



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : **The Manager**
Operations Department

FROM : **The Manager**
General Services Division

SUBJECT : ***Request of Retention Fee of Supplier***

DATE : September 21, 2021

Relative to the Supply and Delivery of 46 pcs. FLX 800 Series Fire Sprinkler, 26 Pcs. FLX 800 Series, PC Sprinkler 1.5" and 72 pcs. UPVC Male Adaptor 1.5" under PO No. 20-017 dated August 27, 2020 for the use of Club Intramuros Golf Course, and per Sales Invoice No. 19466, may we request your signature on the certification below for purposes of releasing the retention fee of the supplier.

Thank you.


ANA RUTH L. MATEO

CERTIFICATION

This is to certify that the Supply and Delivery of 46 pcs. FLX 800 Series Fire Sprinkler, 26 Pcs. FLX 800 Series, PC Sprinkler 1.5" and 72 pcs. UPVC Male Adaptor 1.5" under PO No. 20-017 dated August 27, 2020 for the use of Club Intramuros Golf Course, and per Sales Invoice No. 19466, were all in good condition and in accordance with our requirements.

This is for the purpose of releasing the pertinent retention fee of the supplier.


MA. TERESA C. ALVAREZ
 Manager, Operations Department

