

6th & 7th Floors, Tower 1
DoubleDragon Plaza
DD Meridian Park
Macapagal Avenue corner
EDSA Extension
1302 Bay Area, Pasay City

(+632) 8249-5900 loc 625
adminservices@tieza.gov.ph
www.tieza.gov.ph

#### **MEMORANDUM**

TO

:

THE MANAGER

**Financial Services Department** 

FROM

:

THE MANAGER

Administrative Services Department

**SUBJECT** 

•

:

**METROSANITAS STATEMENT OF ACCOUNT** 

DATE

1 SEPTEMBER 2020

Endorsing herewith the attached Statement of Account, amounting to PhP559,500.00, from MetroSanitas Corporation relative to the Authority's Rapid Anti-body Testing and Swab Collection Activities for July 2020,.

For your information and appropriate action.





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1 September 2020

#### CERTIFICATION

This is to certify that the cost for the Rapid Anti-body and the RT-PCR Swab Tests, amounting to PhP559,500.00, is official in nature and for the best interest of the Authority.

ROSANNA M. OLGADO

Manager

**Administrative Services Department** 





# TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

6th & 7th Floors, Tower 1
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DD Meridian Park
Macapagal Avenue corner
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1308 Bay Area, Pasay City

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### MEMORANDUM FOR THE CHIEF OPERATING OFFICER

THRU

THE HEAD TECHNICAL ASSISTANT

Office of the Chief Operating Officer

Atty. OY M. BULAUITAN

ACOO, Administration and Finance Sector

FROM

: ROSALNA M. OLGAD

Manager, Administrative Services Department

SUBJECT

RAPID TESTING FOR MAIN OFFICE PERSONNEL DUE TO

A CONFIRMED POSITIVE COVID-19 CASE

DATE

:

2 JULY 2020

In view of COVID-19 developments in the TIEZA workplace, wherein a TIEZA Main Office personnel was confirmed to be a COVID-19 positive case, may we propose for the immediate conduct of the rapid testing of the following Main Office personnel to prevent the spread of the virus:

- Personnel who came in contact with the COVID-19 positive personnel;
- Personnel who may have been exposed to the virus in the workplace; and
- Travel Tax frontliners in the Main Office, NAIA Terminals and/or Satellite Offices

To date, the office is conducting contact-tracing activities for all personnel who came in contact with the COVID-19 positive employee.

In the interim, the office will be off-limits to personnel until such time that the management is informed of the results of the Rapid Anti-body tests. Also, work from home arrangements will be implemented at this time for all Main Office personnel until further notice.

In this regard, we would like to request for the approval to conduct the Rapid Anti-body Test to 493 personnel, amounting to PhP 616,250.00.

For the Chief Operating Officer's consideration and approval.

APPROVED:

POCHOLO D. DARAGAS Chief Operating Officer **FUNDS AVAILABLE:** 

RODOLFOÆ ANCHETA

Manager

Financial Services Department



Metro Sanitas Corporation 2L Unit 2062-2065 Festival Supermall Alabang, Muntilupa City VAT Reg TIN:009-397994-002



#### STATEMENT OF ACCOUNT

AUGUST 25, 2020

BILL TO

ATTENTION

## TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

Meridian Tower, Tower 1, Double Dragon Diosdado Macapagal Ave, Pasay, 1302 Manila Mr. Pocholo J.D. Paragas – Chief Operating Officer Atty. Joy M. Bulauitan – Asst. COO, Admin & Finance Sector

DESCRIPTION	QUANTITY	QUANTITY	UNIT	PRICE	TOTAL
Conducted :	RT-PCR SWAB	RAPID TEST	RT-PCR	RAPID TEST	
08-July (on site)	3	207	4,500.00	1,200.00	261,900.00
09-July (on site)	3	223	4,500.00	1,200.00	281,100.00
27-July (Keralty Festival)	1	8	4,500.00	1,200.00	14,100.00
30-July (Keralty Festival)		2		1,200.00	2,400.00

#### PAYMENT INSTRUCTIONS:

- 1. You may pay Check with payee "Metro Sanitas Corporation"
- 2. You may remit your payment via Bank Transfer to SECURITY BANK, Emerald Branch, Current Account Number 0000-010384-551
- 3. Please send us a copy of proof of remittance/transfer for issuance of an Official Receipt.

