



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

May 06, 2021

(Date)

CLEARANCE

TO WHOM IT MAY CONCERN:

This is to certify that **#1716 MARIO C. FERNANDEZ** stationed at the **Zamboanga Golf Course & Beach Park** has been cleared of all property/money accountabilities and of all special assignments, special reports, etc. required by existing office orders or instructions and that he/she has no pending administrative or any other case whatever according to the records of this Office. Clearance has been issued due to **Total Disability Retirement** at the close of business hours on **June 30, 2020**.

- | | |
|---|---|
| 1. _____
Immediate Supervisor | 2.
MA. TERESA C. ALVAREZ
Department Manager |
| 3. ROSANNA M. OLGADO
Manager, Administrative Services Dept. | 4. NIÑO RUPERTO F. AQUINO
OIC, Legal Department |
| 5. RODOLFO E. ANCHETA
Manager, Financial Services Dept. | 6. ANA RUTH L. MATEO
Manager, General Services Division |
| a. MYRNA A. SUAREZ
Manager, Treasury Division | b. CRISTETO G. OCAMPO
Chairperson, ECOPT |
| c. NENITA R. MEDINA
President, TEA | d. JOY M. BULAITAN
Chairperson, Welfare Fund |

Recommending Approval:

JETRO NICOLAS F. LOZADA

Sector Head

JOY M. BULAITAN

ACOO for Administration & Finance Sector

Approved:

MARK T. LAPID

Chief Operating Officer

Note: This form must be accomplished in four (4) copies by the outgoing/leaving employees who shall retain the ORIGINAL and leave the other copies with the Human Resource Services Division.



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**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

6th & 7th Floors, Tower 1
Double Dragon Plaza
DD Meridian Park
Macapagal Avenue corner
EDSA Extension
1302 Bay Area, Pasay City

(+632) 8249-5900 loc 625
adminservices@tieza.gov.ph
www.tieza.gov.ph

August 12, 2020

MR. MARIO C. FERNANDEZ

Building Electrician A
Zamboanga Golf Course & Beach Park

Dear **Mr. Fernandez:**

This is to acknowledge the receipt of your letter informing us of your Total Disability Retirement at the close of business hours on June 30, 2020.

On behalf of the officers and staff of the TIEZA, please allow me to express our sincerest gratitude and appreciation for the long years of invaluable service you had rendered to the government and the Authority.

You may now proceed with the processing of the required clearances necessary for your retirement, as well as your application for Total Disability Retirement for GSIS-Benefit claim.

Once again, we thank you for your services and wish you the best.

Very truly yours,


POCHOLO J. D. PARAGAS
Chief Operating Officer