

Unit I:

14L

Reading: Mohammad Yunus' Speech at the Nobel Prize ceremony. **Writing:** E-mail: structure, etiquette. **Grammar, Vocabulary & Pronunciation:** Conjunctions and sentence connectors, adjective-noun collocations. **Listening & Speaking (English Language Laboratory & Activity Lab):** Note-taking, JAM (Just – A – Minute speaking sessions).

Reading:

Mohammad Yunus Nobel Lecture:

<https://www.nobelprize.org/prizes/peace/2006/yunus/lecture/>

Read the Nobel Lecture:

<https://www.nobelprize.org/prizes/peace/2006/yunus/26090-muhammad-yunus-nobel-lecture-2006-2/>

About Mohammad Yunus and his work

<https://www.nobelprize.org/prizes/peace/2006/yunus/biographical/>

<https://grameenfoundation.org/muhammad-yunus>

Writing: E-mail: Some useful resources

For teachers only. Click [here](#) for Email writing PPT & Exercise (if you wish to use them)

<https://englishlive.ef.com/blog/career-english/write-perfect-professional-email-english-5-steps/>

<https://www.menlo.edu/wp-content/uploads/2015/03/writing-a-formal-email.pdf>

<https://www.teachingenglish.org.uk/sites/teacheng/files/email-writing-worksheets.pdf>

<https://eslflow.com/letterwriting.html>

<http://www.businessenglishonline.net/resources/email-english-worksheets/>

https://learnenglishteens.britishcouncil.org/sites/teens/files/a_more_formal_email_-_exercises.pdf

<https://www.qqeng.com/textbooks/pdf/1025/5.pdf>

E-mail etiquette:

<https://www.linkedin.com/pulse/email-etiquette-mamun-khan>

<https://blog.hubspot.com/sales/email-etiquette-tips-rules>

Videos:

<https://www.youtube.com/watch?v=dAqkBwruxT8>

<https://www.youtube.com/watch?v=aO3Det4ir8U>

<https://www.youtube.com/watch?v=xay5tch?vhhttps://www.youtube.com/watch?v=xay5tch?vh>

<https://www.youtube.com/watch?v=itLLVAJjXNI>

Grammar, Vocabulary & Pronunciation:

Conjunctions and sentence connectors:

<https://www.youtube.com/watch?v=-FdEaeD1MdY>

<https://www.youtube.com/watch?v=RK1vpPBh8Pc>

https://ctl.yale.edu/sites/default/files/files/GWC_LinkingWords-1.pdf

<http://wps.pearsoned.com/wps/media/objects/6524/6681325/Connectors.pdf>

<http://www.data.unibg.it/dati/corsi/640005/82441-Linkers%20and%20their%20uses.pdf>

Practice worksheet:

<https://www.english-grammar.at/worksheets/conjunctions/conjunctions-index.htm>

<https://www.englishexercises.org/makeagame/viewgame.asp?id=5346>

<https://examplanning.com/conjunctions-exercises-with-answers/>

<https://www.tolearnenglish.com/exercises/exercise-english-2/exercise-english-110719.php>

Adjective-noun collocations:

<https://www.englishclub.com/vocabulary/collocations.htm>

https://7esl.com/adjective-noun-combinations/#Adjective_Noun_Collocations

<https://www.thoughtco.com/what-is-collocation-1211244>

<https://www.cristinacabal.com/?p=6486>

<https://open.books4languages.com/english-b1-grammar/chapter/adjectives-and-nouns-collocations/>

<https://tefltastic.wordpress.com/worksheets/vocabulary/collocations/>

Practice worksheet/exercise:

- 1) <https://www.englishclub.com/esl-games/grammar/adjectives-nouns.htm>
- 2) <https://www.esl-lounge.com/student/vocabulary/4v74-noun-collocations.php>
- 3) <http://www.uco.es/~ff1blcao/files/adjnoun1extra.htm>
- 4) <https://www.businessenglishresources.com/adjective-noun-adverb-adjective-collocations-practice/>
- 5) <http://www.englishdaily626.com/quizzes.php?007>

