



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

**TO : THE MANAGER
FINANCIAL SERVICES DEPARTMENT**

**FROM : THE MANAGER
ADMINISTRATIVE SERVICES DEPARTMENT**

SUBJECT : *Metrosanitas Statement of Account*

DATE : 10 May 2021

Endorsing herewith the attached Statement of Accounts, amounting to PhP141,300.00, from Metrosanitas Corporation relative to the Authority's Rapid Anti-body Testing and/or Rapid Antigen and Swab Collection for October to December 2020.

For your information and appropriate action.


ROSANNA M. OLGADO



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

May 10, 2021

CERTIFICATION

This is to certify that the cost for the Rapid Anti-body and/or Rapid Antigen Test and the RT-PCR Swab Tests, amounting to **One Hundred Forty One Thousand Three Hundred (P141,300.00)**, is official in nature and for the best interest of the Authority .


ROSANNA M. OLGADO

Manager
Administrative Services Department

Metro Sanitas Corporation
2L Unit 2062-2065 Festival Supermall
Alabang, Muntlupa City
VAT Reg TIN :009-397994-002



STATEMENT OF ACCOUNT

DEC. 1, 2020

SALES INVOICE: 2020PR003729_2

BILL TO

**TOURISM INFRASTRUCTURE AND
ENTERPRISE ZONE AUTHORITY**
Meridian Tower, Tower 1, Double Dragon
Diosdado Macapagal Ave, Pasay,
1302 Manila
TIN: 000-804-761-000

ATTENTION

Mr. Pocholo J.D. Paragas – Chief Operating Officer
Atty. Joy M. Bulautan – Asst. COO, Admin & Finance Sector

DATE	QUANTITY	UNIT PRICE	TOTAL
9-Oct-2020	RAPID ANTIBODY - 2	1,200	2,400.00
15-Oct-2020	RT-PCR - 1	4,500	4,500.00
21-Oct-2020	RT-PCR - 1	4,500	4,500.00
30-Oct-2020	RAPID ANTIBODY - 1	1,200	1,200
31-Oct-2020	RAPID ANTIBODY - 10	1,200	12,000

SUBTOTAL 24,600.00

LESS : VAT VAT Exempt

AMOUNT NET OF VAT

LESS: SC/PWD DISCOUNT

AMOUNT DUE

ADD: VAT

TOTAL AMOUNT DUE Php 24,600.00

PAYMENT INSTRUCTIONS:

1. You may pay via Check with payee "**Metro Sanitas Corporation**"
2. You may remit your payment via Bank Transfer to **SECURITY BANK, Emerald Branch, Current Account Number 0000-010384-551**

3. Please send a copy of proof of remittance/transfer to the following emails:

jayne.nicolas@keralty.com.ph

margie.palomar@keralty.com.ph

for issuance of an **Official Receipt**.

Thank you!

DATE	PATIENT	PARTICULARS	COMPANY	AMOUNT
9-Oct-2020	ARCANGEL, GERARDO III SANBUENAVENTURA	RAPID ANTIBODY TEST	TIEZA	1,200.00
9-Oct-2020	VIRTUS, MARK ANTHONY KING	RAPID ANTIBODY TEST	TIEZA	1,200.00
15-Oct-2020	MONARCA, ROY D	RT - PCR WITH SWAC (TIEZA)	TIEZA	4,500.00
21-Oct-2020	REJANO, REN MARK ZEADA	RT - PCR WITH SWAC (TIEZA)	TIEZA	4,500.00
30-Oct-2020	BECHAYDA, JOSE TONCUATO	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	MENDOZA, ANTHONY VILLA	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	CRUZ, ARTHUR CRUZ	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	MENDIOLA, ALAN GARCIA	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	OLLER, GREGORY ASUNCION	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	ALARCON, JUBILE DANTIC	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	ILEDAN, NILO NACINO	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	LEDESMA, IVAN JAY RAMOS	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	QUIABAN, JOSEPH SUBIDO	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	ANCHETA, LETY RULLAN	RAPID ANTIBODY TEST	TIEZA	1,200.00
31-Oct-2020	DE PERALTA, CHRISTIAN JASPER GUTIERREZ	RAPID ANTIBODY TEST	TIEZA	1,200.00

Metro Sanitas Corporation
2L Unit 2062-2065 Festival Supermall
Alabang, Muntlupa City
VAT Reg TIN :009-397994-002



