

CURRICULUM VITAE (CV)

Position Title	Training Coordinator
Name of Expert:	Jaxmi Khanal
Date of Birth:	2047/06/15
Citizenship/Residence	641017/94003 surkhet

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Level	Subjects	Institution	Date of Completion	Result
B.Ed	Nepali	Education Campus Surkhet	2018	2nd
+2	Account	Jana Higher secondary school skt	2066 BS	2nd
SLC	Economic, Account	SLC Board of Nepal	2062 B.S	2nd
3	Enterprise Development Facilitator	NSTB/CTEVT	2075 B.S	Pass
2	Enterprise Development Facilitator	NSTB/CTEVT	2074 B.S	pass
	Computer Basic and Advance	Ilamprashikshan kendra	2065	pass

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
4 Yr, 11 Month	Federation of Nepal Cottage Small Industries (FNCSI) Surkhet, Position: Account and (EDP) Training Officer	Nepal	Account and (EDP) Training Officer
3 Yr, 5 Month	SOS Computer Institute Surkhet .	Nepal	Computer Teacher

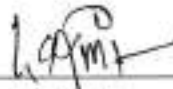


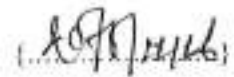
[Handwritten signature]

(iii) I certify that I have been informed by the company that it is including my CV in the Proposal for this proposal. I confirm that I will be available to carry out the assignment for which my CV has been submitted in accordance with the implementation arrangements and schedule set out in the Proposal.

(iv) I declare that I am participating in this selection process only from this Company.

Laxmi Khanal





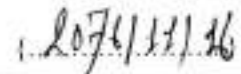
Name of Expert

Signature

Date

Suman Nath Yogi





Name of authorized
Representative of the Consultant
(thesame who signs the Proposal)

Signature

Date



नेपाल सरकार
राष्ट्रिय प्रशासन
जिल्ला प्रशासन कार्यालय, सुर्खेत
नेपाली नागरिकताको प्रमाणपत्र

प्रमाणपत्र नं: १९०९६
५४००३ नाम: काकुमी खनाल लिंग: म
जन्मस्थान: वीरेन्द्रनगर-४ सुर्खेत
जन्म मिति: २०४६ माघ ०६
वडा नं: ४
सुर्खेत नगरपालिका
सुर्खेत जिल्ला

प्रमाणपत्र नं: १९०९६
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जन्म मिति: २०४६ माघ ०६
वडा नं: ४
सुर्खेत नगरपालिका
सुर्खेत जिल्ला

Verification of True Copy of
Signature: [Signature]
Name: Tap Bahadur Oli
Date: 2018
Certificate Number of the Notary: 2018
Date of Expiry of Certificate: 2018 AD
Seal of the Notary Public

Government of Nepal has issued this Citizenship Certificate with following details:
Citizenship Certificate No. 1010/14013
Full Name (in block): LAXMI KHANAL
Date Of Birth (AD): Year 2018 Month 01 Day 01
Birth Place (in block): GIRANDHANAMAR-4 SURKHET
Permanent Address (in block): District SURKHET
VDC/Municipality/Sub/Metropolis: GIRANDHANAMAR-4

नेपाल नागरिकता ऐन, २०३२ बमोजिम यो नागरिकताको प्रमाणपत्र जारी गरिएको छ।
प्रमाणपत्र नं: १०१०/१४०१३
जन्म मिति: २०१८/०१/०१
जन्म स्थान: गिरान्धानमार्-४ सुर्खेत
स्थायी पता: सुर्खेत जिल्ला

प्रमाणपत्र नं: १०१०/१४०१३
जन्म मिति: २०१८/०१/०१
जन्म स्थान: गिरान्धानमार्-४ सुर्खेत
स्थायी पता: सुर्खेत जिल्ला

Issue number 923162536

A 6097742



Tribhuvan University

Office of the Controller of Examinations

Kathmandu, Nepal

Academic Transcript

Student's Name : LAXMI KHANAL

Regd. # : 7-2-325-102-2008

Campus : Surkhet (Education) Campus, Surkhet

Institute/Faculty : Education

Examination : Bachelor's Degree

Course Duration : 3 Academic years

Subjects appeared in the First Year Examination	Full Marks	Pass Marks	Marks Obtained	Remarks
Eng 311: General English	100	35	57	
Nep 301: General Nepali	100	35	58	
Ed 312: Philo. & Socio. Foundations of Edu.	100	35	36	
Nep 316: Sanshya Ra Prayogik Bhasa Bigyan	100	35	51	**
Nep 317: Nepali Natak Ekanki Ra Niban	100	35	53	
Verification of True Copy of Original Signature: <i>[Signature]</i> Name: Top Bahadur Oli Date: 06/09/19 Certificate Number of the Notary Public: 2648 Date of Expiry of Certificate: 01/12/2022 AD Seal of the Notary Public				
Total	500	175	255	

