

STEFAN VALLEN

Po Box 2330

Kisii.

0798079623.

12/05/2025.

TO THE PRINCIPAL,  
IKOBA SECONDARY SCHOOL,  
P.O BOX 2139 ,  
KISII.  
12/05/2025.

Dear Sir/Madam,  
RE: APPLICATION FOR TEACHING POSITION (ENGLISH AND LITERATURE)

It is with great interest and anticipation that I am writing this seeking for a teaching opportunity to serve in your school.

I am a graduate from Mount Kenya University with Bachelor's Degree in Education Arts(English and Literature). I have a three year experience two in Senior school and one In junior school. I am familiar with the current setbooks, i have been handling candidates classes. In junior school i have been teaching English, Religious Education and social studies both in Grade 7 and Grade 8. Iam a dedicated lady, honesty and with logical mind.

With this regard, I am confident that my passion and qualifications will make a strong addition to your academic team as well as your entire school.

Thanks

Yours sincerely,

Stefan Vallen Mora.

# **CURRICULUM VITAE**

## **PERSONAL DATA**

**NAME** : STEFAN VALLEN MORA  
**DATE OF BIRTH** : 29/04/1998  
**NATIONALITY** : KENYAN  
**GENDER** : FEMALE  
**RELIGION** : CHRISTIAN  
**LANGUAGES** : ENGLISH, KISII & KISWAHILI  
**CELL** : 0798079623  
**EMAIL** : latifahvallen@gmail.com

## **PERSONAL ATTRIBUTES**

- Self motivated
- Can quickly learn in a consultative and complex institution
- Adaptive and have a positive attitude towards change
- Motivated, persuasive, and goal oriented
- Dedicated and can work under minimal supervision

## **ADDITIONAL SKILLS**

I can say I am a very humble, honest, hardworking and determined and goal oriented, eager to learn, highly flexible and adaptable.

I have a clear logical mind with a practical approach to problem solving and a drive to see things through competition.

## **ACADEMIC BACKGROUND**

**2017-2021** : **MOUNT KENYA UNIVERSITY**  
Bachelor of Arts (English and Literature)  
2<sup>nd</sup> class honours

2011-2014

**: MOI NYABOHANSE HIGH SCHOOL**

Kenya Certificate of Secondary School

2001-2010

**: ST. JAMES ACADEMY NAIROBI**

Kenya Certificate of Primary Education

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## **WORK EXPERIENCE**

**2024 TODATE: NYAKIOGIRO SECONDARY SCHOOL**

### **Skills Gained**

- Teamwork and coordination skills
- Monitoring and evaluation
- Communication skills
- Performance evaluation

**JAN 2023-JAN 2024: NYAKWADHA SECONDARY SCHOOL**

### **Skills Gained**

- Teamwork and coordination skills
- Monitoring and evaluation
- Communication skills
- Performance evaluation

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**2021 MAY- 2021 JULY: MASOSA SECONDARY SCHOOL**

### **Skills Gained**

- Lesson planning
- Performance evaluation
- Classroom management
- Professional ethics

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## **HOBBIES/ INTERESTS**

- Singing
- Reading
- Socializing
- Adventure and travelling

## **REFEREES**

1. MR. WILFRED OMBOGA  
PRINCIPAL MASOSA SEC. SCHOOL  
0710326584
2. MR. ONGERA  
0722678516
3. MADAM ZIPPORAH MAOSA  
0728294653.

## TEACHERS SERVICE COMMISSION OF KENYA



## CERTIFICATE OF REGISTRATION

IT IS HEREBY CERTIFIED that: STEFAN VALLEN MORAA  
ID / Passport No : 35116011 of P.O.Box 2330 - 40200 , kisii  
Has been registered as a teacher in the register established and kept by the Teachers Service Commission in  
accordance with Section 24 of TSC Act No. 20 of 2012  
TSC NO : 972473

