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### **Career Objective:**

I aim to secure a position within a reputable organization that will enable me to apply my knowledge, further develop my skills, and foster my professional growth.

### **Education Qualification:**

Qualification	University/Board	Specialization/Subject	Year of Passing	Percentage
B.E	CSVТУ	Mechanical Engineering	2016	70.5%
12 <sup>th</sup>	C.B.S.E	P.C.M	2012	60.4%
10 <sup>th</sup>	C.B.S.E	P.C.M	2010	76%

### **Work Experience**

#### **Associate Analyst – Customer Service Level 1, XL Dynamics (March 2021 – September 2022)**

1. Assess loan worthiness and review financial statements.
2. Responding to customer inquiries via live chat in a timely and professional manner
3. Configure financial data and documents in the ERP system
4. Escalating customer issues to the appropriate department as needed
5. Maintaining customer satisfaction by providing excellent customer service
6. Perform verifications as per the process to determine authenticity of data.  
Generate final agreements for execution
7. Providing feedback to the management team regarding customer concerns and issues
8. Meeting or exceeding established performance metrics and goals

#### **Recruiter – One Staffing and Solutions (April 2023 – present)**

1. Conduct initial screenings and interviews to assess candidate qualifications.
2. Utilize various sourcing methods, including job boards, social media, networking Events and referrals.
3. Match candidates to appropriate job opportunities based on skills and experience.
4. Coordinate interviews between candidates and hiring managers.
5. Conduct reference checks and background screenings for selected candidates.
6. Negotiate job offers and facilitate the hiring process.
7. Maintain recruitment documentation and applicant tracking systems.

## **Skills**

- Python, Html
- Good Communication and interpersonal Skills
- Time Management

## **Projects:**

1. Snake and Ladder game using Python
2. Dice Simulator using Python
3. Password Generator using Python

## **Internship:**

### **Title: ANSYS/CREO software**

Methodology: ANSYS is a general-purpose, finite-element modeling package for numerically solving a wide variety of mechanical problems. CREO 2.0 is a 2-D as well as 3-D designing software.

Tools used: ANSYS-14 software / CREO 2.0 software

### **Title: Automobile Engineering**

Methodology: Learned about the parts of cars, trucks such as brakes, differential, components used for power generation and power transmission, etc. through a visit to the Ashok Leyland workshop.

## **Achievements:**

- Qualified Industrial Proficiency Aptitude Test for Engineers (iPATE)
- Participated in Annual Techno Management Fest LaQshya in Nirman an art and craft event.
- Participated in Annual Techno Management Fest LaQshya in Artifex an art and craft event.
- Participated in Annual Techno Management Fest LaQshya in Dummy Market a marketing event.
- Participated in ANCHRONICA an anchoring event.

## **Hobbies:**

- Art and craft
- Reading quotes