

5 September 2019

Mr Simone Varrassi  
ISS Facility Services Pte Ltd  
c/o Shire Singapore Manufacturing Plant  
2A Woodlands Industrial Park D Street 2  
Singapore 737779  
Email: [simone.varrassi@sg.issworld.com](mailto:simone.varrassi@sg.issworld.com)

Dear Simone

**PROVISION OF PEST MANAGEMENT SERVICES AT  
SHIRE SINGAPORE MANUFACTURING PLANT – 2A WOODLANDS INDUSTRIAL PARK D STREET 2**

We refer to the request received from Mr Razib (ISS) pertaining to the construction services at Level 4 South Office (lab conversion project).

As per Mr Razib's request, please see our proposal for pest management services at Level 4 South Office (Lab conversion project) for your kind perusal.

**Our Proposal (As Requested)**

S/No.	Service Details	No. of Services	Fee Per Service	Total Fee for Sep - Oct 2019
1	<p><b>Weekly</b> pest management services (total 8 services), including inspection, trap replacement, treatment and documentation (service report only) for pest devices installed at site.</p> <p>Summary of pest devices are:</p> <ul style="list-style-type: none"><li>- 4 Glueboard Stations</li><li>- 4 Monitoring Stations</li><li>- 8 Lizard Traps</li><li>- 2 Insect Light Traps (temporary rental)*</li></ul> <p><i>*If Insect Light Trap is found missing or damaged during the service duration, one-time replacement fee of <b><u>S\$400.00</u></b> will be charged to you accordingly.</i></p>	8	S\$160.00	S\$1,280.00
2	<p><b>Once-off</b> Misting treatment at Level 4 South Office (internal areas) provided as follows:</p> <ul style="list-style-type: none"><li>- Before painting works</li><li>- After construction completed</li></ul> <p><i>*Client need to provide support and arrangement on preparation works (e.g. covering of materials/equipment etc.) for the misting treatment (if applicable).</i></p>	2	S\$350.00	S\$700.00
<b>TOTAL FEE</b>				<b><u>S\$1,980.00</u></b>

**Notes:**

- Fees are subjected to prevailing GST. Payment term is 30 days from date of invoice.
- Kindly issue Purchase Order (if any) to facilitate invoicing.
- Fee is quoted based on service conducted during our normal working hours. Additional fee will apply if works are conducted after our normal working hours.
- Proposal is valid for 30 days from above date.

## Terms and Conditions

The following terms and conditions are applicable to all services provided by **Rentokil Initial Singapore Pte Ltd**

