES MULTIPLE POSSIBLE SOLUTIONS TO GENERATE CREATIVE IDEAS
- OPENING THE MIND AND TRYING OUT MULTIPLE SOLUTIONS FOR A PROBLEM
- ITS CHARACTERISTICS INCLUDE
 - SPONTANEOUS
 - FREE-FLOWING
 - NON-LINEAR

Thank you!