

LETTER OF AWARD

COMPANY NAME	: Rentokil Initial Singapore Pte Ltd	DATE :	16/1/2019
ADDRESS	: 16 & 18 Jalan Mesin, Singapore 368815	TEL :	6347 8138
ATTN	: Mr Alvin Teng (9030 6911)	FAX:	6347 8102
OUR REF	: HG/HY/18#1265-320		
YOUR REF	: Quotation dated 20 December 2018		

We hereby award the following sub-contract to you :-

1) PROJECT DESCRIPTION : **PROPOSED ADDITION AND ALTERATION TO AN INTEGRATED HOTEL DEVELOPMENT COMPRISING OF 3 UNITS OF EXISTING 4-STOREY CONSERVED SHOPHOUSES AND CHANGE OF USE TO HOTEL (45 ROOMS) WITH RESTAURANT ON 1ST STOREY ON LOT 99189C TS 05 AT 12, 14 & 16 TECK LIM ROAD (CHINATOWN CONSERVATION AREA)**

2) MAIN CONTRACT PERIOD : 20/04/2018 to 19/01/2019

3) SUB-CONTRACT SCHEDULE : As per our main contract schedule

4) SUB-CONTRACT SUM : \$14,500.00

5) SCOPE OF WORKS	S/N	Description	Qty	Unit	Rate	Amount
	1	Install horizontal bird netting under the roof at the front (18m2)	1	sum	\$	2,100.00
	2	Install horizontal bird netting under the roof at the back (90m2)	1	sum	\$	6,500.00
	3	Install bird spike on top of the ledges at the front elevation (138m)	1	sum	\$	2,700.00
	4	Install bird spike on top of the ledges at the back elevation (135m)	1	sum	\$	5,600.00
	5	Goodwill discount	1	sum	\$	(2,400.00)

Total: \$ 14,500.00

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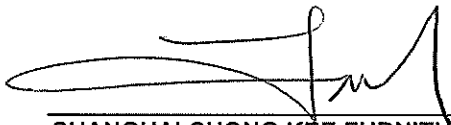
- 6) PAYMENT TERMS : 1) Payment payable 30 days upon completion and receipt of duly signed letter of award subject to a 10% retention.
2) Retention will be released three months after work completion and rectification of defects estimated on or around 1st May 2019.
- 7) OTHER TERMS AND CONDITIONS : 1) The extent of your work shall be as stated in the drawings, specification and as per site conditions. You are deemed to have visited the site and fully aware of the existing conditions and have allowed for any contingency expenses.
2) Your price shall include any other works not specifically mentioned but necessary for the completion of the above works to the satisfaction of the consultant/owner.
3) This is a lump sum contract and the sub-contract sum shall not be subject to remeasurement unless for variation work instructed by our authorised representative. Quantities are for reference only.
4) Maintenance period shall commence on the completion of your sub-contract work and expire 12 months from the certified completion date of the final phase of main contract work or upon the issuance of Maintenance Certificate by the Architect, whichever is the later.
5) You shall be responsible and make good any defects appearing during the contract period and maintenance period. In the event that you do not rectify or the rectification is not to standard acceptable by the Architect, we shall engage other party to rectify and all cost incurred shall be borne by you.
6) You shall provide Work Injury Compensation Insurance Policy to cover your workmen. A copy of the policy shall be submitted for our record.
7) You may consider to procure the insurance policy through our appointed insurance brokers, M/s Willy Insurance Brokers Pte Ltd.
8) Plant and equipment are not covered by our insurance policy. You shall provide insurance(s) to cover the full value including Equipment All Risks and Public Liability for any plant and/or equipment which you bring to site. All insurance policies are to include us as co-assured.
9) You shall ensure that no illegal immigrants or illegal workers are employed by you, your sub-contractors, your agents or independent contractors in the carrying out of the works. You shall indemnify us against any loss and expenses arising from the infringement of the Act.
10) You shall clear all debris and rubbish off site daily.
11) You shall provide all personal protective equipment (PPE) for your workers and comply strictly with all the provisions of the Workplace Safety and Health Act 2006 (WSHA), its subsidiary legislation or any subsequent amendments thereof. We reserve the rights to impose our EHSS (Environmental Health, Safety & Security) administrative levy for any infringement. You shall endorse your compliance to enclosed copy of Sub-Contractors Environmental Health & Safety Entry Requirement.
12) You shall engage at least one (minimum) BCSS (Building Construction Supervisors Safety) qualified safety personnel to receive and implement safety related issues.
13) The terms and conditions stated in this letter of award shall prevail in the event of any inconsistency between this letter of award and your quotation.
14) Please signify your acceptance of this award by signing the original copy of this and returning it to us within 5 days from the date hereof together with your endorsement for EHSS. The duplicate copy is for your retention.



