



ACTIVITY JUSTIFICATION  
CALENDAR YEAR 2023

DECISION UNIT

GARDENS OF ECO MALASAG-TOURISM VILLAGE

Statement of Objectives

Key:

Specific:

	2022	2023
MAINTENANCE AND OTHER OPERATING EXPENSES	12,452,273.00	14,479,838.24
EQUIPMENT OUTLAY	2,085,000.00	1,775,000.00
TOTAL	14,537,273.00	16,254,838.24

PREPARED BY:

  
ARCELIO C. QUIJADA

REVIEWED BY:

  
MA. CARMELA LV.  
MARQUEZ

Resident Manager

APPROVED BY:

  
Atty. MA. TERESA C.  
ALVAREZ

Manager, Operations  
Department



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
EQUIPMENT OUTLAY  
CALENDAR YEAR 2023**

PARTICULARS (Provide Description)	INVENTORY EXISTING SIMILAR EQUIPMENT	QTY	UNIT COST	AMOUNT	JUSTIFICATION (FOR EVERY PROPOSED ITEM)
Baking Equipment (1 lot)		1	350,000.00	350,000.00	for pastry
Desktop	5	2	60,000.00	120,000.00	Restaurant and front office use
Dinning table with chairs	20 sets	15	25,000.00	375,000.00	for replacement of delapidated ones
Employees locker		2	60,000.00	120,000.00	for employees's use
Food service trolley		5	15,000.00	75,000.00	for kitchen use
Garment steamer		3	15,000.00	45,000.00	housekeeping use
Heavy duty oven		1	60,000.00	60,000.00	kitche use
High and Low burner		4	20,000.00	80,000.00	kitchen use
Hotel cart/housekeeping trolley		2	30,000.00	60,000.00	housekeeping use
Projector	2	2	20,000.00	40,000.00	repalcement of outdated unts
Stainless ladder, collapsible		2	20,000.00	40,000.00	maintenance use
Stainless steel layer rack w/ 4 shelves		5	20,000.00	100,000.00	hosuekeeping use
Stainless steel prepration table		2	25,000.00	50,000.00	kitchen use
stainless steel rack w/ 4 shelves and wheels		5	20,000.00	100,000.00	kitchen use
steam cleaner (sterilizer for mattress)		2	40,000.00	80,000.00	housekeeping use
Vacuum cleaner		2	40,000.00	80,000.00	hosuekeeping
<b>TOTAL</b>				<b>1,775,000.00</b>	



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
MAINTENANCE AND OTHER OPERATING EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	PROPOSED BUDGET	REMARKS
Travelling Expenses		
Travelling Expenses - Local	281,120.00	
Supplies and Materials Expenses		
Office Supplies Expenses	250,000.00	
Accountable Forms Expenses	96,210.00	
Drugs and Medicines Expenses	26,540.00	
Gasoline, Oil and Lubricants Expenses	490,400.00	
Other Supplies Expenses	1,450,000.00	
Utility Expenses		
Water Expenses	480,000.00	
Electricity Expenses	1,800,000.00	
Cooking Gas Expenses	253,200.00	
Communication Expenses		
Postage and Deliveries	24,000.00	
Telephone Expenses - Landline	60,000.00	
Telephone Expenses - Mobile	45,600.00	
Internet Expenses	48,000.00	
Cable, Satellite, Telegraph and Radio Expenses	96,000.00	
Rent Expenses		
Rent Expenses	53,000.00	
Representation Expenses		
Representation Expenses	84,000.00	
Transportation and Delivery Expenses		
Transportation and Delivery Expenses	30,000.00	
Professional Expenses		
Security Services	1,320,300.00	
Other Professional Services	4,442,718.24	
Land Improvements		
Repairs and Maintenance - Land Improvements	350,000.00	
Buildings		
Repairs and Maintenance - Office Buildings	760,000.00	
Office Equipment, Furniture and Fixtures		
Repairs and Maintenance - Furniture and Fixtures	40,000.00	