STATEMENT OF ACCOUNT

DEC. 1, 2020

SALES INVOICE :OS2020-110003

BILL TO

**TOURISM INFRASTRUCTURE AND
ENTERPRISE ZONE AUTHORITY**
Meridian Tower, Tower 1, Double Dragon
Diosdado Macapagal Ave, Pasay,
1302 Manila
TIN: 000-804-761-000

ATTENTION

Mr. Pocholo J.D. Paragas – Chief Operating Officer
Atty. Joy M. Bulautitan – Asst. COO, Admin & Finance Sector

DATE	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
Nov. 2	19	Rapid Antibody	1,200	22,800.00
Nov. 2	2	RT-PCR	4,500	9,000.00
Nov. 3	4	Rapid Antibody	1,200	4,800.00
Nov. 4	2	Rapid Antibody	1,200	2,400.00
Nov. 6	10	Rapid Antibody	1,200	12,000.00
Nov. 6	2	RT-PCR	4,500	9,000.00
Nov. 7	1	Rapid Antibody	1,200	1,200.00
Nov. 9	3	Rapid Antibody	1,200	3,600.00
Nov. 9	1	RT-PCR	4,500	4,500.00
Nov. 10	1	Rapid Antibody	1,200	1,200.00
Nov. 13	3	Rapid Antibody	1,200	3,600.00
Nov. 14	2	Rapid Antibody	1,200	2,400.00
Nov. 14	1	RT-PCR	4,500	4,500.00
Nov. 16	1	Rapid Antibody	1,200	1,200.00
Nov. 21	1	Rapid Antibody	1,200	1,200.00

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jayne.nicolas@keralty.com.ph
margie.palomar@keralty.com.ph
for issuance of an **Official Receipt**.

SUBTOTAL	83,400.00
LESS : VAT	VAT Exempt
AMOUNT NET OF VAT	
LESS: SC/PWD DISCOUNT	
AMOUNT DUE	
ADD: VAT	
TOTAL AMOUNT DUE	Php 83,400.00

Thank you!

Metro Sanitas Corporation
2L Unit 2062-2065 Festival Supermall
Alabang, Muntlupa City
VAT Reg TIN :009-397994-002



STATEMENT OF ACCOUNT

MAR 1, 2020

(INVOICE NO. 2020-120004)

BILL TO

**TOURISM INFRASTRUCTURE AND
ENTERPRISE ZONE AUTHORITY**
Meridian Tower, Tower 1, Double Dragon
Diosdado Macapagal Ave, Pasay,
1302 Manila
TIN: 000-804-761-000

ATTENTION

Mr. Pocholo J.D. Paragas – Chief Operating Officer
Atty. Joy M. Bulautan – Asst. COO, Admin & Finance Sector

DATE	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
Dec. 5	3	RT-PCR	4,500	13,500.00
Dec. 6	1	RAPID ANTIGEN	1,200	1,200.00
Dec. 7	1	RT-PCR	4,500	4,500.00
Dec. 10	1	RT-PCR	4,500	4,500.00
Dec. 17	8	RAPID ANTIGEN	1,200	9,600.00

PAYMENT INSTRUCTIONS:

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3. Please send a copy of proof of remittance/transfer to the following emails:
jayne.nicolas@keralty.com.ph
margie.palomar@keralty.com.ph
for issuance of an **Official Receipt**.

SUBTOTAL	33,300.00
LESS : VAT	VAT Exempt
AMOUNT NET OF VAT	
LESS: SC/PWD DISCOUNT	
AMOUNT DUE	
ADD: VAT	
TOTAL AMOUNT DUE	Php 33,300.00

Thank you!

DATE	PATIENT	PARTICULARS
5-Dec-2020	JIMENEZ, EMIL JOSEPH SALLA	RT-PCR
5-Dec-2020	YANES, ROMMEL DE CASTRO	RT-PCR
5-Dec-2020	REJANO, REN MARK ZEADA	RT-PCR
6-Dec-2020	LUNA, MARY GRACE ESPINA	ANTIGEN
7-Dec-2020	ILEDAN, NILO NACINO	RT-PCR
10-Dec-2020	PARTOLAN, ANIVERSARIO MONEGAS	RT-PCR
17-Dec-2020	RUBRICO, JESIEL DARASIN	ANTIGEN
17-Dec-2020	LEDESMA, IVAN JAY RAMOS	ANTIGEN
17-Dec-2020	BOHOL, GAVRIA ANNE MONTEROLA	ANTIGEN
17-Dec-2020	POLINTAN, JORGE BALAGTAS	ANTIGEN
17-Dec-2020	SORIANO, RUSSEL USON	ANTIGEN
17-Dec-2020	ROQUE, ANGELITO ARANDA	ANTIGEN
17-Dec-2020	SAN JUAN, ODONILO BANDIN	ANTIGEN
17-Dec-2020	HERNANDEZ, JEFFREY PADOGDOG	ANTIGEN



