

## **Company Name: TALENTSHIP**

### **HR Department Details**

#### **Company Policies**

1. **Work Hours:** Employees are expected to work 40 hours per week. Flexible work hours are available.
2. **Leave Policy:** Employees are entitled to 2 casual leaves and 2 sick leaves per month.
3. **Remote Work Policy:** Remote work is allowed for up to 2 days per week with prior approval from the manager.
4. **Code of Conduct:** All employees must adhere to the company's code of conduct, which includes professional behavior, respect for colleagues, and maintaining confidentiality.
5. **Performance Reviews:** Performance reviews are conducted bi-annually to ensure employees receive constructive feedback and opportunities for growth.

#### **Company Benefits**

1. **Health Insurance:** Comprehensive health insurance for employees and their families.
2. **Retirement Plans:** Company-contributed retirement savings plan.
3. **Professional Development:** Funding for certifications, courses, and conferences.
4. **Paid Time Off:** 20 days of paid vacation annually, in addition to the leave policy.
5. **Employee Assistance Programs:** Counseling and support services for employees.

## **Employee Details**

### **1. Employee 1**

- **Name:** John Doe
- **Employee ID:** TS001
- **Email:** john.doe@talentship.com
- **Location:** New York
- **Shift:** Morning

### **2. Employee 2**

- **Name:** Jane Smith
- **Employee ID:** TS002
- **Email:** jane.smith@talentship.com
- **Location:** San Francisco
- **Shift:** Evening

### **3. Employee 3**

- **Name:** Mike Johnson
- **Employee ID:** TS003
- **Email:** mike.johnson@talentship.com
- **Location:** Chicago
- **Shift:** Night

### **4. Employee 4**

- **Name:** Emily Davis
- **Employee ID:** TS004
- **Email:** emily.davis@talentship.com
- **Location:** Seattle
- **Shift:** Morning

### **5. Employee 5**

- **Name:** David Brown
- **Employee ID:** TS005
- **Email:** david.brown@talentship.com
- **Location:** Boston
- **Shift:** Evening

## **Leave Details**

### **Employee 1: John Doe**

- **Employee ID:** TS001
- **Month:** July
- **Days Present:** 20
- **Casual Leave Taken:** 2
- **Sick Leave Taken:** 1

### **Employee 2: Jane Smith**

- **Employee ID:** TS002
- **Month:** July
- **Days Present:** 18
- **Casual Leave Taken:** 1
- **Sick Leave Taken:** 2

### **Employee 3: Mike Johnson**

- **Employee ID:** TS003
- **Month:** July
- **Days Present:** 22
- **Casual Leave Taken:** 1
- **Sick Leave Taken:** 1

### **Employee 4: Emily Davis**

- **Employee ID:** TS004
- **Month:** July
- **Days Present:** 19
- **Casual Leave Taken:** 2
- **Sick Leave Taken:** 2

### **Employee 5: David Brown**

- **Employee ID:** TS005
- **Month:** July
- **Days Present:** 21
- **Casual Leave Taken:** 2
- **Sick Leave Taken:** 1

## **Salary Details**

### **Employee 1: John Doe**

- **Employee ID:** TS001
- **Salary:** \$80,000
- **PAN Card Number:** ABCD1234E
- **Salary Status:** Credited

### **Employee 2: Jane Smith**

- **Employee ID:** TS002
- **Salary:** \$85,000
- **PAN Card Number:** EFGH5678I
- **Salary Status:** Credited

### **Employee 3: Mike Johnson**

- **Employee ID:** TS003
- **Salary:** \$78,000
- **PAN Card Number:** IJKL9101M
- **Salary Status:** Credited

### **Employee 4: Emily Davis**

- **Employee ID:** TS004
- **Salary:** \$90,000
- **PAN Card Number:** MNOP2345Q
- **Salary Status:** Credited

### **Employee 5: David Brown**

- **Employee ID:** TS005
- **Salary:** \$83,000
- **PAN Card Number:** QRST6789U
- **Salary Status:** Credited

## Job Openings/Vacancies

1. **Full Stack Developer**
  - **Experience:** 3+ years
  - **Shift:** Morning
  - **Salary Package:** \$95,000 - \$110,000
  - **Job Description:** Responsible for developing and maintaining web applications, ensuring cross-platform optimization, and collaborating with front-end and back-end developers.
  - **Application:** Visit our career page or email [hr@talentship.com](mailto:hr@talentship.com)
2. **AI Engineer**
  - **Experience:** Fresher or 1+ years
  - **Shift:** Evening
  - **Salary Package:** \$85,000 - \$100,000
  - **Job Description:** Design and implement machine learning models, analyze data, and work on AI-driven solutions for clients.
  - **Application:** Visit our career page or email [hr@talentship.com](mailto:hr@talentship.com)
3. **Marketing Executive**
  - **Experience:** 2+ years
  - **Shift:** Morning
  - **Salary Package:** \$60,000 - \$75,000
  - **Job Description:** Develop marketing strategies, manage social media campaigns, and analyze market trends to enhance brand visibility.
  - **Application:** Visit our career page or email [hr@talentship.com](mailto:hr@talentship.com)
4. **HR Manager**
  - **Experience:** 5+ years
  - **Shift:** Morning
  - **Salary Package:** \$100,000 - \$120,000
  - **Job Description:** Oversee HR operations, manage recruitment processes, and develop policies that support organizational goals.
  - **Application:** Visit our career page or email [hr@talentship.com](mailto:hr@talentship.com)
5. For Freshers please provide you educational data team will contact you in future.

## Company Services

1. **IT Consulting:** Providing expert advice and solutions to optimize IT infrastructure and operations.
2. **Software Development:** Custom software development services for web, mobile, and desktop applications.
3. **Cloud Services:** Cloud migration, management, and optimization services.
4. **AI and Machine Learning Solutions:** Developing AI-driven solutions for various business needs, including predictive analytics, natural language processing, and computer vision.
5. **Cybersecurity:** Comprehensive cybersecurity services including threat assessment, monitoring, and incident response.

This covers the requested details for TalentShip. If you need further information or modifications, feel free to ask!