Subjects appeared in the Second Year Examination	Full Marks	Pass Marks	Marks Obtained	Remarks
Ed313: Educational Psychology	100	35	43	**
Ed314: Curriculum and Evaluation	100	35	48	*
Nep322: Nepali Kabita Ra Kavya	100	35	52	*
Nep321: Nepali Katha Ra Upanyas	100	35	44	
Nep391: Nepali Bhasa Shikshan	100	35	35	
Total	500	175	222	

Subjects appeared in the Third Year Examination	Full Marks	Pass Marks	Marks Obtained	Remarks
Ed 398: Practice Teaching	100	40	76	
Ecd 321: Founda of Early Childhood Dev.	100	35	42	
Np331: Sahitya Sastra, Nep. Samalochana, Sod	100	35	41	*
Np 333: Prayogik Bhasa Bigyan	100	35	45	
Np 334: Nep. Bhasa Pathyakra, P. Pestat Tat	100	35	41	
Total	500	180.00	245	
GRAND TOTAL	1500	530.00	722	

Programme starting year : 2012				Ending year : 2015	
First Year		Second Year		Third Year	
Year	Roll Number	Year	Roll Number	Year	Roll Number
2013	900570740	2014	573354	2015	570158
2013	571854	2015	571632	2016	571436
		2016	571333		
Percentage :		48.13			
Passed Division :		Second			
Passed Year :		2016			



HIGHER SECONDARY EDUCATION BOARD NEPAL

(Estd. Under the Higher Secondary Education Act, 1989)

Academic Transcript

A 0439611

Name of the Student : LAXMI KHANAL

School :

Date of Birth : 2047/06/15

JAMA H S SCHOOL, BIRENDRA NAGAR, SURKHET

Subjects	Full Marks	Pass Marks	Marks Secured	Remarks
Grade XI				
English	100	35	46	
Nepali	100	35	51	
ACCOUNTANCY	100	35	48	
ECONOMICS	100	35	38	
ORSP (TH)	075	27	55	
ORSP (PR)	025	10	22	
Total	500		240	

Grade XI	
Year	Symbol Number
2064	537747

Grade XII				
English	100	35	47	
Nepali	100	35		
ACCOUNTANCY	100	35	40	
ECONOMICS	100	35	35	
ORSP (TH)	075	27	48	
ORSP (PR)	025	10	21	
Verification of the Copy		35	42	
Total	500		228	

Grade XII	
Year	Symbol Number
2065	608748

Signature of the Candidate
Name: Top Bahadur Oli
Date: 2065/01/15
Certificate Number of the Notary Public: 2065/01/15
Date of Entry of Certificate: 2065/01/15
Seal of the Notary Public



Grand Total	1000		468	
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Percentage of aggregate marks secured in Grade XI and XII : 46.80
Division : Second

Year of Completion : 20 65 (2008)

Checked by

Verified by
(Deputy Controller)

Date of issue : 20 66/01/15

Controller of Examinations

Grading System :
75% and above - Distinction
60% and above - First division
45% and above - Second division
30% and above - Pass

To pass the examination candidates must secure 33% marks in theory and 40% marks in practical papers, separately.



Jana Higher Secondary School

Birendranagar, Surkhet

520316

2008 Chaitra - 14

T.C.No.: 993

S.No.: 608748

Reg. No.: 645904383

Date: 2065-08-13

Transfer and Character Certificate

This is to certify that Mr/Mrs/Miss Laxmi Kharel
 Son/daughter of Mr Dilli Prasad Kharel Mrs Parbati Kharel
 Address Birendranagar 4 district Surkhet zone St. Bheer was
 a bonafide student of this school from 20 63 to 20 64 B.S. He/She
 has successfully completed his/her studies up to class 12. He/She has
 passed/Failed in Class 10+2 (I Com) in the annual examination held in the year
 20 65 B.S. and has secured 2nd division up on leaving the
 school.

He/She was reading in class His/Her date of birth according
 to school record is 2047-06-15. He/She bore a moral
 character while at school. I wish him/her success in future career.