TOTAL AMOUNT DUE	Php 559,500.00	
ADD: VAT		
AMOUNT DUE		
LESS: SC/PWD DISCOUNT		
AMOUNT NET OF VAT		
LESS : VAT	VAT Exempt	
SUBTOTAL	559,500.00	

Thank you!

08-Jul	EMPLOYEE NAME
1	Abana, May Anne B.
2	Abisan, Reynaldo D.
3	Acopiado, Edwin O.
4	Adanza Jr., Ricky D.
5	Adanza, Regie D.
6	Alhambra, Angelo Santiago P.
7	Alvarez, Ma. Teresa C.
8	Amanonce, Raul P.
9_	Amedo, Anna Riza E.
10	Añonuevo, Samuel L.
11	Ansay, Grace V.
12	Aram-Samaniego, Arjane C.
13	Ardais, Decebel
14	Arnesto, Rebecca C.
15	Asetre, Ivy V.
16	Asilo, Michael M.
17	Austria, Rebecca Rutchelle Q.
18	Badillo, Ma. Christina G.
19	Bakian, Reynaldo G.
20	Balante, Lennard S.
21	Baldelomar, Carla Jeraldine C.
22	Baldovino, Lance Renz M.
23	Banta, Edmundo T.
24	Barrameda, Santiago B.
25	Basto, Ezra Nicole C.
26	Bautista, Manolo Jr. C.
27	Bautista, Niño P.
28	Bauyon, King John Joshua T.
29	Bayot, Anna Leah R.
30	Belmonte, Nestor S.
31	Benitez, Lourdez D.
32	Biolena, Mhargot N.
33	Bobon, Jonathan F.
34	Bon, Alex B.
35	Briongos Jr., Oscar C.
36	Bumagat, Joecel V.
37	Bunsoy, Rosanna S.

09-Jul	EMPLOYEE NAME
1	ABION NOEL REY
2	ABOY NOEL REY C
3	ABSALON EFREN D.
4	ACIBAL JHELIC
5	ADAMI JANINA ROSE A.
6	AFOS DROLMA LEAH R.
7	AGAS JAMILE R.
8	AGBING JOSEPHINE T.
9	Agustin, Nathalia V.
10	ALVAREZ MARK ANTHONY M.
11	Alvarez, Bernadette M.
12	Alvarez, Cornelio C.
13	Amon, Eugene Jayson
14	Ancheta, Rodolfo E.
15	ANIES VIDA
16	ANTONIO OSCAR
17	Arias, Mary Jane B.
18	Asuzano, Joaquin E.
19	AUSTRIA CHRISTINE GALE O.
20	Azores, Maricar L.
21	BACSAL MINERVA A.
22	BAGO MERSILITO
23_	BAGTAS HARLYN MAE
24	Bagtas, Julia V.
25	BALDELOMAR MARIA NUES SALVI B.
26	BALINGTON REGINA
27	BALLENER MARIA KRYSTEL A.
28	BANADERA MARIO JR. S.
29	Baring, Neil
30	BENEDICTO RACHEL S.
31	BERANIA ABEGAIL
32	BERNAL LEOBELITO S.
33	Biolena, Angelina C.
34	BOADO MA.LILIAN THERESE O.
35	BOADO MARY MARGARET C.
36	Boado, Evelyn C.
37	Bocar, Ivor Joshua

38	Cabardo, Errel L.
39	Cabudoc, Emilyn P.
40	Caganda, Amelita S
41	Caimol, Rafaella, Eliza C.
42	Capili, Manuel V.
43	Cardenas, Camille M.
44	Cardines, Julebe C.
45	Cariaga, Eliseo R.
46	Cariaga, Ermalyn R.
47	Carillo, Ma. Salve Aure M.
48	Carnesil, Emalyn M.
49	Castillano, Lovely M.
50	Catain, Joel C.
51	Catalasan, Leonard O.
52	Cenina, Ainna Francesca
53	Concepcion, Arthur M.
54	Constantino, Ryan B.
55	Coo, Nicolas B.
56	Crisostomo, Kris Cristopherson T.
57	Cua, Lawrence Anthony L.
58	Cubales, Ramuel G.
59	Cunanan, Virgilio U.
60	Damasco, Rhonante Martin A.
61	Cavello, Dario
62	Dazon, Crisanto C.
63	Dela Cruz, Jayson R.
64	Dela Cruz, Raquel S.
65	Demol, Randulf Joseph A.
66	Diaz, Jose V.
67	Dimafelix, Symonds L.
68	Domingo, George S.
69	Domingo, John B.
70	Elizon, Edmar D.
71	Enaje, Mary Grace F.
72	Enriquez, Winnie V.
73	Escuadra, Ken Jefte B.
74	Espaldon, Al Conrad B.
	Faciol, Riezel G.