- 7) OTHER TERMS AND
CONDITIONS (Cont'd)
- : 15) You shall be deemed to have accepted and agreed with the terms and conditions of the letter of award if you do not return the duly signed original letter of award within the stipulated period unless extended by us at our absolute discretion.

AUTHORISED BY:

ACCEPTED BY :


SHANGHAI CHONG KEE FURNITURE &
CONSTRUCTION PTE LTD

SIGNATURE & COMPANY STAMP

NAME : _____

DATE : _____

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**SHANGHAI
CHONG KEE**

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Shanghai Cheng Kee Furniture & Construction Pte Ltd - Company Registration No. 198305163N

Form No: CON-01 | Rev A | 01-09-2017

SUBCONTRACTORS ENVIRONMENTAL HEALTH & SAFETY ENTRY REQUIREMENT

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Site Entry Necessary WSH Documentation List

All the sub-contractors are requested to submit the following documents before start to their works on SCK premises in one day advance to SCK WSH Department.

1. Original copy of Risk Assessment / Safe Work Procedure / Method Statement with your Company Stamp & all parties must sign there with blue pen.
2. Undertaking Letter for workers on your Company Letterhead & Company Stamp
3. Appointment Letter for competent persons on your company letterhead & Company Stamp. Examples: Site Supervisor / Safety Supervisor, Rigger / Signalman, Scaffold Supervisor / Erector & Machinery Operations, etc.
4. Staffs & Workers Particulars (photo copy of NRIC / EP / SP / WP / BCSS / CSOC / other cert, etc.)
5. LEW Register for Electrical Tools / Equipment's
6. Please submit the following if is necessary / related to your job:
 - PE Design
 - Cert of LM, LG, LE, LP
7. Fall Protection Plan
8. Emergency Response Plan / Emergency Contact List
9. Organization Chart with signature and company stamp
10. When you need to attend SCK In-house SIC MUST wear following PPE:
 - a) Safety Boots
 - b) Safety Helmet with chinstrap
 - c) Reflective Vest (Green colour for general workers, Red colour for Signal/Rigger man, etc.)
 - d) Hand Gloves
 - e) Ear Plug
 - f) Face Shield, Welding Shield, Safety Harness with double lanyard, Fall Arrestor (if necessary)
11. Contractor's Declaration.

If anyone enters the work premises without the above necessary documents is considering illegal entry on site. SCK will remove them immediately and impose the Admin Levy System against to the violated parties

Declared by:

Name: Ganesah Arumugan
Designation: WSH Manager
Shanghai Chong Kee Furniture & Construction
Pte Ltd

Accepted by:

Name: _____
Designation _____
Company Name / Company Stamp



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Form No: CON-01 | Rev A | 01-09-2017

