

Kristen Thomas



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1 ½ MM, SAR SAR TRACE, MANUEL CONGO,
GUANAPO, ARIMA.

Objective

To showcase my accomplished solid history of achievement as well as my strong organizational and prioritization abilities as a motivated leader who will be beneficial to your organization.

Skills

- Computer Literate
- Good Leadership Skills
- Critical Thinking
- Team Worker
- Hardworking
- Works well with limited supervision

Experience

Camp Counsellor

July – August 2015

During my short time period of working as a camp counsellor in Sunshine Seekers Vacation Camp located at St. Rose's Girls' R.C Primary School in Port of Spain, the following duties and responsibilities were carried out:

- supervising the occupants at the camp and ensuring a child- friendly environment
- managing and finishing projects in a timely manner for proper completion of tasks for the camp participants,
- reviewing work done by participants and ensuring that full understanding is taking place,
- encouraging child involvement in classroom experiences and

PSCU Credit Union Co-operative Society Limited Internship Program - Trainee

July 10th – August 30th 2017

During my time at PSCU, I performed the following duties and responsibilities:

- checking to see if the information in their files corresponded with the information on their system,
- updating their system if the information was out dated or missing and,
- ensuring the information corresponded with the necessary format for their information system.



Education

2018 – Present: University of the West Indies, St. Augustine

Bachelor of Computer Science (Special)

2018: Winner of an Additional National Information Communication Technology Scholarship

2016-2018: Bishop Anstey and Trinity College East Sixth Form

Advanced Proficiency (A' Levels)

- Communication Studies – Grade 1
- Computer Science Unit 1 – Grade 1
- Information Technology Unit 1 – Grade 1
- Management of Business Unit 1 – Grade 1
- Computer Science Unit 2 – Grade 2
- Information Technology Unit 2 – Grade 1
- Management of Business Unit 2 – Grade 1
- Caribbean Studies – Grade 1

2011-2016: Bishop Anstey High School East

General Proficiency (O' Levels)

- English A – Grade 1
- English B – Grade 1
- Mathematics – Grade 1
- Biology – Grade 1
- Principles of Business – Grade 1
- Caribbean History – Grade 2
- French – Grade 2
- Social Studies – Grade 2
- Information Technology – Grade 1

2011- 2015: ABRSM MUSIC THEORY

Four (4) Distinctions and one (1) Merit in Music Theory.

2014: National Examinations for Council for Technical and Vocational Education and Training
Certificate of Performance for Introduction to Computers

Volunteer Experience or Leadership

2014: Volunteer, Waitress, Lady Hochoy Home

February – August 2018: YMCA The MY3 YOUTH EMPOWERMENT PROGRAMME

July – August 2018: Write to Create Program (The MY3 YOUTH EMPOWERMENT PROGRAMME)

September 2020 – May 2021: University of the West Indies, St. Augustine, Faculty of Science and Technology Student Council, Department of Computing, and Information Technology Representative

References

Ms. Tenniel Carew

Teacher of Management of Business and Accounting

Bishop Anstey and Trinity College East Sixth Form

1868 – 702 – 8325

Ms. Arlette James

Primary Health Care Services Administrative Officer

Eastern Regional Health Authority

1868 – 705 – 8641/1868 – 323 – 8506

