

# Documentation & User Guideline

Author : SoftTech-IT Ltd.

Software Framework : Laravel 7



2020 © All Rights Reserved @ SoftTech-IT Ltd.

# Overview

By this documentation an admin / user will have a proper idea about this system. This documentation has been divided into two(2) sections.

## 1. Describing System's Features

- **Admin**
  - Dashboard
  - User Management
  - Courses
  - Payment Request
  - Instructor's Package
  - Instructor's Payment
  - Admin's Earning
  - Support Ticket
  - Settings
- **Instructor**
  - Dashboard
  - Courses
  - Students
  - Messages
  - Comments
  - Request Payment
  - Earning History
  - Support Ticket
  - Settings
- **Client Side** (Public & User Interface)

## 2. How to operate the system!

- **How to Install the system?**
- **How to add a new admin?**

- **How to create a category for course?**
  - **How to create a package for an instructor?**
  - **How to disable an instructor?**
  - **How to pay an instructor?**
  - **How to create a new page for the system (for the website)?**
  - **How to configure SMTP settings?**
  - **How to add a new language?**
  - **How to set a new currency?**
- 
- **How to be an instructor?**
  - **How to create a new course?**
  - **How to get payment as an instructor?**
  - **How to set a payment account as an instructor?**
  - **How to get support from an admin as an instructor?**

These topics cover all the queries of an admin / instructor / user from the installation to the final use of the system.

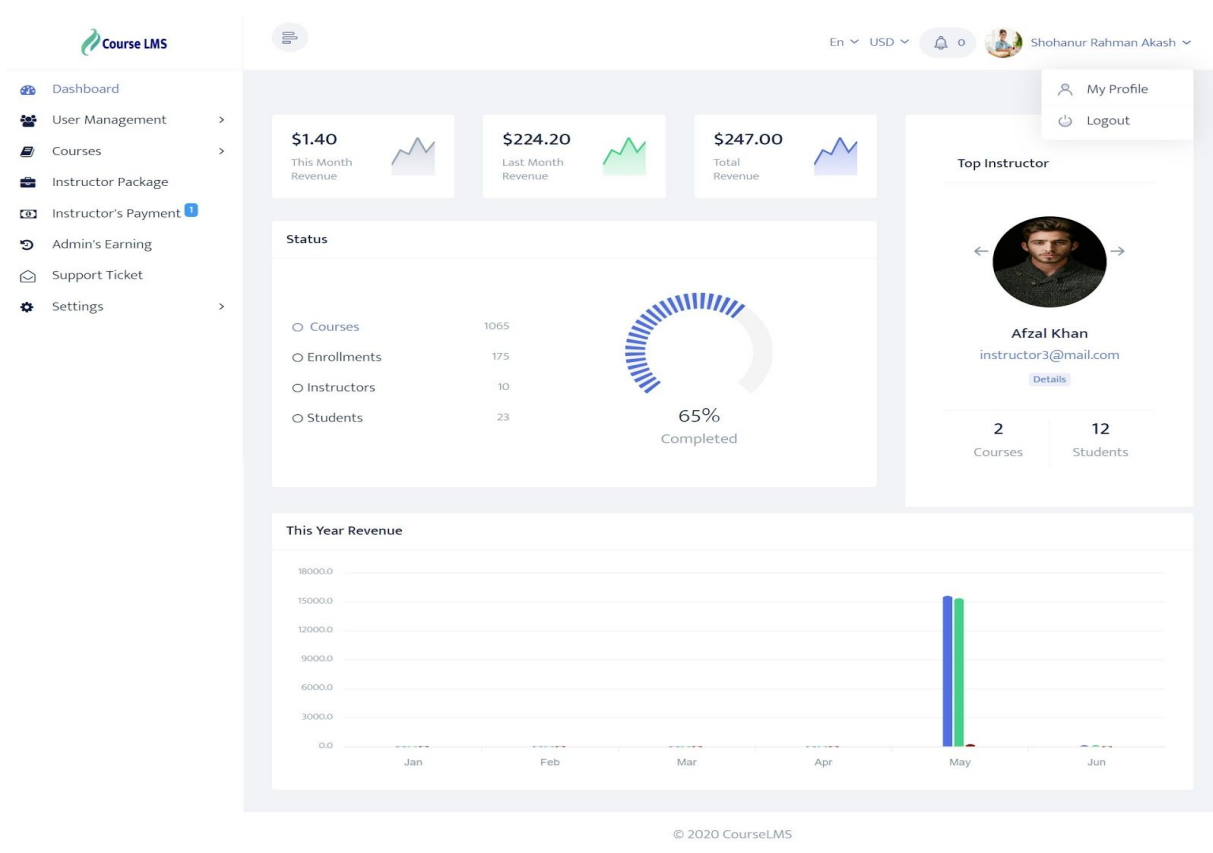
# 1. Features of the courseLMS system

## Admin Panel

### - Dashboard

- In this page, **Admin** can see this month's revenue, last month's revenue and the total revenue.
- Admin can also see a **status chart** of courses, enrollments, students & instructors.
- Admin can have a look to **the top instructors** at the right side of the screen.
- Admin can see the **total revenue chart** of the year.

The **User Interface** of the dashboard looks like-



*User Interface of Dashboard*

## - User Management

### - Admins

- In this page, admin can see the **Admins list** & search them by name.
- Admin can **add a new admin**.

The **User Interface** of the “**User management > Admins**” looks like-

The screenshot shows the 'Admins' management page in the Course LMS. On the left is a sidebar with navigation links: Dashboard, User Management (expanded), Courses, Instructor Package, Instructor's Payment, Admin's Earning, Support Ticket, and Settings. Under 'User Management', there are links for Admins, Instructors, and Students. The main content area has a header with 'En', 'USD', a notification bell, and a user profile for 'Shohanur Rahman Akash'. Below this is a table with columns 'S/L', 'Name', and 'Action'. The table contains one entry with S/L '1' and Name 'Shohanur Rahman Akash' (Email: admin@mail.com). An '+ Add New Admin User' button is in the top right. The footer shows '© 2020 CourseLMS'.

S/L	Name	Action
1	Name : Shohanur Rahman Akash Email : admin@mail.com	

*User Interface of user management(admin list)*

The screenshot shows the 'User Create' form in the Course LMS. The sidebar is identical to the previous screenshot. The main content area has a header with 'En', 'USD', a notification bell, and a user profile for 'Shohanur Rahman Akash'. Below this is a form with fields for 'Name \*', 'E-Mail Address \*', 'Password \*', and 'Confirm Password \*'. A '+ Show All User' button is in the top right, and a 'Save' button is in the bottom right. The footer shows '© 2020 CourseLMS'.

*User Interface of user management(Add new admin)*

## - **Instructors**

- In this page, admin can see the **Instructors list** & search them by name.

The **User Interface** of the “**User management > Instructors**” looks like-

**All Instructors**

Search by name

S/L	Photo	Name	Email	Phone	Balance	About	Action
1		Shohanur Rahman Akash	example@student.com	N/A	\$0.00	About me About me	
2		Brent Maldonado	loqiho@mailinator.net	N/A	\$0.00	About me About me	
3		Ignatius Long	fugixir@mailinator.com	N/A	\$0.00	About me About me	
4		instructor7	instructor7@mail.com	N/A	\$0.00	About me About me	
5		Zara Khan	instructor6@mail.com	N/A	\$0.00	About me About me	
6		Suman Khalifa	instructor5@mail.com	N/A	\$15,543.00	About me About me	
7		Naiba Amir	instructor4@mail.com	N/A	\$0.00	About me About me	
8		Afzal Khan	instructor3@mail.com	N/A	\$0.00	About me About me	
9		Akbor Quraisi	instructor2@mail.com	N/A	\$0.00	About me About me	
10		Ali Akbor	instructor@mail.com	N/A	\$200.00	Blade view files use the .blade.php file extension and are typically stored in ... Using @json in element attributes requires that it be surrounded by single quotes. ... the loop, such as whether you are in the first or last iteration through the loop.	

© 2020 CourseLMS

*User Interface of user management(Instructor list)*

## - **Students**

- In this page, admin can see the **students list** & search them by name/email.

The **User Interface** of the “**User management > Students**” looks like-

The screenshot displays the 'All Students' page in the Course LMS. The interface includes a sidebar with navigation options and a main content area with a table of student records. A search bar is located at the top right of the table area.

S/L	Image	Name	Email	Phone	Action
1		Paul Clarke	wexy@mailinator.com	N/A	⋮
2		Fuller Lowe	niciqajy@mailinator.net	N/A	⋮
3		Linus Farley	manizucak@mailinator.net	N/A	⋮
4		Denise Phelps	josamuvevo@mailinator.net	N/A	⋮
5		Vijay Sethupathi	student18@mail.com	N/A	⋮
6		Vikram	student17@mail.com	N/A	⋮
7		Dhanush	student16@mail.com	N/A	⋮
8		Vijay	student15@mail.com	N/A	⋮
9		Suriya	student14@mail.com	N/A	⋮
10		Keerthy Suresh	student13@mail.com	N/A	⋮

© 2020 CourseLMS

*User Interface of user management(Student list)*

## - Courses

### - Categories

- In this page, admin can see the **Category List** of courses, and create **New Category**.

The **User Interface** of the “**Courses > Category**” looks like-

The screenshot displays the 'All Categories' page in the Course LMS interface. The page features a sidebar with navigation options: Dashboard, User Management, Courses (with sub-options for Categories and All Courses), Instructor Package, Instructor's Payment, Admin's Earning, Support Ticket, and Settings. The main content area shows a table of categories with columns for S/L, Icon, Category, Parent Category, Popular, Top, Publish, and Action. The 'Marketing' category is highlighted. The top right of the page shows user information and currency settings.

S/L	Icon	Category	Parent Category	Popular	Top	Publish	Action
1		Development	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
2		Business	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
3		IT & Software	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
4		Finance & Accounting	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
5		Design	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
6		Marketing	N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
7		Personal Development	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
8		Health & Fitness	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
9		Photography	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮
10		Web Development	Development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	⋮

© 2020 CourseLMS

*User Interface of Course(Category list)*



- **All Courses**

- In this page, the admin can see the **All Courses List**.
- Admin can **rate the course** by his own, and can **publish or unpublish the course**.

The **User Interface** of the “**Courses > All courses**” looks like-

The screenshot displays the 'All Courses' page in the Course LMS. The left sidebar contains navigation links: Dashboard, User Management, Courses (with sub-links for Categories and All Courses), Instructor Package, Instructor's Payment, Admin's Earning, Support Ticket, and Settings. The main content area shows a table of courses. The first course is 'Wordpress' by 'All Akbor', categorized under 'Finance & Accounting'. It is marked as 'Not Published' and 'Free'. The second course is 'The Complete Android N Developer' by 'Course55297429047078843920329' and '963151561573076', categorized under 'Software Testing'. Both courses have 0 classes and 0 contents, and 0 enrolled students. The 'Published' column has toggle switches, with the first course being unpublished and the second being published.

