

STEPS TO CREATE AN INSTANCE FOR SERVICENOW APPLICATION

Step 1: Go to developer.servicenow.com, Click on Sign up and Start Building

IMPORTANT ANNOUNCEMENT: Now Learning is now your one-stop shop for developer learning! Head to Now Learning to access new developer courses, curriculum updates to existing courses, and more. Check out this blog post for more details: <https://developer.servicenow.com/blog.do?p=/post/learning-announcement>

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Q Sign In

Build apps that solve business problems faster

Rapidly build, test, and deploy applications that make work better for your organization. Start building on Now Platform with a free account.

Sign up and Start Building

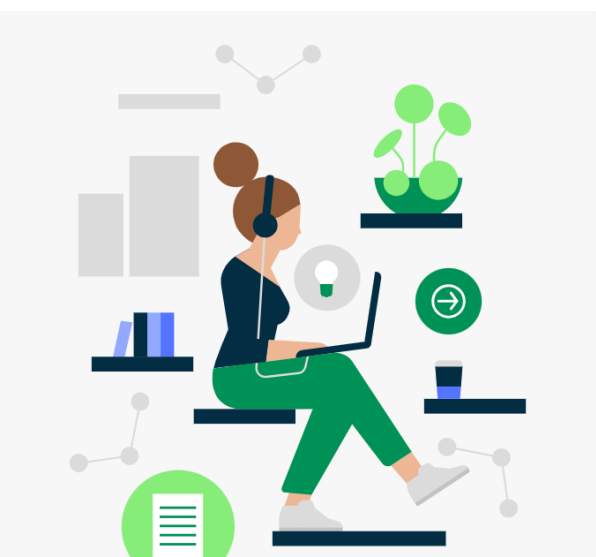
ServiceNow Developer Program

Watch later Share

ServiceNow Developer Program

Watch on YouTube

Step 2: Click on Get a ServiceNow ID



Sign in with your ServiceNow ID

Email

☐ Remember me

Next

Need assistance?

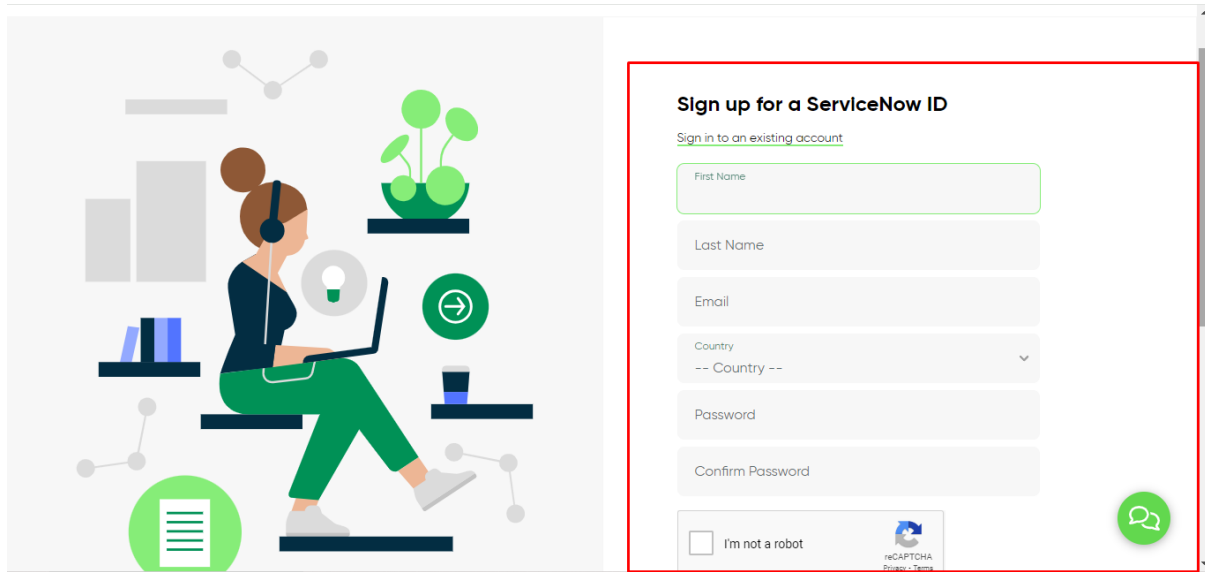
[Get instant help or open support ticket!](#)