Listening & Speaking:

Note-taking:

https://www.gvsu.edu/cms4/asset/91D2F15F-DAF4-C2F7-B659ECCACE9E7375/1five_methods_of_notetaking.docx_updated_7-09.pdf

<https://medium.goodnotes.com/the-best-note-taking-methods-for-college-students-451f412e264e>
<https://flexiblelearning.auckland.ac.nz/note-taking-skills/index.html>
https://orcit.eu/resources/note-taking-story_html5.html
<http://www.uefap.net/reading/reading-note-taking>

Videos:

<https://www.youtube.com/watch?v=X8Wgu6-d2Pc&t=279s>
<https://www.youtube.com/watch?v=AffuwyJZTQQ>
<https://www.youtube.com/watch?v=FG6nAQIb1YM>
<https://www.youtube.com/watch?v=njstk6xlrh0>

Worksheet/Exercise:

<http://www.uefap.net/listening/note-taking-for-listening/listening-note-taking-exercises#short-tasks>
<https://flexiblelearning.auckland.ac.nz/note-taking-skills/6.html>
<https://learnenglishteens.britishcouncil.org/skills/listening/elementary-a2-listening/taking-notes>

JAM:

How to prepare for JAM.

<https://www.talentsprint.com/blog/2017/05/how-to-speak-in-jam-session-2.html>

Videos:

<https://www.youtube.com/watch?v=mmwuxlqy-j0>
<https://www.youtube.com/watch?v=O0qT4cK-wtk>
https://www.youtube.com/watch?v=EyO_R_Btgww
<https://www.youtube.com/watch?v=3QHnw9XyJb8>
<https://www.youtube.com/watch?v=w5d0qHfzuR0>

Sample Topics:

Click [here](#) for sample topics if you wish to use them.

Additional Material

http://www.eycb.coe.int/compass/en/pdf/2_22.pdf

Group Discussion Topics for Assessment (if you wish to use them):

- 1) Over dependence on technology deteriorates human brain and creativity.
- 2) The world does not need religion. Agree or disagree.
- 3) What is the biggest problem India is facing today-poverty/unemployment/discrimination based on religion/caste system?

- 4) Gender discrimination is not specific to any caste or class in India.
- 5) Is war the best way to solve international disputes?
- 6) Mental illness is more common in urban India, as compared to rural India.
- 7) Taking law into your own hands. Is it justified?
- 8) Death penalty for perpetrators of crime against women.
- 9) Is the concept of non-violence still applicable today?
- 10) Are we really free to express our political/personal views and opinions in our country?

Unit II:

14 L

Reading: Biography of A. R. Rahman. **Writing:** Letter writing: letters of enquiry, seeking permission, complaint & adjustment. **Grammar, Vocabulary & Pronunciation:** Active and passive voice, foreign expressions in English. **Listening & Speaking (English Language Laboratory & Activity Lab):** Inference: inferring relationships, inferring meaning, formal presentations

Reading:

<https://www.livemint.com/Leisure/W112W49uv2Zbs56IouX7GK/A-R-Rahman-I-am-an-instrument.html>

<https://www.britannica.com/biography/A-R-Rahman>

https://www.youtube.com/watch?v=nFT_rM7YGgg

<https://www.youtube.com/watch?v=YdQw4O6LpKs>

Additional Reading

<http://gopalhome.tripod.com/arrbio.html>

<https://www.proprofs.com/quiz-school/story.php?title=test-your-knowledge-about-ar-rahman>

https://www.youtube.com/watch?time_continue=83&v=iXh4ebvUyd4&feature=emb_logo

Writing:

<https://esol.britishcouncil.org/content/learners/skills/writing/writing-formal-letter>