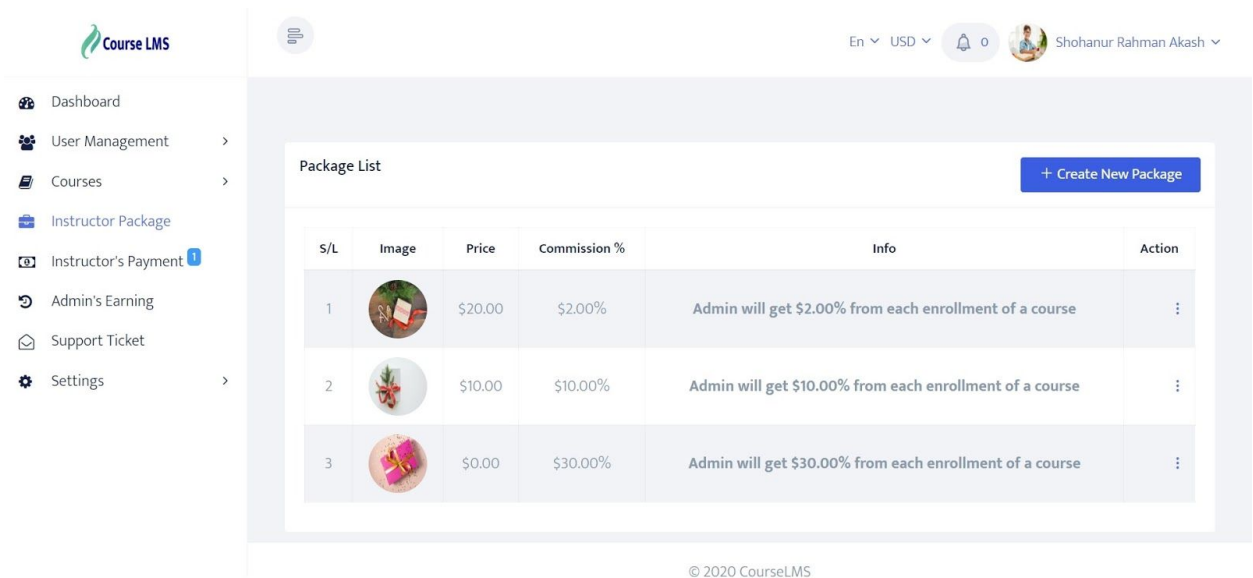
SL	Title	Category	Info	Published	Enrolled Students
1	Wordpress Beginner All Akbor Not Published Free	Finance & Accounting	Classes- 0 Contents- 0	<input type="checkbox"/>	0
2	The Complete Android N Developer Course55297429047078843920329 963151561573076 Beginner	Software Testing	Classes- 0 Contents- 0	<input checked="" type="checkbox"/>	0

*User Interface of Courses(All Courses list)*




## - Instructor Package

- In this page, **Admin** can see **the package list** of instructors.
- Admin can create a new package for instructor registration.

The **User Interface** of the instructor package looks like-



The screenshot displays the 'Instructor Package' section of the Course LMS dashboard. On the left is a sidebar menu with options: Dashboard, User Management, Courses, Instructor Package (selected), Instructor's Payment, Admin's Earning, Support Ticket, and Settings. The main content area is titled 'Package List' and includes a '+ Create New Package' button. Below this is a table with the following data:

S/L	Image	Price	Commission %	Info	Action
1		\$20.00	\$2.00%	Admin will get \$2.00% from each enrollment of a course	⋮
2		\$10.00	\$10.00%	Admin will get \$10.00% from each enrollment of a course	⋮
3		\$0.00	\$30.00%	Admin will get \$30.00% from each enrollment of a course	⋮

At the bottom of the interface, there is a copyright notice: © 2020 CourseLMS.

*User Interface of Instructor Package(Package list)*

## - Instructor's Payment

- In this page, **Admin** can see all **Payment Requests made by instructors**.
- Admin can add payment details after the payment has been done.

The **User Interface** of the instructor's payment looks like-

The screenshot displays the 'Instructor's Payment' section of the Course LMS interface. On the left is a sidebar menu with options: Dashboard, User Management, Courses, Instructor Package, Instructor's Payment (highlighted with a blue notification badge), Admin's Earning, Support Ticket, and Settings. The main content area is titled 'Payment History' and contains a table with the following data:

S/L	Requested User	Amount	Description	Requested On	Info	Process	Status/Action
1	Alli Akbor	\$100.00	HGJGHJ	04-Jun-20	Request 04-Jun-20	Paypal Payment	
2	Alli Akbor	\$300.00	dsfsdf	04-Jun-20	Confirm 04-Jun-20	Paid on Paypal	

At the bottom of the interface, there is a copyright notice: © 2020 CourseLMS.

*User Interface of Instructor payment(Payment History)*

## - Admin's Earning

- In this page, **Admin** can see the list of **admin's earnings** through **selling the instructor package** and **the commission of each course enrollment**.

The **User Interface** of the Admin's earning looks like-

The screenshot shows the 'Admin Earning List' page in the Course LMS interface. On the left is a sidebar menu with options: Dashboard, User Management, Courses, Instructor Package, Instructor's Payment (with a notification badge), Admin's Earning (selected), Support Ticket, and Settings. The top header includes the Course LMS logo, a hamburger menu, currency (En USD), a notification bell with '0', and the user profile 'Shohanur Rahman Akash'. The main content area is titled 'Admin Earning List' and features a search bar labeled 'Purposes' with a 'Search' button. Below the search bar is a pagination control showing page 1 of 13. The table below lists 15 earnings with columns for #, Amount, Purposes, and Date.

#	Amount	Purposes	Date
1	\$0.00	Sale Package	05-Jun-20
2	\$1.40	Sale Course	01-Jun-20
3	\$0.00	Sale Course	01-Jun-20
4	\$1.40	Sale Course	31-May-20
5	\$20.00	Sale Package	31-May-20
6	\$1.40	Sale Course	29-May-20
7	\$1.40	Sale Course	29-May-20
8	\$0.00	Sale Course	29-May-20
9	\$1.40	Sale Course	29-May-20
10	\$0.00	Sale Course	29-May-20
11	\$0.80	Sale Course	29-May-20
12	\$1.00	Sale Course	29-May-20
13	\$1.40	Sale Course	29-May-20
14	\$1.40	Sale Course	29-May-20
15	\$0.00	Sale Course	29-May-20

© 2020 CourseLMS

*User Interface of Admin's Earning (Earning list)*

## - Support Ticket

- In this page, **Admin** can see the list of **support requests** by the instructors.
- Admin can give replies to the queries by sending messages.

The **User Interface** of the support ticket looks like-

The top screenshot displays the 'Support Ticket List' interface. It features a sidebar with navigation options: Dashboard, User Management, Courses, Instructor Package, Instructor's Payment, Admin's Earning, Support Ticket, and Settings. The main content area shows a table with the following data:

#	Member	Subject	Date	Action
1	Ali Akbor	hhh <span>Replay</span>	02-Jun-20	<span>⋮</span>

The bottom screenshot shows the 'Support Ticket Chat' interface for the selected ticket. It displays a chat history with the following messages:

- First Content
- hhh 12:28
- uyg 12:29
- uygyf 12:30

The chat interface includes a text input field at the bottom labeled 'Type a message...' and a send button.

*User Interface of Support querrey*

## - Settings

### - App Setting

- In this page, the admin can set up the **social media login(e.g. Google, facebook)**.
- Admin can configure **Paypal, Stripe account** for getting payments of courses and packages.

### - Currency Setting

- In this page, the admin can see all the **Currency lists**.
- Admin can **add new currency**.
- Admin can set default currency.
- Admin can publish/unpublish a currency.
- Admin can set alignment of currency symbol

The **User Interface** of the “**Settings > Currency Setting**” looks like-

Course LMS

En ▾ USD ▾ 0 Shohanur Rahman Akash ▾

Dashboard

User Management >

Courses >

Instructor Package

Instructor's Payment 1

Admin's Earning

Support Ticket

Settings ▾

- App Setting
- Currency Setting
- Language Setting
- SMTP Setting
- Slider Setting
- Pages

### Setup Currency Setting

Select Default

\$ USD ▾

Save

### Currency List

+ Create A Currency

#	Name	Symbol	Code	Rate	Align	Publish	Action
1	Dollar	\$	USD	1		<input checked="" type="checkbox"/>	⋮
2	Rupee	₹	INR	75.99		<input checked="" type="checkbox"/>	⋮

© 2020 CourseLMS

*User Interface of Currency Settings*

## - **Language Setting**

- In this page, admin can configure **Multiple Languages** for the system.

The **User Interface** of the “**Settings > Language Setting**” looks like-

The screenshot displays the 'Language Setting' page in the Course LMS. The sidebar on the left contains the following menu items: Dashboard, User Management, Courses, Instructor Package, Instructor's Payment (with a notification badge), Admin's Earning, Support Ticket, and Settings (expanded). Under the 'Settings' menu, there are sub-options: App Setting, Currency Setting, Language Setting (highlighted), SMTP Setting, Slider Setting, and Pages.

The main content area is divided into two sections. The 'Language List' section contains a table with the following data:

#	Code	Name	Logo	Action
1	en	English		

The 'Language Setup' section on the right contains the following form fields:

- Name \***: A text input field with the example text 'Ex: English'.
- Code \***: A text input field with the example text 'Ex: en for english'.
- Select Country \***: A dropdown menu with the text 'CHOOSE OPTION' and a downward arrow.
- Save**: A blue button to save the changes.

At the bottom right of the page, there is a copyright notice: © 2020 CourseLMS.

*User Interface of Language Settings*

## - **SMTP Setting**

- Admin can configure the **SMTP settings** to send **email notifications**.

The **User Interface** of the “**Settings > SMTP Setting**” looks like-

**Course LMS**

En USD Shohanur Rahman Akash

**SMTP Settings**

MAIL DRIVER \*  
SMTP

MAIL HOST \*  
smtp.gmail.com

MAIL PORT \*  
587

MAIL USERNAME \*  
demo.softtechit@gmail.com

MAIL PASSWORD \*  
\*\*\*\*\*

MAIL ENCRYPTION \*  
tls

MAIL FROM ADDRESS \*  
demo.softtechit@gmail.com

MAIL FROM NAME \*  
Softtech IT ELMS

**Save**

**Instruction**  
Please be carefull when you are configuring SMTP. For incorrect configuration you will get error In few features.

**For Non-SSL**

Select 'sendmail' for Mail Driver if you face any issue after configuring 'smtp' as Mail Driver
Set Mail Host according to your server Mail Client Manual Settings
Set Mail port as '587'
Set Mail Encryption as 'ssl' if you face issue with 'tls'

**For SSL**

Select 'sendmail' for Mail Driver if you face any issue after configuring 'smtp' as Mail Driver
Set Mail Host according to your server Mail Client Manual Settings
Set Mail port as '465'
Set Mail Encryption as 'ssl'

© 2020 CourseLMS

*User Interface of SMTP Settings*

## - **Slider Setting**

- Admin can **add a new slider** image.
- Admin can publish/unpublish a slider.
- Admin can edit any specific slider.



## - Pages

- Admin can **add a new page** for the website. (e.g.- about us, privacy etc).
- Admin can see the page lists.
- Admin can add page contents.

The **User Interface** of the “**Settings > Pages**” looks like-

Course LMS

En USD 0 Shohanur Rahman Akash

Dashboard

User Management

Courses

Instructor Package

Instructor's Payment 1

Admin's Earning

Support Ticket

Settings

- App Setting
- Currency Setting
- Language Setting
- SMTP Setting
- Slider Setting
- Pages

Page List

+ Page Create

#	Title	Total Content	Active	Action
1	About Us	1	<input checked="" type="checkbox"/>	⋮
2	Terms & Conditions	1	<input checked="" type="checkbox"/>	⋮
3	Privacy Policy	1	<input checked="" type="checkbox"/>	⋮
4	Affiliate Terms and Conditions	1	<input checked="" type="checkbox"/>	⋮

