

PANCHRAM RAMLAL VARMA

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CAREER OBJECTIVE

- To achieve personal & professional growth in work.
- To accept challenging job opportunities, this would show my inner talent.
- Looking for opportunity to utilize my strength and build up my career.

PROFESSIONAL QUALIFICATION

- **Advance Diploma in Hardware and Network Engineering from KTI Dadar Mumbai, Maharashtra, (MH)**

EDUCATIONAL QUALIFICATION

Year	Board
2015	<i>Jaipur National University</i>
2012	<i>HSC Allahabad Board U.P.</i>
2010	<i>SSC Allahabad Board U.P.</i>

COMPUTER PROFICIENCY

Operating Systems	Windows XP,7,8,10 Server 2003,2008 and 2012, Mac and etc.
Application Tools	Microsoft Office, Open office, King office, Thunderbird
Hardware	Assembling, Trouble Shooting , Networking (LAN/WAN)
Networking	DNS, DHCP, Routing And Remote Access, LAN, WAN, wifi configuration,etc

TECHNICAL SKILLS

- Preparation of various software validation test script.
- Audit trails reviews of various software.
- Data Backup and Restoration.
- Electronic data migration
- System security policy.
- Domain ID migration and configuration
- Active directory domain user management.
- Firewall installation and Wi-Fi
- Network processing, centralized and distributive network connection
- Installed and configured DHCP Client/Server
- Scalix email server and Axizen creating email id's And alias.
- Managing and Administrating all user domain and accounts.

- Installing, Configuring and Troubleshooting of Networking Equipment's: Switches.
- Computer Assembling and Maintenance and installation of Operating Systems
- Installing and configuring peripherals, components and drivers
- Configuring and troubleshooting Microsoft Outlook and Thunderbird.
- Virus Protection and Eradication
- ERP IBS software

Work Experience

Customer Support Engineer Eagle Computers. January 2012 to March 2013

RESPONSIBILITIES:

- Computer system validation activity with guidelines.
- Field engineer
- Domain user creation and group policy apply
- Mail server quota configuration and mail related issue check.
- File server and other server troubleshooting
- User privilege configuration
- Antivirus console manage and regular
- DHCP installation and configuration
- Laptop repairing

System Administrator Brisk Technovision Pvt. Ltd. April 2014 to till date

RESPONSIBILITIES:

- Data Backup and Restoration as per standard working procedure.
- Chromeleon 6.8 and other software (UV, HPLC, GC, DSC,) user managements and troubleshooting.
- AD, Storage, CDSLAB Server daily check and maintain related task.
- Firewall, Internet line problem
- Profile and Print Server manage and troubleshooting
- SOP and IQ report preparation
- Virtual server and user problem related troubleshooting
- Symantec Antivirus Server updates and manage
- Seqrite Antivirus Server update and manage
- Liaising with 3rd party suppliers, handling escalation through to resolution).
- Computer system validation activity.
- IT Audit
- Yearly system maintains activity for all system
- Troubleshooting Network & Server Related issue.
- Media Management for storage RDX and LTO
- Installation of Symantec backup utility and LTO configuration.
- Installing, Configuring Servers, Routers & Switches.
- Facilities provisioning (installing racks, setting up power, installing Ethernet)
- Monitoring & maintaining Manager Engine for call log system
- Providing training and technical support for users with varying levels of IT knowledge and competence, supervising other staff.

- Installing & configuring new Computers and thin client for customers.
- Troubleshooting & providing support to customers.
- Virtual server maintain and user profile troubleshooting.
- Profile and Print Server manage and troubleshooting.
- Installation, support and maintenance of networking hardware and software infrastructure.
- Troubleshooting, undertaking routine preventative measures and implementing, maintaining and monitoring network lease line.
- Troubleshooting Network & Server Related issue.
- Coordination with vendor.
- Media Management for storage.
- Installing & configuring new Computers for customers.
- FMS at Ram Fashion Exports Pvt. Ltd. As IT Head

Personal Details:

Date of Birth	10th Sep. 1992
Marital Status	Unmarried
Languages Known	English, Hindi and Marathi
Father's Name	Ramlal Varma
Working Location	Anywhere in India & Abroad

I hereby declare that all details given above are true to my knowledge. I assure you that I will be sincere and cooperative in my work.

Mr. Panchram Varma