

Draft
ORNL WORK PLAN
Operations, Maintenance and Services
Work Plan Name / Rev: CC CEIL 1ASB / 0



WORK SCOPE/DESCRIPTION	
Requester (Name/Badge/Division):	Bumbalough, Ted A / 00028698 / X089
Location of work (Bldg/Rm/Other):	4500S / E260 /
Work Plan Title:	remove ceiling tile >1 asbestos
Description of Service/Work Needed: remove ceiling tile > 1 asbestos	
Charge Number, if required:	BB4500NF
Work Plan Grade/Worktype:	3 / 0
Author (Name/Badge):	Bumbalough, Ted A / 00028698
File Attachments:	
INSTRUCTIONS	
<p>Prerequisites/Precautions:</p> <p>gather all tools and equip</p> <p>inspect ladder</p> <p>stage ppe</p> <p>post area</p>	
<p>Directions:</p> <p>don ppe</p> <p>prep floor</p> <p>gently remove tile</p> <p>place in bag</p> <p>seal bag with tape</p> <p>remove floor protection</p> <p>clean debris with hepa vac</p> <p>upon completion doff ppe</p>	
<p>Post Work Testing:</p>	
<p>Closeout:</p> <p>visually inspect area</p> <p>remove postings</p>	
JOB HAZARD EVALUATION	
HAZARDS	PERMITS / CONTROLS
Asbestos/Man-Made Mineral Fibers: <1%	<ul style="list-style-type: none">I Asbestos hazard controls applied:<ul style="list-style-type: none">i Wet methodsi HEPA Vacuumi Prompt Cleanupi Medical Monitoringi Authorization by the Asbestos Program Manager (APM): Asbestos labeled and current HEPA vacuum inspection requiredI Training - Asbestos Competent Supervisor: Asbestos supervisor to be current in training

	<ul style="list-style-type: none"> Training - Asbestos Worker: Workers are to be current in training Training - Asbestos Accreditation: Workers will have current accreditation PPE & Access - Signs or Markings: Regulated Area: Work area will be marked as an asbestos work area. PPE & Access - Respiratory protection: Specify. as per asbestos manager PPE & Access - Gloves: Specify. required PPE & Access - Safety glasses: Required for work in area Approved HEPA Vacuum Cleaner: Asbestos HEPA vacuum will be used for cleanup
Elevated Work: Inspect ladder prior to use. Keep body between rails and do not go over 3/4 of way to top of ladder	<ul style="list-style-type: none"> Inspecting Ladders Guide [Step & Fixed]: Do not uses ladder if discrepancies are noted during inspection

DOCUMENTATION REVIEW AUTHORIZATION (Approvals are certification of hazards assessment)		
Reviewer/Approver Roles	Signature	Date
Accountable Management (Service Provider, Line, Equipment Owner, or Facility Management)	Hudey, Bryce D	
Task Leader	Bumbalough, Ted A	
Work Package Concurrence		
Facility Manager		
Operations Supervisor		
Facility Manager Approval To Start Work		
Facility Manager		
Work Start Authorization		
Task Leader		
Work Acknowledged Complete		
Task Leader		
Worker Feedback:		

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53169

PRE-JOB SAFETY REVIEW GUIDE

ID: 53169

Scope of Work: Review work package/plan to ensure all participants understand the work activity.

Hazards: Review the hazards identified in Job Hazard Evaluation (JHE) / work plan (IOP).

- € Since the work package / plan was written: 1) Have conditions changed? 2) Are there new hazards? Refer to Field Notes and Focus Areas.

Hazard Controls / Permits: Review:

- € Written permits for the work activity.
- € Precautions, step warnings, Hold Points ...
- € Personal Protective Equipment (PPE)

- € Work instructions for information - e.g., steps where hazards are introduced.
- € ORNL subject area requirements - e.g., non-permit hazard controls.

Performing Work:

- € Discuss group/individual responsibilities for safe & effective work.
- € Follow work instructions & safety procedures.
- € Availability/location of materials, tools, etc.
- € Any previous experiences / lessons learned?
- € Response if work cannot be performed as planned.
- € What is the worst thing that could happen?
- € Are there *Potential error traps* with the job? → →
- € Take a minute before: work start & leaving work area.
- € Work Hand-off / Turnover - workers & Task Leader

→ **Potential Error Traps:**

- € Time pressures
- € Distractive environment
- € High workload
- € First time evolution
- € First day back
- € Vague guidance
- € Over confidence
- € Imprecise communications
- € Work stress

Abnormal Situation Response:

- ┆ Stop Work: Observe an unsafe act, activity or condition that creates an imminent danger.
- ┆ Emergency Response: Discuss egress paths or other responses if problems are encountered.

Field Notes and Focus Areas: (Use this area as a work space to record notes related to new hazards identified in the field or changed conditions. Record feedback in work package/plan information systems.)

By signing below, I am indicating that I have been briefed on the potential hazards associated with completing this job.

Signature / Badge	Date	Signature / Badge	Date