



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**TIME RECORD**  
(For Officer Only)

I hereby certify that I have rendered services regularly for the month of **FEBRUARY 2021** except on the following dates indicated:

**CHARGEABLE AGAINST**

DATE	SICK LEAVE	VACATION LEAVE
N/A	N/A	N/A

FRANCIS RANDY J. HORTELANO / 2020-0007-P

Name / Signature / ID No.

Department Manager A, COPD

Noted:

Technical Assistant, OCOO

This form should be submitted within three (3) days of the succeeding month.

c.c: Department File  
Employee