or

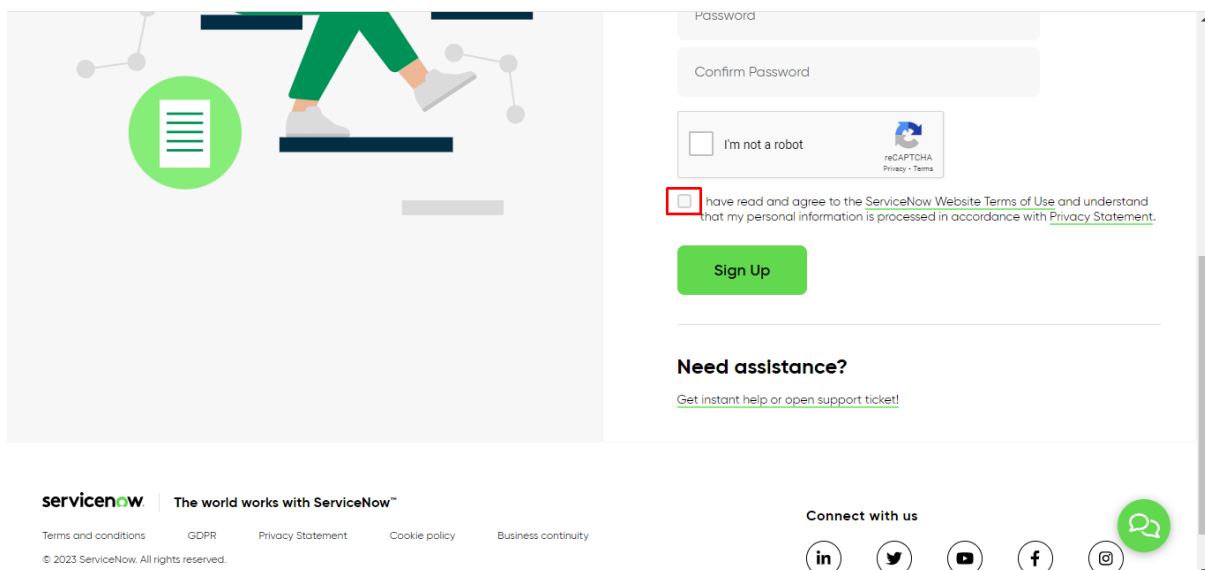
Get a ServiceNow ID →

In order to register for the ServiceNow Community, you will need to create a ServiceNow Account. This will also serve as your credentials for your Knowledge Conference Registration and other ServiceNow sites as they become available.

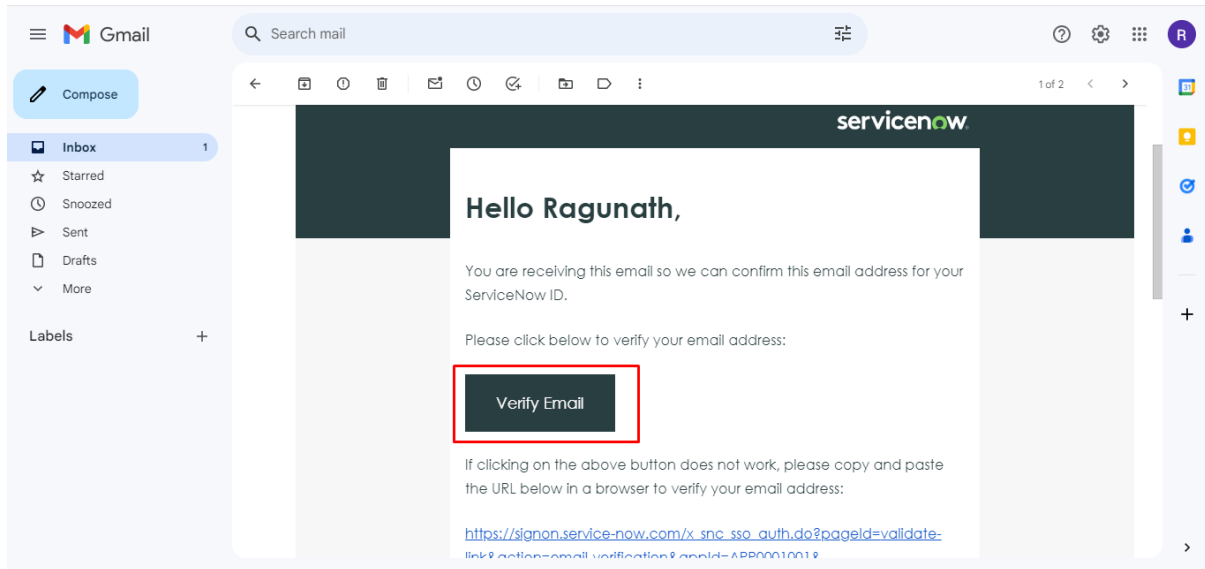
Step 3: Enter First name --> Last name --> email ID --> Country --> Password-> Click on "I'm not a robot".



