



Republic of the Philippines

Tourism Infrastructure & Enterprise Zone Authority

29 September 2021

JOSEFINA SORIANO

Manager, Human Resource Services Division
Administrative Services Department
Tourism Infrastructure and Enterprise Zone Authority

Dear Ms. Soriano:


May I respectfully request for consideration regarding my time-out on 21 September 2021. I have reported to office on the said date, unfortunately I was not able to log-out due to absence of internet connection.

Hoping for your kind consideration. Thank you.

Sincerely,


PAQUITO D. LAGROSAS, JR.
Corporate Planning Analyst A

Noted:


JOYCE ANN S. AZURIN
Acting Division Manager for SPD


FRANCIS RANDY J. HORTELANO
Manager, Corporate Planning Department