© 2020 CourseLMS

*User Interface of Page Settings*

## - Organization Setting

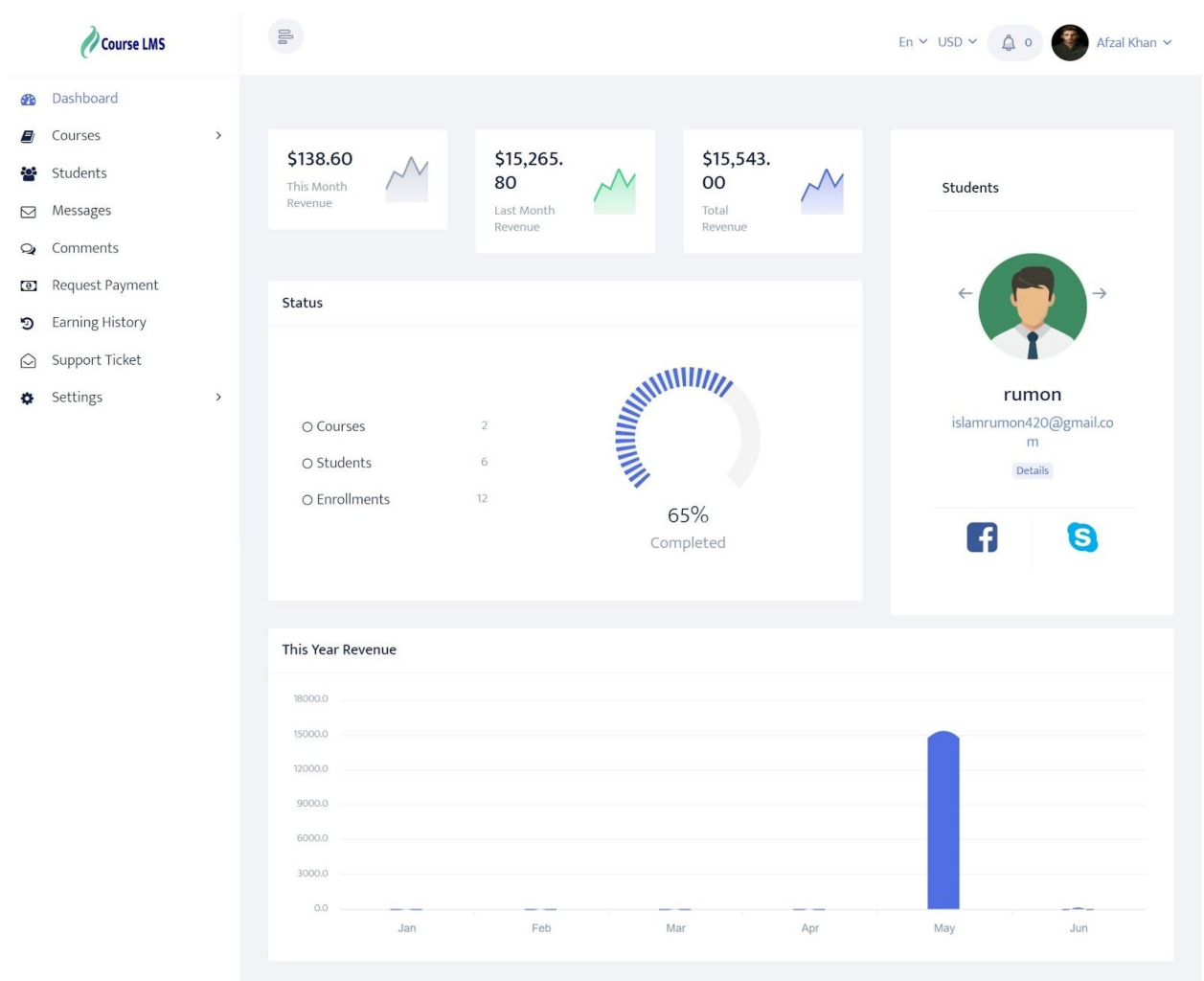
- Admin can **add the details of the system, change the logo** from here.

# Instructor Panel

## - Dashboard

- In this page, **Instructors** can see this month's revenue, last month's revenue and the total revenue.
- Instructors can also see a **status chart** of courses, enrollments, students.
- Instructors can have a look at the **students** at the right side of the screen.
- Instructors can see the **total revenue chart** of the year.

The **User Interface** of the dashboard looks like-



© 2020 CourseLMS

*User Interface of Dashboard*

## - Courses

### - Start new course

- In this page, Instructors can **add a new course**.

The **User Interface** of the “**Courses > Start new course**” looks like-

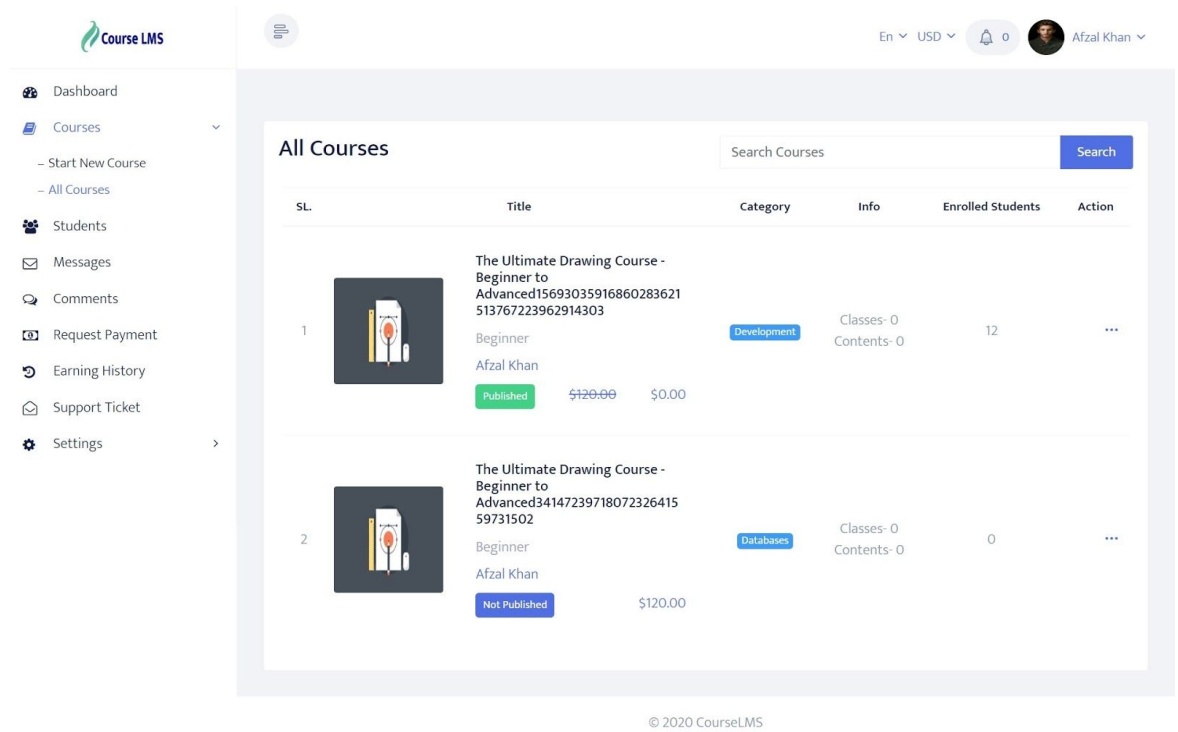
The screenshot displays the 'Add new course' form within the Course LMS interface. On the left, a sidebar menu lists various navigation options: Dashboard, Courses (with a sub-menu for Start New Course and All Courses), Students, Messages, Comments, Request Payment, Earning History, Support Ticket, and Settings. The main content area is titled 'Add new course' and contains several input fields and controls. The 'Course Title' field is at the top, followed by 'Slug' and 'Course Level' (a dropdown menu). Below these is a 'Short Description' field with a rich text editor. The 'Details' section follows, also featuring a rich text editor. Further down are fields for 'Course Thumbnail' (with a 'Choose File' button), 'Overview URL', 'Provider' (a dropdown), 'Requirements', 'Outcome', 'Tags', 'Free Course' (a toggle switch), 'Price?' (a text field with a dollar sign), 'Discount?' (a toggle switch), 'Language' (a dropdown), 'Meta Title', 'Meta Description', and 'Category' (a dropdown). A blue 'Submit' button is located at the bottom right of the form. The footer of the page indicates '© 2020 CourseLMS'.

*User Interface of Courses(Start New Course)*

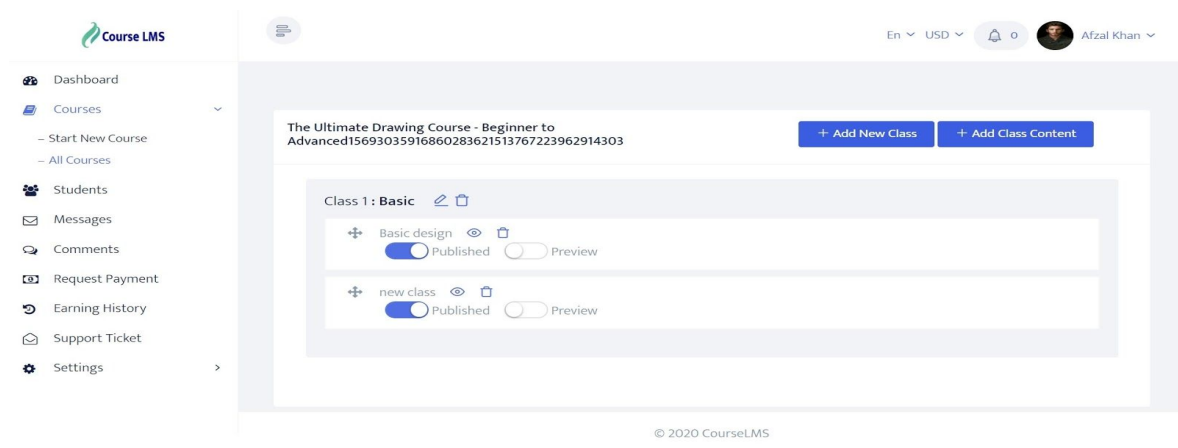
## - All Courses

- In this page, the Instructors can see their **All Courses List**.
- Instructors can edit the course, add new class & contents.

The **User Interface** of the “**Courses > All courses**” looks like-



### *User Interface of Courses(All Courses)*

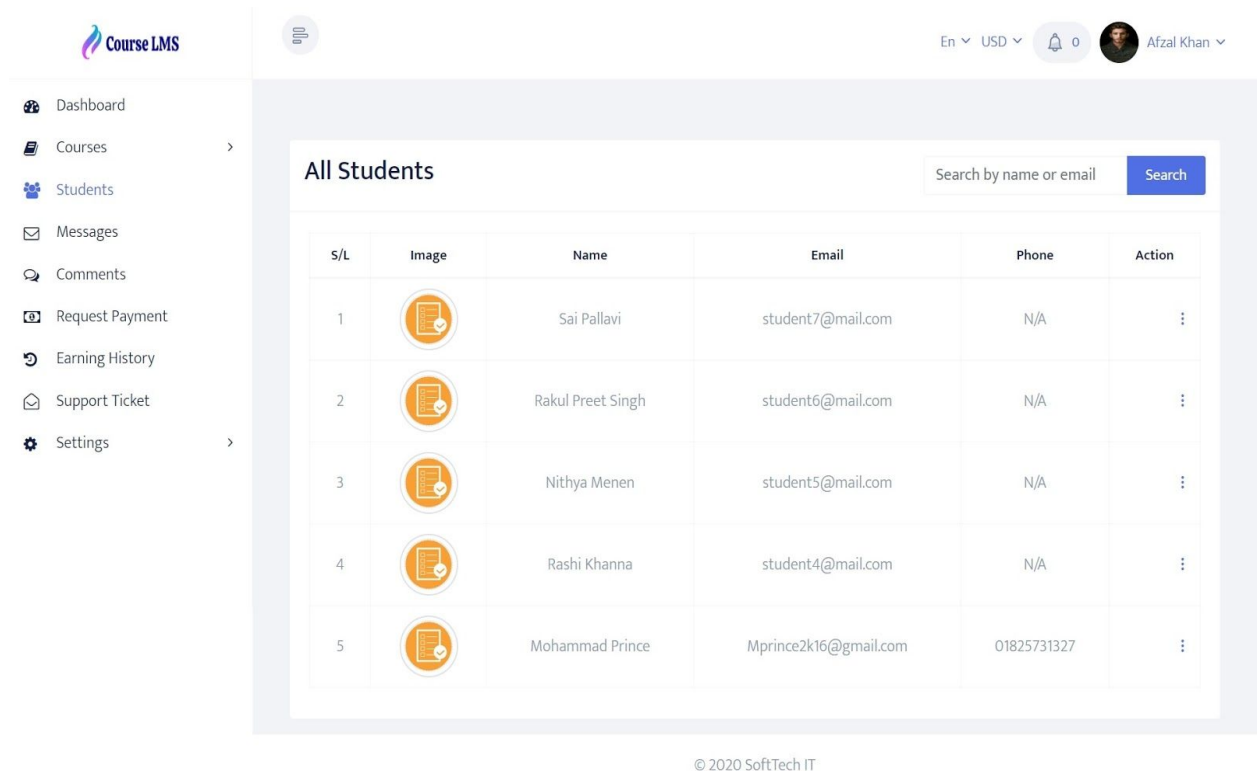







### *User Interface of Courses(Single Course Details)*

## - **Students**

- In this page, Instructors can see the **students list** & search them by name/email.