38	Borromeo, Sheena C.
39	BRUSELAS JACQUELINE P.
40	BUENAVENTURA MARY ANN R.
41	BUENAVENTURA VICTORINA
42	Bulauitan, Joy M.
43	CABUDOC VENERANDO G.
44	Canieso, Ariel T.
45	Canlas, Loraine A.
46	Cano, Mary Ann C.
47	Cano, Rachel Ann
48	Caparas, Ruschell Ann
49	Capayas, Rosanna C.
50	CAPINO ANA JOBELLE W.
51	Capunpon, Mary Grace G.
52	CARDENAS CARINA R.
53	Cariaga, Emily T.
54	CASTELLANO,MA CELIA MARJORIE
55	Castillo, Ariel T.
56	Castillo, Maria Jeanette V.
57	CASTILLO, SYNE CAMILLE B.
58	Castro, John Adnet M.
59	Catapang, Aries C.
60	CATU AILEEN M.
61	Celendro, Patricio Jr. S.
62	CERILLO JOHN PAUL
63	CLEOFAS RONALDO P.
64	CRUZ ANGELITA L.
65	CRUZ BUMBO S.
66	Cruz, Josephine
67	Datoon, Denden
68	De Castro, Cathrin Margot M.
69	DE GUZMAN MARCELINA P.
70	De Lara, Melissa T.
71	De Peralta, Leonila G.
72	Deguit, Feponia
73	DEL ROSARIO ELEAZAR A.
74	DEL ROSARIO RICARDO P.
75	DELA CRUZ,ALYSSA MARIE

76	Faigmane, Calli Ellainne M.
77	Fajardo, Bernardo T.
78	Fernandez, Remy C.
79	Fernandez, Retz Mara S.
80	Fernando, Jamaica Chloe T.
81	Flaviano, Cristine
82	Flores, Cristine A.
83	Flororita, Michael Louis N.
84	Fonseca, Nerissa Jane P.
85	Funilas, Hanna Joy B.
86	Galang, Anthony L.
87	Garcia, Ruby Ann
88	Garcia, Marcos G.
89	Gatchalian, Leizl S.
90	Gelacio, Ferdinand C.
91	Gida, Mariane Q.
92	Hermoso, Enna May H.
93	Hernandez, Jeffrey P.
94	Hortelano, Francis Randy
95	Ibay, Winston V.
96	Imboc, Rex E.
97	Irizare, Iriz Mae C.
98	Jagoriles, Melvin P.
99	Javier, Dominador III
100	Lacap, Claire B.
101	Lagangan, Felea Rose
102	Lagumbay, Ana Liza A.
103	Lapuz, Jesus Jr. R.
104	Laus, Heidi G.
105	Legurpa, Lichelle Kate G.
106	Lejano, Arden
107	Limboy, Alex D.
108	Lontoc, Karen Keith V.
109	Loperez, Mary Rose U.
110	Lorico, Edgardo III H.
111	Lozada, Jetro Nicolas F.
112	Lunar, Erwin M.
113	Macabenta, Ma. Cristina A.
114	Magalona, Juswa

76	DIAZ LEAH ANN A.
77	DOMONDON JAZZELE R.
78	DUMADAG CATHERINE JOY
79	Dy, Evangelina R.
80	EDUARTE I. TOMAS C.
81	Eseque, Isagani P.
82	Esguerra, Maria Aloha C.
83	ESPADILLA JOVY L.
84	ESPINOSA,ANNAVI S.
85	ESTACIO, DANTE B.
86	Estillore, Marilyn
87	ESTOPEREZ SHAIRA LYN B.
88	ESTOQUE JAMES RYAN D.
89	Falo, Benedick M.
90	Falo, Marjorie M.
91	Francisco, Rosario C.
92	Fria, Carlos F.
93	GADIA RHYAN ALLAN A.
94	GALI JENNIFER C.
95	GALISTE JONATHAN S.
96	Gasatan, Rodrigo Ignacio C.
97	GERMANO JULIUS C.
98	GONZALES NENITA
99	Gonzales, Ernesto Jr. O.
100	Guillermo, Fe D.
101	Gulde, Eva Reina Y.
102	Gutierrez, Noli P.
103	ISLA MARIE M.
104	JACOBO GLIANNE MICO N.
105	Jeruz, Daryl John D.
106	JOSE FERNANDO A.
107	LABANANCIA MICHAEL JOSEPH
108	Laquinta, Dexter B.
109	LAROYA NORIDA M.
110	Laroya, Darrie
111	Lat, Apolinario M.
112	Lat, Apolinario M.
113	LIM ARIEL JOSEPH M.
114	Lim, Crisanto B.

