# Лекция № 1

Describing functions

1. It is used for typing
2. It is used to type
3. Which/that

Webcam

It’s used to transmit video to the computer.

Headphones

It allows to hear audio that computer plays.

Bar code reader

It’s used for scanning QR codes.

p. 25 ex. 5. 1) control 2) move 3) click 4) select 5) drag 6) grab 7) double-click

highlight text — выделение текста

shape of graphic object — форма графического объекта

convert — конвертировать, превратить

stretch — растягивание

rapidly — быстро

You can insert unformatted text to Google Docs, if you press Ctrl+Shift+V.

There are online services to convert image to PDF file.

I can change the shape of pointer in settings of Windows.

The hotkeys in Google Docs are similar to those used in Word.

Homework — p. 23, 10 примеров для описания девайсов Help Box, используя все конструкции.