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
MAINTENANCE AND OTHER OPERATING EXPENSES  
CALENDAR YEAR 2023**

Repairs and Maintenance - IT Equipment and Software	50,000.00	
Machinery and Equipment		
Repairs and Maintenance - Other Machinery and Equipment	315,500.00	
Transportation Equipment		
Repairs and Maintenance - Motor Vehicles	198,500.00	
Taxes, Insurance Premiums and Other Fees		
Taxes, Duties and Licenses	535,500.00	
Fidelity Bond Premiums	20,000.00	
Insurance Expenses	485,000.00	
Other MOOE		
Promotional Expenses	43,000.00	
Others	333,000.00	
Subscription Expenses		
Subscription Expenses	18,250.00	
<b>TOTAL</b>	<b>14,479,838.24</b>	



**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**TRAVELLING EXPENSES - LOCAL**  
**CALENDAR YEAR 2023**

DESTINATION	NO. OF TRIPS	NO. OF DAYS	NO. OF EMPLOYEE	GAS CASH ADVANCE	TERMINAL FEE	BUS/PLANE FARE	TAXI FARE	PER DIEM	MEALS	ROOMS	TOTAL TRAVELLING
ANY IN LUZON	0	3	1	0.00	0.00	10,000.00	500.00	2,640.00	3,600.00	9,000.00	25,740.00
ANY IN MINDANAO	0	3	1	6,000.00	0.00	10,000.00	500.00	1,080.00	3,240.00	7,500.00	28,320.00
ANY IN VISAYAS	0	3	1	0.00	0.00	12,000.00	500.00	1,080.00	3,240.00	7,500.00	24,320.00
BANAUE HOTEL & YOUTH HOSTEL	0	6	1	0.00	0.00	20,000.00	1,000.00	2,640.00	5,280.00	17,500.00	46,420.00
BUKIDNON	0	5	2	6,000.00	0.00	0.00	0.00	4,400.00	5,600.00	0.00	16,000.00
CAGAYAN DE ORO	0	0	5	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00
CARAGA	0	5	2	6,000.00	0.00	0.00	0.00	4,400.00	5,600.00	6,000.00	22,000.00
LANAO DEL NORTE	0	5	2	6,000.00	0.00	0.00	0.00	4,400.00	5,600.00	0.00	16,000.00
MANILA	0	7	2	0.00	0.00	20,000.00	1,000.00	6,160.00	6,160.00	21,000.00	54,320.00
MISAMIS OCCIDENTAL	0	5	2	6,000.00	0.00	0.00	0.00	4,400.00	5,600.00	7,000.00	23,000.00
<b>TOTAL</b>	<b>0</b>	<b>42</b>	<b>19</b>	<b>30,000.00</b>	<b>0.00</b>	<b>72,000.00</b>	<b>28,500.00</b>	<b>31,200.00</b>	<b>43,920.00</b>	<b>75,500.00</b>	<b>281,120.00</b>







**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**SUPPLIES & MATERIALS EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
<b>Accountable Forms Expenses</b>			
checks	10	700.00	7,000.00
food check	96	90.00	8,640.00
guests folio	85	90.00	7,650.00
miscellaneous voucher	96	90.00	8,640.00
official receipts	100	200.00	20,000.00
order slips	96	90.00	8,640.00
sundry check	96	90.00	8,640.00
Tickets (P40.00) entrance	90	75.00	6,750.00
Tickets (P40.00) swimming pool	90	75.00	6,750.00
Tickets (P50.00) entrance	90	75.00	6,750.00
Tickets (P50.00) swimming pool	90	75.00	6,750.00
			<b>96,210.00</b>
<b>Office Supplies Expenses</b>			
Alcohol	50	550.00	27,500.00
ballpen, black	900	7.00	6,300.00
ballpen, red	20	7.00	140.00
bandage	20	30.00	600.00
batteries	36	15.00	540.00
betadine	24	70.00	1,680.00
bond paper A4	200	275.00	55,000.00
bondpaper, long	170	275.00	46,750.00
cabon paper, long	2	225.00	450.00
calculator	4	400.00	1,600.00
cartolina	30	20.00	600.00
cashier bga-collection report	20	30.00	600.00
CDR-W	5	50.00	250.00
Christmas lights and decor	1	10,000.00	10,000.00
Clip-bulldog	75	15.00	1,125.00
Clock-wall	4	350.00	1,400.00
correction fluid	50	20.00	1,000.00
correction tape	130	35.00	4,550.00
cotton	10	39.00	390.00