115	Magsino, Mylene A.
116	Malayo, Katrina Bianca S.
117	Maldonado, Donaldo R.
118	Manalang, Heidi B.
119	Mangaoang, Jose Roberto A.
120	Maniago, Jade V.
121	Manliclic, Juan Marquee G.
122	Marabe, Angelica A.
123	Martinez, Arnold Joe M.
124	Martinez, Ma. Isabel T.
125	Martirez, Jeri Mae Y.
126	Mateo, Ana Ruth L.
127	Mendoza, Leo Malcolm B.
128	Mendoza, Leonardo M.
129	Mendoza, Joseph Bryan
130	Merino, Kate Bernadette A.
131	Molo, Robert D.
132	Monarca, Roy D.
133	Moreno, Jo Ian E.
134	Moya, Romulo Jr. I.
135	Nand, Angelica A.
136	Narido, Samuel John B.
137	Nelmida, Ronnie V.
138	Nicdao, Jeff-Ray D.
139	Ocampo, Christianne D.
140	Ocampo, Janeth Christine A.
141	Ogzimer, Eva Natividad S.
142	Olgado, Generiza S.
143	Olgado, Rosanna M.
144	Osmillo, Lawrence B.
145	Palacay, Reyna A.
146	Palomique, Ermina A.
147	Panelo, Danny D.
148	Pangilinan, Bernadette
149	Paragas, Pocholo Joselito D.
150	Pasaol, Gerry M.
151	Pasia, Emilia D.
152	Pasion, Karlo Joseph C.
153	Pastrana, John Arnie I.

115	Limboy, Eric D.
116	Lusuegro, Joy
117	MAAT ROSE NINA A.
118	Macado, Chery Gil Y.
119	Macalinao, Flordeliza T.
120	MACATANGAY, DOROTHY D.
121	Macatuno, Micoh
122	MADRIAGA JOCELYN A.
123	MAGOS JANICE B.
124	Magpantay, Hector H.
125	Magpantay, Minerva Q.
126	MAJAM BERNARDO JR. M.
127	MANABAT ERJON REI C.
128	MANGAOANG EDITH D.
129	MANGAOANG RANDY G.
130	MANGUBAT, JARED PAUL
131	MARINGUEZ MARIFE L.
132	Martinez, Andrew Rey
133	MAYORES III, GILBERT V.
134	Medina, Nenita R.
135	Melanio, Ma. Lina G.
136	Mendez, Mary Grace S.
137	Miranda, Xybriel Dennis M.
138	MONILLA LEIZEL F.
139	Montenegro, Nadia D.
140	Natividad, Noel I.
141	NEBREJA CHENNY N.
142	Oarga, Antonio
143	Oarga, Antonio G.
144	Ocampo, Cristeto
145	Oglos, Dioscora F.
146	Olivero, Rachel Grace
147	Omampo, Rosalinda O.
148	Pacapac, Pamela Anne
149	PACIS JOAQUIN III L.
150	Pacis, Nona
151	PADAY, REYNOSA JANE A.
152	PAGAL JOSEPHINE C.
153	Palteng, Michael R.