S/N	Type of EHSS Non Compliance	Offence		
		1st	2nd	Subsequent
1.0	Personnel Protective Equipment	SGD (\$)		
1.01	Failure to wear safety helmet with chin strap, safety shoes, safety belt / harness, etc. when entering site	50	100	200
1.02	Failure to use required PPE (e.g. safety belt / harness, safety goggles, welding shield, shock absorber, fall arrestor, face mask, respirator, etc. when performing specific tasks)	50	100	200
1.03	Wearing / using of damage PPE	50	100	200
1.4	Improper usage of PPE	50	100	200
2.0	Excavation			
2.01	Failed to provide shoring for excavation that is more than 1.5m deep	100	200	300
2.02	Failed to barricade excavation that is more than 1.5m deep. Barricade must be able to withstand 50kg force at one time	100	200	300
2.03	Failed to cordon excavation while excavator excavates	100	200	300
2.04	Failed to keep excavation dry. Leaving water in excavation	100	200	300
2.05	Failed to provide proper access into excavation that is more than 1.2m deep	100	200	300
2.06	Failed to comply with Professional Engineer's requirement for excavation that is more than 4m deep	500	1000	2000
2.07	Placing / leaving material, equipment or machinery close to excavation that could poise a hazard	100	200	300
2.08	Working in an unsafe excavation	500	1000	2000
3.0	Working At Height			
3.01	Failed to anchor safety belt / harness when working at height (<1.5m)	100	200	300
3.02	Failed to provide life line / guard rail	500	1000	2000
3.03	Failed to provide adequate life line / guard rail	500	1000	2000
3.04	Ineffective fencing / guard rail	500	1000	2000
3.05	Use of work bench of unsound construction (work bench will be dismantled / removed)	100	200	300
4.0	Ladders			
4.01	Using unsound ladders	100	200	300
4.02	End of ladder not protrudes by 1m above edge of ground / floor level	100	200	300
4.03	Placing ladders in an unsafe manner for usage	100	200	300
4.04	Unsecured ladder	100	200	300
4.05	Using of A-Frame ladder exceeding 1.7m high from its footing without another person holding the ladder	100	200	300
5.0	Scaffold			
5.01	Scaffold not erected in accordance to PE design	500	1000	2000
5.02	Failed to obtain PE design where PE design is required	500	1000	2000
5.03	Use of / Causing of displaced scaffold e.g. missing cross brace, toe boards, unsecured or missing planks, etc.	100	200	300
5.04	Failed to carry out weekly inspection by scaffold supervisor	100	200	300
5.05	Failed to provide adequate access from one lift to another	100	200	300
5.06	Pushing mobile scaffold with worker on it	200	300	500
5.07	Mobile scaffold less than 3x base dimension (width) without outriggers or tied to structure	200	300	500
S/N	Type of EHSS Non-Compliance	Offence		

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Form No: CON-01 | Rev A | 01-09-2017

		1st	2nd	Subsequent
		SGD(\$)		
5.08	Failed to provide life line to scaffold erector during erection or dismantling	100	200	300
5.09	Missing / damaged scaffold component e.g. tie back, cross brace, clamps, etc.	500	1000	2000
5.10	Failed to put scaffold tag at access point	100	200	300
5.11	Failed to provide work platform at every 2 lift or 4m of the scaffold	100	200	300
5.12	Erect / dismantle scaffold in an unsafe manner that erectors could fall more than 4m without intermediate work platform	500	1000	2000
5.13	Inadequate tie-back or bracing to scaffold	100	200	300
5.14	Erect scaffold without baseplate	100	200	300
5.15	Failed to cordon area with warning sign during erection or dismantling	100	200	300
5.16	Failed to reinstate scaffold after work completed	100	200	300
5.17	Use of cross brace to support working platform, materials, etc.	100	200	300
5.18	Use of damaged, unsecured plank or plank of inadequate width	100	200	300
5.19	Scaffold base seating on unfirmed foundation	100	200	300
6.0	Formwork			
6.01	Formwork not in accordance to PE design	500	1000	2000
6.02	Failed to provide formwork design under circumstances where PE design is required	500	1000	2000
6.03	Failed to submit formwork checklist before concreting	100	200	300
6.04	Failed to submit formwork checklist before stripping	100	200	300
6.05	Inadequate or improper shores	100	200	300
6.06	Failed to cordon area with warning sign during erection or dismantling	100	200	300
7.0	Meetings / Inspections			
7.01	Failed to attend EHS Meetings, Inspection, Briefing, Emergency Drill	200	300	500
7.02	Failed to disseminate EHSS instruction, information conveys during meeting or inspection	200	300	500
8.0	Hot Work			
8.01	Failed to provide fire extinguisher	100	200	300
8.02	Gas cutting torch & hose not installed with double flash back arrestors and regulator	100	200	300
8.03	Placing combustible gas cylinder inside confined space	100	200	300
8.04	Using leaking / deteriorated hoses for gas cutting	100	200	300
8.05	Gas cylinder lying on ground or not secured or adequately secured in upright position to prevent topple	100	200	300
8.06	Damaged gas regulator	100	200	300
8.07	Gas hose lying on the floor which poses as hazard to others	100	200	300
8.08	Failed to turn off gas regulator after use	100	200	300
8.09	Welding equipment not earthed	100	200	300
8.10	Damaged or exposed electrical cables or connection	100	200	300
8.11	Electrode holder inadequate or not insulated	100	200	300
8.12	Failed to prevent sparks or hot snags from falling to the lower floor	200	300	500
8.13	Failed to ensure that there is no combustible / flammable materials/ liquids / gas at close vicinity	200	300	500
8.14	Failed to test composition of gases of the confined space	500	1000	2000
8.15	Failed to take adequate measure that resulted in a fire	500	1000	2000

