



## EP1 FORM

HIGHLY CONFIDENTIAL

## EMPLOYEE PARTICULARS FORM

## INSTRUCTIONS:

1. Please read through the form carefully before filling in your particulars.
2. This form is to be signed on interview day.
3. Copies of the following **MUST** be provided together with this form:
  - i. National Registration Identification Card (NRIC) / Passport
  - ii. Educational Certificates
  - iii. Marriage Certificate & Spouse NRIC / Passport (if applicable)
  - iv. Child Birth Certificates / MyKid (if applicable)
4. All mandatory fields must be filled in.
5. Any false declarations made in this form may result in immediate termination of employment.
6. **Do not use** UPPERCASE format i.e MAYBANK, BANKING; kindly capitalize each word i.e Maybank, Banking
7. **Handwritten submission** will not be accepted. Kindly complete the form using your PC or smartphone.
8. Ensure "Preferred Name" is not sensitive to any culture, religion, or races which might cause inconvenient/concerns to others.



Please click to affix passport-sized photo  
\*\*Support direct upload from PC's only

## 1. PERSONAL PARTICULARS

Form of Address	Title1	Title2	Date of Birth	Bumiputera Status
Mr			01/08/1983	No
Name as per National Identity Card / Passport			Preferred Name	
Sangaraju Ramesh Raju			Ramesh	
Birthplace - City			*used to create an official Maybank email address	
Cuddapah				
Region				
Andhra Pradesh				
Country of Birth			NRIC No. ( New ) / Passport No.	
India			F1532937	
Nationality			NRIC No. (Old)	
Indian			E7354234	
Gender			Employees Provident Fund (EPF) No.	
Male				
Marital Status			Income Tax No.	
Married			SG 20537049070	
Since (dd/mm/yyyy)			Social Security (SOCSO) Contributor	
18/05/2011				
Race / Ethnic Origin				
Indian				
Religion				
Hinduism				
Email address				
rameshrs@maybank.com.my				

## Permanent Address

S/O.S.Balarama Raju	
Door No - 4/3, Chendrajuri Gari Palli, Madithadu ,	
T.Sundupalli,Cuddapah	
Postcode	City
516130	Kadapa
Region	Mobile No.
Andhra Pradesh	9703621991
Country	Residence Contact No.
India	

## Correspondence Address (if different from permanent address)

B-3-11-3, Phase 2, Pantai Hill Park	
Pantai Dhalam,	
Kuala Lumpur	
Postcode	City
59200	Kuala Lumpur
Region	Mobile No.
Kuala Lumpur	0166165028
Country	Residence Contact No.
Malaysia	

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## Emergency Contact Details

B3-11-3, Pantai Hill Park, Phase2
Pantai Dhalam

Postcode

59200

City

Kuala Lumpur

Region

Kuala Lumpur

Mobile No.

0169825063

Country

Malaysia

Residence Contact No.

Name

Praveen Raju Konduru

Relationship

Relative

## Languages Proficiency

English	Spoken & Written
Telugu	Spoken & Written
Hindi	Spoken & Written

## 2. EDUCATIONAL BACKGROUND

From / To (month & year)	Qualification Obtained (Degree, Diploma, SPM, FMAM Licensing etc)	Disciplinary of Study (Finance, Law, Marketing etc)	Name of University / College / School	Location of Study	CGPA / Final Grade
2004 to 2007	Master Of Computer Applications	Computers	Jawaharlal Nehru Technological University	India	First
2001 to 2004	Degree of Bachelor	Computer Science	Sri Venkateswara University	India	First

Have you obtained any professional licenses, issued by Securities Commission Malaysia (SC) / Securities Industry Development Corporation (SIDC)? If YES, kindly provide details in the table below:

NO

Year	Module	Score	Status

### 3. EMPLOYMENT HISTORY

#### Current & previous employer (s)

Kindly declare your current and previous employers (up to a period of 7 years from the date of this application)

From / To (month & year)	Employer	Industry	Position Held	Basic Salary	Employment Status	Reason for Leaving
May 2013 to till date	Soft Reflexes Sdn Bhd	IT	Sr. Software Engineer	10,013	Contract	
May 2010 to May 2013	Software System and Applications Sdn. Bhd	IT	Software Engineer	6,000	Contract	Better career growth

I have no working experience ☐

Please provide reason :

Have you been employed within the Maybank Group? OR Have you received any Maybank scholarship or sponsorship previously ? ☐

Expected Salary (RM)

12,000

Availability to Commence Work

Immediately

Notice Period

Other sources of income besides from emploment above. If you have, please provide the details:



NIL

Nature of Business	Position Held	Company Name	Status

#### References (continue to next page)

Based on information provided in Employment History table, please provide FOUR (4) references from different employer (most recent PREVIOUS employment - if applicable):

- To provide your **previous supervisor / direct reports** or any other party who in a responsible position to vouch for your character.
- Please ensure the contact numbers & email address given are valid and correct.
- Relative, colleague, friends, clients or family members (spouse, children, parents, sibling etc) are **NOT CONSIDERED** as referee.

Name	Relationship	Company Name	Position Held	Contact No. & Email Address
Mohd Yusrin Bin Mohd Yusof	Manager	Maybank	Manager	0123582720 mohdyusrin.m@maybank.com

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References - (continue from previous page)

Name	Relationship	Company Name	Position Held	Contact No. & Email Address
Nagalingam A/L Permal	Manager	Maybank	Manager	0122933619 nagalingam.p@maybank.com
Lim Kok Yong	Supervisor	Maybank	Development Head	017336946 kokyong.l@maybank.com
Suriati Binti Zainuddin	Direct Reports	Maybank	Software Developer	0139029506 suriati.z@maybank.com

4. FAMILY PARTICULARS

Spouse's Details

☐ NIL

Name as per National Identity Card / Passport

Rudraraju Madhavi

Birthplace - City / Region

Vengamarajugari Palli

NRIC No. ( New ) / Passport No.