The **User Interface** of the “**students**” looks like-



S/L	Image	Name	Email	Phone	Action
1		Sai Pallavi	student7@mail.com	N/A	⋮
2		Rakul Preet Singh	student6@mail.com	N/A	⋮
3		Nithya Menen	student5@mail.com	N/A	⋮
4		Rashi Khanna	student4@mail.com	N/A	⋮
5		Mohammad Prince	Mprince2k16@gmail.com	01825731327	⋮

© 2020 SoftTech IT

*User Interface of Students*

## - **Messages**

- In this page, **Instructors** can send replies to the message of students

The **User Interface** of the “**Messages**” looks like-

The screenshot displays the 'Course LMS' interface. On the left is a sidebar menu with the following items: Dashboard, Courses, Students, Messages (highlighted), Comments, Request Payment, Earning History, Support Ticket, and Settings. The main content area is titled 'Student Message List' and contains a table with the following data:

S/L	Student	Last Message	Date	Action
1	Student: N/A Course: Master Unity By Building 6 Fully Featured Games From Scratch61574019819018760721447998479	git <a href="#">Replay</a>	31-May-20	<a href="#">⋮</a>

At the bottom of the page, there is a copyright notice: © 2020 SoftTech IT.

*User Interface of Messages*

## - Comments

- In this page, **Instructors** can reply to the comments of students.

The **User Interface** of the **Comments** looks like-

The screenshot displays the Course LMS interface. On the left is a sidebar menu with options: Dashboard, Courses, Students, Messages, Comments, Request Payment, Earning History, Support Ticket, and Settings. The main content area is titled 'Course Latest Comments List' and contains a table with the following data:

S/L	Course	Comment/ Last Replay	Date	Action
1	Master Unity By Building 6 Fully Featured Games From Scratch61574019819018760721447998479	hi	31-May-20	⋮
2	Master Unity By Building 6 Fully Featured Games From Scratch61574019819018760721447998479	hola	31-May-20	⋮
3	Master Unity By Building 6 Fully Featured Games From Scratch61574019819018760721447998479	hi	31-May-20	⋮
4	Master Unity By Building 6 Fully Featured Games From Scratch61574019819018760721447998479	hi	31-May-20	⋮

At the bottom of the interface, there is a copyright notice: © 2020 SoftTech IT.

### *User Interface of Comments*

## - Request Payment

- In this page, Instructors can send requests to the admin to get payment regarding their balance.

The **User Interface** of the **Request payment** looks like-

The screenshot displays the 'Request Payment' interface in the Course LMS. On the left is a sidebar menu with options: Dashboard, Courses, Students, Messages, Comments, Request Payment (highlighted), Earning History, Support Ticket, and Settings. The main content area is titled 'Payment History' and includes a '+ Payment Request' button. Below the title is a table with the following data:

S/L	Requested User	Amount	Description	Requested On	Info	Process	Status/Action
1	All Akbor	\$0.00	dsa	05-Jun-20	Confirm 06-Jun-20	Paid on Bank	✓

At the bottom of the page, there is a copyright notice: © 2020 SoftTech IT.

*User Interface of Request Payment*



## - Earning History

- In this page, **instructors** can see the earning details from the enrollment of courses.

The **User Interface** of the **Earning History** looks like-

Course LMS

En ▼ USD ▼ 4 Ali Akbor ▼

Dashboard

Courses

Students

Messages

Comments


Request Payment

**Earning History**

Support Ticket

Settings

Earning List

S/L	Package	Course	Course Price	Will Get	Date
1		Master Unity By Building 6 Fully Featured Games From Scratch61574019819018760721447998479	\$0.00	\$0.00	31-May-20

© 2020 SoftTech IT

*User Interface of Earning History*

## - **Support Ticket**

- In this page, **Instructors** can see the support queries that have been sent to admin.
- Instructors can ask for new support from here.

The **User Interface** of the support ticket looks like-

Course LMS

En USD 4 Ali Akbor

Support Ticket List

Search by subject Search + Need support?

#	Member	Subject	Date	Action
1	Ali Akbor	How to get payment?	06-Jun-20	

© 2020 SoftTech IT

*User Interface of Support Ticket*

## - Settings

### - Payment Account Setup

- In this page, instructors can set up their account to get payment by the admin.

The **User Interface** of the “**Settings > Payment Account Setup**” looks like-

The screenshot displays the 'Instructor Account Setup' page within the Course LMS interface. On the left, a sidebar menu lists various options, with 'Settings' and its sub-item 'Payment Account Setup' highlighted. The main content area is titled 'Instructor Account Setup' and contains three distinct setup sections:

- Bank Setup:** Includes input fields for 'Bank Name', 'Account Name', 'Account Number', and 'Routing Number'.
- PayPal Setup:** Includes input fields for 'Paypal Account Name' and 'Paypal Account Email'.
- Stripe Setup:** Includes input fields for 'Stripe Account Name', 'Stripe Account Email', 'Stripe Card Holder Name', and 'Stripe Card Number'.

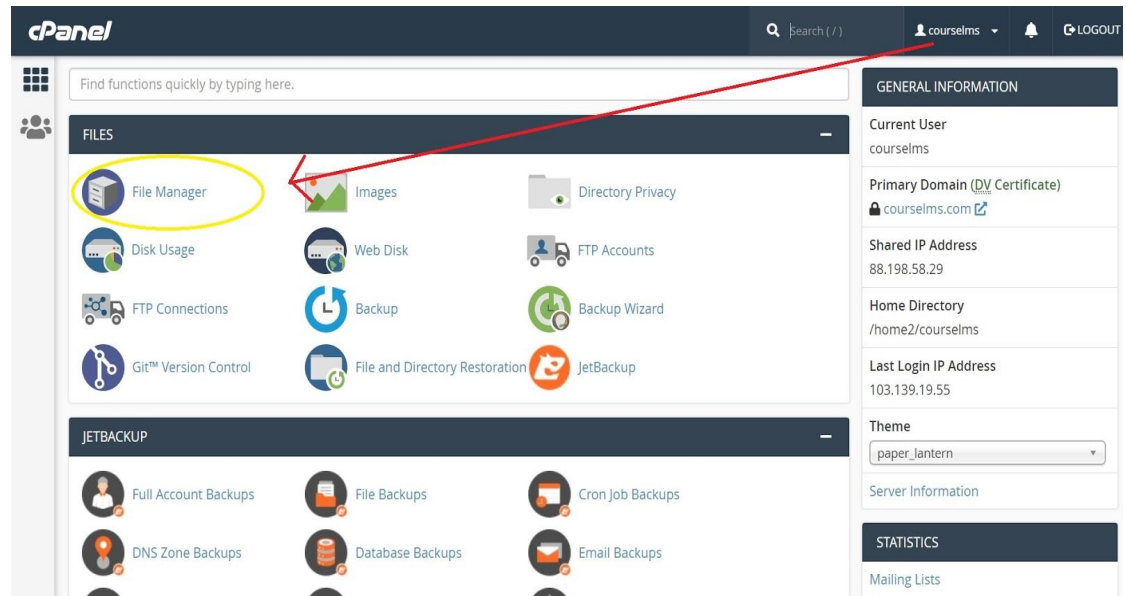
A blue 'Save' button is located at the bottom right of the Stripe Setup section. The footer of the page indicates '© 2020 SoftTech IT'.

*User Interface of Payment Account Setting*

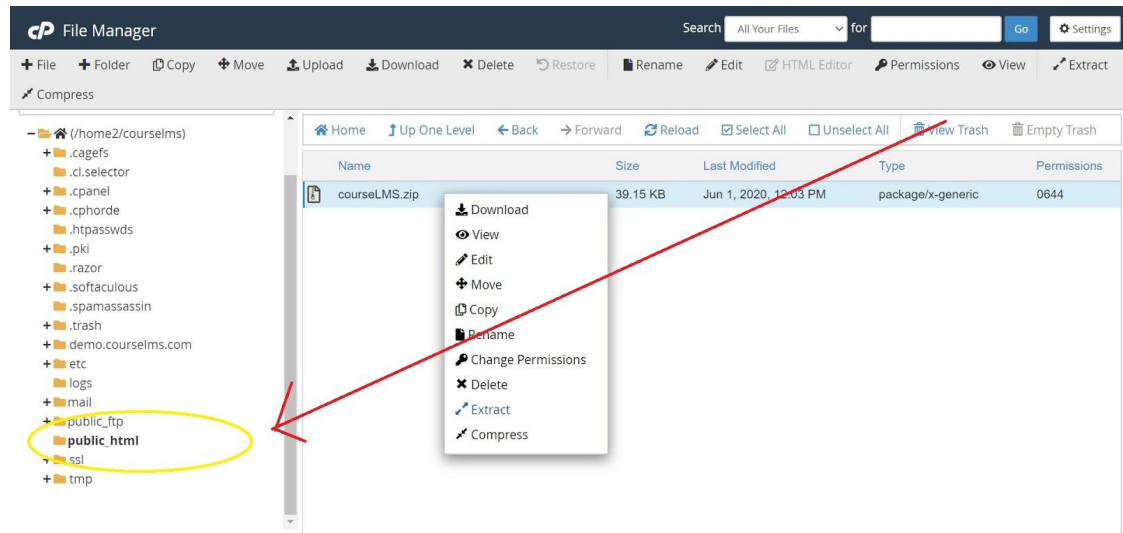
## 2. How to operate the system!

### 1. How to Install the system?

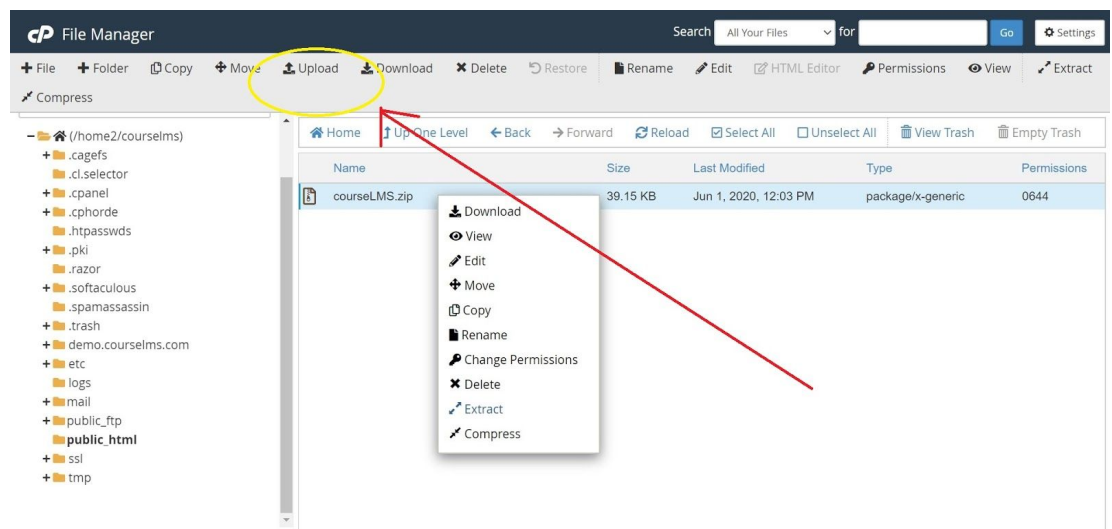
- **Login to your Cpanel.**
  - e.g “<https://yourdomain.com/cpanel>”
- Click **File Manager**



- If you want your website to run on “<https://yourdomain.com>”, follow the instructions below.
  - Go to the **public\_html** folder. You **will find the folder** after clicking **File Manager**. The folder will be on the **left side of the new page**. You have to scroll down and find the folder there.
  - Click on “**public\_html**” (screenshot on next page)



- **Be sure to click “public\_html”**, After clicking **public\_html** the page will take a short refresh. You are in the right folder if you notice the refresh.
- Now, **Click on Upload**. That will take you to a **new page**. The page will look like-



(Clicking Upload)

**CP** File Upload

Select the file you want to upload to "/home2/courselms/public\_html".

