

Date: 28/05/2025

To,  
Mr. Amarapu Dinesh,  
H-NO- 5-89 , Telaprolu, Unguturu Mandalam  
PO: Telaprolu, Andhra Pradesh- 521109

**Subject: Relieving from Employment**

Dear Amarapu Dinesh,

You have been employed with **Div International Technology Services Pvt. Ltd.** from **15<sup>th</sup> April 2024 to 28<sup>th</sup> May 2025**, serving the organization for a period of **1 Year 1 Month and 13 Days**.

Pursuant to your cessation of employment with the company effective from **28<sup>th</sup> May 2025**, we acknowledge receipt and acceptance of your resignation.

We would like to take this opportunity to remind you that, notwithstanding the conclusion of your employment, you are required to comply with certain obligations under your Employment Agreement, which include but are not limited to:

1. All intellectual property, developments, and work created during your tenure with the company shall remain the exclusive property of the company, and any copyrights or proprietary interests shall belong solely to the company.
2. You shall not disclose any confidential information of the company to any third party.
3. You shall refrain from making any public statements, complaints, or sharing content regarding the company on any media or public platform.

We confirm that you have received your full and final settlement, which includes all dues such as unpaid salary and any applicable reimbursements, as mutually agreed upon.

Should you have any queries regarding the contents of this letter, please feel free to contact us. We appreciate your contributions to the organization and wish you success in your future endeavors.

Yours sincerely,

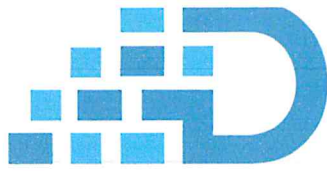


HR Department,

Div International Technology Services Pvt. Ltd.

6-2-966/4/1/C, Opp to Dakshina Bharat Hindi Prachar Sabha, Khairtabad, Hyderabad – 500 004

Email : [info@divsolution.com](mailto:info@divsolution.com) ; Web : [www.divsolution.com](http://www.divsolution.com)



Date: 28.05.2025

## EXPERIENCE CERTIFICATE

This is to certify that **Mr. Amarapu Dinesh** was employed with Div International Technology Services Pvt. Ltd. as a **Junior Python Developer**. He was a valued member of our organization from **15/04/2024 to 28/05/2025**.

During his tenure with us, **Mr. Amarapu Dinesh** consistently demonstrated a sincere and professional approach to his responsibilities. His performance was satisfactory, and he exhibited a strong understanding of his job, along with a dedication to achieving organizational goals.

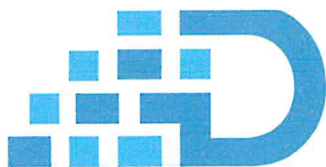
***We wish Mr. Amarapu Dinesh, all the best in his future endeavors and trust that he will excel in his upcoming opportunities.***

Warm regards,



**HR Department**  
**Div International Technology Services Pvt. Ltd.**



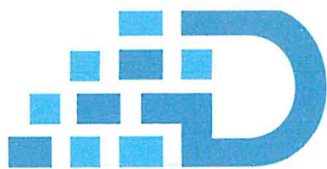


## Pay slip for the Month of February 2025

Employee Name	AMARAPU DINESH			
Designation	JUNIOR PYTHON DEVELOPER			
Date of Joining	15.04.2024			
Employee Status	Confirm			
No. of working days	28			
No. of worked days	28			
Pay Date	15-03-2025			
EARNINGS	AMOUNT	DEDUCTIONS	AMOUNT	Net Salary
Basic Salary	10000.00	Salary Advances	0.00	
HRA	6000.00	LOP	0.00	
Conveyances	4000.00	Profession Tax	150.00	
Incentives	0.00	Provident Fund	0.00	
Net Paid for the month of February 2025				19850.00
Net Payable in words : Rupees Nineteen Thousand Eight Hundred Fifty only				
Bank	IDFC First Bank			
Account No	10173501878			