J6339752

Date of Birth

05/07/1989

Country of Birth

India

Employer

Job Title

Nationality

Indian

Children's Details

No. of Children :

2

☐ NIL

\*\* No. of Children eligible for tax relief :

Name of Children	Gender	Date of Birth	Birth Certificate No. / NRIC No. / Passport No.
Sangaraju Sushil Varma	Male	25/07/2013	S7087678
Sangaraju Akhil Varma	Male	12/03/2016	P4330750

\*\* Refers to the number of unmarried dependant legitimate children / stepchildren / adopted children / under the age of 18 years OR handicapped children (no age limit). If above 18 years old, child(ren) must be :

1. Receiving full time education at any University, College, school or similar educational establishment, OR
2. Serving under Articles or Indentures with a view to qualify in a trade or profession.

Parent's Details :

Name	NRIC No. / Passport No	Employer	Job Title
S Balarama Raju	P4337245		
S Rama Lakshumma	P4335804		

## 5. DECLARATION

Have you ever been **Terminated** or **Dismissed** or **Suspended** from the service of any employer? If you have, please provide details :

NO

Close relatives working within Maybank Group. If you have, please provide details :

☒ NIL

Name of Relative	Relationship	Staff No.	Branch / Department

Are you suffering or have suffered from any medical conditions (mental & physical) which require regular or prolonged medical treatment?  
If Yes, please provide details :

NO

Nature of Illness	Details

1. I declare that all information furnished is true. I authorise and consent the Maybank Group to obtain any other information from any other sources and by whatever means as the Group considers appropriate.
2. I understand that any misrepresentation and omission of facts will be sufficient cause for my dismissal at any time during my employment with the Maybank Group.

\*\*Candidate's Signature :

S. Ramesh Reddy

Date :

23-10-2018

**\*\* to be signed during interview day only**

### VERIFICATION BY GROUP HUMAN CAPITAL

The above information has been checked & verified by

Signature & Name

The above information has been updated into SAP by

Signature & Name



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## CONSENT FORM

Maybank group will use the personal data (including sensitive personal data, such as health conditions, religious beliefs etc) that you have provided in this form to assess your application for employment. "Maybank Group" in this form refers to Malayan Banking Berhad ('Maybank'), including its branches in Malaysia and in other Countries as well as its local and overseas subsidiaries or, as the context may require, any of them.

If your application is successful and you accept employment with the Maybank Group, your personal data will be stored and processed to administer Maybank Group's employment relationship with you. If your application is unsuccessful, this application of employment form will be retained for a maximum of one year before we securely destroy it. Please read our Maybank Group Employee's Privacy Notice which is enclosed herein on how we process and protect your personal data.

### Declaration

By signing this form, I declare that I have read, understood and agree to be subject to the Maybank Group Employee's Privacy Notice and expressly consent and authorize Maybank Group:

- (i) to request for and to obtain all the personal information and data (including sensitive personal data) in this form for the purpose of processing this application and all other purposes which are required in relation to this application;
- (ii) to make an inquiry on my employment records which covers current and former employers and referees in the period of seven (7) years up to the date of this declaration;
- (iii) to request from my current and previous employers in the period of seven (7) years up to the date this declaration to disclose my employment history, including facts and details of any internal disciplinary proceedings against me, irrespective whether such disciplinary proceedings have been concluded or initiated after I have left the company. For this purpose, I irrevocably authorize my current and all previous employers to provide such information to Maybank Group;
- (iv) where relevant, I authorize Financial Market Association of Malaysia (FMAM), Securities Commission Malaysia (SCM) and Bursa Malaysia Berhad (BMB) to disclose the fact and details of any case of financial market misconduct that I have been subject to, including disciplinary proceedings under the Asian Institute of Chartered Bankers (AICB)-FMAM Joint Disciplinary Scheme;
- (v) to disclose my personal data (including sensitive personal data) and the personal data of my family members (including sensitive personal data) to other entities within the Maybank Group and other external parties when required; and
- (vi) to collect and process my personal data (including sensitive personal data) on medical examination result and medical conditions records for the purpose of this application (where applicable) and for continuous screening for the duration of the employment in Maybank Group.
- (vi) the transfer of my Personal Data by Maybank Group and its designated agents to its overseas offices as well as its affiliated local and overseas business organizations for the purpose of carrying out screening and for archiving;
- (vii) the transfer of my Personal Data by Maybank Group and its designated agents to another country(ies), for the purpose of carrying out screening, in the event the country that I have worked or lived in, do not ensure an adequate level of Personal Data protection.



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## CONSENT FORM

I hereby release my current and former employers and, where relevant, the FMAM, SCM, BMB from any contractual obligations which limit, in any way, their ability to disclose the information required by Maybank Group in considering my application for employment.

I confirm before providing personal data (including sensitive personal data) about others, that I have obtained their explicit consent for it to be used and disclosed to Maybank Group. By signing this form, I further confirm that all personal data that I have provided is true, current and accurate. Should there be any changes to any of my personal data, I shall notify Maybank Group immediately in writing.

Name : Sangaraju Ramesh Raju

IC No. / Passport No. : F1532937

Signature : S. Ramesh Raju.

Date : 23-10-2018

**\*\* to be signed during interview day only**