Maximum file size allowed for upload: 639.22 MB

☐ Overwrite existing files

Drop files here to start uploading

or

Select File

[Go Back to "/home2/courselms/public\\_html"](#)

(New Page after Clicking Upload)

- Upload the **Downloaded Zip File** from "**CodeCanyon**" **here**.
- **After successful upload** click go back-

**CP** File Upload

Select the file you want to upload to "/home2/courselms/public\_html".

Maximum file size allowed for upload: 639.22 MB

☐ Overwrite existing files

Drop files here to start uploading

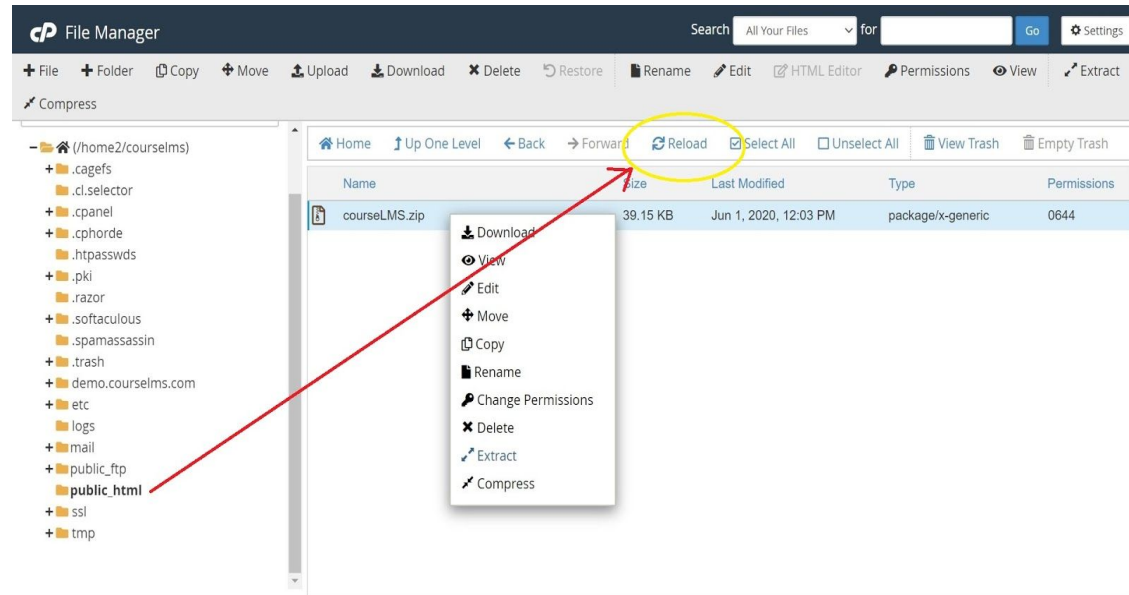
or

Select File

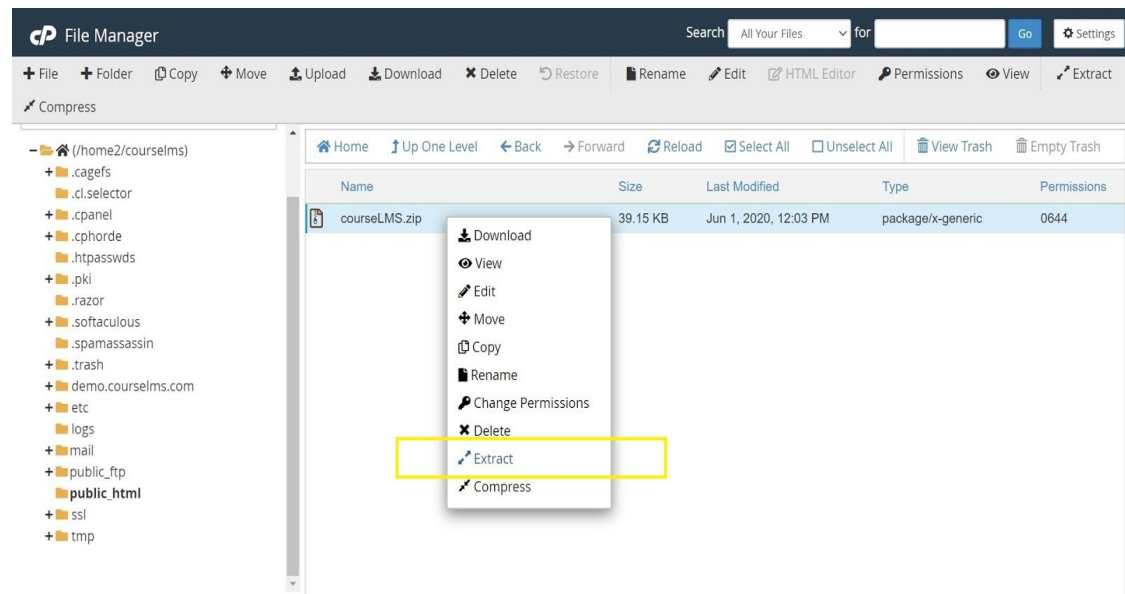
[Go Back to "/home2/courselms/public\\_html"](#)

- Click on the "**Go Back to**" option at the bottom of the page. It will take you to the **public\_html** folder again. If you accidentally close the window, follow the previous steps to go to the **public\_html** folder again.

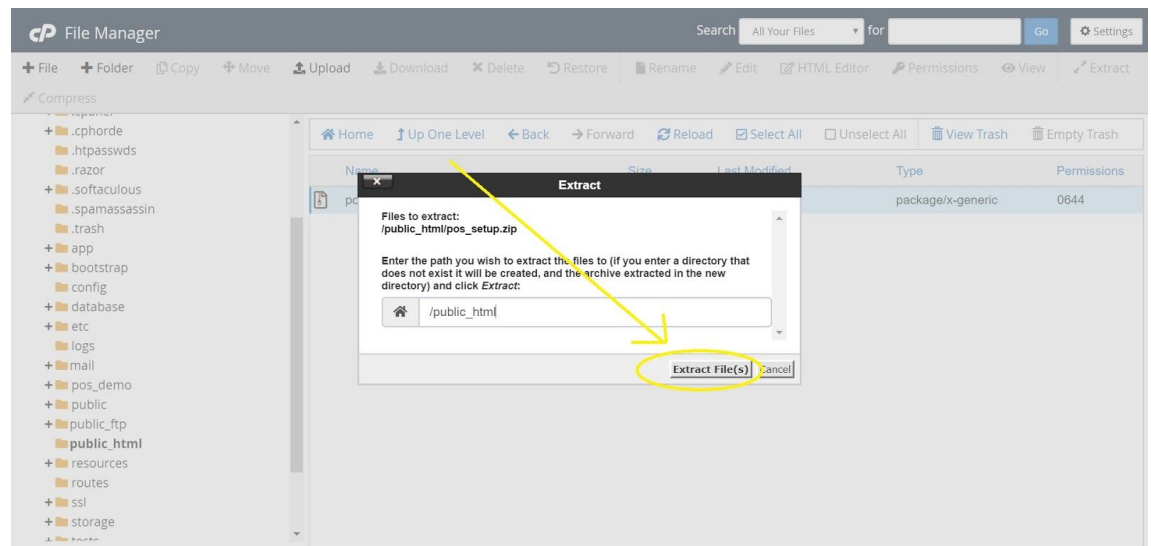
- Click on **reload**, you will see the **uploaded zip file** in the **public\_html** folder now.



- “Right click” on the Zip File, you will see some options there.

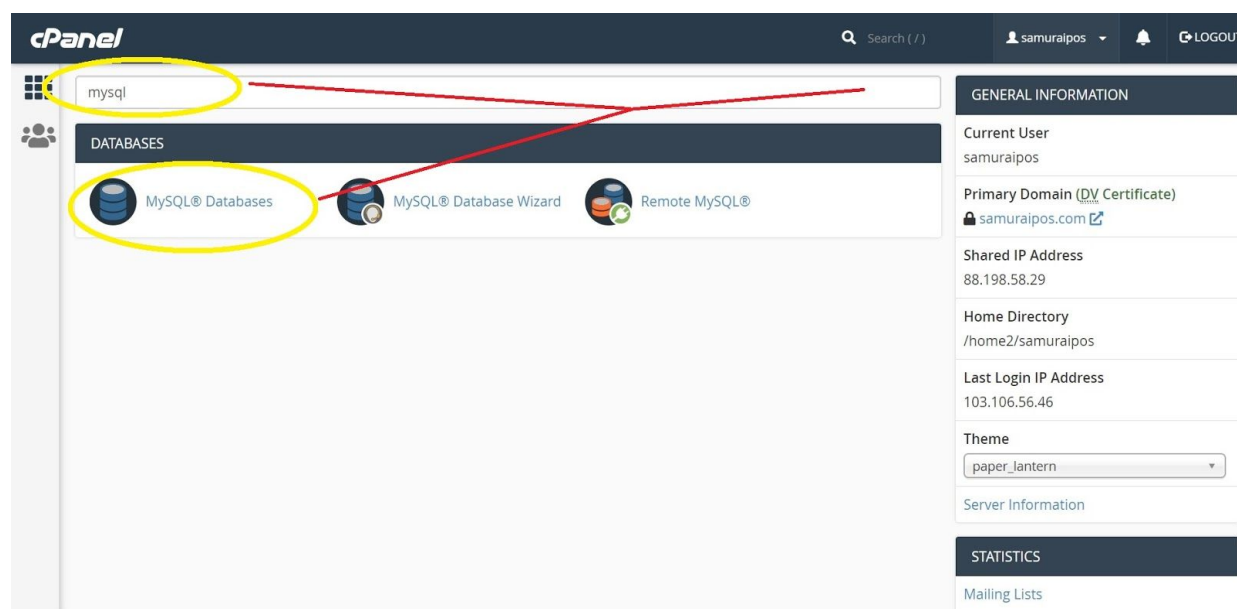


- **Now, Click on Extract** to extract the files.



