

## Increment Letter

To,  
Ms. Rani Kumari  
Hyderabad .

Date: 28.04.2025

**Subject: Revised salary**

Dear Rani,

We are pleased to inform you that following your recent performance review, we are pleased to inform you that revised salary will be effective from January, 2025.

Your revised salary stands as per the break-up given below:

Gross	Monthly	Annually
Basic salary	12,000	1,44,000
HRA	4,800	57,600
Special allowance	8,520	1,02,240
Conveyance	1600	19,200
EPF	2,880	34,560
Professional Tax	200	2,400
ESI	—	—
<b>Gross Salary</b>	<b>30,000</b>	<b>3,60,000</b>
<b>NET SALARY</b>	<b>26,920</b>	<b>3,23,040</b>

This decision reflects your valuable contributions to the company's success. We appreciate your hard work, dedication, and commitment to achieving our goals.

Congratulations once again on your well-deserved salary revision.

Best Regards

**Bharath Guptha**  
CEO