Prepared by 01/06/13

Checked by 01/06/13

Principal 01/06/13

Verification of True Copy of
 Signature:
 Name: Top Bahadur Oli
 Date: 06/09/19
 Certificate Number of the Notary Public: 2618
 Date of Expiry of Certificate: 2022 AD
 Seal of the Notary Public





Council for Technical Education and Vocational Training
National Skill Testing Board

Madhyapur Thimi, Sanathimi, Bhaktapur, Nepal



Citizenship No: 64101794003

NATIONAL SKILL CERTIFICATE
राष्ट्रिय सीप प्रमाण-पत्र

S.No.: 346467/323762
Regd.No.: 391220/074
Skill No.: 23009/075-076

प्राविधिक शिक्षा तथा व्यावसायिक तालीम परिषद्, राष्ट्रिय सीप परीक्षण समितिद्वारा निर्धारित राष्ट्रिय व्यावसायिक सीप प्रमाणिका मूल्यांकन मिति २०७५ माघ मा पश्चिम क्षेत्र क्षेत्रीय कार्यलय, कोहलपुर, बाँके केन्द्रमा संचालित वरिष्ठ उद्यम विकास सहजकर्ता व्यावसायिक तह ३ (तीन) को सीप परीक्षण परीक्षामा सम्मिलित भएकी श्री हिल्ली प्रसाद खनाल का छोरी सुर्खेत जिल्ला निवासी वि.स. २०४७/०६/१५ मा जन्मेकी सुश्री/श्रीमती लक्ष्मी खनाल ले निर्धारित सीप तथा ज्ञानको स्तर प्रदर्शन गरी उत्तीर्ण हुनु भएकोले यो प्रमाण-पत्र प्रदान गरिएको छ ।

This is to certify that Ms. Laxmi Khanal born on A.D 1990/10/01 daughter of Mr. Dilli Prasad Khanal and a resident of Surkhet district has attended Skill Test on Senior Enterprise Development Facilitator, Level Three Occupation conducted on Jan, 2019 at Western Region Regional Office, Kohalpur, Banke in accordance with the requirements of the National Occupational Standards prescribed by the COUNCIL FOR TECHNICAL EDUCATION AND VOCATIONAL TRAINING, NATIONAL SKILL TESTING BOARD, NEPAL. She demonstrated the required standard of proficiency and has successfully completed the test. This certificate.



[Signature]
Co-ordinator
Technical Sub-Committee

[Signature]
Member Secretary
NSTB

[Signature]
Chairman
NSTB

Date of issue 07 APR 2019



(A PARTNERSHIP PROGRAM BETWEEN FNCCI & NG (CTEVT))

ILAM PRASHIKSHAN KENDRA

Trade School

Birendranagar, Surkhet

Estd: 2061 B.S.

C.No.: 382

Date of Issue: 2065-12-10



TRAINING CERTIFICATE

This is to certify that Mr/Miss/Mrs. Laxmi Khanal
a residence of Bheri Zone Surkhet District Birendranagar Municipality/
VDC Ward No. 04 has successfully completed Advance Computer Application course of
Advance Computer Application which was held from 2065-05-12 to 2065-12-28
conducted by this Trade School. According to our record his/her Date of Birth is
2047-06-15. The School wishes him/her bright future ahead.

Signature

Trainer

Signature

Chief

(Surendra Prasad Yadav)





Start and Improve Your Business (SIYB) TOT Training-Level 1

Business Management Skill For Rural Nepal

CERTIFICATE

Local Programme Facilitator

Mr./Miss. Laxmi Khanal

He/She has Successfully Completed Training of Trainers Program on Start and Improve Your Business (SIYB-TOT) of International Labour Organization (ILO)'s Start and Improve Your Business Programme on Business Management Skills for Rural Nepal Level 1, From 5 to 14 October 2017. (2074-06-19 to 2074-06-28 B.S.)

Bherirapti Pravidhik Shikshalaya Pvt. Ltd.
Birendranagar-04, Surkhet


Iswari Prasad Sharma

National Programme
Facilitator

IEDI


Birbal Nepali

Co-Trainers (SEDF)

Lekhbeshi Municipality-7 Bherirapti Pravidhik Shikshalaya Pvt. Ltd.

Surkhet


Suman Nath Yogi

Managing Director

Surkhet

Certificate of Training
Name: Top Bahadur Ch
Date: 06/10/2017
Signature of the Notary Public
06/10/2017