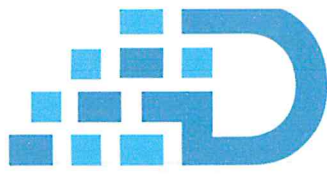


## Pay slip for the Month of March 2025

Employee Name	AMARAPU DINESH			
Designation	JUNIOR PYTHON DEVELOPER			
Date of Joining	15.04.2024			
Employee Status	Confirm			
No. of working days	31			
No. of worked days	31			
Pay Date	15-04-2025			
EARNINGS	AMOUNT	DEDUCTIONS	AMOUNT	Net Salary
Basic Salary	10000.00	Salary Advances	0.00	
HRA	6000.00	LOP	0.00	
Conveyances	4000.00	Profession Tax	150.00	
Incentives	0.00	Provident Fund	0.00	
Net Paid for the month of March 2025				19B50.00
Net Payable in words : Rupees Nineteen Thousand Eight Hundred Fifty only				
Bank	IDFC First Bank			
Account No	10173501878			





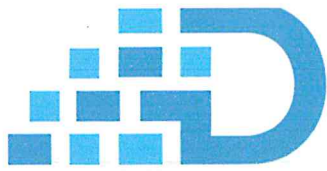


## Pay slip for the Month of April 2025

Employee Name	AMARAPU DINESH			
Designation	JUNIOR PYTHON DEVELOPER			
Date of Joining	15.04.2024			
Employee Status	Confirm			
No. of working days	30			
No. of worked days	26			
Pay Date	15-05-2025			
EARNINGS	AMOUNT	DEDUCTIONS	AMOUNT	Net Salary
Basic Salary	10000.00	Salary Advances	0.00	
HRA	6000.00	LOP	2667.00	
Conveyances	4000.00	Profession Tax	150.00	
Incentives	0.00	Provident Fund	0.00	
Net Paid for the month of April 2025				17183.00
Net Payable in words : Rupees Seventeen Thousand One Hundred Eighty Three only				
Bank	IDFC First Bank			
Account No	10173501878			





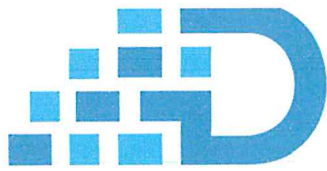


## Pay slip for the Month of May 2025

Employee Name	AMARAPU DINESH			
Designation	JUNIOR PYTHON DEVELOPER			
Date of Joining	15.04.2024			
Employee Status	Confirm			
No. of working days	31			
No. of worked days	31			
Pay Date	15-06-2025			
EARNINGS	AMOUNT	DEDUCTIONS	AMOUNT	Net Salary
Basic Salary	10000.00	Salary Advances	0.00	
HRA	6000.00	LOP	0.00	
Conveyances	4000.00	Profession Tax	150.00	
Incentives	0.00	Provident Fund	0.00	
Net Paid for the month of May 2025				19850.00
Net Payable in words : Rupees Nineteen Thousand Eight Hundred Fifty only				
Bank	IDFC First Bank			
Account No	10173501878			







Date: 15.04.2024

Mr. Amarapu Dinesh,  
H no: 5- 89, Telaprolu, Unguturu, Mandalam  
Po: Telaprolu, Andhra Pradesh- 521109

**SUBJECT: APPOINTMENT LETTER**

Dear Mr. Amarapu Dinesh,

With reference to your application and subsequent interview with us, we are pleased to appoint you as **Junior Python Developer** in our organization on the following terms and conditions.

**Date of Joining:** You have to join us on **15<sup>th</sup> April 2024 @ 09:00 am**.

**Salary:** Your Annual Total Employment salary would be **Rs. 2,40,000 Per Annum (Rupees Two Lakhs Forty Thousand Only)** the details of which will be given in your Confirmation letter.