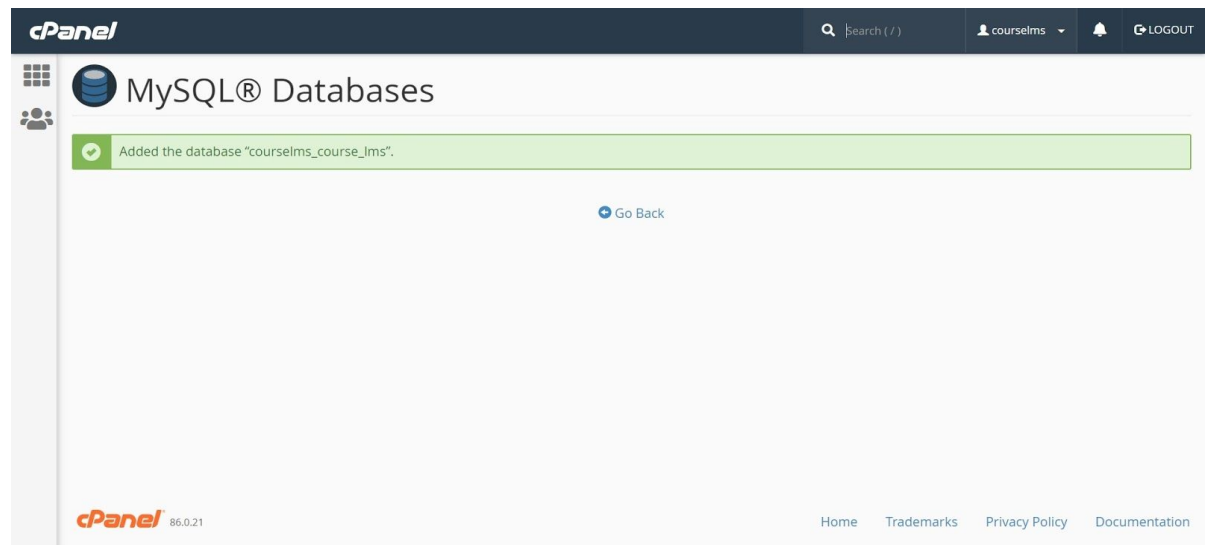
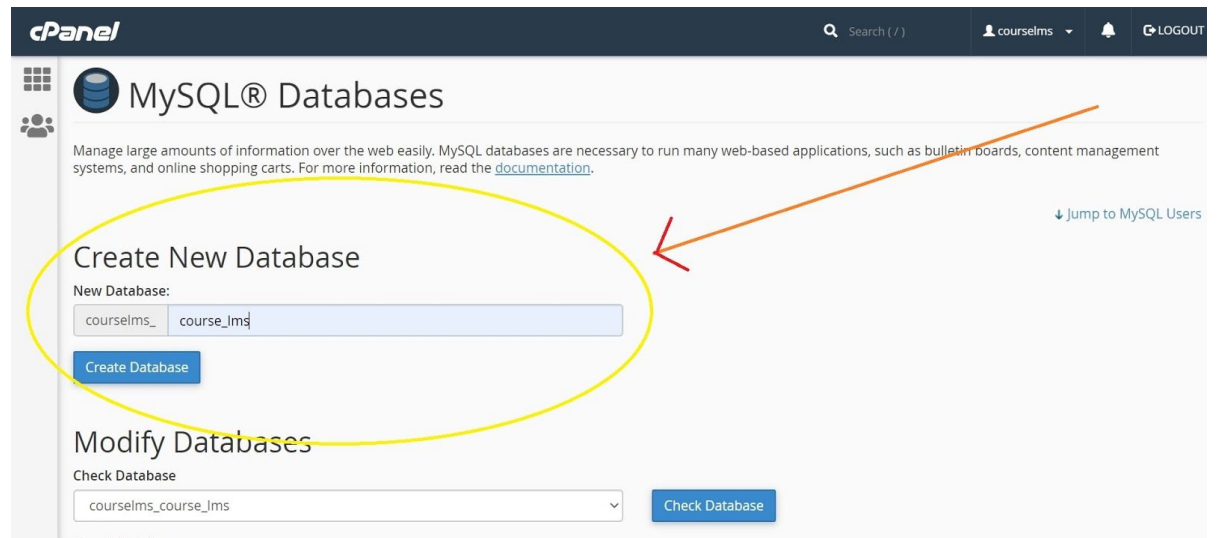
- Confirm **Extract Files**. The **Zip File** is now extracted successfully. You are all set to **go to the next step**.

- Create **a new database** from your **Cpanel MySQL database**. If you are new to cpanel- Follow the procedure given here to create the database-
  - **Login** into your cpanel
  - Type **MySQL** in the **Search Box**
  - Select **MySQL Databases**. A page will come.





- Now create a new **Database**. Type **database name** in the input field and click **Create Database**. A new page will come with successful notification.



- Click **Go Back**.

- Now create a **user for the database**. To create a user, **scroll down to MySQL Users** on the same page.

The screenshot shows the cPanel interface for MySQL Users. The 'Add New User' section is highlighted with a yellow circle. It contains the following fields:
 

- Username:** A dropdown menu showing 'course\_lms\_user'.
- Password:** A text input field with masked characters.
- Password (Again):** A text input field with masked characters.
- Strength:** A progress bar indicating 'Very Strong (90/100)'.
- Create User:** A blue button to submit the form.

 A red arrow points to the 'Create User' button. Below the form, the 'Current Users' section is partially visible.

- Insert **Username & Password**, Click **Create User**. A new page will come with successful notification. Click **Go Back** there.
- Now **Add User to Database** so that the user can use the database. **Scroll down to Add User to Database**.

The screenshot shows the cPanel interface for 'Add User To Database'. A yellow box highlights the 'User' and 'Database' dropdown menus and the 'Add' button. The 'User' dropdown shows 'course\_lms\_user' and the 'Database' dropdown shows 'course\_lms'. Below the form, the 'Current Users' section is visible, showing a table with the user 'course\_lms\_user' and actions like 'Change Password', 'Rename', and 'Delete'.

- Select the **User & Database** you just have created..
- Click on **Add**. A new page will come. The page will look like-

**cPanel** MySQL® Databases

Manage User Privileges

User: **courselms\_course\_lms\_user**  
Database: **courselms\_course\_lms**

☐ ALL PRIVILEGES

<input type="checkbox"/> ALTER	<input type="checkbox"/> ALTER ROUTINE
<input type="checkbox"/> CREATE	<input type="checkbox"/> CREATE ROUTINE
<input type="checkbox"/> CREATE TEMPORARY TABLES	<input type="checkbox"/> CREATE VIEW
<input type="checkbox"/> DELETE	<input type="checkbox"/> DROP
<input type="checkbox"/> EVENT	<input type="checkbox"/> EXECUTE
<input type="checkbox"/> INDEX	<input type="checkbox"/> INSERT
<input type="checkbox"/> LOCK TABLES	<input type="checkbox"/> REFERENCES
<input type="checkbox"/> SELECT	<input type="checkbox"/> SHOW VIEW
<input type="checkbox"/> TRIGGER	<input type="checkbox"/> UPDATE

**Make Changes** Reset

[Go Back](#)

**cPanel** 86.0.21

[Home](#) [Trademarks](#) [Privacy Policy](#) [Documentation](#)

- Select the **Check box “All Privileges”**.
- Click on **Make Changes**
- Click on **Go Back**.
- The database is now set to install the system.
- Now go to “<http://yourdomain.com>” from your browser. A page will come there which will look like-

## Learning Management System Installation

You will need to know the following items before proceeding

✓ Database Host Name
✓ Database Name
✓ Database User Name
✓ Database Password

During the installation process, we will check if the files there needed to be written (.env file) have **write permission**. We Will also check if **curl** are enabled on your server or not.

Gather the information mentioned above before hitting the start installation button, if you are ready...

Start Installation Process

- Click **Start Installation process**. A new page will come which will **normally look like-**

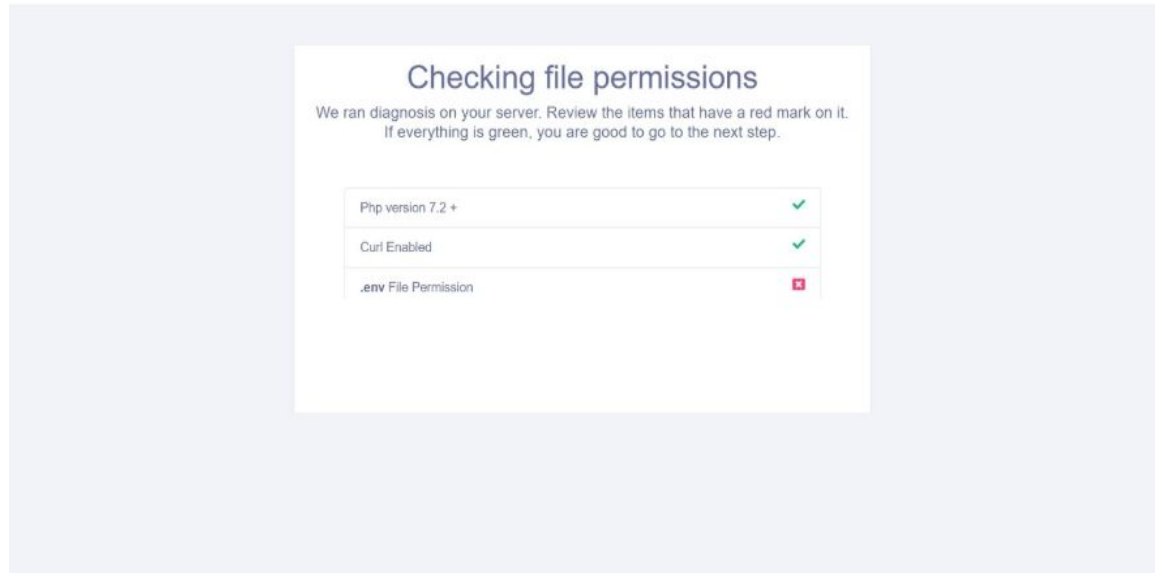
## Checking file permissions

We ran diagnosis on your server. Review the items that have a red mark on it.  
If everything is green, you are good to go to the next step.

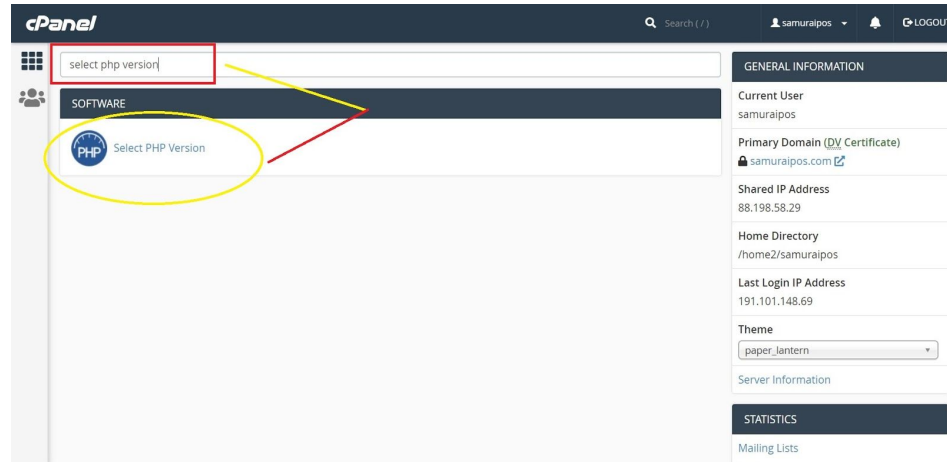
Php version 7.2 +	✓
Curl Enabled	✓
.env File Permission	✓

Go To Next Step

- Click **Go to Next Step** if all the 3 options have a green tick mark on right.
- **If the page looks different, such as like the picture below-** you need to follow some more steps.



- **1. Php version 7.2+**
  - If there is no green tick mark on the right side, follow the procedures.
  - Login to your **cpanel** (procedure shown a few steps earlier)
  - Search **Select Php Version** just like the picture below-



- Click on **Select Php Version**. A new page will come which will look like-

The screenshot shows the cPanel PHP Selector interface. At the top, there's a search bar and user information. Below the 'PHP Selector' header, there are tabs for 'Extensions' and 'Options'. The main section is titled 'PHP Extensions' and includes a 'Reset to default' button. Under 'Current PHP version', a dropdown menu is open, showing a list of PHP versions from 5.1 to 7.3 (current), with 7.2 selected and a green checkmark. A red box highlights the dropdown menu, and a yellow circle highlights the 'Set as current' link. The page displays various PHP extensions categorized by letter (A-Z), with checkboxes for enabling or disabling them. The cPanel logo and version 86.0.18 are visible at the bottom left, and navigation links (Home, Trademarks, Privacy Policy, Documentation) are at the bottom right.

- Select **7.2** from the dropdown list.
- Click **Set as current**.
- **Close the page from your browser.**
- Go to "<http://yourdomain.com>" and continue installation.

