



Raktim Sarkar <wrishi.d.fire@gmail.com>

Service Letter and LWD confirmation - ITC INFOTECH

2 messages

Exit.Admin@itcinfotech.com <Exit.Admin@itcinfotech.com>
To: Wrishi.d.fire@gmail.com

Wed, Jan 25, 2023 at 11:30 PM

Date: 25-Jan-2023
Name: Raktim Sarkar
Employee ID: 46219
Last working day: 25-Jan-2023

Dear Raktim,

Greetings!!!

We would like to take this opportunity to say THANK YOU for all your valued service to the organization and we always will cherish your association with ITC Infotech India Ltd. This is to confirm you that your last working day with ITC Infotech India Ltd is **25-Jan-2023**.

Reconciliation of company Assets and/or other associated details related to your full and final settlement is in progress. Your Experience Certificate will be issued, and Full and Final Settlement will be processed based on successful closure of all pending items.

Please be note that all company Assets which you hold must be surrendered before the last working day or within a week from your last working day with ITC Infotech else value of the Assets will be recovered from your final settlement.

Should have any queries, with your PSID in subject line, please write back to Exit.Admin@itcinfotech.com

All the very best for your future endeavor!

Best regards,
Exit Admin Team

ITC Infotech India Limited
[No.18, Banaswadi Main Road](#)
[Maruthiseva Nagar](#)
[Bengaluru – 560005, India](#)

Raktim Sarkar <wrishi.d.fire@gmail.com>
To: raktimtech1989@gmail.com

Tue, Jan 31, 2023 at 6:23 PM

FYI

----- Forwarded message -----

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