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Form No: CON-01 | Rev A | 01-09-2017

S/N	Type of EHSS Non Compliance	Offence		
		1st	2nd	Subsequent
9.0	Lifting	SGD (\$)		
9.01	Using faulty lifting gear	200	300	500
9.02	Lifting without a qualified lifting supervisor, rigger or signaler	200	300	500
9.03	Failure to ensure that the lifting load is adequate or correctly rigged	200	300	500
9.04	Standing on / under suspended load or trespassing a lifting activity	500	1000	2000
9.05	Interfering / arguing with rigger, signaler, lifting supervisor, concerning lifting operation	200	300	500
9.06	Using lifting gear which does not have a valid certification	200	300	500
9.07	Failed to provide adequate access such as hardcore, steel plates, etc.	200	300	500
9.08	Lifting a load beyond the crane or lifting gear capacity	500	1000	2000
9.09	Failed to fully extend outriggers and / or ensure wheel above ground	200	300	500
9.10	Failed to have tag rope to prevent swinging load	200	300	500
9.11	Lifting pallet without safety net	200	300	500
9.12	Qualified lifting personnel without the required colored vest, helmet for identification	100	200	300
10.0	Tools / Machinery / Equipment (Items will be Confiscated)			
10.01	Unguarded moving part	100	200	300
10.02	Using a ramset gun without a license	100	200	300
10.03	Leaving live tools, machinery and equipment unattended	100	200	300
10.04	Throwing tool to one another	100	200	300
10.05	Failed to switch off machinery, equipment after use	100	200	300
10.06	Working with faulty tool, homemade tool. Unauthorized use of tool, machinery or equipment	100	200	300
10.07	Operating forklift, crane, excavator without a license	200	300	500
10.08	Operating vehicle at unsafe speed	100	200	300
10.09	Failed to place " Danger-Keep Out" sign at back of excavator, crawler crane	100	200	300
10.10	Tampering with electrical appliances	200	300	500
10.11	Improper use of compress air	100	200	300
10.12	Using of plugs other than approved industrial weatherproof type	100	200	300
10.13	Connecting bare wire into socket	100	200	300
10.14	Damaged or exposed cable	100	200	300
10.15	Using ELCB without protection the fuse from water / wetness	100	200	300
10.16	Using sockets without ELCB / isolator	100	200	300
10.17	Using non-approved multiple socket adaptors	100	200	300
10.18	Electrical cable / wire direct in contact with metal component (e.g. scaffold, metal rail, etc.) without providing insulation between the metal component and cable / wire	100	200	300
10.19	Leaving wire on floor	100	200	300
10.20	Using tool / equipment / machinery / without valid certification (e.g. air receiver, hoist, crane, explosive power tool, etc.	200	300	500
11.0	Access way / Housekeeping			
11.01	Materials obstructing to access way / emergency access	200	300	500
11.02	Poor housekeeping	100	200	300
11.03	Placing material / equipment in an improper manner and place	100	200	300
11.04	Leaving materials on a working platforms	100	200	300

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Shanghai Chong Kee Furniture & Construction Pte Ltd - Company Registration No. 198305163N

