

# Candidate's form for Employment Pass or S Pass applications

All foreigners who intend to work in Singapore must have a work pass. Your prospective employer will apply for the right work pass for you.

## Things to note:

- This form is best viewed and completed using a computer or laptop.
- Your employer may require supporting documents to be submitted with your application.

## Steps in the application process:



### Candidate's form

Use this form to provide your personal details to your employer. Errors may cause delay or even rejection.



### EP or S Pass application

Your employer will apply for an Employment Pass (EP) or S Pass on your behalf after written consent has been given with the information you have provided in this form.



### Application outcome

Your employer will notify you of the application outcome. If the application is approved by MOM, you will receive an In-Principle Approval (IPA) letter.

This form may take 20 minutes to complete.

# Candidate's form for Employment Pass or S Pass applications

Please complete this form and send it to your prospective employer for your Employment Pass or S Pass application. Your prospective employer will need to apply for an Employment Pass or S Pass on your behalf before you can start work in Singapore. Please have your latest travel document and educational certificates ready to fill in this form.

## Your particulars

**Have you ever studied, worked or stayed long-term (not as a tourist) in Singapore before?**

Yes, I am currently working/studying/staying in Singapore

Yes, I have worked/studied/stayed in Singapore in the past

No

No, but I have a Foreign Identification Number (FIN) issued by Singapore

**What is your FIN or Work Permit number?**

 If you have both FIN and Work Permit number, please provide us with your FIN.

FIN

Work Permit number

I can't remember both

**Are you a partner, sole proprietor or director of any Singapore-registered company?**

Yes

No

## Travel document details

Tell us your latest travel document information

Full name (as in travel document)

Alias (as in travel document, if any)

Date of birth (dd-mmm-yyyy)

Sex

Female

Male

Nationality/Citizenship

 Select drop-down icon  
then type to search

Bangladeshi identity card number

Old Malaysian identity card number

New Malaysian identity card number

Malaysian identity card colour

Pink

Blue

Travel document type

Travel document number

Travel document issue date (DD-MMM-YYYY)

Travel document expiry date (DD-MMM-YYYY)

Country/Region of birth

 Select drop-down icon  
then type to search

State/Province of birth

Country/Region of origin

 Select drop-down icon  
then type to search

State/Province of origin

Race

Religion

Marital status

Is spouse a Singaporean Citizen, Permanent Resident, EP, S Pass or WP holder?

Yes

No

Spouse full name (as in travel document)

Spouse ID type

NRIC

FIN

## Contact details

Email

Singapore mobile number (optional)

## Work experience

Total working experience	years	months
Relevant working experience related to the occupation that will be declared in the work pass application	years	months
Are you currently working?		
Yes		
No		

## Work experience 1

Provide your most recent work experience

Name of company

### Country of employment

Select drop-down icon  
then type to search

## Occupation

 Select drop-down icon  
then type to search

Period of employment (DD-MMM-YYYY)

From:

To:

### Last drawn fixed monthly salary (SGD)

What is **fixed monthly salary**?

## Work experience 2

Provide your second most recent work experience

Name of company

### Country of employment

 Select drop-down icon  
then type to search

## Occupation

 Select drop-down icon  
then type to search

**Period of employment (DD-MMM-YYYY)**

From:

To:

Last drawn fixed monthly salary (SGD)

What is **fixed monthly salary**?

## Educational qualifications

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Provide your highest qualifications (up to 2)

- Enter the details exactly as they appear on the educational certificate.
- For non-English documents, you must upload the original document with an English translated copy.
- Your application will be rejected if any of the qualifications are doubtful or from an institution that is not accredited or recognised by its country's education authorities.

### Qualification 1

Country of awarding institution

 Select drop-down icon  
then type to search

Awarding institution

Qualification

 Select drop-down icon  
then type to search

Faculty

 Select drop-down icon  
then type to search

Mode of study

Period of study (DD-MMM-YYYY)

From:

To:

Did you attend classes on campus?

Yes

No

Yes

No

Is this the main campus?

Yes

No

### Qualification 2

Country of awarding institution

 Select drop-down icon  
then type to search

Awarding institution

Qualification

 Select drop-down icon  
then type to search

Faculty

 Select drop-down icon  
then type to search

Mode of study

Period of study (DD-MMM-YYYY)

From:

To:

Did you attend classes on campus?

Yes

No

Yes

No

Is this the main campus?

Yes

No

## Membership or professional details

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You may add up to 2 societies or organisations membership details that you are a part of from the past 5 years to date.

### Society or organisation 1

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Society or organisation

Are you currently a member?

Yes

No

Position held

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Period held (DD-MMM-YYYY)

From:

To:

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### Society or organisation 2

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Society or organisation

Are you currently a member?

Yes

No

Position held

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Period held (DD-MMM-YYYY)

From:

To:

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## Your declarations

Have you ever:

- |  |     |    |
|--|-----|----|
| a) Been refused entry into or deported from any country?             | Yes | No |
| b) Been convicted in a court of law in any country?                  | Yes | No |
| c) Been prohibited from entering Singapore?                          | Yes | No |
| d) Entered Singapore using a passport issued by a different country? | Yes | No |
| e) Entered Singapore using a different name?                         | Yes | No |
| f) Been a Singapore Citizen or Singapore Permanent Resident?         | Yes | No |

## Confirmation

I wish to confirm that:

- All data entered in this application form is accurate.
- I give consent to my prospective employer to apply for an Employment / S Pass for me. My prospective employer can produce this consent when requested by the authority.
- I give consent to the Government of Singapore to obtain from and verify the information with any person, organisation, or any other source for assessing the application.