<https://eslflow.com/letterwriting.html>

<http://www.mit.edu/course/21/21.guide/l-inquir.htm>

<http://www.shareyouressays.com/letters/how-to-write-effective-enquiry-letters-with-4-samples/98639>

<https://www.englishexercises.org/makeagame/viewgame.asp?id=3803#a>

<https://www.ndnu.edu/academics/research/permission-to-conduct-study/>

<http://learnenglish.britishcouncil.org/skills/writing/upper-intermediate-b2/a-letter-of-complaint>

<https://learnenglish.britishcouncil.org/skills/writing/advanced-c1/a-response-to-a-complaint>

Additional material

<https://www.writeexpress.com/compla07.html>

<https://www.easypacelearning.c>Worksheets

<https://www.englishgrammar.org/active-passive-voice-exercise-3/>

<https://www.englishpractice.com/grammar/active-passive-voice-exercise-3/>

<https://www.e-grammar.org/passive-voice/om/exercises-basic-level-1-level-2-learning-english/english-exercises-level-1/623-formal-letter-writing-exercise-answers-learning-english>

Grammar, Vocabulary & Pronunciation:

<https://www.youtube.com/watch?v=38QqDrckyXM>

<https://www.youtube.com/watch?v=ePfmgMTgXl8>

Worksheets

<https://www.englishgrammar.org/active-passive-voice-exercise-3/>

<https://www.englishpractice.com/grammar/active-passive-voice-exercise-3/>

<https://www.e-grammar.org/passive-voice/>

Listening & Speaking

Inferences

<https://www.teachingenglish.org.uk/article/born-bread-buttered-london>

<https://www.theredhillacademy.org.uk/course/view.php?id=413>

Additional material

<https://the-teacher-next-door.com/my-blog/reading/8-activities-to-build-inference-skills>

Unit III:

14 L

Reading: “The Felling of the Banyan Tree” by Dilip Chitre. **Writing:** Resume drafting & cover letter for a job application. **Grammar, Vocabulary & Pronunciation:** Noun-pronoun agreement, verb-noun collocations. **Listening & Speaking (English Language Laboratory & Activity Lab):** Watching and listening to video clips; oral summarization of the videos.

Reading

<http://ncert.nic.in/textbook/pdf/keww120.pdf>
<https://learningfacility.blogspot.com/2018/11/fellingofthebanyan.html>
<https://juniorcollegeteacher.blogspot.com/2018/09/activity-no1-51-felling-of-banyan-tree.html>
<https://www.iloveindia.com/indian-heroes/dilip-chitre.html>
<https://www.poetryinternational.org/pi/poet/13518/Dilip-Chitre/en/nocache>
<https://www.youtube.com/watch?v=YUNAWj2AZKs>

Writing:

Cover Letters:

<https://learnenglishteens.britishcouncil.org/skills/writing/advanced-c1-writing/cover-letter>
<https://www.youtube.com/watch?v=DZeq7J8h5t8>
<https://www.youtube.com/watch?v=jHg0b7Nai6c>

Resume:

<https://www.youtube.com/watch?v=y8YH0Qbu5h4>
<https://www.youtube.com/watch?v=BYUy1yvJHxE>

Resume worksheet

https://www.libraryliteracy.org/staff/rg/Worker_Write_a_resume.pdf
[https://esol.britishcouncil.org/sites/default/files/CV_writing_\(E2\)_student_worksheets.pdf](https://esol.britishcouncil.org/sites/default/files/CV_writing_(E2)_student_worksheets.pdf)
<https://www.ctdol.state.ct.us/youth/ResumeWorksheet.pdf>

Grammar, Vocabulary & Pronunciation:

Noun-pronoun agreement

<https://www.youtube.com/watch?v=6b3q6cYVNrQ>
<https://www.uvu.edu/writingcenter/docs/handouts/grammar/pronounnounagreement.pdf>
https://walton.uark.edu/business-communication-lab/Resources/downloads/Pronoun_noun_agreement_L.pdf
http://www.lonestar.edu/departments/biology/answers_pronoun_and_antecedent_agreement.pdf
<https://grammar.yourdictionary.com/parts-of-speech/pronouns/pronoun-agreement.html>
<https://www.esc.edu/online-writing-center/exercise-room/noun-pronoun-agreement/>
Quiz: https://www.quia.com/quiz/3051576.html?AP_rand=461890093#q4

Worksheet:

<http://studyskills.curtin.edu.au/wp-content/themes/curtin-site-wip/exercises/AgreementbetweenNounandPronoun/i16-noun-pronoun01.htm>

Verb-Noun Collocation

<https://www.youtube.com/watch?v=h7sjOJvtMow>
<https://www.youtube.com/watch?v=s4dX76s6MoA>

Listening & Speaking:

For Listening:

- 1) <https://www.youtube.com/watch?v=K0f1MzCajaU>
- 2) <https://www.youtube.com/watch?v=RKK7wGAYP6k>
- 3) https://www.youtube.com/watch?v=o_XVt5rdpFY
- 4) <https://www.youtube.com/watch?v=XLCnmYaa024>
- 5) <https://www.youtube.com/watch?v=OZJThuYWUOM>

For Speaking:

- 1) <https://www.youtube.com/watch?v=eIho2S0ZahI>
- 2) <https://www.youtube.com/watch?v=w82a1FT5o88>
- 3) <https://www.youtube.com/watch?v=a2MR5XbJtXU>

Unit IV:

14 L

Reading: 'Most Beautiful' by Ruskin Bond. **Writing:** Précis writing, avoiding redundancies and clichés in written communication. **Grammar, Vocabulary & Pronunciation:** Misplaced modifiers, idiomatic expressions. **Listening & Speaking (English Language Laboratory & Activity Lab):** Watching & listening to interviews: job interviews, strategies and language for interviews, mock interviews.

Reading: 'Most Beautiful' by Ruskin Bond.

About the author and his works:

<https://www.youtube.com/watch?v=SI8rSfBJyI>

Full Text:

Click [here](#) for a copy of the short story.

Or PDF Book: <http://www.arvindguptatoys.com/arvindgupta/ruskin-stories.pdf>

Summary:

<http://kkhuzaima5.blogspot.com/2008/02/most-beautiful.html>

<http://sittingbee.com/>

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Writing: Précis writing:

<https://www.toppr.com/guides/business-correspondence-and-reporting/precis-writing/dosand-donts-of-precis-writing/>

<https://www.mentorforbankexams.com/2017/06/precis-writing-tips-with-45-solved-exercises.html>

http://englishwithiftikhar.blogspot.com/p/blog-page_26.html

Video:

<https://unacademy.com/lesson/precis-writing/CUJ2XLET>

<https://www.youtube.com/watch?v=alynohxsnkI>

<https://www.youtube.com/watch?v=WIZAt9X7I10>

Avoiding redundancies and clichés in written communication.

<https://www.youtube.com/watch?v=Ok7FkrU57nU>

<https://writingcommons.org/open-text/collaboration/common-comments/style/1281-writing-concise-ly-and-avoiding-redundancy>

<https://www.youtube.com/watch?v=oBnWANSmBhM>

Practice:**Video:**

<https://unacademy.com/lesson/precis-writing-examples-and-exercises/46VUW3DD>

https://pdf.bankexamstoday.com/raman_files/Precis-Writing-2018.pdf

https://www.upsc.gov.in/sites/default/files/CISF_EXE_LDCE_ESSAY_PRECISE_COMPREHENSION.pdf