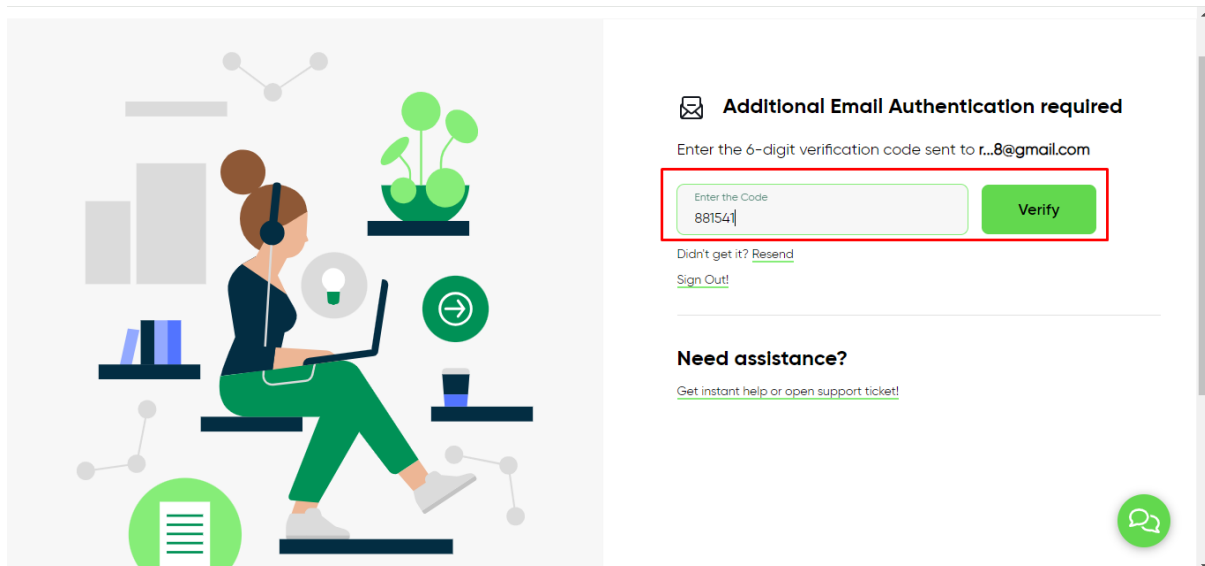
Step 4: Check the agreement checkbox and click Sign up.



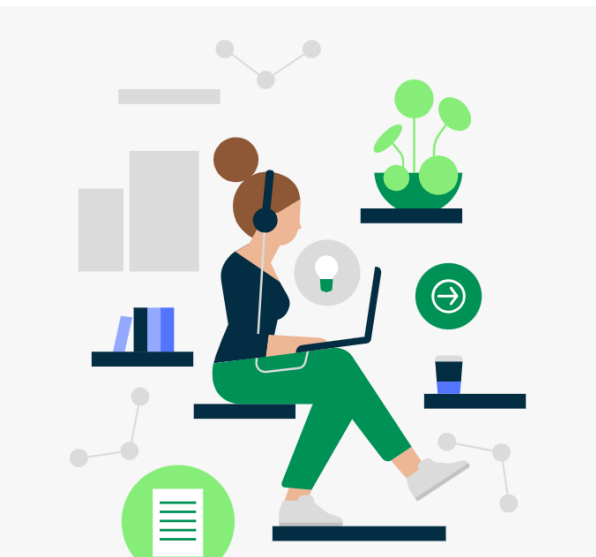
Step 5: Go to your mailbox and click Verify Email from ServiceNow mail



Step 6: Please wait for some time, and you will receive the OTP on your provided email address. Enter the OTP and click on 'Verify'



Step 7: After verifying, click on 'Skip'.



Set up Multifactor Authentication

You can configure any additional optional factors or click skip

Enrolled Factors

- Email Authentication

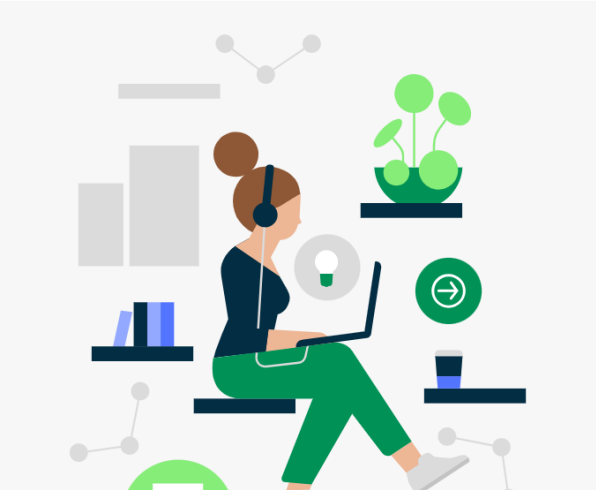
Additional Optional Factors

- SMS Authentication [Setup](#)
- Authenticator App [Setup](#)
- [Skip](#)

Need assistance?
[Get instant help or open support ticket!](#)

Step 8: After skipping, you will receive another OTP on the email ID you provided. Enter the OTP and click on 'Verify'.

