

Wednesday, January 07, 2026

Ms. Valicharla Venkata Ramya Sree
2-00, Challagirigala, Kanigiri,
Prakasam, Andhra Pradesh – 523245, India

Phone: +91 9133622152

Email: ramyavalicherla@gmail.com

Subject: **Employment Offer for the Role of Software Developer**

Dear Ms. Valicharla Venkata Ramya Sree,

We are delighted to offer you a position as **Software Developer** for our client **Tunewave**, through **SkillDoze Private Limited**, your official employer and HR consultant.. After evaluating your credentials, skills, and experience, we are confident that you will make a significant contribution to our **Software Development Department**.

The particulars of your employment are as follows:

1. Position: **Software Developer**
2. Department: **Software Development Department**.
3. Start Date: **Thursday, January 08, 2026**
4. Employment Type: **Onsite**
5. **Compensation:** your monthly net pay will be **Rs. 12,000 /-** (subject to deduction of tax as applicable) which will exclude Variable Pay, reimbursements of expenses, statutory stipulated benefits, and all retirement benefits as per Company's norms which is in force, which might alter as per regulatory requirements from time to time.
6. **Benefits:** As a team member of Skilldoze Private Limited, you will be entitled to the company's benefits package, which may include paid leave, performance incentives, health coverage (if applicable), and other perks in accordance with company policies.
7. **Work Schedule:** You will be required to work **onsite** at the company premises. Specific office hours and working days will be communicated to you by your reporting manager or HR upon joining.
8. **Reporting Manager:** You will directly report to **Mr. Krishna Kanth Konda, Tunewave** .
9. **Location:** Your primary workplace will be at the Skilldoze Private Limited office, Erragadda, Hyderabad, Telangana, India.
10. **Confidentiality and Non-Disclosure Agreement:** You will be required to sign and follow the company's **Confidentiality and Non-Disclosure Agreement** as a condition of your employment. This agreement ensures protection of the company's confidential information, trade secrets, and proprietary materials. You are prohibited from sharing or using such information for personal purposes or unauthorized use during and after your employment.
11. **Termination:** Both parties have the right to terminate this employment at any time, with or without reason, provided 15 days written notice is given.

12. **Acceptance of Offer:** Kindly confirm your acceptance by signing and returning a copy of this letter by **Thursday, January 08, 2026**. For any clarifications or questions, please contact: Allimalli Vennela at hr@skilldoze.in

Roles & Responsibilities:

As a **Software Developer**, your key responsibilities will include:

- Developing, enhancing, and maintaining software applications as per assigned tasks, project requirements, and team objectives.
- Writing clean, efficient, well-documented, and maintainable code following best coding practices.
- Collaborating closely with technical teams, project managers, and other stakeholders to achieve project goals.
- Participating in code reviews to ensure quality, accuracy, and performance standards are met.
- Identifying, troubleshooting, and resolving software defects and technical issues.
- Completing assigned development tasks within defined timelines while maintaining high professional standards.
- Continuously upgrading technical skills and staying updated with relevant technologies as required by the role.

Terms & Conditions:

- You are expected to demonstrate professionalism, punctuality, and compliance with company policies at all times.
- All work performed must adhere to the company's ethical and professional standards.
- Confidentiality of company data, client details, and intellectual property must be strictly maintained.
- Any violation of confidentiality or company policy may result in disciplinary measures, including termination.

Required Documents:

1. **Educational/Professional Qualifications:** Copies of your academic certificates for verifying your qualifications.
2. **Passport-Sized Photographs:** Three recent photographs for identification and record purposes.
3. **Experience Letters:** Certificates or letters from previous employers confirming your employment history and responsibilities.
4. **Relieving Letter:** Document from your last employer confirming your resignation or termination date.
5. **Last Salary Details:** Information about your previous salary, including allowances and benefits.

6. **Photo ID and Address Proof (PAN Card Required):** Valid photo ID (Passport/Driver's License) and proof of address (Utility bill/Bank statement). PAN Card submission is mandatory.
7. **Canceled Cheque:** A copy of a canceled cheque for salary processing and financial record-keeping.


Providing these documents is essential for maintaining accurate employee records and completing formalities. If you have questions about the documents or the Confidentiality and Non-Disclosure Agreement, our HR team is available to assist you.

Please note that this offer is subject to the successful completion of background or reference checks, if required by company policy or applicable law. These checks are intended to verify your credentials and suitability for the role.

We are excited about the prospect of you joining our team and look forward to your positive response. We are confident that your expertise will significantly contribute to the success of **Skilldoze Private Limited**.

Welcome aboard!


Sincerely,
For **Skilldoze Private Limited**


Digitally signed by Allimalli Vennela
DN: cn=Allimalli Vennela,
o=Skilldoze Private Limited,
ou=Human Resources Department,
email=vennela@skilldoze.in, c=IN
Date: 2026.01.07 18:48:47 +05'30'

Vennela Allimalli
General Manager – Human Resources

Employee Acknowledgement:

I, V.V.Ramyasree, accept the terms of this offer and agree to comply with the conditions outlined above.

Signature: 
Date: 07/01/2026