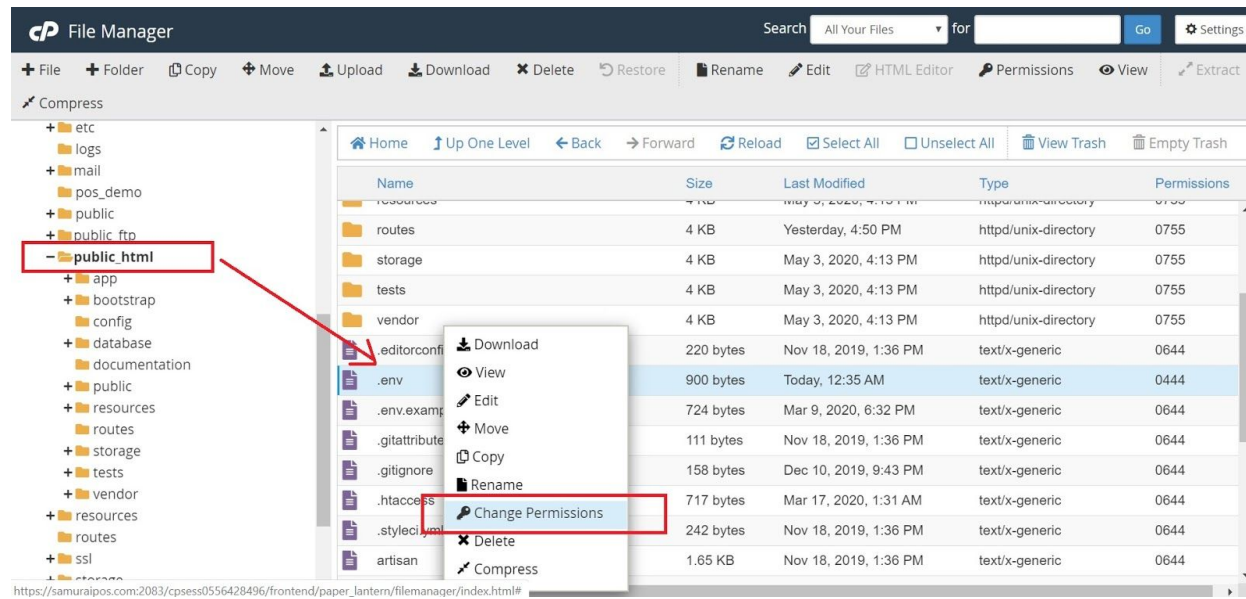
## - 2. Curl enabled.

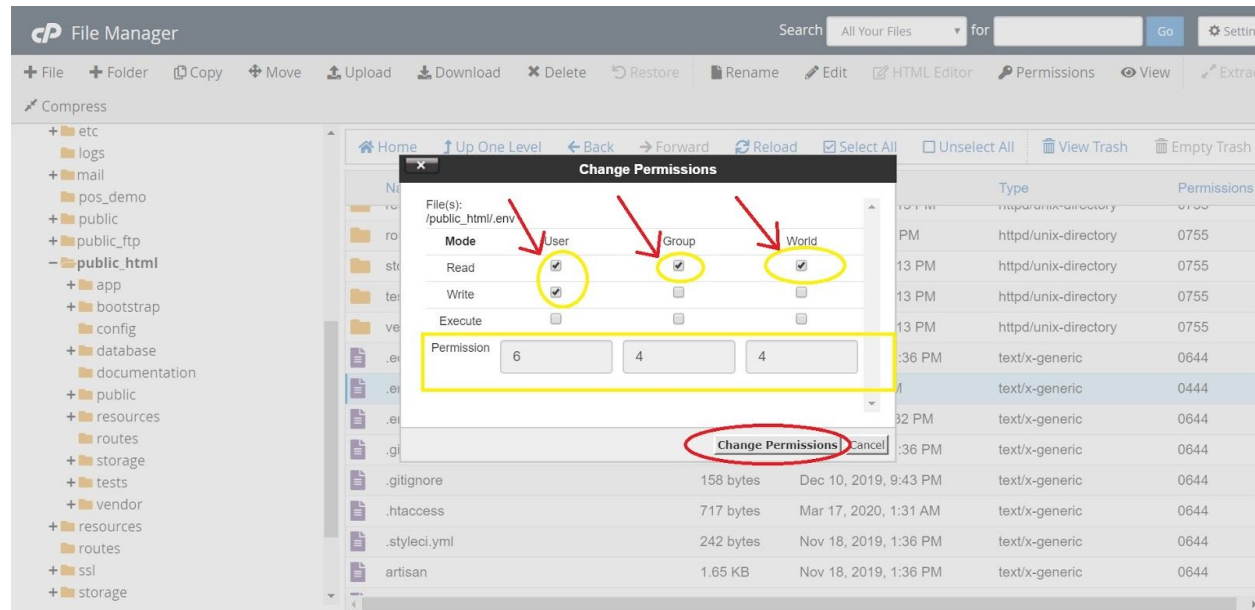
- If there is no green tick mark on the right side, contact your server provider and ask them to enable the curl for you.

## - 3. .env file permission

- If there is no green tick mark on the right side, follow the procedures.

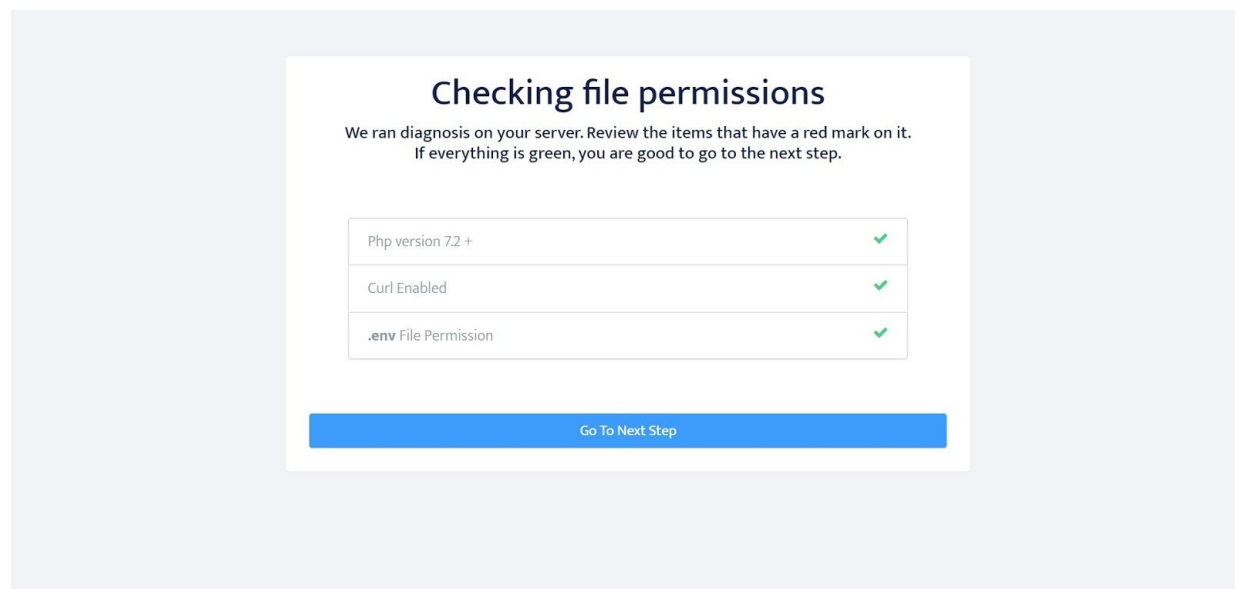
- **Login to your Cpanel.**
  - e.g “<https://yourdomain.com/cpanel>”
- **Click File Manager.**
  - Click **public\_html**
  - “**right-click**” **.env** file
  - Click **Change Permissions**. Few options will be visible there.





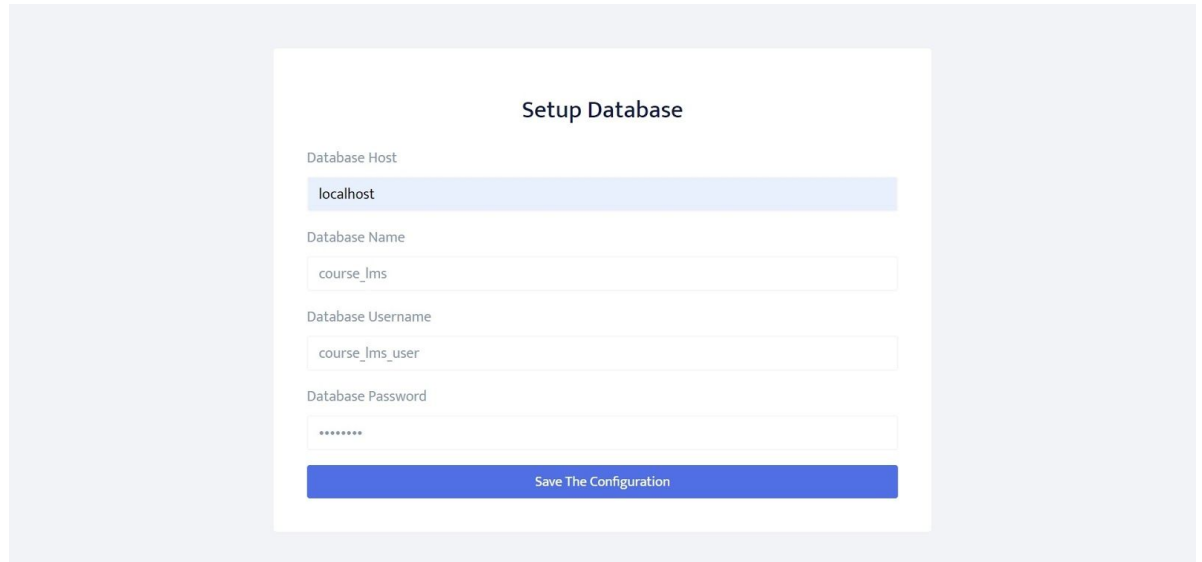
- Carefully **Check the boxes** marked **YELLOW** in the options, Notice the permission value be “6 4 4”
- Click **change permissions**.
- Go to “<http://yourdomain.com>” and continue installation.

- Now you will find 3 green tick marks on right side of the options-



- Click **Go to Next Step**. A new page will come which will look like-

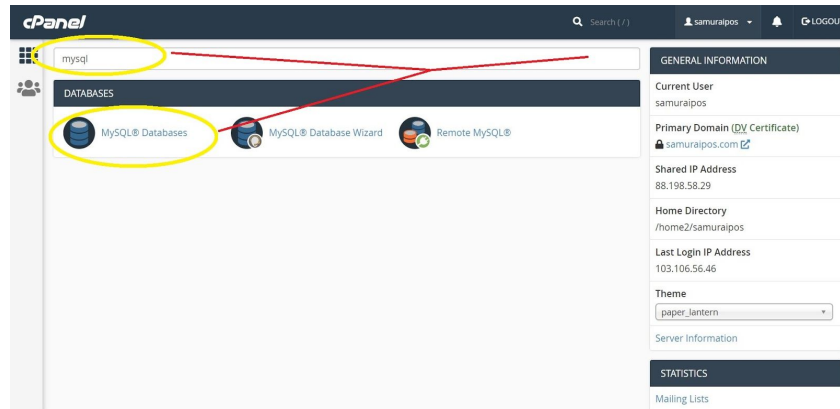




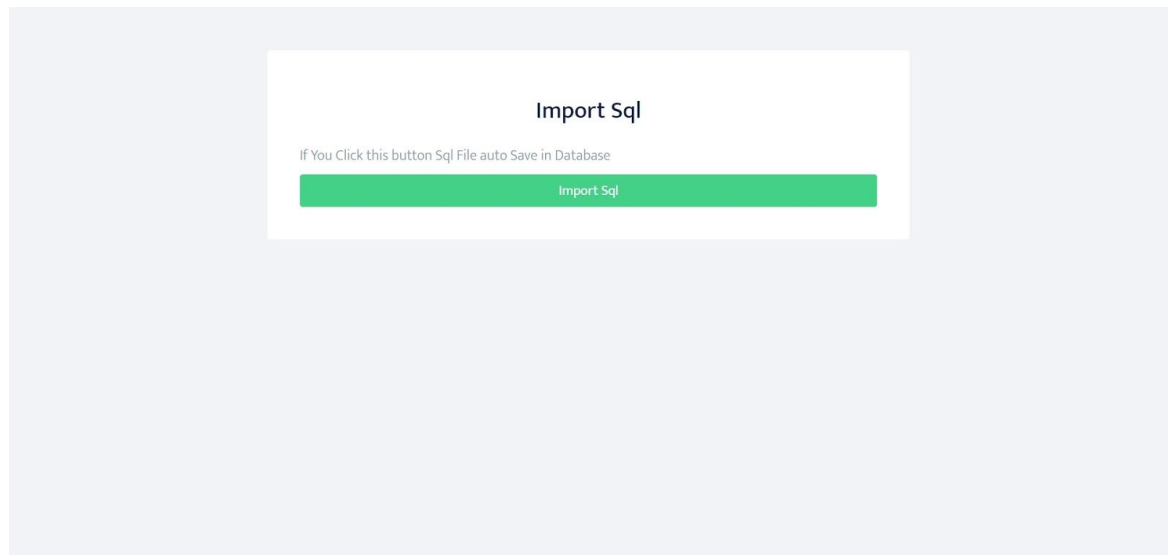
- Now you need to set **Database Host, Database Name, Database Username, Database Password**. Follow this procedure.
  - **Database Host** - Type **"localhost"**.
  - **Database Name** - **yourdomain\_databasename**.
    - *example-* **"courselms\_databasename"**
    - **courselms**= domain name (https://**courselms**.com)
    - **databasename** = the name of the database you created from **MySQL Database**.
  - **Database Username** - **yourdomain\_username**.
    - *example-* **"courselms\_username"**
    - **courselms** = domain name (http://**courselms**.com)
    - **username** = the name of the user you created from **MySQL Database**.
  - **Password** - Type the password of the user you created from **MySQL Database**.
  - Click **Save the configuration**. A new page will come.