servicenow | Signon



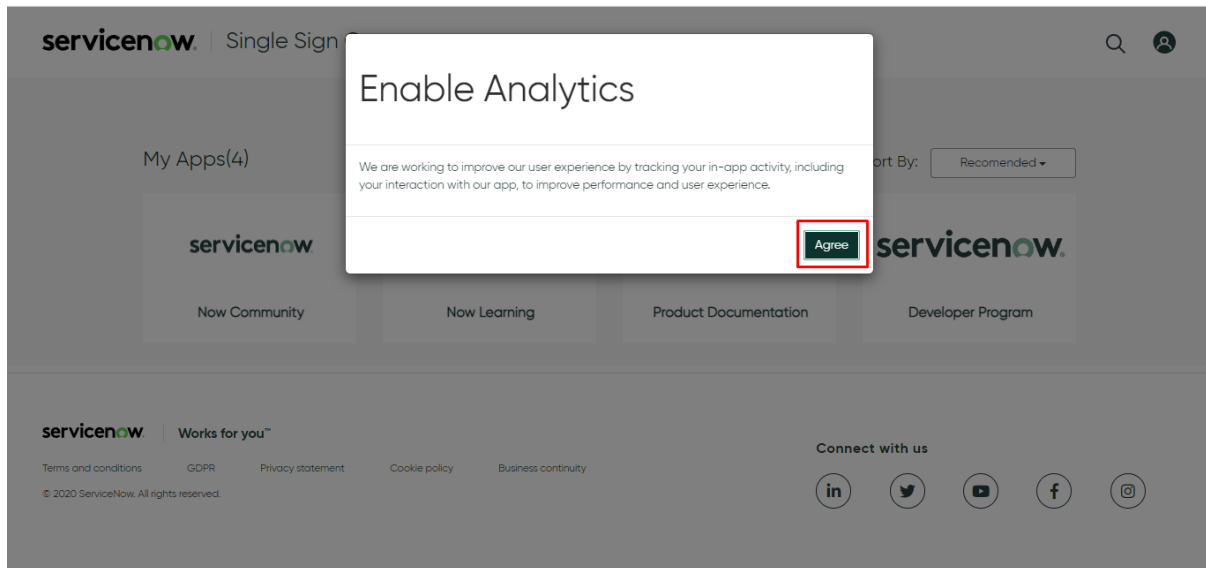
Additional Email Authentication required

Enter the 6-digit verification code sent to r...8@gmail.com

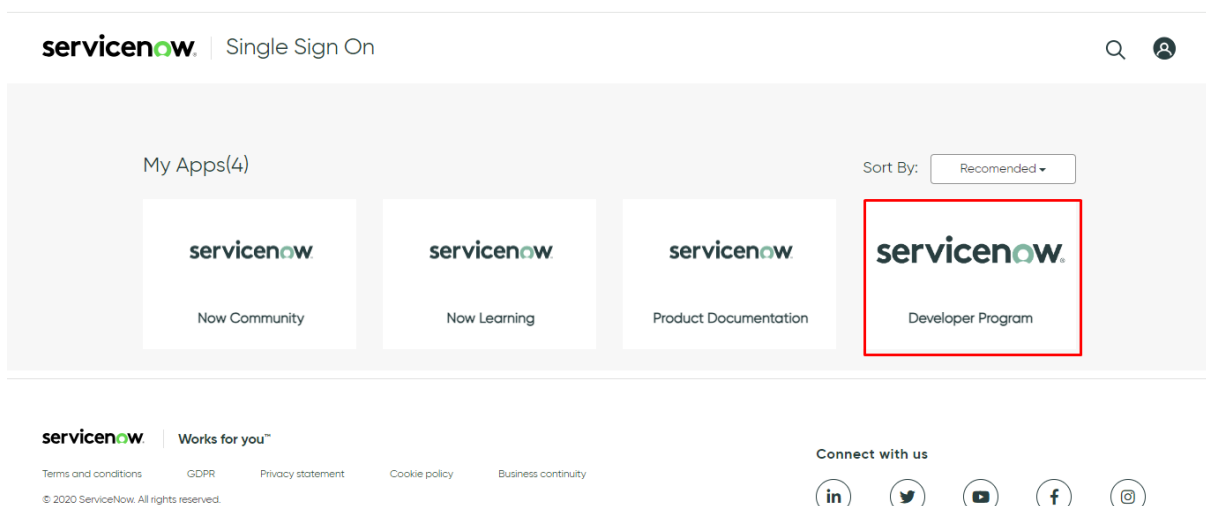
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[Verify](#)

