

Subject **Re: Background Verification of Lakshman**
 From X-YUG TECHNOLOGIES PRIVATE LIMITED <hr@xyug.in>
 To Ozrit <hr@ozrit.com>
 Date 2025-09-03 14:52



| Particulars | Declared by the Candidate | Verification Inputs |
|-------------------------------------|--|--|
| Candidate Name | Lakshman | Surla Lakshman |
| Company Name | Xyug Technologies | Xyug Technologies private limited |
| Employee ID | Please Provide | |
| Period of Employment | 19th july 2023 to october 2024 | 19th july 2023 to october 2024 |
| Designation | Front end Developer | Front end Developer |
| Process | Please Provide | Web development |
| Remuneration | Please Provide | NA |
| Duties & Responsibilities | Please Provide | NA |
| Performance at Work | Please Provide | Satisfactory |
| Work Type (Work From Home / Office) | Please Provide | office/ onsite |
| Any Integrity/Disciplinary Issues | Please Provide | NA |
| Supervisor Name & Designation | Please Provide | NA |
| | | |
| Reasons For Leaving | Please Provide | better opportunity |
| Whether Official Resignation Given | Yes / No | yes |
| All exit formalities completed | Yes / No | no |
| Eligible for Rehire | Please Provide (If no please provide the reason) | no |

| | | |
|---|--|-------------------|
| Salary Drawn | Please Provide | NA |
| Additional Comments | Please Provide | NA |
| Is the Attached document genuine ?(Yes/No) | Please Provide (If no please provide the reason) | yes |
| Name and Designation of the Verifying Authority | Kindly Specify | Venkatesh - Sr HR |

Thanks & Regards,
 Venkatesh Naraharisetti,
 Sr. HR - Operations
 Mobile : +91 9154730496

Email : hr@xyug.in



On Tue, 2 Sept 2025 at 18:06, Ozrit <hr@ozrit.com> wrote:

Dear HR,

Greetings From Ozrit!!!!

I am Rani Kumari, HR at **Ozrit AI Solutions** and I am reaching out to formally request your assistance in conducting a background verification for **Mr. Lakshman Surla** who has applied for a position with us.

As part of our hiring process, we require employment verification clearance. We kindly request you to confirm the following details regarding Lakshman Surla's previous employment with your organization:

| Particulars | Declared by the Candidate | Verification Inputs |
|----------------------|---------------------------------------|---------------------|
| Candidate Name | Lakshman | |
| Company Name | Xyug Technologies | |
| Employee ID | Please Provide | |
| Period of Employment | 19th july 2023 to october 2024 | |
| Designation | Front end Developer | |
| Process | Please Provide | |

| | | |
|---|--|--|
| Remuneration | Please Provide | |
| Duties & Responsibilities | Please Provide | |
| Performance at Work | Please Provide | |
| Work Type (Work From Home / Office) | Please Provide | |
| Any Integrity/Disciplinary Issues | Please Provide | |
| Supervisor Name & Designation | Please Provide | |
| | | |
| Reasons For Leaving | Please Provide | |
| Whether Official Resignation Given | Yes / No | |
| All exit formalities completed | Yes / No | |
| Eligible for Rehire | Please Provide (If no please provide the reason) | |
| Salary Drawn | Please Provide | |
| Additional Comments | Please Provide | |
| Is the Attached document genuine ?(Yes/No) | Please Provide (If no please provide the reason) | |
| Name and Designation of the Verifying Authority | Kindly Specify | |

Thank you for your time and cooperation in assisting with this background verification. If possible, we would appreciate it if you could send the details at your earliest convenience.

Best Regards

Rani Kumari

HR & Admin Executive



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