Grammar, Vocabulary & Pronunciation**Idiomatic expressions:****Video:**

https://www.youtube.com/watch?v=V8_H9vrOdjI

<https://www.youtube.com/watch?v=awUqKKEKQh4>

<https://www.youtube.com/watch?v=rxoVJnmFobE>

PDF:

https://www.noblepath.info/idioms_and_expressions/idioms_and_expressions.pdf

<https://download.oliveboard.in/pdf/SSC-100-Idioms.pdf>

<https://www.smart-words.org/quotes-sayings/english-idioms-commonly-used.pdf>

Idiom-Quiz:

http://www.softschools.com/quizzes/language_arts/idioms/quiz2039.html

<https://www.englishclub.com/ref/Idioms/Quizzes/>

Misplaced modifiers:

<https://www.youtube.com/watch?v=Qu5pvwL9u4Q>

Reading material:

<https://walton.uark.edu/business-communication-lab/Resources/downloads/Modifiers.pdf>

<http://chompchomp.com/rules/modifierrules.htm>

Worksheet/Practice:

<http://chompchomp.com/modifiers01/>

<https://images.pcmac.org/SiSFiles/Schools/AL/MobileCounty/DunbarMiddle/Uploads/Forms/Modifiers%20EQT%20Review.pdf>

<https://webapps.towson.edu/ows/exercises/Misplaced%20Modifiers%20-%20Exercise01.aspx>

<https://webapps.towson.edu/ows/exercises/Misplaced%20Modifiers%20-%20Exercise02.aspx>

<https://pennstatelaw.psu.edu/current-students/online-legal-writing-center/writing-tools/misplaced-modifiers-exercises>

Listening & Speaking:

Watching & listening Li to interviews: Job Interviews (Video)

<https://www.youtube.com/watch?v=0OB2EokemOU>

<https://www.youtube.com/watch?v=A0I3iOD2Ycg>

<https://www.youtube.com/watch?v=-2aPh96WOvU>

<https://www.youtube.com/watch?v=Fyec4CA8xrM>

<https://www.youtube.com/watch?v=6CetTjU155Y>

<https://www.youtube.com/watch?v=OhJWg-0qdI0>

Strategies and language for interviews:

Reading Material:

https://www.experisjobs.us/exp_us/en/career-advice/20-tips-job-interviews.htm

<https://www.allaboutcareers.com/careers-advice/interview-tips/interview-techniques>

Videos:

https://www.youtube.com/watch?v=I8emh3KK_Bg

<https://www.youtube.com/watch?v=TwZ7LgrPwR0>

<https://www.youtube.com/watch?v=iMS16PUKwCs>

<https://www.youtube.com/watch?v=Csl2ccBpo4g>

<https://www.youtube.com/watch?v=PCWVi5pAa30>

Mock interviews (video):

<https://www.youtube.com/watch?v=OhJWg-0qdIO>

<https://www.youtube.com/watch?v=lsJBGvyiAHI>

Unit V:

14 L

Reading: “Film Making” by Satyajit Ray. **Writing:** Information transfer. **Grammar, Vocabulary & Pronunciation:** Editing short texts, correcting common errors in grammar and usage, words often confused. **Listening & Speaking (English Language Laboratory & Activity Lab):** Watching and listening to news and panel discussions; workplace communication -formal dialogues/ conversations.

Reading material

<http://www.satyajitray.org/>

<http://satyajitray.ucsc.edu/>

<http://www.satyajitrayworld.com/index.php>

<https://www.encyclopedia.com/people/literature-and-arts/film-and-television-biographies/satyajit-ray>

<https://www.thefamouspeople.com/profiles/satyajit-ray-5277.php>

<https://nofilmschool.com/2016/03/master-filmmaker-satyajit-ray-eyes-video-essay>

Writing

<https://englishwithmahure.blogspot.com/2015/10/note-making.html>

<https://learnenglishteens.britishcouncil.org/skills/writing/intermediate-b1-writing/writing-about-pie-chart>

<https://www.teachingenglish.org.uk/article/writing-young-learners>

<https://www.ieltsbuddy.com/ielts-academic-writing-task-1.html>