


Re: Background Verification of Pavan



From

Sree Dharma Samala <dharma.samala@uncode.io>

To

Ozrit <hr@ozrit.com>

Cc

<contact@ajrinfo.net>

Date

2025-06-09 15:35

Hi Team,

As requested,
please find the details below.

Particulars	Declared by the Candidate	Verification Inputs
Candidate Name	Pavan Kumar	Yes
Company Name	AJR INFO SYSTEMS PRIVATE LIMITED	Yes
Employee ID	Please Provide	200994
Period of Employment	2nd Sep, 2024 to 7th Mar, 2025	Correct
Designation	Jr Software Engineer.	yes
Process	Please Provide	development
Remuneration	Please Provide	Confidential
Duties & Responsibilities	Please Provide	
Performance at Work	Please Provide	Good
Work Type (Work From Home / Office)	Please Provide	Work from office
Any Integrity/Disciplinary Issues	Please Provide	No
Supervisor Name & Designation	Please Provide	Karthik
Reasons For Leaving	Please Provide	Career growth
Whether Official Resignation Given	Yes / No	Yes
All exit formalities completed	Yes / No	Yes
Eligible for Rehire	Please Provide (If no please provide the reason)	Yes
Salary Drawn	Please Provide	Confidential
Additional Comments	Please Provide	He is dedicated to his work
Is the Attached document genuine ?(Yes/No)	Please Provide (If no please provide the reason)	Yes
Name and Designation of the Verifying Authority	Kindly Specify	Sri Dharma HR Team

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Warm Regards,
Sri Dharma

Executive - Talent Acquisition

+91-7386005181



On Fri, 6 Jun 2025 at 15:24, Ozrit <hr@ozrit.com> wrote:

Dear HR,

Greetings From Ozrit!!!!

I am Rani Kumari, HR at **Ozrit AI Solutions** and I am reaching out to formally request your assistance in conducting a background verification for **Pavan**, who has applied for a position with us.
As part of our hiring process, we require employment verification clearance. We kindly request you to confirm the following details regarding Pavan's previous employment with your organization:

Particulars	Declared by the Candidate	Verification Inputs
Candidate Name	Pavan Kumar	
Company Name	AJR INFO SYSTEMS PRIVATE LIMITED	
Employee ID	Please Provide	
Period of Employment	2nd Sep, 2024 to 7th Mar, 2025	
Designation	Jr Software Engineer.	
Process	Please Provide	
Remuneration	Please Provide	
Duties & Responsibilities	Please Provide	
Performance at Work	Please Provide	
Work Type (Work From Home / Office)	Please Provide	
Any Integrity/Disciplinary Issues	Please Provide	
Supervisor Name & Designation	Please Provide	
Reasons For Leaving	Please Provide	
Whether Official Resignation Given	Yes / No	
All exit formalities completed	Yes / No	
Eligible for Rehire	Please Provide (If no please provide the reason)	
Salary Drawn	Please Provide	
Additional Comments	Please Provide	
Is the Attached document genuine ?(Yes/No)	Please Provide (If no please provide the reason)	
Name and Designation of the Verifying Authority	Kindly Specify	

Thank you for your time and cooperation in assisting with this background verification. If possible, we would appreciate it if you could send the details at your earliest convenience.

If you have any questions or need further information, please do not hesitate to contact us.

Best Regards

Rani Kumari

HR & Admin Executive



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