

Draft
ORNL WORK PLAN
 Operations, Maintenance and Services
 Work Plan Name / Rev: CC CEIL 1ASB / 0



53169

WORK SCOPE/DESCRIPTION	
Requester (Name/Badge/Division):	Bumbalough, Ted A / 00028698 / X089
Location of work (Bldg/Rm/Other):	4500S / E260 /
Work Plan Title:	remove ceiling tile >1 asbestos
Description of Service/Work Needed: remove ceiling tile > 1 asbestos	
Charge Number, if required:	BB4500NF
Work Plan Grade/Worktype:	3 / 0
Author (Name/Badge):	Bumbalough, Ted A / 00028698
File Attachments:	
INSTRUCTIONS	
Prerequisites/Precautions: gather all tools and equip inspect ladder stage ppe post area	
Directions: don ppe prep floor gently remove tile place in bag seal bag with tape remove floor protection clean debris with hepa vac upon completion doff ppe	
Post Work Testing:	
Closeout: visually inspect area remove postings	
JOB HAZARD EVALUATION	
HAZARDS	PERMITS / CONTROLS
Asbestos/Man-Made Mineral Fibers: <1%	<ul style="list-style-type: none"> Asbestos hazard controls applied: <ul style="list-style-type: none"> Wet methods HEPA Vacuum Prompt Cleanup Medical Monitoring Authorization by the Asbestos Program Manager (APM) : Asbestos labeled and current HEPA vacuum inspection required Training - Asbestos Competent Supervisor: Asbestos supervisor to be current in training

- | Training - Asbestos Worker: Workers are to be current in training
- | Training - Asbestos Accreditation: Workers will have current accreditation
- | PPE & Access - Signs or Markings: Regulated Area: Work area will be marked as an asbestos work area.
- | PPE & Access - Respiratory protection: Specify. as per asbestos manager
- | PPE & Access - Gloves: Specify. required
- | PPE & Access - Safety glasses: Required for work in area
- | Approved HEPA Vacuum Cleaner: Asbestos HEPA vacuum will be used for cleanup

Elevated Work: Inspect ladder prior to use. Keep body between rails and do not go over 3/4 of way to top of ladder

- | [Inspecting Ladders](#) Guide [Step & Fixed]: Do not use ladder if discrepancies are noted during inspection

DOCUMENTATION REVIEW AUTHORIZATION
(Approvals are certification of hazards assessment)

Reviewer/Approver Roles	Signature	Date
Accountable Management (Service Provider, Line, Equipment Owner, or Facility Management)	Hudey, Bryce D	
Task Leader	Bumbalough, Ted A	
Work Package Concurrence		
Facility Manager		
Operations Supervisor		
Facility Manager Approval To Start Work		
Facility Manager		
Work Start Authorization		
Task Leader		
Work Acknowledged Complete		
Task Leader		
Worker Feedback:		

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PRE-JOB SAFETY REVIEW GUIDE

ID: 53169

Scope of Work: Review work package/plan to ensure all participants understand the work activity.

Hazards: Review the hazards identified in Job Hazard Evaluation (JHE) / work plan (IOP).

- ε Since the work package / plan was written: 1) Have conditions changed? 2) Are there new hazards? Refer to Field Notes and Focus Areas.

Hazard Controls / Permits: Review:

- ε Written permits for the work activity.
- ε Precautions, step warnings, Hold Points ...
- ε Personal Protective Equipment (PPE)

- ε Work instructions for information - e.g., steps where hazards are introduced.
- ε ORNL subject area requirements - e.g., non-permit hazard controls.

Performing Work:

- ε Discuss group/individual responsibilities for safe & effective work.
- ε Follow work instructions & safety procedures.
- ε Availability/location of materials, tools, etc.
- ε Any previous experiences / lessons learned?
- ε Response if work cannot be performed as planned.
- ε What is the worst thing that could happen?
- ε Are there *Potential error traps* with the job? → →
- ε Take a minute before: work start & leaving work area.
- ε Work Hand-off / Turnover - workers & Task Leader

→ **Potential Error Traps:**

- ε Time pressures
- ε Distractive environment
- ε High workload
- ε First time evolution
- ε First day back
- ε Vague guidance
- ε Over confidence
- ε Imprecise communications
- ε Work stress

Abnormal Situation Response:

- | Stop Work: Observe an unsafe act, activity or condition that creates an imminent danger.
- | Emergency Response: Discuss egress paths or other responses if problems are encountered.

Field Notes and Focus Areas: (Use this area as a work space to record notes related to new hazards identified in the field or changed conditions. Record feedback in work package/plan information systems.)

By signing below, I am indicating that I have been briefed on the potential hazards associated with completing this job.

Signature / Badge	Date	Signature / Badge	Date