**\*\* If you do not remember the Database Name, Username & Password, go to MySQL database, create a new database,, add a new user, and link the database to the user again.**

- **Repeat the previous steps shown earlier.** It is easier for a **new user of cpanel** than finding database name, username and resetting the password.




- Now you need to **import the sql file**.



- Just Click on **import sql**, you will be redirected to **Organization Setup Page**.
- Insert **Organization Name, address, logo and other details**.

### Setup Organization Setting

Organization logo



Organization Name

SoftTech Academy

Organization Footer

SoftTech IT

Organization Address

Dhaka, Uttara

Organization Mail

softtechit@gmail.com

Organization Facebook Link

<https://www.facebook.com/softtechit institute/>

Organization Twitter Link

<https://www.twitter.com>

Organization Google Link

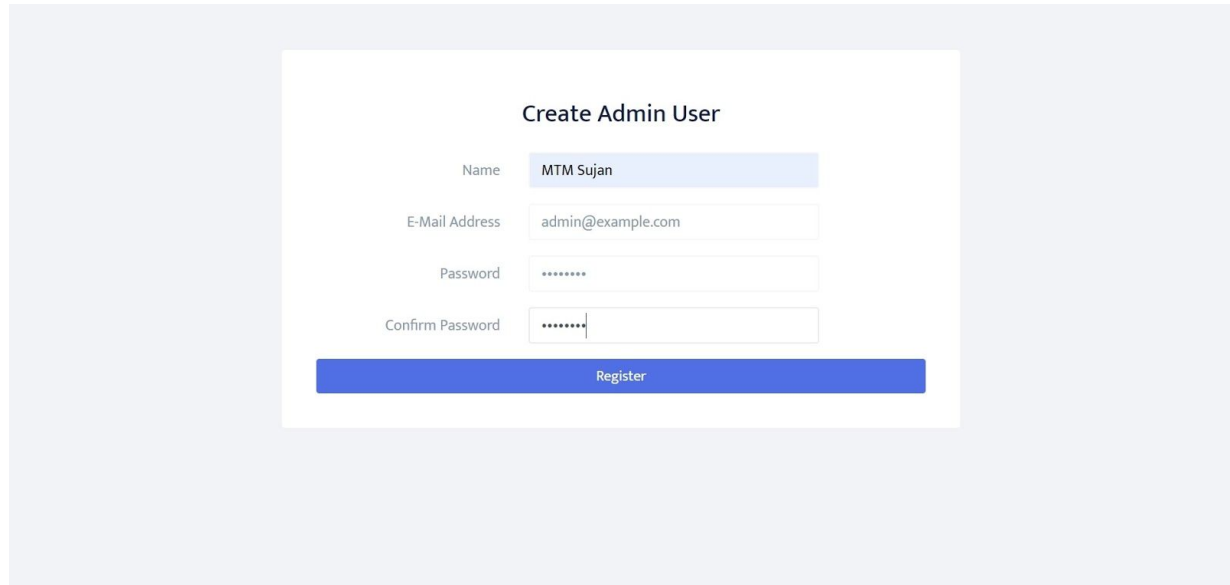
<https://www.google.com>

Organization Number

+880123456789

Save

- Click on **Save**.
- Now, it needs to create an **Admin** who can use every feature of the system.
- Insert **Name, Email, Phone no, Password** to create an **Admin**.

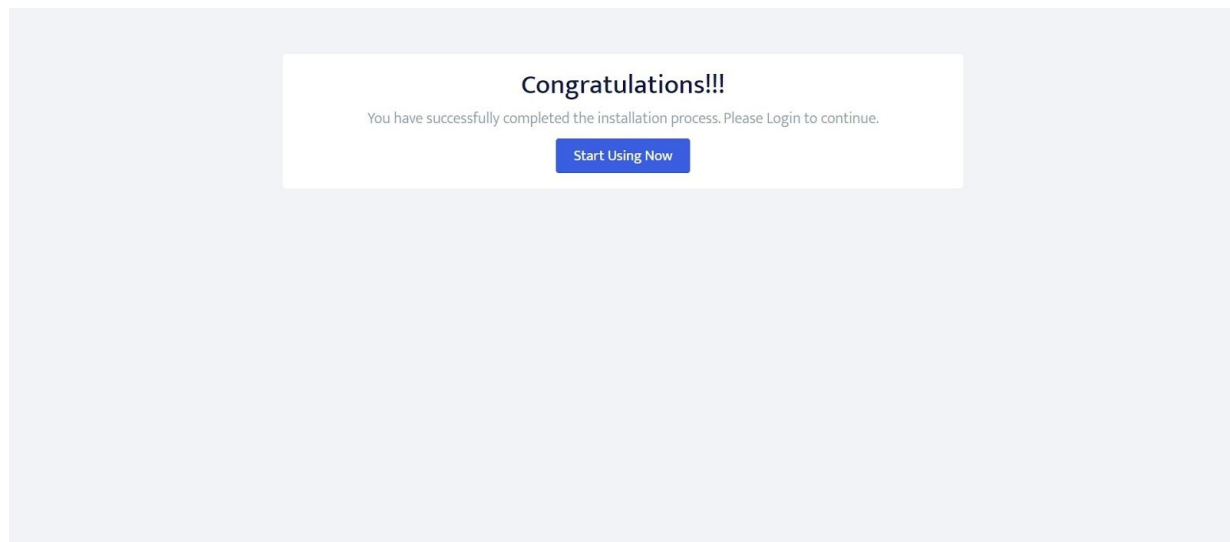


The screenshot shows a 'Create Admin User' form with the following fields and values:

Field	Value
Name	MTM Sujan
E-Mail Address	admin@example.com
Password	*****
Confirm Password	*****

At the bottom of the form is a blue button labeled 'Register'.

- Click **Register**. You will see this page.



The screenshot shows a 'Congratulations!!!' message with the following text:

**Congratulations!!!**  
You have successfully completed the installation process. Please Login to continue.

At the bottom of the message is a blue button labeled 'Start Using Now'.

- Click start using. Your installation is done, you can use the system now.

## 2. How to add a new admin?

- **Login** to your **system as an Admin**.
  - yourdomain.com/login
- Click **User Management > Admins**
- Click **Add New Admin User**.
- Insert **name, email, password**
- Click **Save**.

## 3. How to create a category for course?

- **Login** to your **system as an Admin**.
  - yourdomain.com/login
- Click **Courses > Categories**
- Click **Add New Category**.
- Insert **name, icon, and other info**.
- Click **Save**.
- **If you want to make the category top/popular, change the switch from the category list.**

## 4. How to create a package for an instructor?

- **Login** to your **system as an Admin**.
  - yourdomain.com/login
- Click **Instructor Package**
- Click **Create new package**
- Insert **price, commission % and image**
- Click **Save**.

## 5. How to disable an instructor?

- If an instructor's account is disabled, s/he can not login to the instructor panel.
- **To disable an instructor-**
  - **Login** to your **system as an Admin.**
    - **yourdomain.com/login**
  - Click **User Management > Instructors**
  - Click **Details** from **Action** (dotted dropdown menu) of any specific instructor from the instructor list.
  - Click **Disable Account.**

Follow the same procedure to **enable** an instructor.

## 6. How to pay an instructor?

- **Login** to your **system as an Admin.**
  - **yourdomain.com/login**
- Click **Instructor's Payment**
- Find the specific **payment's request** to pay.
- Click on **Paypal/Bank/Stripe Payment.**
- Pay the payment from **your bank/paypal/stripe account** to the **instructor's account.**
- Click **Confirm.**

## 7. How to create a new page for the system (for the website)?

- **Login** to your **system as an Admin.**
  - **yourdomain.com/login**
- Click **Settings > Pages.**
- Click **Page Create**
- Insert **Page Title.**
- Click **Save.**
- Click **Page Content** from the **Action**(dotted dropdown menu) of the newly created page.
- Click **Content Create**

- Insert Content heading, description.
- Click **Save**.

## 8. How to configure SMTP settings?

- **Login** to your **system as an Admin**.
  - **yourdomain.com/login**
- Click on **Settings > SMTP settings**
- **Select** a mail drive from the dropdown list
- Insert the mail **host**.
- Insert the mail **port**
- Insert the mail **username**
- Insert the mail **password**
- Insert the mail **encryption**
- Insert the **mail from address**, from which mail you want to send mail.
- Insert the **mail from name**, which will be shown as the name of the mail.
- Click on **Save**.
- **(e.g.) Follow the example below to configure your gmail account.**
- Log in to your gmail account and go to '**My Account**' by clicking on the image in the top right corner.
- Click the **Sign-in & Security** tab.
- **Turn off the 2-step verification** feature from Sign in to Google section.
- **Turn on Allow less secure apps** from Connected Apps & Sites section.
- After making these changes from your gmail account, go to **Settings > SMTP settings** of the system.
- Fill up the form as below:
  - MAIL DRIVER : smtp
  - MAIL HOST : smtp.gmail.com
  - MAIL PORT : 587
  - MAIL USERNAME : Your gmail id
  - MAIL PASSWORD : Your password
  - MAIL ENCRYPTION : tls
  - MAIL FROM ADDRESS : Your mail address
  - MAIL FROM NAME : Your pos name

- Click on **Save**.

## 9. How to add a new language?

- **Login** to your **system as an Admin**.
  - **yourdomain.com/login**
- Click **Settings > language settings**
- First create a language by **inserting a name, language code and selecting the country**.
- **Now, Click on the dots from Action of the specific language**.
- Click on **Translate**.
- Insert translation according to the text.(You can do it in **One Click** by following the instructions given on the translation page.
- Click **Save**.

## 10.How to set a new currency?

- **Login** to your **system as an Admin**.
  - **yourdomain.com/login**
- Click **Create a currency**
- Insert **Name, Symbol, Code & Rate in USD**
- Click **save**.
- **Choose currency alignment from the currency list** (symbol left/right side of amount).

## 11.How to be an instructor?

- To be an instructor, one needs to go to the instructor **registration page** from the client side (website home page).
- Buy a package.
- Register as an instructor.
- Login and use the instructor panel to teach students.



## 12. How to create a new course?

- **Login as an instructor.**
  - yourdomain.com/login
- Click **Courses > Start New Course**
- Insert **data according to the form.**
- Click **submit.** A page will come.
- Add **class and contents.**
- You can sort the contents by **Drag & Drop.**

## 13. How to get payment as an instructor?

- **Login as an instructor.**
  - yourdomain.com/login
- Click **Request Payment**
- Click **Payment Request**
- Insert **withdrawal amount, payment method, description. N.B-** Payment Account must be set up from **settings** before choosing the payment method.
- Click **save.**

## 14. How to set a payment account as an instructor?

- **Login as an instructor.**
  - yourdomain.com/login
- Click **Settings > Payment Account Setup**
- Insert Information.
- Click **save.**

## 15. How to get support from an admin as an instructor?

- **Login as an instructor.**
  - yourdomain.com/login
- Click **Support Ticket.**
- Click **Need Support..**
- Ask for your **query.**

- Click **Send**.
- **If you want to talk about previously asked question-**
  - **Click on the dotted dropdown menu in Action** from the Support Ticket List.
  - Click Messages.
  - Continue chatting with the admin.