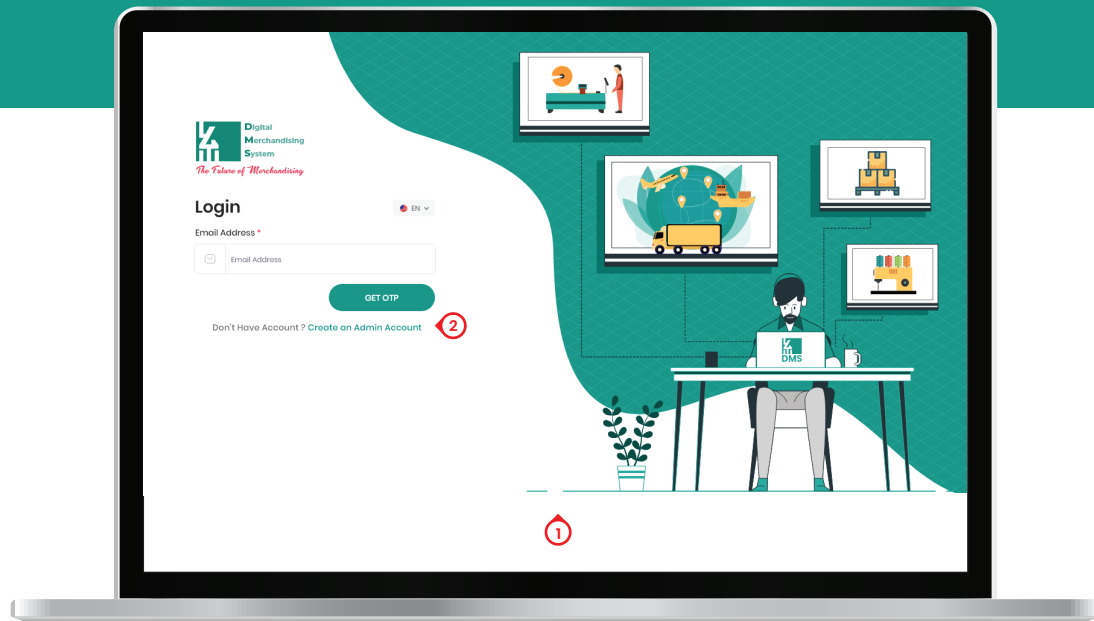


**Digital  
Merchandising  
System**

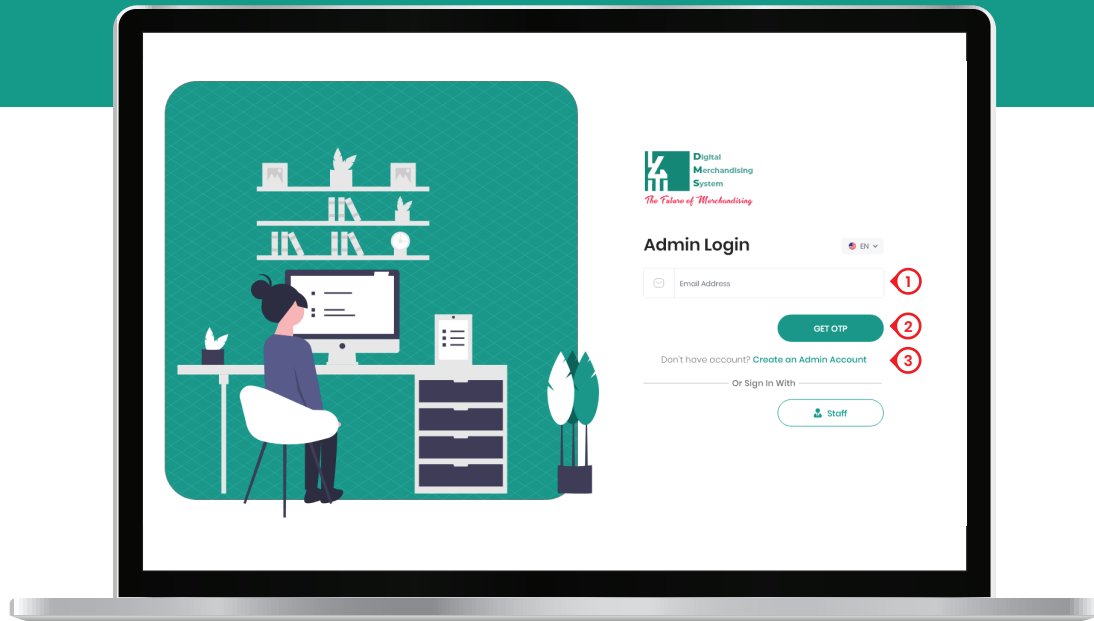
*The Future of Merchandising*