154	Peco, Glory Hope M.
155	Polintan, Ma. Krystina C.
156	Pundavela, Dellmar S.
157	Quezon, Shangrila C.
158	Quiambao, Marilou J.
159	Racelis, Erickson T.
160	Raga, Ronald G.
161	Reambonanza, Mary-Jay R.
162	Refugio, Lorenzo I.
163	Regalado, Ted Edward T.
164	Regato, Ronelio M.
165	Reyes, Mary Jane M.
166	Reyes, Ranvil Mae C.
167	Rivera, Antonio Jr. S.
168	Rivera, Michelle C.
169	Roman, Romeo V.
170	Rosal, Charess R.
171	Rubrico, Jesiel D.
172	Saciolo, Ma. Cecilia C
173	Salazar, Rolando B.
174	Salinas, Amado III L.
175	Saludo, Jeffrey J.
176	San Juan, Odonilo B.
177	Sanchez, Cendy T.
178	Sanchez, Ram Jae D.
179	Sarinas-Baydo, Karen Mae G.
180	Simbulan, Maria Angelita P.
181	Soriano, Josefina U.
182	Sta. Clara, Catherine E.
183	Tacapan, Marron
184	Tada, Meriel S.
185	Tada, Rem Andrew D.
186	Tamon, Luther M.
187	Tan, Demia Marie C.
188	Terrones, Enrico DM
189	Tonio, Mericris C.
190	Toribio, Jefferson H.
191	Torres, Genevie Keith Dianne B.

154	Panaligan, Romeo
155	PANGANIBAN CRYSTEL JOY M.
156	PASCO JOAN C.
157	Pascual, Gian Lorenze L.
158	PASCUAL, JOSEPHINE V.
159	Paz, Lory May S.
160	PENA JR. AMANDO B.
161	Peña, Raminah A.
162	Percela, Abigail R.
163	PEREZ AIMEE U.
164	Placido, Emmanuel S.
165	Plata, Romwell
166	PRADO, MARLOWE EMMANUEL M
167	PUEBLA MA. BIANCA
168	QUEJA REGIS R.
169	Quindara, Gloria G.
170	QUITORIANO, ARMAN Q.
171	QUITORIANO, JOCELYN A.
172	Racoma, Floride I.
173	RAGAS GLENDA S.
174	Ramos, Evangeline S.
175	Refugio, Gracita A.
176	REGALA GERLIE D.
177	REGALA REGIELYN JOYCE D.
178	Retumalta, Karen C.
179	Reyes, Gabriel Angel
180	Reynoso, Althea Mariz A.
181	RICAFRANCA MARCIAL E.
182	Ricasa, Evelyn G.
183	Ronquillo, Elizabeth T.
184	RONQUILLO, WILMA L.
185	RULLAN MERLITA S.
186	SABALLO MELVIE T.
187	Sadsad, Ludivina R.
188	SAGURAN JESSIE C.
189	Salvador, Margarita V.
190	Sampayan, Jenylyn I.
191	Sanchez, Ma. Gina

192	Tumaob, Irene R.
193	Tupino, Edwin P.
194	Ventura, Justine Joy V.
195	Verde, Edwin F.
196	Vicedo, Eva Marie M.
197	Villamin, Gervin V.
198	Villanueva, Florante
199	Villanueva, Mary Angeline O.
200	Villariña, Viner C.
201	Villas, Jefferson A.
202	Villavicencio, April S.
203	Virtus, Donna Grace L.
204	Visperas, Zenaida R.
205	Vitor, Oliver T.
206	Vivo, Michelle Mae V.
207	Yadao, Rogelio E.

192	SANCHEZ,DOMINGO P.
193	SANCHO CORAZON M.
194	Sangalang, Jodeanne Marie N.
195	Santarin, Alberto
196	SANTOS ROBERTO
197	Serafica, Amado O.
198	Simbul, Angelica
199	SONGALIA, ANNA RICA
200	Suarez, Myrna A.
201	TABANAG MARIA DOLORES C.
202	TABOTABO, MARGARETTE P.
203	TALA ZARAH JOY A.
204	TANAEL ROLDAN
205	Taway, Ma. Stefannie
206	TINITIGAN GLYNDA I.
207	TOMAS MARILYN R.
208	TOMO GEVY GERRY T.
209	Torres, Anita S.
210	Ubiña, Richelle M.
211	Uy, Francisco C.
212	VALENCIA, SALVE A
213	Valenciano, Ma. Angelina
214	VASALLO ROMYNICK R.
215	Vasquez, Raymond R.
216	Vasquez, Ruel
217	Villanueva, Roger M.
218	Vinuya, Marissa P.
219	YADAO ANGELIE N.
220	YADAO JOHNY JUAN O.
221	Yu, Eva M.
222	YUMANG ROSEMARIE L.
223	ZULUETA APRIL F.