

Project Scope Management

1. Knowledge areas describe the key competencies that project manager must develop. Briefly describe the four “**Core Knowledge**” areas.
2. Briefly describe the following terms
 - i. Project Charter
 - ii. Project Scope Statement
 - iii. Work Breakdown Structure
3. ABC Company is expanding rapidly and has decided to buy in and install an off-the-shelf ledger package to replace the existing manual system. Management wish to add all PCs in the organization in to one network for sharing resources. This will need new equipment and network cabling throughout the offices. You are to manage this project. You have drawn up an outline project plan to include the following main tasks:
 - Interview accounts staff, draw up and agree a list of main requirements.
 - Assess alternative software packages and select the most appropriate package.
 - Specify and order all the required new hardware and communications.
 - Test and install all the new hardware and equipment.
 - Modify and test the package software.
 - Install the package software
 - Specify & obtain the accounts data required to implement the system
 - Draw up a user training plan.
 - Train the users.
 - Draw up a user acceptance test plan test.
 - Perform user acceptance testing.
 - Load data and implement the new system.

Draw a work breakdown structure (WBS) diagram for the project, showing all the planned tasks.

4. Why is it important to work according to the defined project scope?