

Steven John Dantas

Personal Details

Father's Name	John Simon Dantas
Date of Birth	5 th July 2000
Permanent Address	T5/1505, Runwal My Garden City Opp Ryan International School Dombivali - East (421204)
Marital Status	Single
Religion	Christian
Nationality	Indian
Hobbies	Listening Music, Watching movies, Gaming
Communication Language	English, Hindi and Marathi
Contact No.	9136537417
Email Id	Stevendantas5@gmail.com

Educational Qualification

Year	Education
2016	Passed S.S.C. from ST. John high school & Jr. College in the year 2015-16.
2018	Passed H.S.C. from Yash Junior College in the year 2017-18.
2021	Passed (T.Y.B.M.S) from Pragati College in the year 2020-21

Objective

To excel and grow in competitive business world by having a strong commitment towards achievement of organizational goals.

Job Specific Key Skills

Trade Settlement, Daily Confirmation, Clearing and Payment, Reconciliation, Financial Reporting, Project Management, Communication, Team Collaboration, Problem Solving, chasing backup office, Trained by over side.

Achievements

- Spot Recognition (2023)
- Rising Star (2023)
- Camp Of the Month (2023)

Additional course

- Completed fundamentals of Capital Markets from Man & Moneta Experts Pvt Ltd.
- Completed Capital Market conducted by Bombay Stock Exchange Broker's Forum.
- Tally prime, GST
- Advance excels
- Taxation

Experience (2 Years)

Company Name : State Street Service Pvt Ltd, Mumbai

Position Associate 2 (Investment Banking)

Roles and Responsibilities : (Trade Settlement)

1. Daily Trade Confirmation and Coordination:

- Confirm daily trades with counterparties and ensure accurate trade details.
- Coordinate with various parties involved in the trade settlement process.

2. Trade Processing:

- Efficiently process trade settlements in the system, ensuring accuracy and adherence to timelines.
- Handle Clearing T+1 and future value date (VD) payments across different currencies.
- Collaborate with the wire department to pass on the necessary information.

– Failings Investigation and Resolution:

- Investigate and resolve any trade settlement failures promptly.
- Take proactive measures to prevent future settlement issues.

3. Settlement Amount Verification:

- Verify settlement amounts and addresses to ensure accuracy in the settlement process.
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4. System Operations:

- Book deals accurately in systems such as IFAST and MCH, ensuring correct trade and settlement dates, as well as market information (EUR, CED, DE5, CH1).

5. Reconciliation:

- Perform weekly reconciliation of client, counterparty, and fund admin data to identify discrepancies and ensure data accuracy.

6. Settlement Reporting:

- Prepare and deliver settlement reports to clients in a timely manner, showcasing attention to detail and professionalism.

7. Project Participation:

- Actively participate in various projects aimed at process improvement and operational efficiency.

8. Ad-hoc Tasks:

- Successfully complete ad-hoc tasks assigned by management within stipulated deadlines.

9. Client Interaction:

- Interact with clients to address their queries, concerns, and requests in a courteous and effective manner.

10. Team Planning and Collaboration:

- Collaborate with team members to plan and execute daily tasks effectively.

Declaration

I, Steven Dantas, hereby declare that the information furnished above is true to the best of my knowledge

Mr. Steven Dantas