


**JOSHUA KAINGU**

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**The Human Resource Manager**

Madison Insurance

Madison Group P.O. BOX 47382-00100

Nairobi

**Date:** 15/04/2025

**Subject: Application for Industrial Attachment Opportunity**

Dear Sir/Madam,

I am writing to express my strong interest in securing an industrial attachment opportunity at Madison Insurance. I am currently a third-year student pursuing a Bachelor's degree in Information Technology, and I am eager to apply my academic knowledge in a dynamic and professional environment such as yours.

Through my academic journey, I have gained solid skills in software development, database management, networking, and system administration. I am particularly interested in understanding how IT is integrated within the insurance sector to support operations, enhance cybersecurity, and improve customer service delivery.

I am a quick learner, highly adaptable, and committed to maintaining high standards of professionalism and integrity. I am confident that my skills, coupled with my enthusiasm to learn, will allow me to contribute positively to your team.

I am available to begin the attachment at your earliest convenience and am willing to comply with any requirements or guidelines set by your organization. I have attached my official attachment request letter from the university for your consideration.

Thank you for considering my application. I would be grateful for the opportunity to discuss how I can add value to your team. I look forward to your positive response.

Yours faithfully,

**JOSHUA KAINGU**