# Index

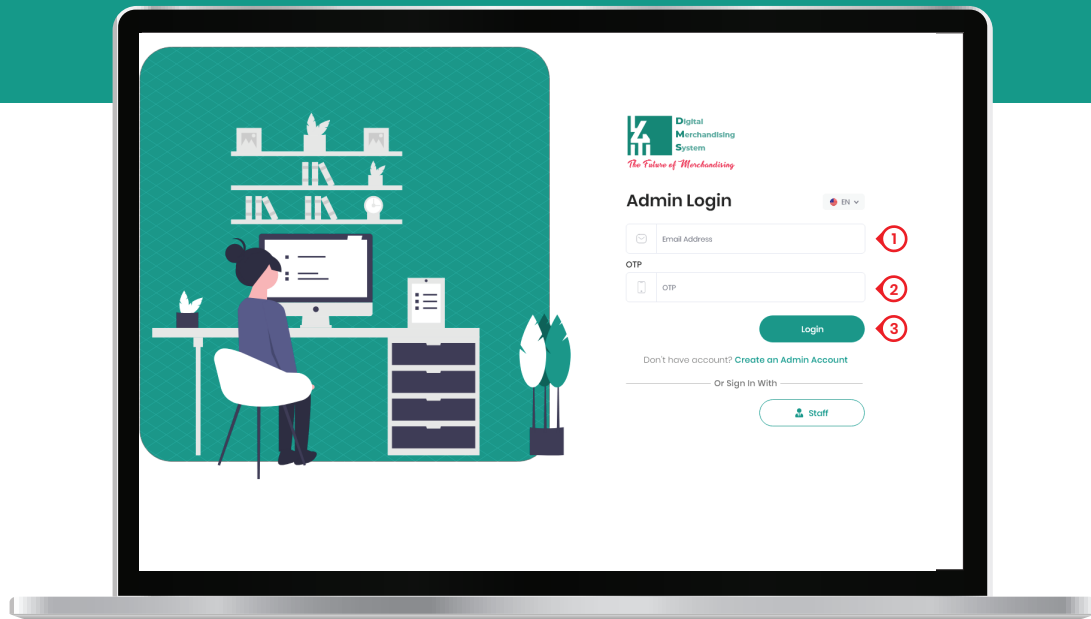
Title	Page No
Introduction (Staff Login)	01
Admin Login Sign In	02
Dashboard Settings	04
Admin Login Dashboard	07
Roles & Permissions	09