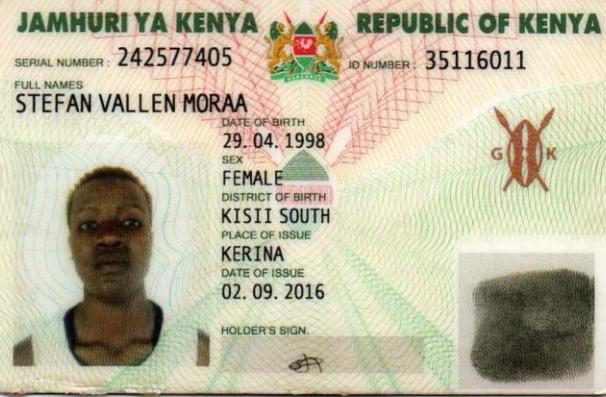
Wednesday 20th of July 2022



Secretary / Chief Executive Officer  
Teachers Service Commission

## NOTES

1. This certificate is a property of the Commission and must be surrendered to the Commission on demand.
2. In all correspondence with the Commission, the full name and the registration number should be quoted.
3. It is an offence to deface, amend or erase this certificate in any way , or to apply for employment as a teacher in any name other the full name as shown in this certificate of registration.
4. Where there is a change in particulars to be entered in the register (for instance, a change in address or marital status), this certificate should be returned to the Commission with the necessary explanation/declaration to explain the proposed change.
5. Where the full name is changed on marriage, the commission may require a marriage certificate to be submitted as proof.
6. Any teacher whose name has been removed from the register must return this certificate to the Commission immediately for cancellation. The possession or use for any purpose of this certificate by such a teacher is an offence.
7. The possession or any use for any purpose by a person whose name has been removed from the register shall be liable under Section 44(1)(b) of the Act.



DISTRICT  
KISII SOUTH  
DIVISION  
IGONGA  
LOCATION  
BOMARIBA  
SUB-LOCATION  
BOROKO

PRINCIPAL REGISTRAR'S SIGN.



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9804290F1609020<B035116011E<<2  
STEFAN<VALLEN<MORAA<<<<<<<<

# The Kenya National Examinations Council



## KENYA CERTIFICATE OF PRIMARY EDUCATION KCPE

This is to certify that the candidate named below sat for the **Kenya Certificate of Primary Education** examination and qualified for the award of this certificate. The candidate attained the subject grades shown below.

NAME: STEFAN VALLEN MORAA 401471/013  
SCHOOL: ST JAMES FEEDING PROGRAMME AND LEANI 401471

|  | GRADE      |
|--|------------|
| ENGLISH LANGUAGE                       | B- (MINUS) |
| KISWAHILI                              | B (PLAIN)  |
| MATHEMATICS                            | C+ (PLUS)  |
| SCIENCE                                | B- (MINUS) |
| SOCIAL STUDIES AND RELIGIOUS EDUCATION | B (PLAIN)  |

EXAMINATION OF 2010  
PRINTED : 110815 : 11485441



Secretary  
Kenya National Examinations Council

Chairman  
Kenya National Examinations Council

This certificate was issued without any alteration whatsoever. See overleaf for grades and mark intervals.

KCPE/10 0326551



00425600

# The Kenya National Examinations Council



## KENYA CERTIFICATE OF SECONDARY EDUCATION

This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects shown and attained the grades indicated.



44708202/025

NAME: STEFAN VALLEN MORA  
MOI NYABOHANSE GILRS HIGH SCHOOL

### SUBJECT

101 ENGLISH  
102 KISWAHILI  
121 MATHEMATICS  
231 BIOLOGY  
233 CHEMISTRY  
311 HISTORY AND GOVERNMENT  
313 CHRISTIAN RELIGIOUS EDUCATION  
565 BUSINESS STUDIES

\*F1\* 44708202/025 TU

### GRADE

B- (MINUS)  
B (PLAIN)  
D (PLAIN)  
C (PLAIN)  
D+ (PLUS)  
B- (MINUS)  
B (PLAIN)  
B- (MINUS)



SUBJECTS NAMED EIGHT MEAN GRADE C+ (PLUS)

EXAMINATION OF YEAR 2014

PRINTED : 150925.13400768



Chief Executive Officer  
Kenya National Examinations Council

This is a secure document using special paper and inks.  
Please hold it up to the light to verify that the word  
BARAZA LA MITIHANI and the "ORIGINAL"  
embedded thread can be seen through the paper.