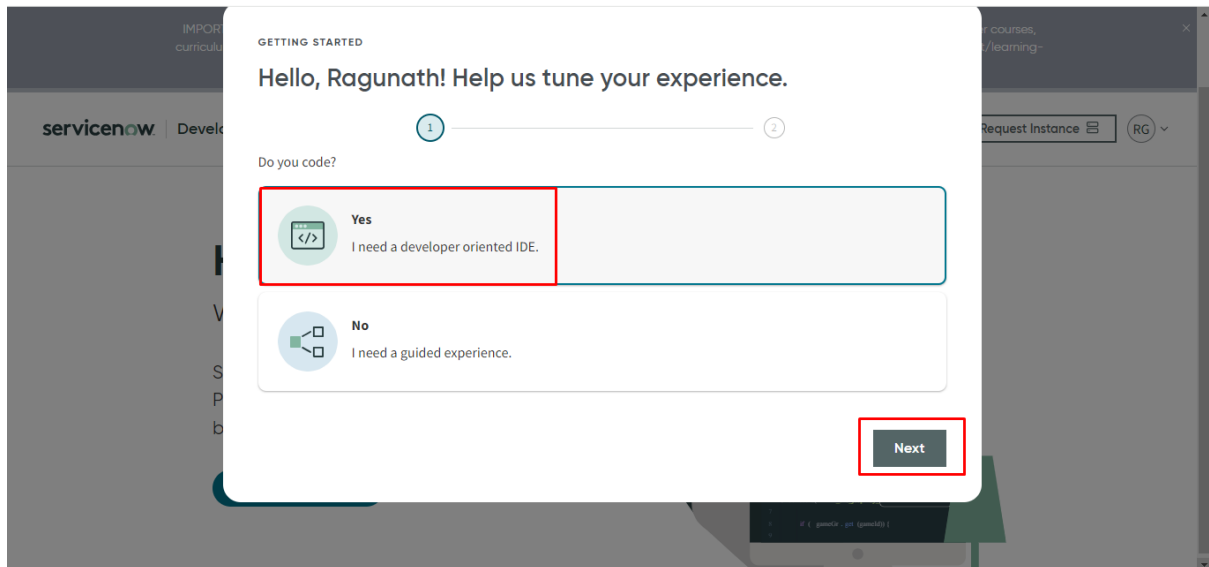
Step 9: Click on Agree



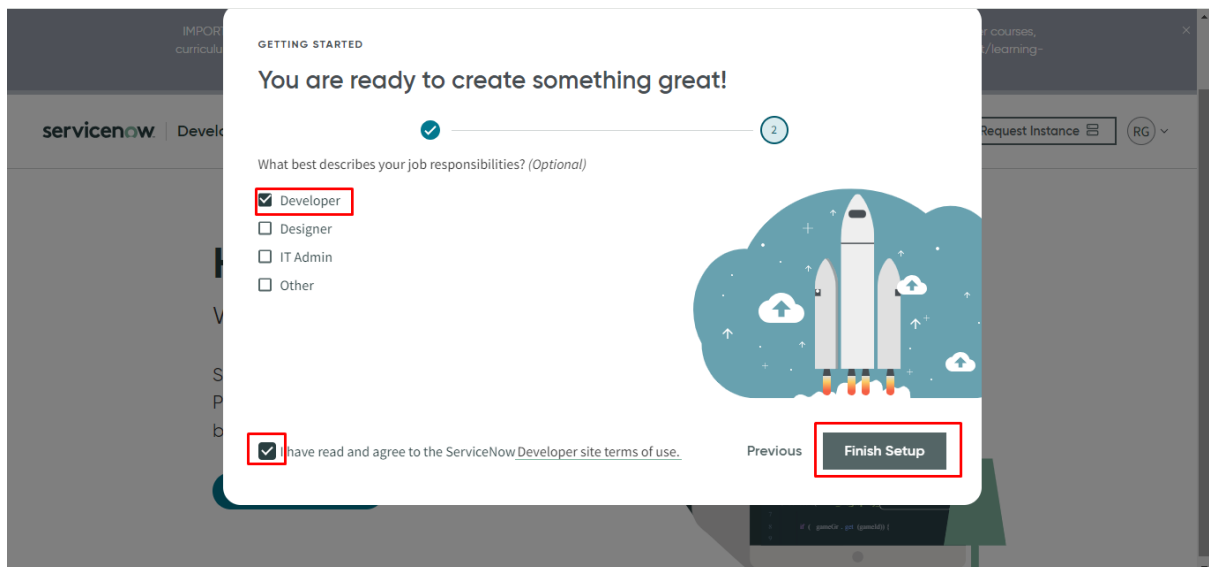
Step 10: Click on ServiceNow Developer Program



Step 11: Select -> "Yes I need a developer-oriented IDE" and click next



Step 12: Check on Developer CheckBox and Agreement Check box and Click Finish Setup.



Step 13: Click on Start Building and wait till setting up the instance process is over.

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Request Instance
 RG ▾

Hello, Ragunath

Welcome to ServiceNow!

Start using ServiceNow's powerful Now Platform to build applications that make work better for your organization.

Start Building →



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Request Instance
 RG ▾

We are processing your request. This will only take a few seconds.