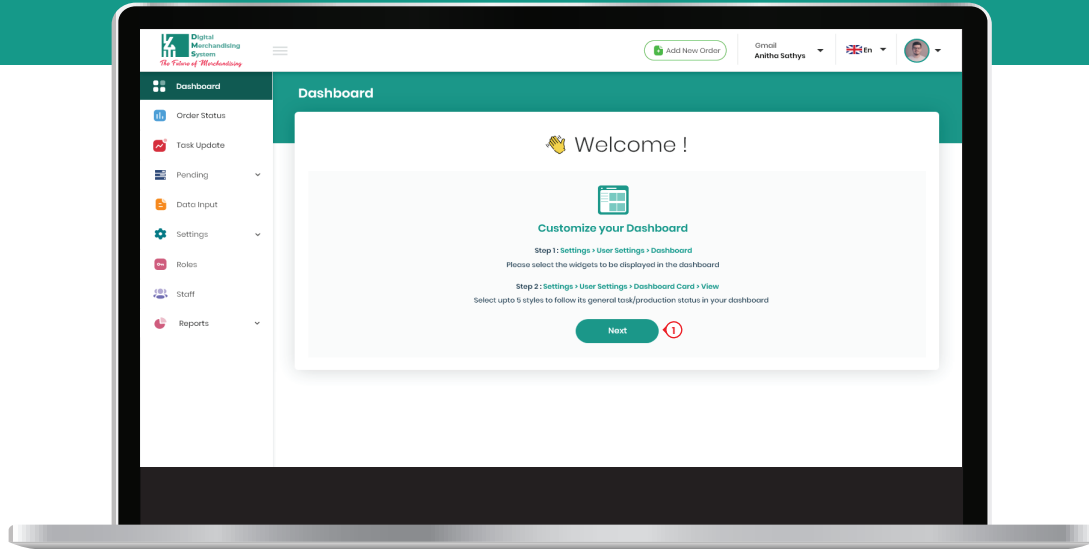
1. StaffLogin by default, it is directed to StaffLogin (First Landing Page)
  2. Then User Creates Admin Account (By Clicking Create Admin Account).
- Note:** Here, Registered staffs are able to log in using their e-mail address.



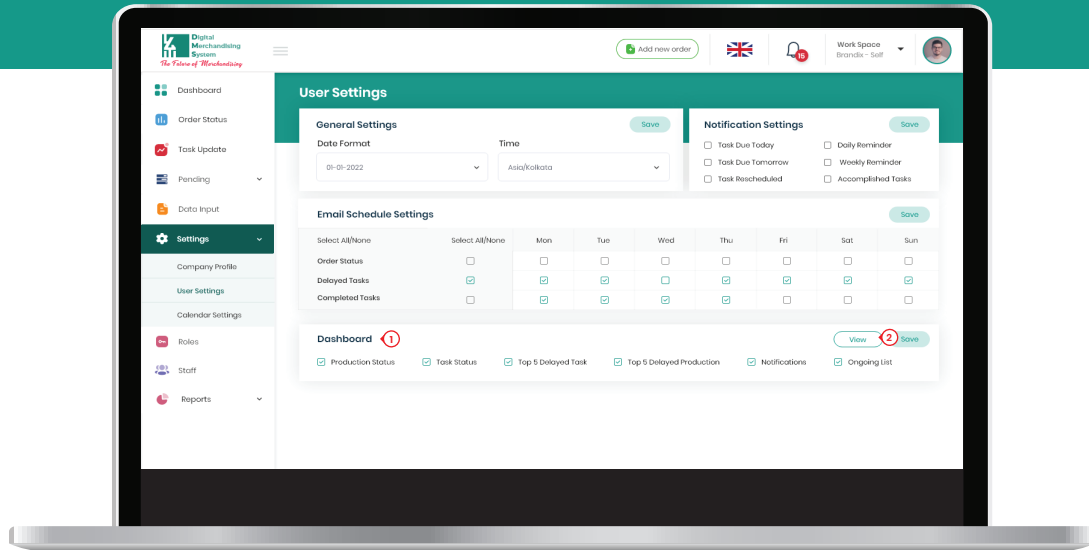
1. Enter your registered email address.
2. Click on "Get OTP," and now an OTP will be sent to your provided email address.
3. Admin Login Sign Up



