

Employee Name:	A.Manish Kumar
Employee ID:	032
Department/Team:	111
Week Starting (Date):	14/07/25

Date	Project Code	Client Name	Task Type (Dev/QA/Support/etc.)	Hours Spent	Status (Done/In Progress)	Remarks
14/07/25	002-0725-01		Lead generation and 79 Calls	6 Hours	Done	2- Positive
	002-0725-02		WhatsApp message to Follow-up's	2 Hours	Done	1-Positive
15/07/25	111-003-0725- 001		-	-	-	-
16/07/25	002-0725-01		Lead generation and 72 Calls	6 Hours	Done	2-Positive
	002-0725-02		WhatsApp message to Follow-up's	2 Hours	Done	2-Positive
17/07/25	002-0725-01		Lead generation and 56 Calls	5 Hours	Done	No-Positive
	002-0725-02		WhatsApp message to Follow-up's	3 Hours	Done	2-Positive

18/07/25	002-0725-01		Lead generation and 83 Calls	6 Hours	Done	2-Positive
	002-0725-02		WhatsApp message to Follow-up's	2 Hours	Done	
19/07/25	002-0725-01		Lead generation and 71 Calls	6 Hours	Done	2-Positive
	002-0725-02		WhatsApp message to Follow-up's	2 Hours	Done	

Weekly Summary

Total Hours Worked	Billable Hours	Non-Billable Hours	Leaves Taken	Overtime Hours
40 Hour			01	0