1. This Agreement is a contract between the Customer and Rentokil Initial Singapore Pte Ltd (hereinafter "Rentokil Initial") only. A person who is not a party to this Agreement shall have no right under the Contracts (Right of Third Parties) Act 2001 to enforce any of its terms.
2. If default shall be made by Customer in the payment of any fees or charges agreed to be paid by him/her under this Agreement, this Agreement shall thereupon cease without affecting the right of Rentokil Initial to recover from the Customer any money due to Rentokil Initial as at the date of such determination or to recover damages in respect of any breach by the Customer of the terms in this Agreement. Rentokil Initial shall be entitled to charge the Customer interest on all overdue payments at the rate of 1% per month.
3. This Agreement constitutes the entire agreement between the Customer and Rentokil Initial. No variation, extension, exclusion or cancellation of this Agreement shall be binding (unless terminated in accordance with these terms) unless it is confirmed in writing by authorised officer of Rentokil Initial.
4. This Agreement, including these terms and conditions, shall be governed by and construed in all respects in accordance with laws of the Republic of Singapore and each party hereby submits to the exclusive jurisdiction of the Courts in Singapore.
5. All treatment or services due under this Agreement shall be deemed utilised or spent by the Customer in the event of three (3) unsuccessful attempts by Rentokil Initial to arrange for an appointment with the Customer within the same month.
6. The Customer shall indemnify Rentokil Initial from and against all loss, damage or liability and legal fees and costs incurred by Rentokil Initial in the event of or as a result of any act or default by the Customer or its agents and employees.
7. In the event that any provision contained in this Agreement is held to be invalid for any reason and Rentokil Initial is held liable for any loss or damage that would otherwise have been excluded under this Agreement or at law, Rentokil Initial's total liability shall be limited to the annual fees paid by the Customer pursuant to this Agreement. Nothing in this Agreement is intended to exclude or limit any liability which cannot lawfully be excluded or limited.
8. Rentokil Initial shall not be held liable for any indirect, incidental or consequential damages, including without limitation, any loss of profits, data or income arising out of or in connection to the treatment.
9. Rentokil Initial shall be relieved of all obligations whatsoever and not be liable for any loss, damage or penalty resulting from delays or failures in performance in the event of circumstances beyond its reasonable control.
10. All treatment or services due under this Agreement must be utilised by the Customer within the first year (or any subsequent year, as the case may be) of the Agreement, failing which shall be deemed spent or forfeited. Rentokil Initial shall not entertain any request for performance of such spent or forfeited treatments or services.
11. Rentokil Initial will exercise all reasonable skill, care and diligence in the discharge of the duties under this Agreement and shall attend to all re-infestations without incurring additional charges within the duration of the contract.
12. The Customer shall make freely available access to all parts of the premises during the time and for the purpose of any inspection or treatment by Rentokil Initial. This does not include areas which are obstructed, inaccessible and landscape areas. This Agreement does not cover repairs/replacement/consequential damages/losses/summons as a result of the activities (including re-infestations) of the said pests.

13. Rentokil Initial will not represent its customers in court.
14. The units together with the installation attachments shall remain at all times the property of Rentokil Initial. In the event that the installed units are dismantled from the Customer's premises without the prior written consent of Rentokil Initial or are lost or damaged during the period of the Agreement, Rentokil Initial reserves the right to charge the Customer for the lost or damaged units at full replacement costs, such charges being payable immediately.
15. Both parties will comply with all applicable laws, statutes and regulations relating to anti-bribery and anti-corruption and shall maintain in place throughout the term of this Agreement adequate policies and procedures, to ensure compliance with the same and will enforce them where appropriate. Each party shall promptly report to the other party any request or demand for any undue financial or other advantage of any kind received by the other party in connection with the performance of the Agreement; and shall immediately notify the other party (in writing) if a foreign public official becomes its officer or employee or acquires a direct or indirect interest in the party. Either party shall be entitled to terminate this Agreement forthwith upon written notice to the other party without any liability to the other party in the event that the other party breaches any of the provisions of this clause 15.

#### Contract of Acceptance

We trust that the enclosed terms of the proposal are acceptable to you. If all is in order, kindly endorse on the following to confirm your acceptance.

*Wendy Chew*

**Wendy Chew**  
Key Account Manager  
Rentokil Initial Singapore Pte Ltd

I/We hereby accept the above proposal and the stipulated terms and conditions.

<b>Site Premise:</b>	<b>2A Woodlands Industrial Park D Street 2 Level 4 South Office (Lab Conversion Project) Singapore 737779</b>
<b>Service Duration:</b>	September 2019 to October 2019 (2-months)
<b>Billing Frequency:</b>	Monthly, charged as per services rendered for the Month
<b>Contract Type:</b>	Ad-hoc services

- ☐ Rentokil Initial exercise data protection responsibility to ensure that your data remain secure and confidential. By signing on this quotation, you have given your consent to the collection, use and disclosure of your personal data by Rentokil Initial for the purposes set out in the proposal. For more information, visit [www.rentokil.com.sg/privacy-policy](http://www.rentokil.com.sg/privacy-policy).

*Wendy Chew*



**Signed for and on behalf**

Company Name:

Name & I/C No.:

Designation:

Date:

(Company Stamp Required)

**Signed for and on behalf**

**Rentokil Initial Singapore Pte Ltd**

Name: Wendy Chew

Designation: Key Account Manager

Contact No.: 9750-7747

Date: 2 September 2019