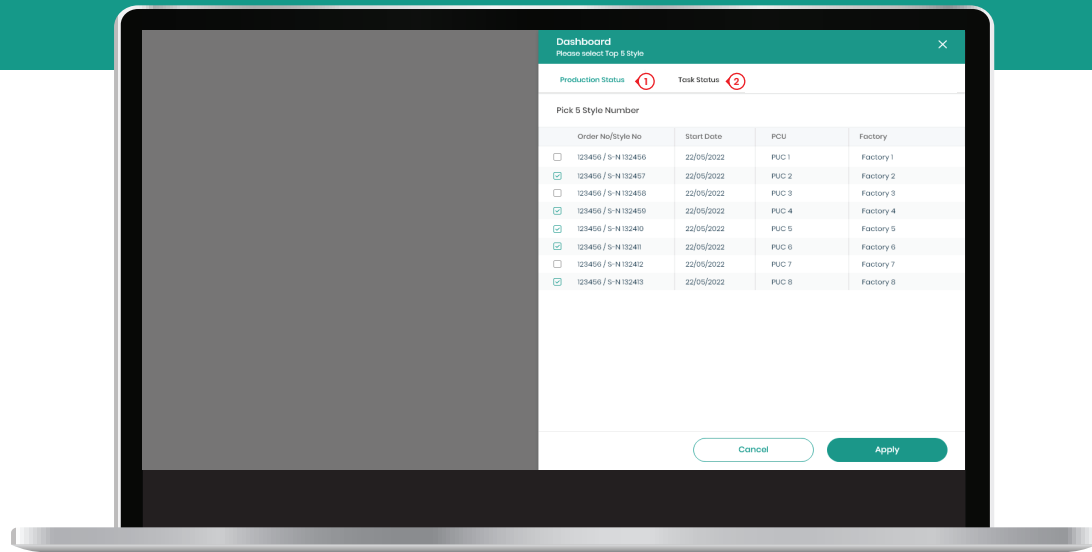
1. Enter your registered email address.
2. Enter the OTP you have Received. (Get OTP from Page 4)
3. Click “Login” to continue.



1. Click NEXT Buttont to redirects to User Setting Page.



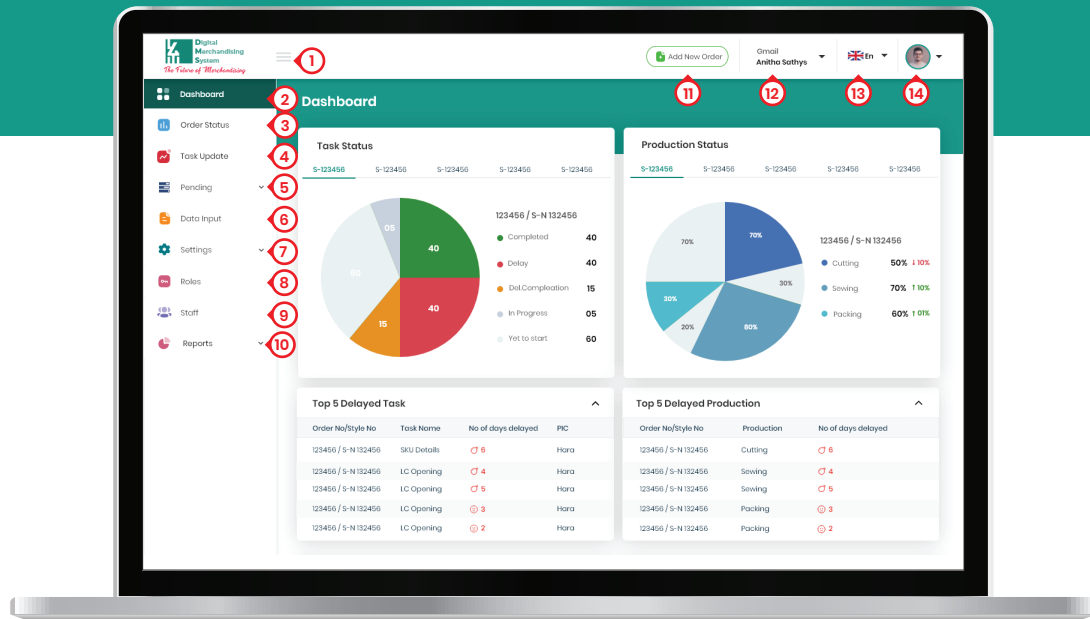
1. Here you can select what you would like to display in your dashboard.
2. All styles are listed here, and you can select View Button which styles are to be shown on your dashboard.



**1. Production Status:** Here you have the option to select up to 5 styles to display on your dashboard.

**2. Task Status:** Here you have the option to select up to 5 styles to display on your dashboard.





1. **Hamburger Menu:** Here, you can navigate to the listed pages by clicking.