(See overleaf for conditions of issue)

KCSE / 14 1407651

Chairman  
Kenya National Examinations Council



# Mount Kenya University



Upon the recommendation of the Senate and the authority of the University Council, hereby confers upon

**STEFAN VALLEN MORAA**

*the degree of*

**BACHELOR OF EDUCATION (ARTS)**

*with*

**SECOND CLASS HONOURS - LOWER DIVISION**

*at a congregation held at this University on the tenth day of December in the year Two Thousand*

*and Twenty One,*

*with all rights and privileges thereunto appertaining, in witness whereof we have affixed our signatures and the seal of the University*

Registrar  
Academic Administration

Vice-Chancellor

Deputy Vice-Chancellor  
Academic & Research Affairs

Cert No:  21 09467





# Mount Kenya University

## OFFICE OF THE REGISTRAR ACADEMIC ADMINISTRATION ACADEMIC TRANSCRIPT

**Name of Student :** STEFAN VALLEN MORA

**Reg No. :** BEDA/2017/74248

**Faculty / School :** School of Education

**Department :** Department of Education Management and Curriculum Studies

**Programme :** Bachelor of Education (Arts)

**Academic Year :** 2017/2018 **Level of Study :** First Year

| Unit Code     | Unit Title                                  | Academic Hours | Marks % | Grade |
|---------------|---|----------------|---------|-------|
| BEM1202       | Fundamentals of Pedagogy                    | 42             | 51      | C     |
| BEM4101       | Introduction to Environmental Education     | 42             | 63      | B     |
| BEP1101       | History of Education                        | 42             | 69      | B     |
| BEP1102       | Human Growth and Development                | 42             | 60      | B     |
| BEP1103       | Philosophy of Education                     | 42             | 57      | C     |
| BEP1104       | Introduction to Educational Psychology      | 42             | 53      | C     |
| BHU1101       | Introduction to Critical Thinking and Logic | 42             | 66      | B     |
| BLA1109       | Introduction to The Study of Language       | 42             | 62      | B     |
| BLA1110       | The Use of English for Academic Purposes    | 42             | 59      | C     |
| BLA1111       | Critical Reading and Response               | 42             | 57      | C     |
| BLA1112       | Kenyan Literature                           | 42             | 52      | C     |
| BLA1216       | English Grammar                             | 42             | 65      | B     |
| BLA1218       | Critical Writing in Literature              | 42             | 61      | B     |
| BLA1222       | Sociolinguistics in English                 | 42             | 63      | B     |
| BLA2212       | Stylistics and Literary Techniques          | 42             | 50      | C     |
| BUCU001       | Communication Skills                        | 42             | 64      | B     |
| <b>Mean :</b> |   |                |         | 59.46 |

\*\*\*\*\* END \*\*\*\*\*

### RECOMMENDATION

**PASS.** PROCEED TO LEVEL TWO

#### KEY TO GRADING SYSTEM

|   |   |          |           |
|---|---|----------|-----------|
| A | = | 70 - 100 | Excellent |
| B | = | 60 - 69  | Very Good |
| C | = | 50 - 59  | Good      |
| D | = | 40 - 49  | Pass      |
| F | = | 0 - 39   | Fail      |

CT = Credit Transfer  
Exempt = Exempted

**Mount Kenya University**  
P.O. Box 342 - 01000, Thika  
Registrar, Academic Administration

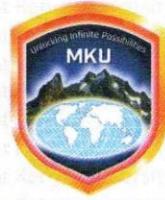
Dr. Ronald Maathai (Phd)

REGISTRAR, ACADEMIC ADMINISTRATION

210004666

Serial No.....

