



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : The ASSISTANT CHIEF OPERATING OFFICER
Architectural and Engineering Services Sector

THRU : The ASSISTANT CHIEF OPERATING OFFICER
Assets Management Sector

FROM : The MANAGER
Operations Department

RE : Request Facilitation of Variation Order

DATE : September 20, 2021

To increase and entice clientele patronage of the golf course, the Management embarked on the rehabilitation of the facilities of the Club Intramuros Golf Course (CIGC).

Rehabilitation of the clubhouse commenced last 06 July 2020 and targeted for completion last 01 January 2021. However, due to lockdowns, the completion date has been moved several times.

The unfinished work and delay in the completion has caused a lot of lost revenue opportunities for CIGC. The restaurant and function rooms that previously caters as venue for meetings and different events held by DPWH, COMELEC, PNP, Philippine Coast Guards, trucking companies & golf tournaments to name a few still cannot be used.

Aside from this, we have been receiving complaints from clients/golfers looking for a place to eat after a round of golf. And with the election fast approaching, COMELEC has been consistently asking CIGC for venue of its frequent meetings.

Since the rehabilitation work of the Club Intramuros Golf Course Clubhouse has long been overdue, request for the status and update of the variation order, final date of its completion and turn-over.

Atty. MARIA TERESA C. ALVAREZ

Noted by:

JETRO NICOLAS F. LOZADA

jane/variation order cigc club house