**Resignation Letter**

**From**

**G.Aishwarya,**

**Kachiguda-Hyderabad**

**To**

**ScrapQ HuB Pvt Ltd**

**G4-Takur Mansion lane-**

**Somajiguda-Hyderabad**

Dear sir/Madam

Please accept this letter as my formal resignation from my position as Call center executive at ScrapQ Hub Pvt Ltd, effective from two weeks from today’s date,(18/03/2021)

Reason-As my family will shift from Hyderabad to Bangalore in the month of April due to some emergency reason, I hope you understand my situation and accept the same.

I appreciate the opportunities for growth and development you have provided during my tenure. Thank you for your guidance and support.

Please let me know how I can be of help during the transition period. I wish you and the company the very best going forward.

Please provide me the documents pay slips & experience letter, it will be helpful to rest of my professional career.

Thanks

Sincerely,

G.Aishwarya