



# RAMEEZ-RAMZY

## PHARMACY-TECHNICIAN



### Address:

Sector 32 A Korangi, Karachi, Karachi  
City, Sindh



## PROFESSIONAL-SUMMARY:

I gained a lot of experience in the medical field to continue my general education and support myself and my family financially. I worked at Adnan Medical for 6 years and am currently employed at Hope Hospital and Maternity Home. I am working as a pharmacy technician at Hope Pharmacy, where I have access to significant management responsibilities. I have also experience in Information technology with expertise in HTML, CSS, and JavaScript. Proven ability to learn quickly and apply new technologies effectively.



## PROFESSIONAL-EXPERIENCE:

- 02 years of experience as a Pharmacy Technician at **Hope Hospital and Maternity Home**, where I have access to significant management responsibilities. \_ (CONTINUED) \_
- I have experience in preparing C-section items kits, Normal Delivery kits, and other Surgery items kits like Lap coli, hysterectomy, etc.
- 2.5 years' experience as a stock In-charge in **ADNAN MEDICAL STORE**.
- 04 years' experience as a salesman in **ADNAN MEDICAL STORE**.



## SKILLS

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Knowledge of accounting software (e.g., Aronium).
- I have Excellent organizational and communication skills.
- Strong knowledge of pharmaceuticals, including dosage, side effects, and interactions.
- Strong internet research capabilities.
- ◆ Microsoft Word ⇒ 90%
- ◆ Microsoft Excel ⇒ 80%
- ◆ PowerPoint ⇒ 65%



## EDUCATION:

- **Intermediate in Computer Science** from Sindh Board started in 2023 to till now.
- **Learning Certified cloud applied Generative Ai** from (GIAIC) Governor House Sindh started in Feb 2024 to till now.
- **Certified information technology (CIT)**  
*From TALC Institute*  
*10-Dec-2022 to 10-june-2023*



## PERSONAL-INFO:

- Son of: Rasheed Ahmed
- Religion: Islam
- CNIC: 42201-7031668-5
- D.O.B: 24-feb-2004
- Nationality: PAKISTANI
- Status: Single



## CONTACT-INFO:

- ☎ Contact: +92310264580
- 📞 Whatsapp: +923152658012
- ✉ Email: sheikhrameez031@gmail.com



# Rameez Ramzy

Position:

Pharmacy Technician:

Contact

+923152658012



sheikhrameez031@gmail.com



**Dear Recruiter!**

*i dont know your name but I will try to get your attention without mentioning your name.*

*I hope this message finds you well and brings a touch of excitement to your day! I am thrilled to be applying for the Pharmacy technician at Your Pharmacy. Your Medical center's reputation for innovation, creativity, and fostering a positive work culture has captivated my interest, and I am eager to demonstrate how my skills, achievements, and passion align perfectly with your organization's vision.*

*Having delved into the realm of industry, I've realized that the key to success lies in embracing a perfect blend of dedication, wit, and a sprinkle of the unexpected. I believe I am the right candidate to infuse this unique blend into your esteemed organization. I have multi-tasking skills, including the ability to manage medical labs and distributors, and I am knowledgeable about pharmacy rules. I have a strong understanding of pharmaceuticals, including dosages, side effects, and interactions. Additionally, I possess knowledge in Information Technology, with experience in creating Excel sheets such as stock consumption sheets, audit sheets, finance sheets, and pharmacy stock demand sheets. I can also create these documents in MS Word. Moreover, I have experience in web development and have completed the CIT course.*

*As a visionary Pharmacy Manager, I have consistently driven success within diverse medical settings. My accomplishments, including, underscore my dedication to optimizing pharmaceutical services. I am excited to channel this passion into propelling your Pharmacy to new heights.*

*Thank you for taking the time to read my letter, and I am eagerly looking forward to discussing, how I can contribute to your Pharmacy's continued success. Feel free to reach out to me at **03152658012** or **sheikhrameez031@gmail.com** at your convenience.*

*Wittily Yours,*

*Rameez Sheikh*