Form No: CON-01 | Rev A | 01-09-2017

S/N	Type of EHSS Non-Compliance	Offence		
		1st	2nd	Subsequent
		SGD (\$)		
11.05	Leaving materials / equipment on the material hoisting platform / scaffold platform	200	300	500
11.06	Placing material near edge	100	200	300
11.07	Storing materials / chemicals at non-designated areas	100	200	300
11.08	Throwing material down from height	200	300	500
11.09	Failed to use access way provided	100	200	300
12.0	Submission			
12.01	Failed to submit Risk Assessment before commencement of work. Risk assessment must be in accordance to MOM guidelines	500	1000	2000
12.02	Failed to review or update Risk Assessment as required	100	200	300
12.03	Failed to submit weekly toolbox meeting	100	200	300
12.04	Failed to apply Permit To Work (PTW) before commencing work that requires PTW	200	300	500
12.05	Failed to submit maintenance record of tool and equipment	100	200	300
12.06	Failed to submit appointment letters, certificates, license for persons (e.g. safety supervisor, lifting supervisor, scaffold supervisor, formwork supervisor, scaffold erector, power tool operator, crane operator, excavator operator, etc.) as required by the Safety Department	100	200	300
12.07	Failed to submit particulars of working persons (work permit, SOC, etc.) / attend SIC	200	300	500
12.08	Failed to submit notification of night work	100	200	300
12.09	Failed to submit PE certificate of supervision for PE design structure	500	1000	2000
13.0	Environmental			
13.01	Urinating or shit at places other than designated toilets	100	200	500
13.02	Eating or bring colored drinks into building	100	200	500
13.03	Eating or drinking other than designated area e.g. canteen	100	200	500
13.04	Creating an environment that is favorable to pest such as mosquitoes breeding, cockroaches, flies, rats	200	300	500
13.05	Discharge contaminated water, chemicals into public drains or adjacent property	200	300	500
13.06	Failed to dispose food / drink wastes to the refuse bin	100	200	500
13.07	Soiling of public road by vehicle leaving site	200	300	500
13.08	Failed to take measure to prevent air /noise /land pollution	200	300	500
14.0	Others			
14.01	Horseplay / Fighting on site	500	1000	2000
14.02	Working in an unsafe manner	200	300	500
14.03	Failed to ensure / provide a safe work place	200	300	500
14.04	Failed to install fire extinguisher at store, office, quarter, etc.	100	200	300
14.05	Failed to provide adequate illumination	100	200	300
14.06	Failed to comply / observe safety signs	100	200	300
14.07	Failed to enter the building via designated entry point / illegal entry	200	300	500
14.08	Failed to report any unsafe act, condition, near miss or accident immediately	500	1000	2000
14.09	Remove barricade, safety signs, safety equipment without approval by Safety Department	500	1000	2000
14.10	Failed to reinstate barricade	500	1000	2000

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Shanghai Chong Kee Furniture & Construction Pte Ltd - Company Registration No. 198305163N

Form No: CON-01 | Rev A | 01-09-2017

S/N	Type of EHSS Non-Compliance	Offence		
		1st	2nd	Subsequent
		SGD (\$)		
14.11	Failed to provide particular of any offenders immediately when requested	200	300	500
14.12	Failed to ensure / provide a safe work environment that resulted in an accident	500	1000	2000
14.13	Threaten, attempt to threaten, abusing with words or signs on any safety persons or management staff	500	1000	2000
14.14	Failed to carry out work in accordance to Safety Work Procedure, or PE design	500	1000	2000
14.15	Failed to take safety precautions as indicated in the Risk Assessment	500	1000	2000
14.16	Failed to attend safety induction for worker on site / per worker	100	200	500
14.17	Failed to take adequate measures resulted in death or permanent disability (Authorities penalty, damages claimed will be back-charged accordingly)	1000	2000	4000
14.18	Fighting (No obligation for Main Contractor to carry out investigation. All involved parties will be penalized)	500 + expulsion		
14.19	Create nuisance to the public	200	300	500
14.20	Collapse of temporarily structure (e.g. Formwork, Scaffold, etc.) without any injury or death	500	1000	2000
14.21	Smoking on site (at non-designated location)	200	300	500
14.22	Failed to participate in EHS program (e.g. housekeeping, mass toolbox, etc.) – per person basis	200	300	500
14.23	Resting / sleeping at non-designated location	100	200	300

Prepared By: Ganesan	Designation: WSHE Manager Company Name: Shanghai Chong Kee Furniture and Construction Pte Ltd	Signature: 
Acknowledgement by The Management Harry Tan	Designation : Director Company Name: Shanghai Chong Kee Furniture and Construction Pte Ltd	Signature: 
Accept & Acknowledgement By: (Name)	Designation: Company Name:	Signature:

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Form No: CON-01 | Rev A | 01-09-2017

