

## **Increment Letter**

Date: 12.06.2025 To,

Mr. Siva Narayana Balaji,

**Hyderabad** 

**Subject: Revised salary** 

Dear Balaji,

We are pleased to inform you that, following your recent performance review, your revised salary will be effective from June 2025.

Your revised salary stands as per the break-up given below:

Earnings	Monthly Amount	Annual Amount
Basic salary	13,600	1,63,200
HRA	5,440	65,280
Special allowance	9,896	1,18,752
Conveyance	1600	19,200
EPF	3,264	39,168
Professional Tax	200	2,400
ESI	-	-
Gross Salary	34,000	4,08,000
NET SALARY	30,536	3,66,432

This decision reflects your valuable contributions to the company's success. We appreciate your hard work, dedication and commitment to achieving our goals.

Congratulations once again on your well-deserved salary revision.

## **Best Regards**





**CEO** 