**Place/Transfer:** Your present place of work will be at **Hyderabad Office** and office timings will be 9.00 am to 6.00 pm from Monday to Saturday. Dress code from Monday to Thursday will be Formals, Friday and Saturday will be smart casual. During the Employment of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.

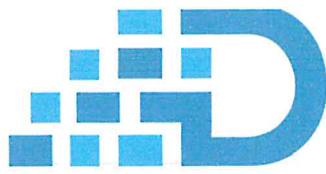
**Probation/Confirmation:** You will be on an observation period of **1 Month** and probation period for the **6 months**. Based on your performance your services will be confirmed with the company in written.

Absence for a continuous period of 2 days without prior approval from your superior, including overstaying on leave or training, will result in the loss of your lien on the service. This will automatically lead to the termination of your employment. In the event of termination by the company, no compensation will be provided, and no experience letter will be issued.

**Leave:** You will be eligible to the benefits of the Company's Leave Rules on your confirmation in the Company's Service.

During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.





## Terms & Conditions of Employment

**Contract Period:** You are required to work in the office mentioned above for a term of 12 months, starting from the date of your appointment. Resignation from this position is not permitted until the contract period ends. Any violation of these terms may result in the Company taking legal action, including pursuing the matter in court.

**Termination for Cause:** If, at any time, the Company determines, at its sole discretion, that you are a non-performer or guilty of fraud, dishonesty, disobedience, disorderly behavior, negligence, indiscipline, unauthorized absence from duty, or any conduct detrimental to the interests of the Company, or in violation of any terms of this letter, your services may be terminated without notice. In such cases, the Company reserves the right to recover damages from you. The Company will not provide any Salary or Experience Letters.

**Confidentiality:** You are required to maintain the utmost secrecy regarding project documents, commercial offers, design documents, project costs and estimations, technology, software package licenses, company policies, company patents and trademarks, and profiles of the Company's human assets.

**Compliance with Company Policies:** You are required to comply with all rules and regulations that the Company may establish from time to time.

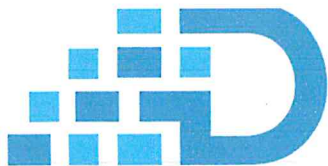
**Basis of Appointment:** This appointment letter is issued based on the information and particulars provided by you in your application, including your bio-data, during the interview, and subsequent discussions. If it is found that you have made false statements or omitted material facts leading to your appointment, the Management reserves the right to take appropriate action, including termination of your employment.

**Company Property:** The Company is providing for office purpose only.

1. Laptop: Model: Lenovo SR NO-PF2DY32J Intel (R) core( TM) i3- 8130U CPU@ 2.20GHz 21GHz 8GB , SSD 512GB, Windows 11
2. Charger: Yes (Charger Number 8SSA 10M42753L1CZ07F0AND)
3. Mouse Information: Brand: Dell MS116t1, Serial Number- CN-0GXCWV-LO300-45G-02HZ

**Return of Company Property:** You are responsible for the safekeeping of all items provided by the Company. Upon resignation or termination of employment, you must return all Company property in good condition. If any item is not returned or is returned damaged, you will be responsible for covering the cost of repair or replacement.





## Annexure A

### CTC Break-up

Name	Mr. Amarapu Dinesh	
Designation	Junior Python Developer	
Location	Hyderabad	
DOJ	15.04.2024	
Gross Salary	20,000	
Monthly Components	Monthly	Annual
Basic Salary	6,000.00	72,000.00
HRA	3,000.00	36,000.00
Conveyance	4,000.00	48,000.00
Medical Allowance	1,000.00	12,000.00
Special Allowance	6,000.00	72,000.00
Gross Salary (A)	20,000.00	2,40,000.00
Professional Tax	150.00	1800.00
Income Tax*	0.00	0.00
Total (B)	150.00	1800.00
Net Salary { A-B }	19,850.00	2,38,200.00

Congratulations! We welcome you to DITS family & looking for fruitful collaboration.



MANAGER

EMPLOYEE