



**MY E.G. SERVICES BERHAD** (505639-K)  
Lot 5.01, Level 5, KPMG Tower,  
No. 8, First Avenue, Persiaran Bandar Utama,  
Bandar Utama, 47800 Petaling Jaya, Selangor.  
Tel: 03-7801 8877 Fax: 03-7801 8889

## STRICTLY CONFIDENTIAL

1 February 2008

Mr Sangaraju Ramesh Raju  
Chandrajugaripalli V, Madithadu  
T. Sundupalli MDL  
Cuddapah DT  
India

Dear Mr Sangaraju Ramesh Raju,

### Offer Of Contract of Employment

We have pleasure in offering you employment on a contractual basis as **Programmer**. Details are as follows: -

Period Contract	:	<b>2 years (Subject to the approval of employment pass)</b> The renewal of contract upon expiry is at discretion of the Company.
Contract Amount	:	<b>RM 2,700.00 per month</b> Subject to annual revision by the Company

#### 1. Termination of Contract

This engagement is terminable by giving (3) months notice in writing, or pay in lieu thereof, by either the Company or you without any reason being assigned for such.

Should your employment be terminated for your breach of any of the terms and conditions as set out herein or due to any health reasons prior to the end of the contract period, you shall not be entitled to any claim for the unexpired period. You are also required to indemnify the company all expenses incurred in processing your employment pass in direct proportion to the balance of the contract period.

Should you resign prior to the completion of the two (2) years from the contract period, you are required to indemnify the company all expenses incurred in processing your employment pass in direct proportion to the balance of the contract period.

## 2. Terms & Conditions

You will be required to observe and adhere to the following terms and conditions:

- 2.1 at all times faithfully and diligently perform such duties and accept such responsibilities as may from time to time be assigned to you by the company to advance the interests of the company.
- 2.2 to obey and comply with all orders and directions given to you by the company and faithfully observe all the rules, regulations, procedures, practices and arrangements of the company for the time being in force for the management of the company's property, works and business or for the control and good conduct of the company's employees and servants.
- 2.3 not at any time during the continuance of your employment to engage directly or indirectly, in any other business or occupation whatever, either as principal, agent, servant, broker or otherwise, or to engage in any activity to the detriment, whether direct or indirect, of the company's associate or subsidiary companies. Provided that you may acquire or hold shares in any public company with limited liability.
- 2.4 not at any time to be guilty of any act or conduct causing or calculate to cause damage to the company, its property, reputation or general interest and in all respects and at all times to conduct yourself with propriety and decorum.
- 2.5 not at any time during the continuance or after termination of your employment with the company except by the direction and with the express approval of the company, to divulge either directly or indirectly to any person or company knowledge or information which may be acquired during the course of or incidental to your employment with the company concerning the affairs or property of the company or its associate or subsidiary companies or any business or property or transactions or policies in which the company or its associate or subsidiary companies may be or may have been concerned or interested.
- 2.6 not to be employed or otherwise work at any company, corporation, partnership or business which is deemed a competitor or which is within the same industry with Company for a period of 24 months after the last date of employment with the Company, unless prior written agreement is obtained from the Company's Managing Director failing which you shall compensate the Company with an amount equivalent to 24 months' of your last drawn salary.

### 3. Welfare and Benefits

- 3.1 The Company's normal working hours are from 8.00 am to 5.00 pm. (Monday to Friday) with an hour lunch break between 12.00 pm and 1.00 pm. Although the working hours are fixed, staff are expected to perform work even beyond normal working hours should the necessity arise.
- 3.2 You are entitled to 14 days of Annual Leave per annum. Where a staff has less than a full year's service in any calendar year, his annual leave entitlement shall be prorated accordingly.
- 3.3 You are entitled to 14 days of paid sick leave per annum. Application for sick leave must be accompanied by a medical certificate from a registered medical practitioner. Sick leave cannot be accumulated and where a staff has less than a full year's service in any calendar year, his sick leave entitlement shall be prorated accordingly.
- 3.4 Staff will be able to obtain medical consultation and medication at clinics of medical practitioners and submit their ~~claims~~ for medical fees up to a maximum of RM360 per annum. Where a staff has less than a full year's service in any calendar year, his/her entitlement shall be prorated accordingly.
- 3.5 All assistant managers and executive level staffs and above are not eligible for overtime claims.

We invite you to sign and return the duplicate copy of this letter within three (3) days of the date and thereof indicating on the space provided below your acceptance or otherwise of this offer of employment.

Yours sincerely,  
**My EG Services Berhad**



**T.S. Wong**  
Managing Director

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I, RAMESH RAJU S hereby confirm that I fully understand the terms and conditions of the offer of employment on probation as set out above, and accept the offer.

Signature : 

Date : 01-02-2008

I shall report for duty on 05-May-2008.