



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**MEMO FOR** : **JETRO NICOLAS F. LOZADA** *ok. pls coordinate w/*  
**Assistant Chief Operating Officer** *Marlon to recommend*  
**Assets Management Sector** *names.*

**FROM** : **THE MANAGER** *Apr 15/21*  
**Business Development Department**

**SUBJECT** : **Mount Data Lodge Personnel Complement**

**DATE** : **May 14, 2021**

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This is with reference to the on-going redevelopment of Mt. Data Lodge which is already 95% complete as of this date. The Project Engineer from AESS and engineers from TIEZA's CEPS (Contractors Performance Evaluation System) are scheduled for site inspection this week. Noted also the information about DOT Secretary Bernadette Puyat's visit to the site on May 25, 2021

At this point, we highly recommend the designation of an on-site officer for Mt. Data Project who will have a direct oversight of the day to day activities and to prepare for the eventual operation of the project. It is deemed necessary that an officer be on site to address the various requirements like representing TIEZA in events/activities relevant to the development, attend to several coordination, and other administrative matters. Further to this, diverse tasks in the location is seen to be necessitated towards the effort for a joint venture arrangement for the Entity.

The hiring of an Officer-In-Charge on a Contract of Service status and other personnel on a Job Order status on a per three months basis is suggested, if authorized and if budget can accommodate, otherwise, without undue detriment to Banaue Hotel and Youth Hostel operations, personnel may be pulled out for transfer to Mt. Data Lodge.

For your consideration. Sir.

**MA. EVELYNE A. FRANCISCO**  
Manager  
Business Development Department