Microsoft Teams

- Test plan identifier = tp_teams_meeting_page_v1
- Introduction = Teams Meeting Page displays all participants in a meeting along with controls to manage audio, video, screen sharing, reactions, and more. It allows users to mute/unmute, raise hands, share screen, and interact during the session through chat and reactions.
- Test items = Raise Hand, People panel, react button, Chat button, More Options, Pop out, take control button, Camera toggle, Mic toggle, Share Screen option, Call End button, List of participants, Arrow buttons < > to scroll and view all participants, Meeting duration
- Features to be tested = Raise Hand, People panel, react button, Camera on/off toggle, Mic mute/unmute toggle, Participants list display, Arrow navigation < >
- Features not to be tested = more option, share screen button, pop out and take control button
- Approach = Manual testing (Black Box Testing (Functional testing))
- Items pass/fail criteria =
- Suspension criteria and resumption requirements = 5/8/2025
- Test deliverables:
    - Test cases document
    - Test reports
    - Test plan
    - Test summary reports
    - Bug reports
    - Test analysis report
    - Review documents
    - Bug analysis reports
- Environmental needs = Windows 11 pc, Excel, testlink, Chrome browser, Firefox browser, Microsoft teams, stable network connection, mobile devices
- Responsibilities = Raniya (Prepare test cases and test analysis reports)
- Staffing and training needs = Selenium WebDriver (testers name)
- Schedule = 5/8/2025
- Risks & contingencies = No risks

Approvals = Manager