



## TIEZA EMPLOYEES ASSOCIATION (TEA)

Tourism Infrastructure & Enterprise Zone Authority

6th & 7th Floor Tower 1 Double Dragon Plaza, Double Dragon Meridian Park,  
Macapagal Avenue corner EDSA Extension, 1302, Bay Area, Pasay City, Philippines



### MEMORANDUM

**FOR :** RODOLFO E. ANCHETA  
OIC, Administration and Finance Sector

**THRU :** Dra. ROSANNA M. OLGADO  
Manager, Administrative Services Department

**FROM :** TIEZA Employees Association (TEA)

**SUBJECT :** Collective Negotiation Agreement 2021-2024

**DATE :** 02 November 2021



Relative to the approval of the Collective Negotiation Agreement (CNA) between TIEZA and TEA for 2021 – 2024, the TEA Executive Board is now exerting its effort to comply with the requirement of the Civil Service Commission for government agency unions regarding the registration of CNA on time to avoid the suspension of their employees' and member's benefits and to ensure that their welfare are being taken care of.

The CSC is requiring the Ratification of the CNA before its registration and this is usually done during Membership General Assembly. But due to restrictions in social gatherings caused by the Covid-19 Virus and the IATF guidelines and health protocols, general assembly is prohibited.

It is in this connection that the TEA Executive Board is requesting your good assistance in conducting a virtual assembly for the ratification. Further, may we request the Learning and Development Team of the Human Resource Services Division to organize/ host a meeting via Zoom app intended for TEA members and for the CNA Ratification.

To effectively execute the virtual assembly, the TEA Board will coordinate with the Learning and Development Team for the needed details including the date of the activity.

For your kind consideration, Sir.

Thank you.

In Behalf of the TEA Executive Board:

  
**NENITA R. MEDINA**  
TEA President