Hello, Ragunath

Welcome to ServiceNow!

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Setting up instance
 Cancel



Step 14: You will get a pop window with "Your instance is ready!"

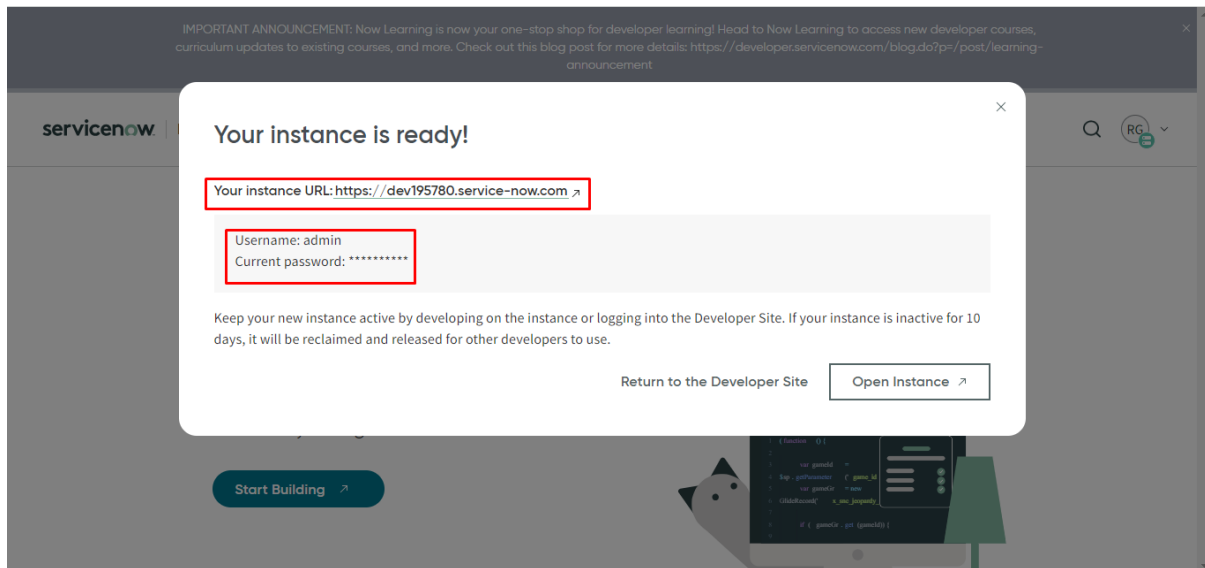
Example:

