Raluca Tatarus

J U N I O R   W E B   D E V E L O P E R

ABOUT ME

I am serious and hardworking, dedicated and eager to learn. I am passionate in working with people from different cultures, I value respect, common sense, responsibility and I am fully committed to my work.

IT PROJECT

Ghemotoc cu blana

Description: website for pets adoptions
Developed functions: Create, List, Detail, Update, Delete, Login, Logout, search
Used technologies: Python 3.10, Django 4.0.4, SQLite 3, HTML, Bootstrap
Repository link: https://github.com/Raluca43/FluffyFurPython

EDUCATION

Python from Scratch

Software Development Academy Nov. 2021 - July 2022

- **Python - The basics**
- **GIT version control system**
- **Software Testing**
- **Python - Intermediate**
- **Algorithms and Data Structures**
- **Design Patterns and good practices**
- **Database in Python(SQL Alchemy)**
- **HTML, CSS and JavaScript**
- **Django Framework**

Bucharest University of Economic Studies

Faculty of Cybernetics, Statistics and Informatics
Cybernetics section | 10.1999 - 06.2004

WORK EXPERIENCE

Order Specialist

Nitech | Oct. 2004 - Oct. 2022

- **Receiving and registering orders in the system**
- **Tracking purchases, from placing the order until the arrival of the products in the warehouse**
- **Negotiating packages with suppliers**
- **Relationship with external and internal suppliers in connection with the delivery of orders, delivery**

DETAILS

Bucharest
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Github: https://github.com/Raluca43

TECHNICAL SKILLS

- Microsoft office
- HTML/CSS
- Python
- Django

SKILLS

- Adaptability
- Ability to Multitask
- Ability to Work in a Team
- Communication Skills

LANGUAGES

ENGLISH - MEDIUM LEVEL

- **Verification of the necessary documents for procurement: transport documents, logistical data, supplier registrations**
- **Tracking and updating the data system**
- **Checking the delivery of products and solving any problems**
- **Constant communication with the logistics and sales departments and information on the changes**
- **Response to requests from both inside and outside the company (suppliers)**
- **Preparation of specific reports at the request of the manager**
- **Negotiating, finalizing and ensuring the execution of contracts and sales agreements in compliance with the limits of liability drawn**
- **Processing price lists for the sales department in compliance with marketing directions**
- **Issuance of external and internal invoices**
- **Intrastat and bank Statements**

References

References available upon request