



**TOURISM  
INFRASTRUCTURE AND  
ENTERPRISE  
ZONE  
AUTHORITY**

6th & 7th Floors, Tower 1  
DoubleDragon Plaza  
DoubleDragon Meridian Park  
Macapagal Avenue corner  
EDSA Extension Bay Area  
Pasay City 1302

☎(02)8249-5900 to 79 loc.734

✉operations@tieza.gov.ph

🌐www.tieza.gov.ph

**MEMORANDUM**

**TO :** Officer in Charge  
Balicasag Island Dive Resort (BIDR)

**FROM :** The Assistant Chief Operating Officer  
Assets Management Sector

**SUBJECT :** AUTHORITY TO DISBURSE

**DATE :** May 18, 2021

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You are authorized to disburse from your operating fund the amount of **Five Hundred Pesos Only (P500.00)** as Tiktok Challenge Cash Prize for Ms. Eleonor G. Gulangan in the 2021 National Women's Month Celebration

The amount shall be replenished in the next release of your operating fund.

The attached documents are for your reference.

- Memo from Human Resource Services Division
- Memo from GAD Focal Point System – Technical Working Group
- Memo from the Administrative Services Department

**JETRO NICOLAS F. LOZADA**



Republic of the Philippines  
Tourism Infrastructure & Enterprise Zone Authority

Authority

**MEMO FOR** : **The Manager**  
Operations Department

**FROM** : **The Manager**  
Human Resource Services Division

**DATE** : May 18, 2021

This is to request transfer of fund in the amount of **Five Hundred Pesos (P500.00)** of **Ms. Elleonor G. Gulangan**, OIC of Balicasag Island Dive Resort, representing her Tiktok Challenge Cash Prize in the 2021 National Women's Month Celebration.

  
**JOSEFINA U. SORIANO**

@leiz/payroll-doc  
memos/OPED-transmittal

6th & 7th Floors, Tower 1, Double Dragon Plaza, Double Dragon Meridian Park  
Macapagal Avenue corner EDSA Extension, Bay Area, Pasay City 1302, Philippines  
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sts/trivia games during the  
M:

Amount
P100.00
P100.00
P100.00
P100.00
P100.00
P100.00
P100.00
P200.00
P100.00
P100.00
P100.00
P100.00
P100.00
P100.00
P200.00
<b>P2,500.00</b>

14	Macalipay, Rochelle	OCOO	P100.00
15	Medellin, Roschelle Marie O.	TTAX-Davao	P100.00
16	Murillo, Sherry Ann M.	TAMD	P100.00
17	Nicdao, Jeff-Ray D.	TERD	P100.00
18	Peralta, Biechelle Lyka H.	COPD	P200.00
19	Rollo, Jose R.	COPD	P100.00
20	Salon, Ma. Kristina E.	COPD	P100.00
21	Tonio, Mericris C.	TAMD	P100.00
22	Valero, Jonathan V.	TAMD	P200.00
			<b>P2,500.00</b>

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