2. **Dashboard:** You can customize your dashboard in "User Setting".

3. **Order Status:** Here you can see the current status of your orders.

4. **Task Update:** Here you can update your tasks for each orders by filtering.

5. **Pending Task: it lists two sub-menus.**

**Task:** By selecting an order here, you can easily find pending tasks for those orders.

**Production:** By selecting an order here, you can easily find pending production for those orders.

6. **Data Input:** Here you can update quantity based on the SKU wise, for each orders by filtering.

## 7. Settings: it lists three sub-menus.

**Company Profile:** Here you can view your company profile details

**User Settings:** Here you can set date format, time, notifications, email schedules and dashboard.

**Calendar Settings:** Here you can set your company's general holidays.

## 8. Roles: Staffs, Role permissions can be assigned here.

9. **Staff:** Here it lists all the staffs and their details and allows you to add new staffs.

## 10. Reports: it lists four sub-menus.

**Task :** Here you can get a task report and download it.

**Production :** Here you can get a Production report and download it.

**Data Input :** Here you can get a Data Input report and download it.

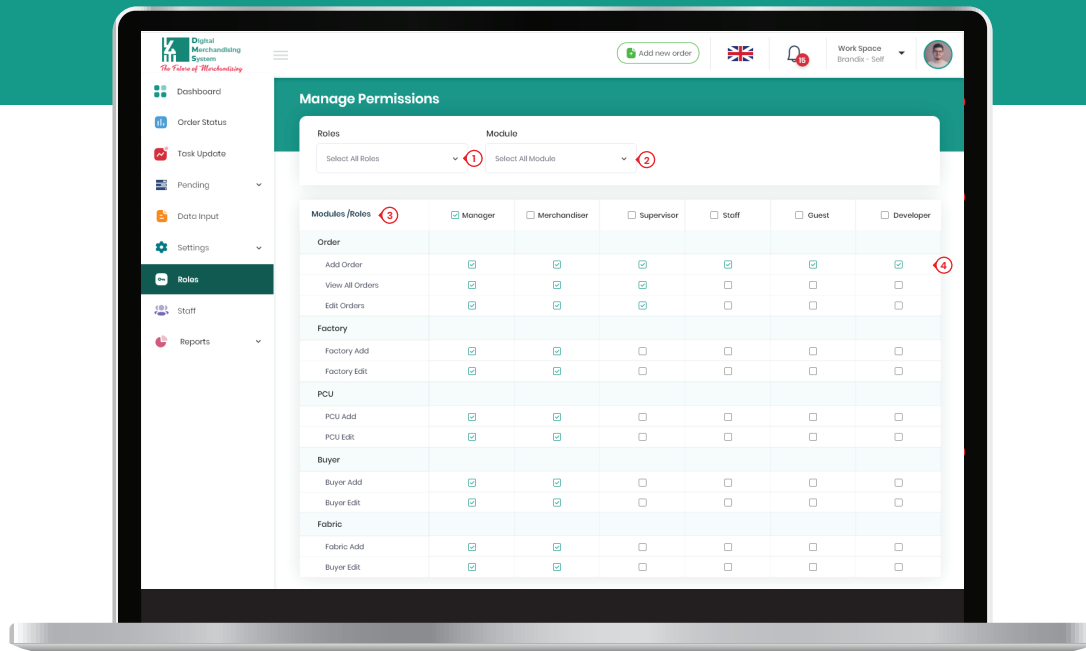
**Order Status :** Here you can get a Order Status report and download it.

## 11. Add New Order: Here you can create a new order for your company.

12. Here It shows your Workspace name.

13. Here you can select your preferred language, which will change on the website.

14. Here, logout button and it shows the role and login type (Staff ,Admin) of the user.



Here, You can provide permission for Employess depending on their roles.

1. Any role can be selected as a filter.
2. Any module can be selected as a filter.
3. Displays the list of modules and roles.
4. Permissions can be accessed using the checkbox.