Date of Issue : Wed 10-Nov-2021 14:30



# Mount Kenya University

## OFFICE OF THE REGISTRAR ACADEMIC ADMINISTRATION ACADEMIC TRANSCRIPT

**Name of Student :** STEFAN VALLEN MORAA

**Reg No. :** BEDA/2017/74248

**Faculty / School :** School of Education

**Department :** Department of Education Management and Curriculum Studies

**Programme :** Bachelor of Education (Arts)

**Academic Year :** 2018/2019 **Level of Study :** Second Year

| Unit Code     | Unit Title                              | Academic Hours | Marks % | Grade |
|---------------|---|----------------|---------|-------|
| BEM2101       | Curriculum Development                  | 42             | 45      | D     |
| BEM2209       | Economics of Education                  | 42             | 67      | B     |
| BET2101       | Peer Teaching and Media                 | 42             | 45      | D     |
| BET2201       | Instructional Methods                   | 42             | 56      | C     |
| BLA2103       | Introduction to Phonetics and Phonology | 42             | 72      | A     |
| BLA2104       | Origins and Development of English      | 42             | 49      | D     |
| BLA2211       | Description of Modern English           | 42             | 41      | D     |
| BLA2213       | Literature in Southern Africa           | 42             | 54      | C     |
| BLA3115       | Basics in Literary Techniques           | 42             | 62      | B     |
| BLA3116       | Drama                                   | 42             | 57      | C     |
| BUCU002       | Computer Applications                   | 42             | 71      | A     |
| EBCU001       | Research Methodology                    | 42             | 56      | C     |
| <b>Mean :</b> |   |                |         | 56.20 |

\*\*\*\*\* END \*\*\*\*\*

### RECOMMENDATION

**PASS. PROCEED TO LEVEL THREE**

#### KEY TO GRADING SYSTEM

A = 70 - 100

Excellent

B = 60 - 69

Very Good

C = 50 - 59

Good

D = 40 - 49

Pass

F = 0 - 39

Fail

CT = Credit Transfer  
Exempt = Exempted



Dr. Ronald Maathai (Phd).

REGISTRAR, ACADEMIC ADMINISTRATION

210004665

Date of Issue : Wed 10-Nov-2021 14:30

Serial No.....

# Mount Kenya University



## OFFICE OF THE REGISTRAR ACADEMIC ADMINISTRATION ACADEMIC TRANSCRIPT

**Name of Student :** STEFAN VALLEN MORAA

**Reg No. :** BEDA/2017/74248

**Faculty / School :** School of Education

**Department :** Department of Education Management and Curriculum Studies

**Programme :** Bachelor of Education (Arts)

**Academic Year :** 2019/2020 **Level of Study :** Third Year

| Unit Code     | Unit Title                                | Academic Hours | Marks % | Grade |
|---------------|---|----------------|---------|-------|
| BEP3101       | Educational Measurement and Evaluation    | 42             | 48      | D     |
| BEP3102       | Comparative Education and Emerging Issues | 42             | 50      | C     |
| BEP3201       | Psychology of Teaching and Learning       | 42             | 68      | B     |
| BET3201       | Subject Methods English                   | 42             | 62      | B     |
| BET3202       | Subject Methods English Literature        | 42             | 63      | B     |
| BET4108       | Educational Technology                    | 42             | 58      | C     |
| BLA3111       | Second Language Acquisition English       | 42             | 54      | C     |
| BLA3125       | Theory and Methods in Oral Literature     | 42             | 56      | C     |
| BLA3212       | Discourse Analysis                        | 42             | 62      | B     |
| BLA3231       | Literature of West Africa                 | 42             | 48      | D     |
| BUcu004       | Entrepreneurship                          | 42             | 48      | D     |
| <b>Mean :</b> |   |                |         | 56.04 |

\*\*\*\*\* END \*\*\*\*\*

### RECOMMENDATION

**PASS. PROCEED TO LEVEL FOUR**

#### KEY TO GRADING SYSTEM

|   |   |          |           |
|---|---|----------|-----------|
| A | = | 70 - 100 | Excellent |
| B | = | 60 - 69  | Very Good |
| C | = | 50 - 59  | Good      |
| D | = | 40 - 49  | Pass      |
| F | = | 0 - 39   | Fail      |

CT = Credit Transfer  
Exempt = Exempted

**Mount Kenya University**  
P.O. Box 342 - 01000, Thika  
Registrar, Academic Administration

Dr. Ronald Maathai (Phd).

