



Date: 03-05-2023

Amarapu Dinesh,

Hyderabad.

### Letter of Appointment

Dear Amarapu Dinesh,

Hearty Congratulations!!! And Welcome to **V V Cube Consultancy Services Pvt Ltd.** With reference to your acceptance of our offer for the position of **Jr. Python Developer**, we take this opportunity to congratulate you on your selection and look forward to a long and mutually beneficial association. We trust that our relationship will be guided by a quest for excellence in facts of our interactions as well as based on a foundation of mutual respect and sincerity in all dealings.

Further to your application and subsequent interview you had with us, we are happy to offer you the position of **Jr. Python Developer**, on the following terms and conditions:

1. You will be paid a salary of **Rs. 1,44,000/-** (One Lakh Forty Four Thousand) per annum
2. Your compensation package is as per the sheet attached. Applicable deductions will be made from your gross compensation. Your compensation is a confidential matter between you and **V V Cube Consultancy Services Pvt Ltd.** It shall not be discussed with or disclosed to anyone within or outside the company without the prior written permission.
3. Your date of joining is **03-05-2023** and from your day of joining **V V Cube Consultancy Services Pvt Ltd**, you will be eligible for leave as per Company's leave rules and public holidays applicable and as declared by the Company. Please provide your manager or any authorized person at **V V Cube Consultancy Services Pvt Ltd** a reasonable notice period before going on vacation or on a single day leave.

**VV CUBE Consultancy Services Pvt. Ltd.**

Corporate : 3rd Floor, Rd Number 3, beside sree Vasavi Silks, Kukatpally Housing Board Colony, Kukatpally, Hyderabad - 500085

Mobile : +91-76750 70124 / +91-90594 56742 ✉ : [vcubesoftwareolutions@gmail.com](mailto:vcubesoftwareolutions@gmail.com) 🌐 : [www.vcubesoftwareolutions.com](http://www.vcubesoftwareolutions.com)



4. Salary appraisal will be done annually strictly based on overall performance of the individuals and as per company policies and interests.
5. You will be required to confirm and follow all the rules and regulations of the Company in force from time to time. If there are no rules in respect of any point, in that event you shall be governed by customs, usage, procedure or practice of the Company.
6. You will be in a probation period for a minimum of 3 months and on successful completion you will become permanent employee of the company.
7. If your performance or conduct is not found to be satisfactory then your services are liable to be terminated and the decision of the company shall be final. On termination of your services, you shall ensure proper knowledge transfer, handover the papers, documents, keys and any other belongings of the company forthwith. Absence without intimation to the company is treated as misbehavior/indiscipline.
8. You will be presently posted at our Hyderabad Office. However, you are liable to be transferred to any of our establishments / offices / branches / client locations / associates offices / departments in India or abroad or to be established at a later date at the discretion of the management. In the event of your transfer to any of other establishments / offices / branches / departments your remuneration and emoluments will not be adversely affected. However, you will be governed by the rules and regulations prevailing in those establishments / offices / branches / departments.
9. During your employment with the Company, you shall not engage in following activities. Failure to observe these rules will call for your immediate terminations without any notice or compensations or obligations whatsoever besides which you may be liable for legal action and penalization as may be necessary:
  - a) You shall fully devote your time to work for the company and shall promote its interest.
  - b) You shall not act or indulge in any activity harmful to the interest of the company or its business, or its reputation.
  - c) The records and information of the company in respect to its development processes, trade secrets and dealings with the customer accounts and business transactions which may come to your knowledge shall not be divulged to anyone without prior consent/sanction in writing.

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- d) During your employment with the company, you shall not engage in or be concerned with or be interested in any business or profession other than your employment with the company. Breach of these conditions on your part will entitle the management of the company to terminate your employment without notice or any compensation.
10. You shall be bound by the conditions presented in any Non-Disclosure Agreements signed by **V V Cube Consultancy Services Pvt Ltd.**
11. You are strictly prohibited from the following:
- a) Intentionally introducing or cause to be introducing any computer contaminant or computer virus into any computer, computer system or computer network.
  - b) Disrupt or cause disruption of any computer, computer system or network.
  - c) Sending any type of unofficial or spam mails from or on behalf of **V V Cube Consultancy Services Pvt Ltd.**
  - d) Installing any software on any computer without prior authorization.
12. During the terms of your Agreement, you will have access to certain proprietary information including customer prospect lists, project pricing, customer project details and needs, research and development, other confidential information for both **V V Cube Consultancy Services Pvt Ltd.** and its customers. You should not disclose to any party, directly or indirectly during your employment with **V V Cube Consultancy Services Pvt Ltd.** and thereafter such confidential information.
13. This letter of Appointment has been issued to you on the basis of the information furnished by you about yourself in the Resume at the time of interview. If any of the details and information furnished in your Resume thereafter is found to be incorrect, or if it found that you have concealed or withheld any essential details, your employment is liable to be terminated on the score.
14. Your appointment is subject to the rules of the company whatever is applicable at present or may come in force in future.
15. In accordance with the standard practice of the company, you shall treat the terms of this contract of employment as confidential.

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Kindly sign the letter of acceptance and we hope you will have a bright and prosperous future with us.

With Best Wishes,

  
Authorized Signature  
Sireesha R

HR Manager

V V Cube consultancy services Pvt. Ltd.

I accept the above terms and conditions

Signature A. D. Reddy

**VV CUBE Consultancy Services Pvt. Ltd.**

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04<sup>th</sup> April 2024,

Hyderabad.

**TO WHOM SO EVER IT MAY CONCERN**

This is to certify that **Amarapu Dinesh**, has been employed at **V V Cube Consultancy Services Pvt. Ltd.** As **Jr. Python Developer** from **3<sup>rd</sup> May 2023** to **4<sup>th</sup> April 2024**.

**Amarapu Dinesh**, has been relieved from all his services of **V V Cube Consultancy Services Pvt. Ltd.** effective closing hours of **4<sup>th</sup> April 2024**. While at **V V Cube**, **Dinesh**, standard of work ranged from good to excellent and has been found is to bearing good conduct.

We wish him all the success in future assignments.

**With Best Wishes,**

Authorized Signature

Sireesha R

HR Manager

**V V Cube Consultancy Services Pvt. Ltd.**



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**3<sup>rd</sup> May 2023**

## **Offer Letter**

Dear **Amarapu Dinesh**,

With reference to your application and the subsequent discussions you had with us, we are pleased to offer you employment with us,

You will be designated as **Jr. Python Developer** and expected to report to work on **3<sup>rd</sup> May 2023**.

Your take home salary will be **12,000/-** per month. Your immediate reporting hierarchy and work responsibilities will be communicated in the initial days of joining. The minimum period of Association shall be (Three Months) from the date of joining.

You should not leave the organization without following the proper exit process. If you want to leave the organization, prior intimation of one month is mandatory.

A formal appointment letter stating the terms of employment will be handed over to you at the time of joining.

We look forward to you joining our team.

**With Best Wishes,**



**Authorized Signature**

**Sireesha R**

**HR Manager**

**V V Cube Consultancy Services Pvt. Ltd.**

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