

CREATING AN EMPLOYEE PERFORMANCE SCORECARD IN EXCEL

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PROJECT TITLE

- CREATING AN EMPLOYEE PERFORMANCE SCORECARD IN EXCEL

AGENDA

- 1.problem statement
- 2.project overview
- 3.end users
- 4.our solution and proposition
- 5.date description
- 6.modelling approach
- 7.result and discussion
- 8.conclusion

PROBLEM STATEMENT

- Describe the challenges in evaluating employee performance, such as:
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- Inconsistent assessment criteria
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- Lack of transparency
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- Insufficient data analysis
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- Limited visibility into performance metrics

PROJECT OVERVIEW

- Explain the objective of creating an employee performance scorecard in Excel, including:
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 - Developing a standardized evaluation framework
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 - Enhancing performance tracking and analysis
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 - Improving employee engagement and development

END USERS

- Identify the stakeholders who will utilize the scorecard, such as:
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- HR professionals
-
- Managers and supervisors
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- Employees

OUR SOLUTION ANA PROPOSITION

- Present the proposed solution, including:
 -
 - A customizable Excel template for performance evaluation
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 - Key performance indicators (KPIs) and metrics
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 - • Automated calculations and data visualization

DATA DESCRIPTION

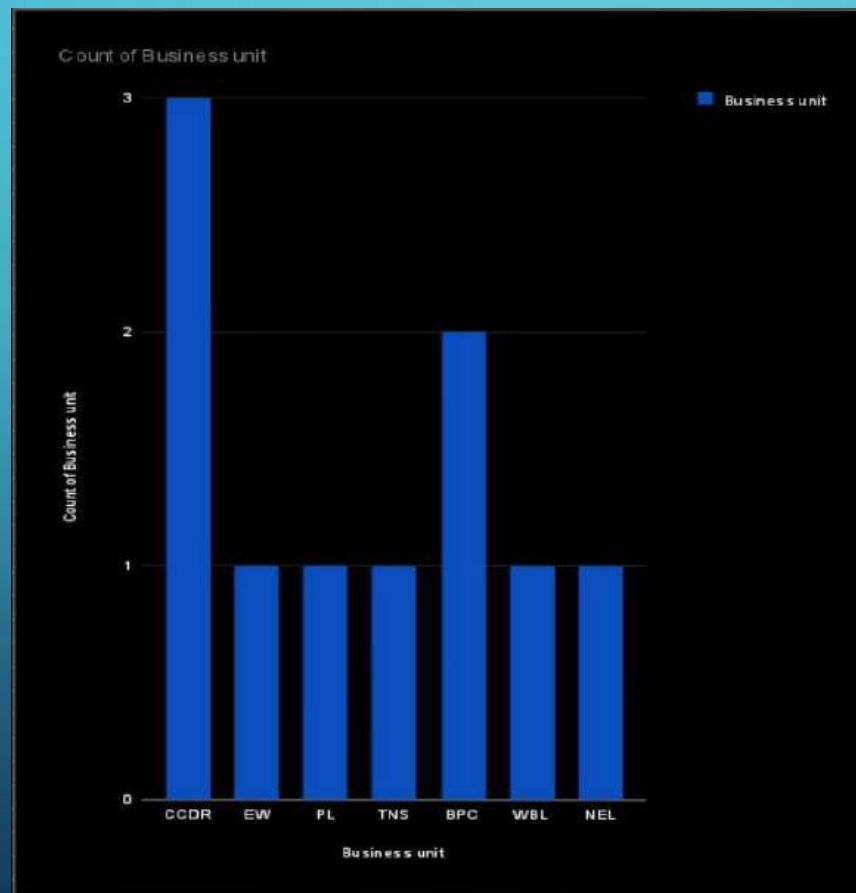
- Outline the data requirements, such as:
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- Employee information (name, ID, department, etc.)
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- Performance metrics (e.g., sales targets, project completion rates)
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- Evaluation criteria (e.g., communication skills, teamwork)

MODELLING APPROACH

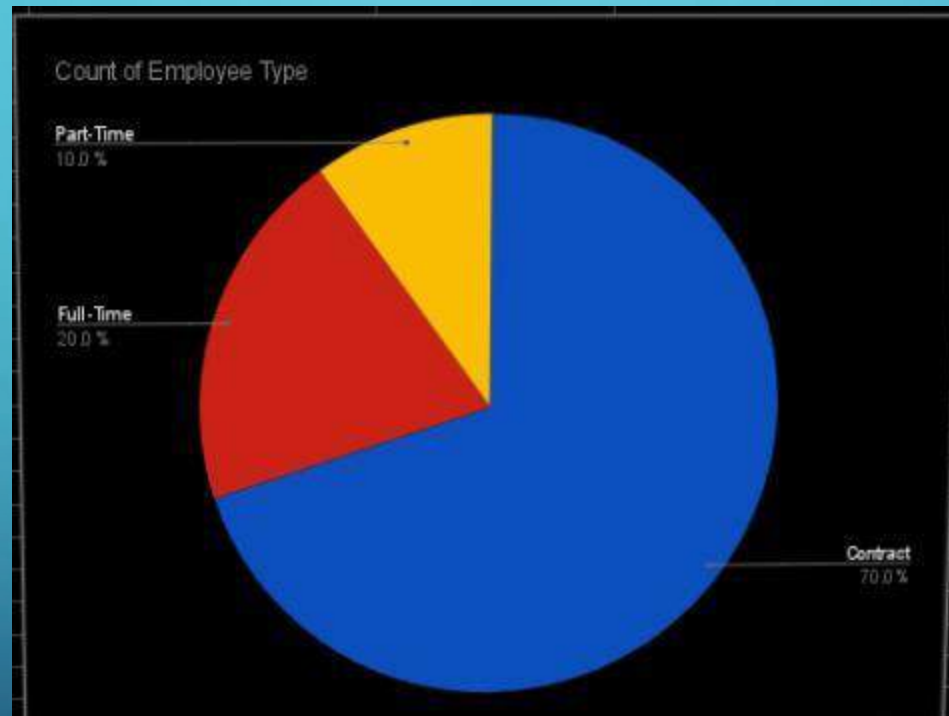
- Explain the methodology for creating the scorecard, including:
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 - Selecting relevant KPIs and metrics
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 - Designing the Excel template and dashboard
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 - Developing formulas and calculations for automated scoring

RESULT AND DISCUSSION

PAR CHART



PIECHART



CONCLUSION

- Summarize the benefits and value of the employee performance scorecard in Excel, and outline potential future enhancements or expansions.
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- This outline should provide a solid foundation for creating a comprehensive employee performance scorecard in Excel.