



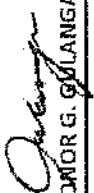
TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Individual Performance Commitment and Review (IPCR)

I, **JOHN MICHAEL GALIMBA**, of the Operations Department, Balicasag Island Dive Resort, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period
January 1 - June 30, 2020

JOHN MICHAEL M. GALIMBA


Ratee

01/12/2020

Reviewed by	Date	Approved by	Date
 ELEONOR G. GABILANGAN Immediate Supervisor	01/12/2020	ATTY. MARIA TERESA C. ALVAREZ Head of Office	
STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING
			Q1E2T3A4
STRATEGIC OBJECTIVE			
SO 7: Achieved Financial viability and sustainability of TIEZA assets	Accurate Monthly Financial statement submitted to the RM within 6 Wdays of the succeeding month	within 6 Wdays	5,0002,3333,667
			COVID19 started month of March 2020 until Present.
	Accurate Monthly Fund Requirements submitted to the RM within six (6) Wdays of the succeeding month (i.e. within 2 Wdays after the submission of the FS upon receipt of the necessary documents)	within 6 Wdays	5,0002,3333,667
			COVID19 started month of March 2020 until Present



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	Accurate VAT Declaration submitted to the FID within six (6) Wdays of the succeeding month	within 6 Wdays	5.000	2.333	3.667	COVID19 started month of March 2020 until Present
	Accurate Monthly Bank Reconciliation Report-submitted to the RM within 6 Wdays of the succeeding month	within 6 Wdays	5.000	2.333	3.667	COVID19 started month of March 2020 until Present
FINAL AVERAGE RATING					3.667	
Comments and Recommendations for Development Purposes						
<p><i>He assists in any way he to the OIC.</i></p> <p><i>He just needs to manage his time and submit reports on time.</i></p>						
Discussed with	Date	Assessed by	Date	Final Ranking by	Date	
		I certify that I discussed my assessment of the performance with the employee.				
JOHN MICHAEL M. GALIMBA (EMPLOYEE NAME)		 ELLEDOR G. GYLANGAN (DIVISION HEAD NAME)		ATTY. MARIA TERESA C. ALVAREZ (DEPARTMENT HEAD NAME)		

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average