



**TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY**  
**Individual Performance Commitment and Review (IPCR)**


I, **NOEL M. CAYAS**, of the **INTRAMUROS & RIZAL'S BAGUMBAYAN LIGHT AND SOUND MUSEUM**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2020.

**NOEL M. CAYAS**  
 Ratee

Date:

Date:

		Date	Reviewed and Approved by				Date			
			Atty. MA. TERESA C. ALVAREZ							
		Manager, Operations Department Officer-in-Charge, IRBLSM								
STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks			
			Q1	E2	T3	A4				
CORE Driver Services	Perform maintenance check of service vehicle monthly with 2 stalls.	Performed maintenance check of service vehicle weekly with 0 stall.	5.000		5.000	5.000				
	Monthly gasoline consumption report signed by the RM, submitted to GSD within the first 5 WDs of the succeeding month. with 2 errors.	Monthly gasoline consumption report signed by the RM, submitted to GSD within the 1st 5 WDs of the succeeding month with no error.	5.000		3.357	4.179				

STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
FINAL AVERAGE RATING			5.000		4.179	4.589	Very Satisfactory
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Ranking by		Date	
		I certify that I discussed my assessment of the performance with the employee.					
 <b>NOEL M. CAYAS</b> Driver/Mechanic				<b>Atty. MA. TERESA C. ALVAREZ</b> Manager, Operations Department Officer-in-Charge, IRBLSM			

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

OPERATIONS DEPARTMENT  
INTRAMUROS & RIZAL'S BAGUMBAYAN LIGHT & SOUND MUSEUM  
RATING MATRIX  
July to December, 2020

SUCCESS INDICATOR	TIMELINESS	QUALITY
<p style="text-align: center;"><b>CORE</b></p> <p><b>DRIVER SERVICES</b></p> <p>Performed maintenance check of service vehicle monthly with 2 stalls.</p>	<p>5 - weekly</p> <p>4 - every 2 weeks</p> <p>3 - monthly</p> <p>2 - every other month</p> <p>1- did not maintain service vehicle.</p>	<p>5 - 0 stall</p> <p>4 - 1 stall</p> <p>3 - 2 stalls</p> <p>2 - 3 stalls</p> <p>1 - more than 3 stalls</p>
<p>Monthly gasoline consumption report signed by the RM, submitted to GSD within the first 5 WDs of the succeeding month with 2 errors.</p>	<p>5 - within 1 - 2 WDs</p> <p>4 - within 3 - 4 WDs</p> <p>3 - within 5 WDs</p> <p>2 - within 6 - 7 WDs</p> <p>1 - after 7 WDs</p>	<p>5 - No error</p> <p>4 - 1 error</p> <p>3 - 2 - 3 errors</p> <p>2 - 4 errors</p> <p>1 - more than 4 errors</p>