



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMO TO : **THE MANAGER**
Financial Service Department

FROM : **ASSISTANT CHIEF OPERATING OFFICER**
Assets Management Sector

SUBJECT : Certificate of Availability of Funds

DATE : July 05, 2021

This is to request for the issuance of a Certificate of Availability of Funds in relation to the hiring of Arch. Dylan Melgazo as Consultant of the Assets Management Sector (AMS) for the period of July 01 – December 31, 2021 with Net Compensation of Php 70, 000.00.


JETRO NICOLAS F. LOZADA



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

15 June 2021

MEMORANDUM FOR THE CHIEF OPERATING OFFICER

SUBJECT : CONSULTANT ON ASSET INVESTMENT PROPERTIES


The TIEZA Investment Properties are in dire need for a investment-driven conceptual planning and site development plans to generate needed revenues. Now more than ever more is timely to execute during the pandemic so investors can visualize, appreciate, and get excited what potentials our assets have vis-à-vis possible tourism businesses in the locality.

In view thereof, the hiring of a professional and experienced architect to address the identified gap is vital for the assets to be turned into exciting revenue centers.

It is respectfully recommended that TIEZA hire ARCHITECT DYLAN JAMES L. MELGAZO, as consultant effective 1 July 2021 to 31 December 2021.

His work milestones and outputs with the investment properties will be defined in his contract of services. For his unquestioned experience and creativity, the rate of Pesos: Seventy Thousand (Php70,000.00) nett is recommended.

For your consideration and approval, Sir.


JETRONICOLAS F. LOZADA
Asst. Chief Operating Officer
Assets Management Sector

APPROVED / DISAPPROVED


MARK T. LAPID
Chief Operating Officer