

Anas Abdullah

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**Objective**

Dedicated banking professional with almost ten years of experience in the industry. Searching for a new role with a reputable bank to achieve a lead position using all my expertise in the field of finance and management.

Personal Information

Name : Anas Abdullah
Nationality : Jordanian
Date of Birth : 24/01/1990
Place of Birth : Amman, Jordan
Gender : Male
Marital Status : Married

Education

Dec 2009 - July 2013

- BSC degree in Accounting (GPA: 70 - Evaluation: Good), Applied Science University.
- Secondary high school –Scientific branch, Alqabsi school- Amman Jordan

Work Experience

Standard Chartered Bank (Jordan)

Apr 2019 – Present

Assistant manager CMO & client services

- Acting as Head of CMO & client services
- Monitor all CMO transactions, and make sure all are accurately checked and authorized in accordance with customers' instructions and bank's operational instructions
- Perform ACH reconciliation, monitor nostro and suspense accounts and complete end of

month reporting

- Release all the cash deals, cash request and replenishments
- Handle projects (AMH, CLIQ and direct management)
- Receive and Process other Bank Collections (OBC).
- Process Cheque Purchase/ Collections requests
- Interface with the branches to assist them complete forms and make any necessary clarifications with the customer.
- Take appropriate corrective action and escalate problems
- Improve processing productivity
- Submit required MIS, data analysis as per management request (includes daily volume tracking, contributing to monthly/ periodic analysis, etc.)
- Act on customer complaints as per SLA and complaints handling report

Al Rajhi Bank (Jordan)

Dec 2016 – Mar 2019

Senior, Officer remittance department:

- Provides a wide service starting from all kinds of inward and outward transfers and financial transactions
- Perform daily reconciliations and Correspondent between Banks.
- Perform UAT team member (ACH) Project.
- Execute transfers using all types of MTs through "SWIFT alliance" Workstation. Coordinate with a treasury front desk concerning "FX deals".

Jordan Dubai Islamic Bank (Safwa Islamic Bank)

Jan 2014 – Dec 2016

Officer in Remittance department:

- Execute all incoming transfer inside (RTGS) and outside Jordan in all currencies
- Execute all outgoing transfer inside and outside Jordan in all currencies
- Execute transfers using all types of MTs through "SWIFT alliance" Workstation. Coordinate with a treasury front desk concerning "FX deals".
- Coordinate with compliance team in all outgoing and incoming TRF
- Execute TRF as correspondent bank with DUBAI ISLAMIC BANK (UAE) for JOD dinar.
- Execute payroll transactions (our customer payments orders, chqs to the order of our bank and banks remittance.
- Process and approve all Direct Credits (pacs.008) transactions within the session that Central Bank defined.
- Approve to send all types of Direct Debit (pacs.003) to the instructed agent in order to collect the claim of our customer with a good value.
- Approve and proceed all initiated Mandates (pain .009) in order to collect claim of our

customers Depending on certain period

- Reply on all types of Direct Debit "pain.002" (Online Direct Debit, Customer Direct Debit and Mandate Direct Debit)
- Reply on all inward Mandates (pain.012)

Courses

- Detect fraud and counterfeiting at Institute of Banking Studies.
- Rules to identify the customer in the bank's identity for the purpose combating money laundering and the financing of suspicious transactions at Institute of Banking Studies.
- Advanced course in detecting fraud and dealing with the signatures of electronic clearing at Institute of Banking Studies.
- Ethics banking at Institute of Banking Studies.
- Course in Advanced Microsoft Office.
- Course in financial analysis at Institute Banking Studies.
- Course in Accounting Applications by Using Computers at Institute Banking Studies.

Personal Skills

- Highly successful in establishing streamlining and electronic accounting systems.
- Thrive in a dynamic and challenging environment.
- Strong analytical and problem-solving abilities.
- Thoroughly familiar with all general accounting procedures.
- Excellent team worker; function well under pressure.
- Dedicated to professionalism, highly motivated toward goal achievement.
- Excellent Management Skills

Language skills

- Arabic (Native)
- English (Excellent)

References

- Provided upon request.