Instance URL: <https://dev60771.service-now.com>

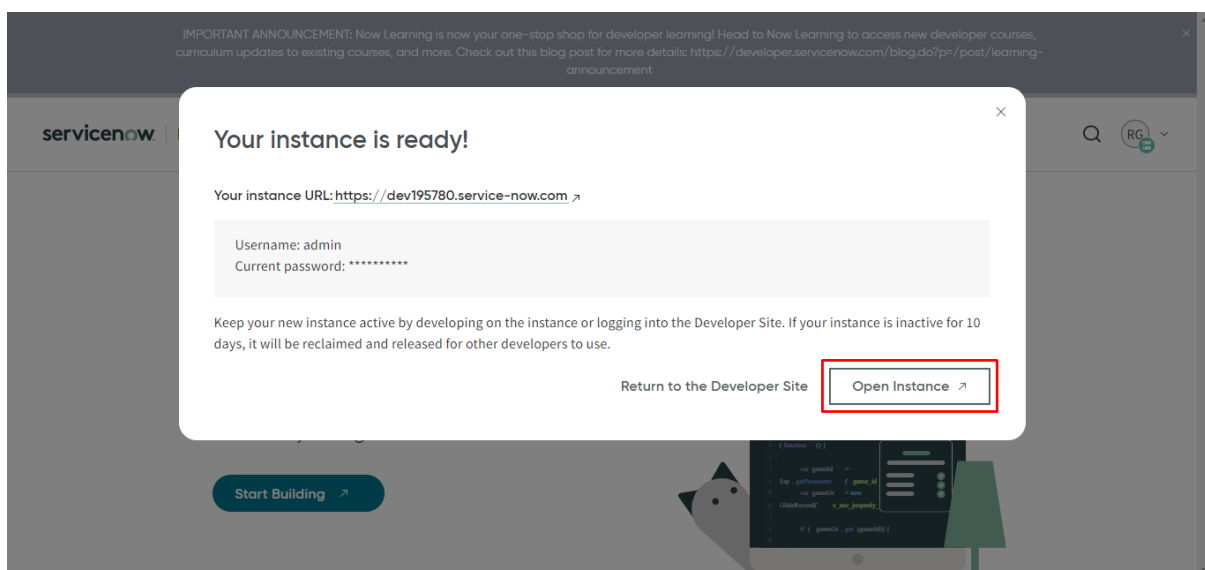
Username: admin

Current password: *****

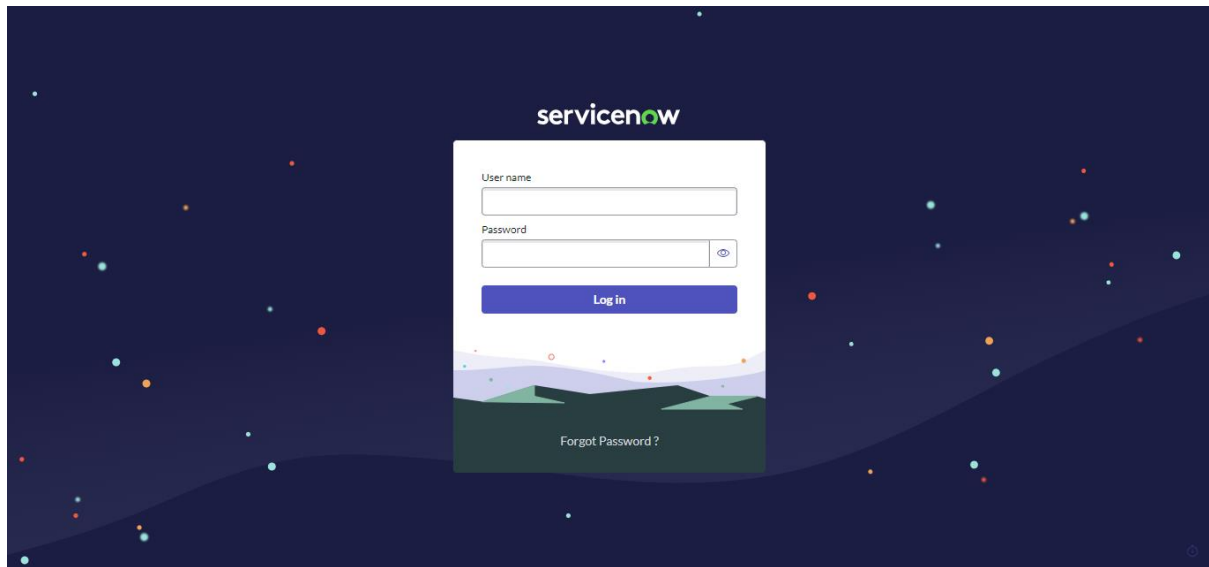
Note: Copy the instance URL, username, and password to a notepad.



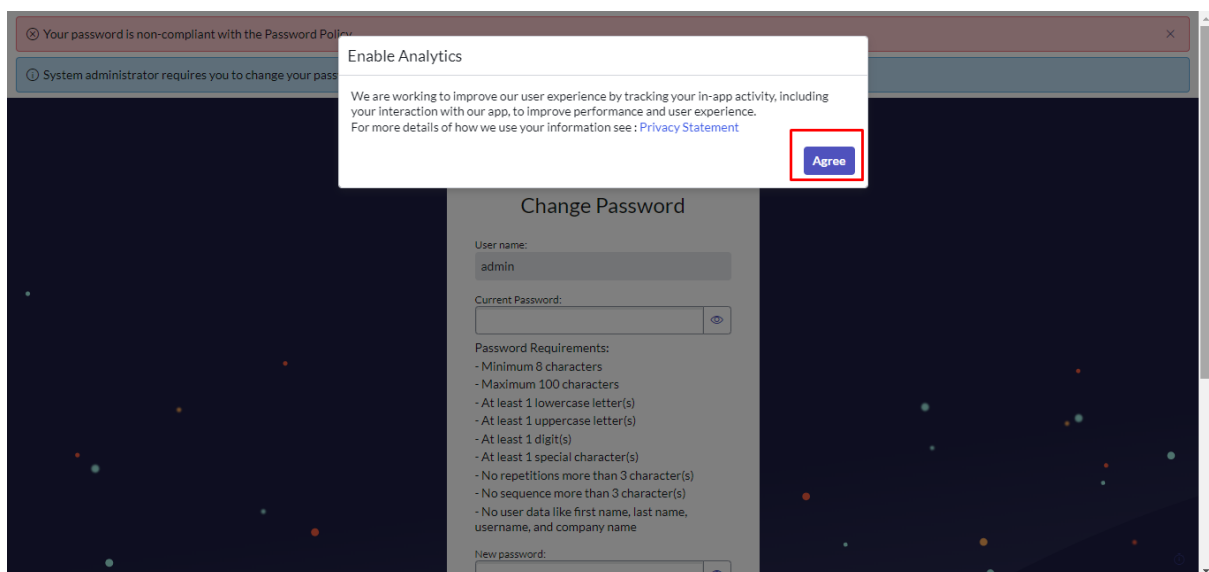
Step 15: Click on Open Instance



Step 16: Enter your username and password, then click on 'Login'