EHS In-House Rules and Regulations

1. Safety is to be consideration in every activity. Each person is to exercise a "Zero Tolerance" for nonconformance to site safety practices and procedures.
2. Site supervisors are to ensure that workers are fully aware of the risks involved in their work. They are required to attend SCK in-house safety induction course, daily toolbox meeting and training on safe work practices, briefing on risk assessment and EHSS penalty system and demerit points, etc. (Including drivers, visitors and suppliers.)
3. Site Supervisor are to ensure that all workers hold valid work permits and Construction Safety Orientation Course (CSOC) certificate, relevant work approved & valid certificates (scaffold erector, machinery operator license & etc.)
4. All personnel shall follow strictly to all safety instruction issued by SCK WSH Personnel.
5. All personnel shall display their security pass when working on site. Personnel that work more than 2 weeks shall apply 'permanent' security pass. (Including drivers, visitors and suppliers)
6. Site Supervisors, Site Engineers, WSH Personnel, Construction Manager & Project Manager are responsible to obtain "Permit-To-Work" for those works that require a permit before work is allowed to commence.
7. All kind of injuries, dangerous occurrences, unsafe act / conditions, near misses shall be reported to your immediate supervisor and SCK WSH Personnel at once.
8. As a minimum, standard & good condition Personnel Protective Equipment (PPE) shall be worn all times by all personnel at worksite. (Including drivers, visitors and suppliers)
9. The following PPE will be used when required or exposed to a potential hazard.
 - a) Safety goggle
 - b) Face Shield
 - c) Respiratory / Face Mask
 - d) Appropriate Hand Gloves
 - e) Ear Plug / muffs
10. Full body safety harness shall be secured 100% to the anchorage points at all times when working at edge of the building, scaffold or working platform.
11. Before enter to site, visitor must report to WSH Department and WSH personnel will assist to provide the PPE, traffic control, access control and escort wherever required.
12. Only authorized personnel (ATP) shall drive and operate site plant equipment / tool (e.g. Crane, Excavator, Forklift, Scissor Lift & Boom Lift, Explode Power Tools & etc.) & only qualified and certified personnel's only allowed to involve the lifting, scaffold & suspended scaffold erection work & etc.
13. All electrical tools / equipment are inspected by approved LEW & must be in good condition with valid LEW sticker pasted on every electrical tool / equipment
14. No personnel allowed to work / enter at insufficient lighting area & without supervision by relevant supervisors.
15. Only well trained & competent personnel allowed handling the chemical & hazards materials. (SDS must brief to all involve personnel before work is allowed to commence.)

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16. No personnel shall remove guardrails, lifelines, opening covers or protective devices unless authorized by SCK management and alternative precautions have been taken.
17. No removal of any components of a scaffold (e.g. cross brace, tie-backs, guardrails, platforms, safe / unsafe tag & etc.) without SCK WSH Section permission.
18. Do not stack materials or place objects near the edge of the building or any opening.
19. Do not park the machines too close to the bank of any excavation.
20. All tools equipment, wire, debris should be kept / removed to designated storage at end of each day work.
21. Keep safety guard in place when operating the machines.
22. If you find any unsafe act / unsafe condition you got rights to refuse the work and whistle blow to SCK WSH personnel on site. You may contact through handphone to full time WSH personnel on site.
23. Strictly do not operate a tool or machine if you are not authorized.
24. Strictly do not bring any hazardous material to site without SCK written approval.
25. Strictly do not store hazardous material other than designated storage area.
26. Cover / barricaded all opening and dangerous places to prevent fall of person.
27. Do not use the badly constructed ladder.
28. Do not remove any shoring or struts unless instructed to do so.
29. Do not smoke or do any "Hot Work" where there is presence of flammable substance.
30. Strictly observe and comply all safety signs displayed around the work site.
31. Strictly do not allow anyone stand under the hanging load.
32. Strictly NO eating, sleeping, smoking, urinating, shitting and cooking at worksite, except at those areas designated for such use.
33. Rowdy behavior, horseplay, gambling and abuse of workers will not be tolerated.
34. Possession or use of alcohol / illegal drugs / firearm / weapons and contraband cigarettes on worksite is strictly prohibited.
35. Any person who violates safety rules and instructions will be strictly dealt with. The company will also be penalized with EHSS administrative levy and demerit points.
36. Those who steal will be expelled and reported to the police.
37. Never do anything that may danger yourself or others.
38. Any unsafe condition encounter by employees on site you have rights to revocation of the work until the rectification of unsafe condition. When in doubtful situation please ASK.

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