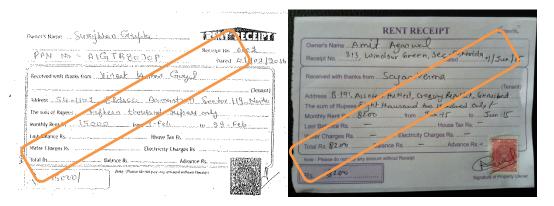
## The rent receipt should have the following details

- 1) Name of the land lord
- 2) Address of Landlord
- 3) Pan of the landlord, if rent amount is 8300 or more per month
- 4) Address of House for which rent is paid
- 5) Name of the employee who pays the rent.
- 6) Rent Paid per month and Total amount of the period for which the rent is paid
- 7) Landlord signature on revenue stamp is must for each receipt.

## **Format for Rent receipt**

Rent Receipt						
Received a sum of Rs	/- (Rupees					
		only) vide Cash/cheque nod				
on	bank dated	from Mr./ Ms				
	residing at					
	towards rent for	the month of20				
Name of the Landlord:		Signature of the landlore	d			
		Signature of the land lord	d			
PAN of the landlord :			d			
PAN of the landlord :		Affix Re.1	d			
PAN of the landlord :		Affix Re.1 revenue stamp				
PAN of the landlord : Address of the Landlord:		Affix Re.1 revenue				
Name of the Landlord: PAN of the landlord: Address of the Landlord:		Affix Re.1 revenue stamp				

## Sample of valid receipts



## Invalid receipt

	The state of the s		
-			RENT RECEIPT
	Property ofMr. ABCD		
	Receipt No.	Dated	
	Received with thanks from A	ır. xyz	
	The sum of Rs. Seven	thousand Six	heidred Repus or
		, n L	
	L. Balance Rs Monthly Rent Rs. 7600/		1
dress incomplete	L. Balance Rs		To 29/02/16
idress incomplete	L. Balance Rs. 46.00/ Monthly Rent Rs. 46.00/ House No. 203, Sdector 3, House Tax	From 01/02/16	5 To 29/02/16  Lines /