REGISTRAR, ACADEMIC ADMINISTRATION

210004660

Serial No.....

Date of Issue : Wed 10-Nov-2021 14:30

# Mount Kenya University



# University

## OFFICE OF THE REGISTRAR ACADEMIC ADMINISTRATION

### ACADEMIC TRANSCRIPT

**Name of Student :** STEFAN VALLEN MORAA

**Reg No. :** BEDA/2017/74248

**Faculty / School :** School of Education

**Department :** Department of Education Management and Curriculum Studies

**Programme :** Bachelor of Education (Arts)

**Academic Year :** 2020/2021 **Level of Study :** Fourth Year

| Unit Code     | Unit Title                              | Academic Hours | Marks % | Grade |
|---------------|---|----------------|---------|-------|
| BEM4109       | Educational Administration and Planning | 42             | 81      | A     |
| BEP2201       | Educational Guidance and Counseling     | 42             | 65      | B     |
| BEP4108       | Sociology of Education                  | 42             | 59      | C     |
| BLA3225       | Advanced Literary Theory                | 42             | 64      | B     |
| BLA4115       | Advanced Theoretical Studies in Grammar | 42             | 70      | A     |
| BLA4209       | Varieties of English                    | 42             | 43      | D     |
| BLA4214       | Poetry                                  | 42             | 52      | C     |
| BSE4219       | Introduction to Special Education       | 42             | 66      | B     |
| EBCU003       | Teaching Practice                       | 42             | 70      | A     |
| EBCU005       | Research Proposal Writing Skills        | 42             | 57      | C     |
| <b>Mean :</b> |   |                |         | 62.70 |

\*\*\*\*\* END \*\*\*\*\*

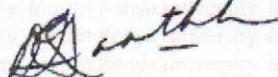
### RECOMMENDATION

**PASS.** AWARDED THE DEGREE OF BACHELOR OF EDUCATION (ARTS) (ENGLISH & LITERATURE) AT SECOND CLASS HONOURS, LOWER DIVISION

#### KEY TO GRADING SYSTEM

|   |   |          |           |
|---|---|----------|-----------|
| A | = | 70 - 100 | Excellent |
| B | = | 60 - 69  | Very Good |
| C | = | 50 - 59  | Good      |
| D | = | 40 - 49  | Pass      |
| F | = | 0 - 39   | Fail      |

CT = Credit Transfer  
Exempt = Exempted



**Mount Kenya University**  
P. O. Box 342 - 01000, Thika  
Registrar, Academic Administration

**Dr. Ronald Maathai (Phd).**

**REGISTRAR, ACADEMIC ADMINISTRATION**

Date of Issue : Wed 10-Nov-2021 14:30

**Serial No..... 210004658**



## **COMPUTER COLLEGE - CATHOLIC CHURCH MAKUPA**

### **CERTIFICATE IN COMPUTER STUDIES**

AWARDED TO

|                            |
|----------------------------|
| <b>MORAA STEFAN Vallen</b> |
| ADM NO 093/15              |



#### **SUBJECTS STUDIED & GRADES AWARDED**

| <b><u>SUBJECT</u></b>     | <b><u>GRADE</u></b> |
|---------------------------|---------------------|
| INTRODUCTION TO COMPUTERS | DISTINCTION         |
| MICROSOFT WINDOWS         | DISTINCTION         |
| MICROSOFT WORD            | DISTINCTION         |
| MICROSOFT EXCEL           | DISTINCTION         |
| MICROSOFT POWERPOINT      | DISTINCTION         |
| MICROSOFT ACCESS          | DISTINCTION         |
| MICROSOFT PUBLISHER       | DISTINCTION         |
| INTERNET & EMAIL          | DISTINCTION         |

**OVERALL GRADE** **DISTINCTION**

**COURSE DIRECTOR**

SIGN.....  
NAME..... *STANSLAUS ANGIRA*

NO. CCM 017

**PARISH PRIEST**

SIGN.....  
NAME..... *FR. JOSEPH MIZA*

DATE: - FEBRUARY 2015

**THIS CERTIFICATE WAS ISSUED WITHOUT ANY  
ALTERATIONS WHATSOEVER.**