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

6th & 7th Floors, Tower 1
Double Dragon Plaza
DD Meridian Park
Macapagal Avenue corner
EDSA Extension
1306 Bay Area, Pasay City

(+632) 8249-5900 loc. 62
adminservices@tieza.gov.ph
www.tieza.gov.ph

MEMORANDUM FOR THE CHIEF OPERATING OFFICER

FROM : 
THE MANAGER
Administrative Services Department

SUBJECT : MOA EXTENSION

DATE : 22 OCTOBER 2020

In view of the 50% increase in the work/operational capacity at the TIEZA Main Office effective 3 November 2020, may we request that the Service Agreement/Memorandum of Agreement with Metro Sanitas, Corp. be extended up to 31 December 2020.

The above request is for the Authority to sustain its COVID-19 pre-screening protocols at least for this year. The above is also deemed necessary by this office since there are personnel who will be reporting back to work for the first time since the lockdown last March 2020.

For the COO's consideration and/or approval.

APPROVED/DISAPPROVED:

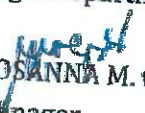

POCHOLO J. D. PARAGAS
Chief Operating Officer



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : ATTY. IVY V. ASETRE
Attorney VI
Legal Department

FROM :  ROSANNA M. OLGADO
Manager
Administrative Services Department

SUBJECT : *Addendum Service Agreement*

DATE : 19 October 2020

This is to request review of the above subject, a proposal submitted by Metro Sanitas Corporation re: administration of Rapid Antigen Test.

For your review and comments, please.



Oct. 19, 2020

in partnership with METRO PACIFIC

ATTY. JOY M. BULAUTAN
ACOO-Administration & Finance Sector
TOURISM INFRASTRUCTURE AND ENTERPRISE
ZONE AUTHORITY

Thru: DR. ROSANNA M. OLGADO
ADMIN SERVICES MANAGER
Tourism Infrastructure And Enterprise Zone Authority
Meridian Tower, Tower 1 Double Dragon,
Diosdado Macapagal Ave, Pasay

Dear Atty. Bulautan,

Greetings of good health from **Metro Sanitas Clinic!**

We are pleased to submit to you our proposal for the Screening for Covid 19 using the Antigen Rapid test with standby Reverse Transcription Polymerase Chain Reaction (RT-PCR) Swab collection for your employees.

Description of Service

A. In Scope – Rapid Antigen Test Supply and Administration

1. Metro Sanitas Corp. will Provide **FDA-approved Test Kits, SD Biosensor for Rapid Antigen Test.**
2. Metro Sanitas Corp. shall deploy a Medical Team composed of a Doctor, Medical Technologist and Nurse to administer the screening.
3. Strict application of DOH protocols in Covid-19 Screening together with safety precautions including Personal Protective Equipment.
4. Administer and tabulate results gathered for endorsed personnel.
5. Individual Rapid Antigen Test results shall be given to each personnel, with Doctor's interpretation and recommendation.
6. Summary of results shall be submitted to Company's authorized representative within 24-48 hours after extraction.
7. In case of a positive case and if recommended the employees will be referred to an external laboratory for RT-PCR testing. Collection of swab specimen shall be performed by Metro Sanitas Corp. at the previously agreed Rate of Php 4,500 stipulated on the Service Agreement dated July 7, 2020.



in partnership with **METRO PACIFIC**

B. Process and Requirements

1. Client shall provide an employee list to MSC at least 2 days before the scheduled screening date.
2. All employees are required to wear company-provided face mask.
3. MSC shall handle the registration to gather complete information. The employee shall proceed for checking of vital signs and temperature before actual sample collection. The collection of samples shall be done by a duly licensed Medical Personnel.
4. For on-site arrangement, the client company shall provide a well-ventilated designated area with sufficient space to comply with the social distancing protocol.

