



Outlook

Re: Resignation Notice

From Asapu Sri Kumar Manikanta <Manikanta.Asapu@paygdigitals.com>

Date Thu 3/20/2025 3:41 PM

To Meena Kachipuram <meena.kachipuram@paygdigitals.com>

I will compile the list of projects with their completion percentages and ensure a smooth transition to @Omshankar K R. I will also aim to complete the tasks by the mentioned dates. Thank you for your guidance mam.

Best Regards,
Asapu Sri Kumar Manikanta
XSS-0478
6305889568

From: Meena Kachipuram <meena.kachipuram@paygdigitals.com>

Sent: Thursday, March 20, 2025 2:35 PM

To: Prabodh Dasari <Prabodh.Dasari@paygdigitals.com>; Asapu Sri Kumar Manikanta <Manikanta.Asapu@paygdigitals.com>; Omshankar K R <Omshankar.K@paygdigitals.com>; Mannepula Yesuraja <mannepula.yesuraja@paygdigitals.com>

Cc: HR Department <hr@payg.in>; Manohar Jangeti <Manohar.Jangeti@paygdigitals.com>

Subject: RE: Resignation Notice

[@Asapu Sri Kumar Manikanta](#)

As mentioned, please list out the projects you have handled with the % of completion, and ensure a smooth transition to [@Omshankar K R](#) whom we have identified as the successor.

Since March 31st (Monday) is a holiday for Ramzan, aim to complete the tasks by March 28th or April 1st.

[@Mannepula Yesuraja](#)

Please raise offboarding and ensure the exit formalities done.

Thank you

Meena Kachipuram

From: Prabodh Dasari <Prabodh.Dasari@paygdigitals.com>

Sent: 20 March 2025 13:58

To: Asapu Sri Kumar Manikanta <Manikanta.Asapu@paygdigitals.com>; Meena Kachipuram <meena.kachipuram@paygdigitals.com>

Cc: HR Department <hr@payg.in>

Subject: Re: Resignation Notice

Hello Manikanta,

I acknowledge the receipt of your resignation and appreciate your contributions to Xsilica Software Solution Private Limited (PayG). As a Project Manager, I accept your resignation, and you will be relieved from your duties by March 31, 2025. Please ensure a smooth transition by completing any pending tasks and facilitating the knowledge transfer process. Additionally, kindly coordinate with HR to complete the necessary exit formalities.

Thank you for your dedication to the team, and I wish you success in your future endeavors.

Prabodh Dasari

From: Asapu Sri Kumar Manikanta <Manikanta.Asapu@paygdigitals.com>

Sent: Monday, March 17, 2025 1:56 PM

To: Meena Kachipuram <meena.kachipuram@paygdigitals.com>

Cc: Prabodh Dasari <Prabodh.Dasari@paygdigitals.com>; HR Department <hr@payg.in>

Subject: Resignation Notice

Dear Prabodh Sir and Meena Madam,

I am writing to formally resign from my position as a Software Developer at Xsilica Software Solution Private Limited (PayG). My last working day will be 16th April, 2025.

This was a difficult decision, but after much thought, I have decided to pursue a new opportunity. I sincerely appreciate the support, mentorship, and learning experiences I have gained while working here. Being part of this team has helped me grow both professionally and personally, and I am grateful for the guidance I have received.

During my notice period, I will ensure a smooth transition by completing any pending tasks and assisting in Knowledge Transfer(KT). Please let me know if there's anything specific I can do to help with the handover process.

I truly appreciate my time at Xsilica and value the relationships I have built.

Best Regards,
Asapu Sri Kumar Manikanta
XSS-0478
6305889568