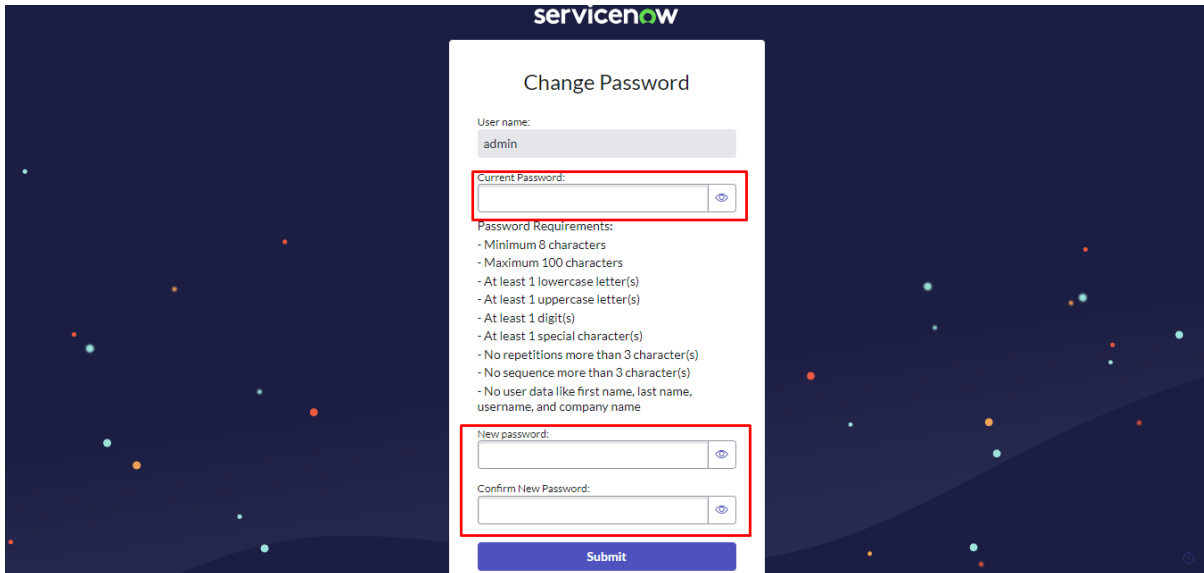


Step 17: Click Agree on the Enable Analytics pop-up window

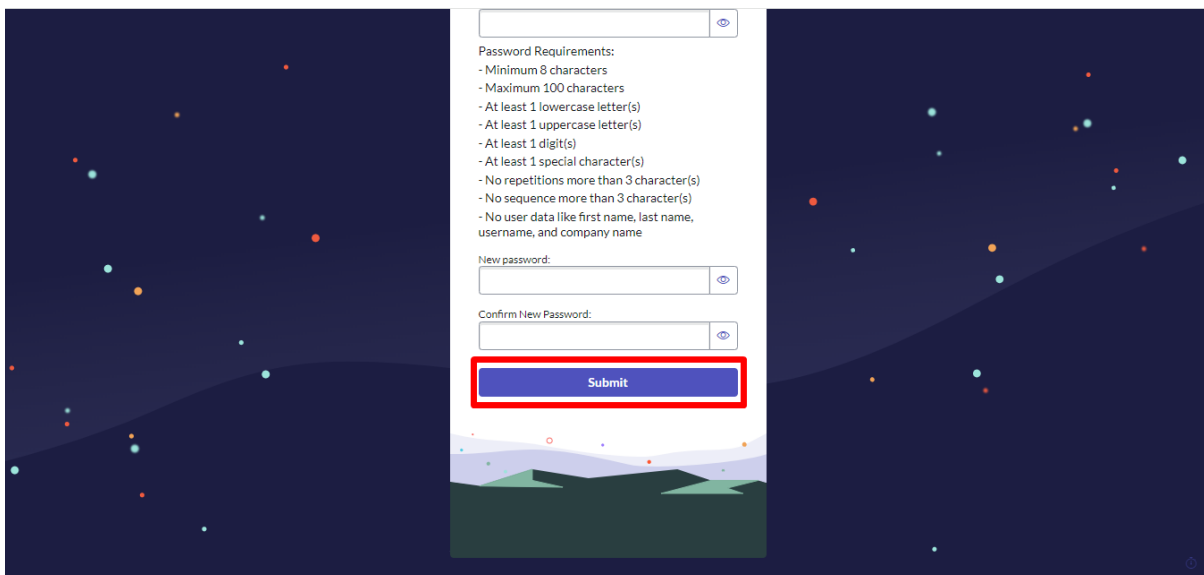


Step 18: Change your current password with the following steps:

- i) Enter your Older Password.
- ii) Enter your new password and confirm the new password, ensuring it meets the specified requirements.



Step 19: Click on Submit Button



Step 20: Click on Close Dialog, and your instance is ready.