C. Package & Price Proposal

1. Administration with Rapid ANTIGEN Test Kits;

PROPOSED TESTING VENUE	NO. OF PAX	PRICE PER PERSON	T-A-T FOR INDIVIDUAL RESULTS	T-A-T FOR SUMMARY OF RESULTS
TIEZA – PASAY OFFICE	200 and above	Php 1,200	30 mins	24-48 hrs. after last extraction
METRO SANITAS CLINIC	N/A	Php 1,200		

We hope you find our proposal acceptable and can help in attaining a healthy workplace.

Should you have any clarification or concern, please feel free to contact me at bing.villegas@keralty.com.ph or 0939 507 4741.

Thank you and stay safe!

Very truly yours,

BING C. VILLEGAS
CORPORATE SALES MANAGER

Conforme:

Date: 17 Nov 2020

ADDENDUM TO THE SERVICE AGREEMENT

1. This amendment (the "Amendment") is made by **TOURISM INFRASTRUCTURE ECONOMIC ZONE AUTHORITY (TIEZA)** and **METRO SANITAS CORP. (MSC)**, parties to the **SERVICE AGREEMENT** dated July 7, 2020.
2. The Agreement is amended as follows:
 - a. To include the **Rapid Antigen Test** for all company-endorsed employees via on-site or Metro Sanitas Corp. Clinics.
 - b. The Rapid Antigen Test shall be done both at Meridian Tower, Tower 1 Double Dragon, Diosdado Macapagal, Pasay City and at MSC Festival Clinic located at the Upper Ground Floor, X-site Wing, Festival Mall, Alabang, Muntinlupa City everyday from 7am to 10 am, subject to MSC's issuance of an Appointment Letter.
 - c. TIEZA shall provide MSC a list of employees who will undergo the Rapid Antigen Test at least one day before desired day of testing.
 - d. MSC shall be provide TIEZA the Appointment letter to confirm employees' schedule, together with the Pre-registration and Informed Consent Forms to be filled out prior to testing.
 - e. The results of the Rapid Antigen test will be provided to the employees between 20-30 minutes after collection of sample, together with medical interpretation and advise by a duly licensed Physician.
 1. In case of a positive case and if recommended the employees will be referred to an external laboratory for RT-PCR testing. Collection of swab specimen shall be performed by MSC at the previously agreed Rate of Php 4,500 stipulated on the Service Agreement dated July 7, 2020.
 - f. The summary of results shall be sent to TIEZA's authorized recipient via email.
 - g. The company authorizes MSC to send a copy of the results to the personnel indicated below:

DR. ROSANNA M. OLGADO
MANAGER
ADMINISTRATIVE SERVICES DEPARTMENT
ochee_olgado@yahoo.com
0918 926 1049

ABIGAIL PERCELA
HRMO IV
abbypercela@gmail.com
0920 561 0639

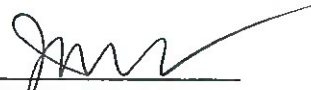
- h. TIEZA shall agree to pay MSC the following fees:

RAPID ANTIGEN TEST

PROPOSED TESTING VENUE	NO. OF PAX	PRICE PER PERSON	T-A-T FOR INDIVIDUAL RESULTS	T-A-T FOR SUMMARY OF RESULTS
TIEZA – PASAY OFFICE	200 and above	Php 1,200	30 mins	24-48 hrs. after last extraction
METRO SANITAS CLINIC	N/A	Php 1,200		

- i. MSC shall bill TIEZA 15-30 days after delivery of results.
- j. Options for payment
- a. Via check payment payable to **Metro Sanitas Corporation** or
 - b. Via Over the counter deposit or online transfer to:
BANK ACCOUNT NAME: **METRO SANITAS CORPORATION**
BANK ACCOUNT NUMBER: **0000-010384-551 (CURRENT ACCOUNT)**
BANK AND BRANCH: **SECURITY BANK – EMERALD BRANCH**
3. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Service Agreement for any earlier amendment, the terms of this amendment will prevail.
4. This amendment shall be in full force on Nov. 3, 2020.

**TOURISM INFRASTRUCTURE
ECONOMIC ZONE AUTHORITY**



ATTY. JOY M. BULAUTAN
ASSISTANT CHIEF OPERATING OFFICER
ADMINISTRATION AND FINANCE SECTOR

METRO SANITAS CORP.

ELEANOR BENGCO-TAN, M.D.
CHIEF EXECUTIVE OFFICER