

Formatting Options

Formatting options in Chat help users to emphasize and organize the messages. This feature has options, such as Bold, Italic, and Bulleted list. Formatting options enhance the readability and convey the message clearly to the recipient.

Refer to the following table to know more about formatting options:

Icon	Option	Description
B	Bold	Enables users to make bold and emphasize their text.
<i>I</i>	Italic	Enables users to make italics and differentiate their text.
<u>U</u>	Underline	Enables users to underline their text.
S	Strikethrough	Enables users to strike through the text, such as deleted text and incorrect text.
☰	Bulleted list	Enables users to list their items or points in an organized structure.
☰ 1 3	Numbered list	Enables users to list their items or points in order.
▽	Text highlight color	Enables users to highlight text with a desired color.
A	Font color	Enables users to choose the text color.
AA	Font size	Enables users to increase or decrease the font size.
99	Quote	Enables users to quote something while messaging.
↪	Insert link	Enables users to share links.
</>	Code snippet	Enables users to share a section of code.
...	More options	Enables users to navigate through more formatting options.