



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

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**MEMORANDUM**

**TO :** All Interested Employees with SG 24 and above

**FROM :** The Manager, Administrative Services Department

**SUBJECT :** *Master in National Security Administration (MNSA) Regular Course No. 57*

**DATE :** 18 February 2021

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Please be informed that the **National Defense College of the Philippines (NDCP)** is accepting nominees for the above subject for Academic Year 2021-2022 which will convene on October 4, 2021 and end on September 22, 2022. It is a one-year full-time government-funded graduate program scholarship through a blended delivery mode of face-to-face and online learning which will include lectures, workshops, thesis writing, as well as local and foreign field of studies. Guided by a holistic approach to national security and development, with emphasis on resource management, the NDCP follows a curriculum that integrates the political, economic, socio-cultural, techno-scientific, environmental, and military dimensions of national security. The program also include module on leadership, national security administration, and global security and cooperation.

The MNSA program aims to develop the competencies, values and skills of key officials and national security leaders in the formulation and implementation of policies related to national security and development. Nominees are selected in their capacities as future national security leaders with Salary Grade 24 and above or its equivalent. The civilian graduates have the privilege of being commissioned as Lieutenant Colonels or Commanders in the Reserve Force of the Armed Forces of the Philippines.

All expenses for the course will be borne by the College except for the costs to be incurred for the board and lodging, thesis writing, and the week-long Global Security and Development Studies (GSDS) which will be shouldered by TIEZA.

To qualify, an applicant must meet the following basic requirements before they can go through the MNSA admission test:

- Must have a bachelor's degree.
- Must be holding at least the position of Section Chief with salary grade 24 or its equivalent;
- Must have at least ten (10) years of service in government (for appointed officials);
- Must not be less than 35 years old, but not more than 55 years old upon admission;
- Must be nominated by the Secretary of the Department or the Head of Agency; and



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• Must submit the following documents:

1. Recent 2×2 ID picture
2. NDCP Registrar Forms 1-5
3. NSO authenticated Birth Certificate;
4. Endorsement letter from respective agencies;
5. Original Transcript of Records;
6. Certified true copy of Diploma/s;
7. Latest Appointment Paper;
8. Latest Performance Evaluation Report (1 year);
9. Service Record;
10. Certificate/s of training/seminars attended;
11. Security clearance from J2/PHS;
12. Medical Certificate from a military or government hospital;
13. Certificate of Commitment by the nominating Dept. Secretary or Head of Agency to fully support financially the foreign Regional Security and Development Studies (RSDS) and Thesis; and
14. Clearances:
  - Non-pending case from respective organizations;
  - Ombudsman;
  - Sandiganbayan;
  - Police;
  - Barangay;
  - NBI;
  - RTC; and
  - CHR

Please advise us of your interest to join the program on or before **March 8, 2021**. The forms, basic documents, and clearances may be downloaded from the NDCP website at [www.ndcp.edu.ph](http://www.ndcp.edu.ph).

Admission tests will start on April 6-8, 2021.

TIEZA will sponsor one (1) nominee to the program upon recommendation of the Personnel Development Committee (PDC).

  
**ROSANNA M. OLGADO**  
Manager, Administrative Services Department



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**MASTER IN NATIONAL SECURITY ADMINISTRATION  
CHECKLIST**

Applicant	NDCP Registrar forms 1-5					NSO authenticated Birth Certificate	Orig. Transcript of Record	Certified true copy of Diploma	Latest Appt Paper	Latest Performance Evaluation Report	Service Record	Security clearance from J2/PHS	Medical Certificate from a military or government hospital	Certificate of Commitment by the nominating / Department Secretary or Head of Agency to fully support financially the Global Security & Development Study (GSDS) and Thesis
	1	2	3	4	5									