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
envelope - brown long	200	5.00	1,000.00
envelope mailing-white (long)	150	3.00	450.00
envelope-brown - short	150	4.50	675.00
envelope-expanded	40	25.00	1,000.00
eraser	20	20.00	400.00
fastener	40	55.00	2,200.00
flag	6	300.00	1,800.00
flash drive - USB	12	600.00	7,200.00
folder-long	200	12.00	2,400.00
folder-long (green)	120	15.00	1,800.00
frames-certificate	35	200.00	7,000.00
glue	15	40.00	600.00
illustration board	6	50.00	300.00
ink computer	25	200.00	5,000.00
ledger (hard bind cover)	1	900.00	900.00
liston	75	10.00	750.00
loose leaf (ledger)	1	1,500.00	1,500.00
manila paper	40	7.00	280.00
marking paper (permanent ink)	70	35.00	2,450.00
marking paper (whiteboard)	70	35.00	2,450.00
Mimeo paper (A4)	70	150.00	10,500.00
Mimeo paper (long-F4)	70	175.00	12,250.00
mouse optical	5	250.00	1,250.00
paper (photo)	15	150.00	2,250.00
paper clip, 32mm	16	20.00	320.00
paper clip, jumbo	40	25.00	1,000.00
paper pad, ruled	4	25.00	100.00
paper, (calling card)	15	150.00	2,250.00
paste	15	30.00	450.00
pencil	10	5.00	50.00
plastic twine	10	75.00	750.00
puncher	2	270.00	540.00
push pins	20	45.00	900.00



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
record book 300 pages	15	150.00	2,250.00
record book 500 pages	15	200.00	3,000.00
rubber band	2	100.00	200.00
ruler	6	10.00	60.00
scissors	10	35.00	350.00
sign pen	50	35.00	1,750.00
sign pen, red	10	35.00	350.00
special paper	15	150.00	2,250.00
stabilo	50	30.00	1,500.00
stamp pad, felt pad	2	50.00	100.00
stamp pad, ink	4	50.00	200.00
staple remover	6	15.00	90.00
staple wire #10	8	15.00	120.00
staple wire #35	20	35.00	700.00
stapler	2	275.00	550.00
tape masking (diff sizes)	40	50.00	2,000.00
tape, scotch (diff sizes)	38	30.00	1,140.00
thumbtacks	15	10.00	150.00
			<b>250,000.00</b>
<b>Other Supplies Expenses</b>			
Airfreshener	50	165.00	8,250.00
airfreshener-maintenance	24	100.00	2,400.00
airfreshener-office	12	165.00	1,980.00
alcohol	12	550.00	6,600.00
alcohol-office	4	550.00	2,200.00
alcohol-restaurant	15	550.00	8,250.00
apron	40	100.00	4,000.00
baker's pan	10	300.00	3,000.00
ballvalve-maintenance	20	350.00	7,000.00
banana-aviary	7000	3.00	21,000.00
barbecue stick	300	10.00	3,000.00
basin-laundry	30	250.00	7,500.00
basin-restaurant	25	110.00	2,750.00





**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**SUPPLIES & MATERIALS EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
basket for laundry	40	175.00	7,000.00
basket/big	15	275.00	4,125.00
bathroom freshner	200	26.00	5,200.00
bathroom soap	1700	12.00	20,400.00
bathroom tissue	100	12.00	1,200.00
bathroom tissue	2000	12.00	24,000.00
bathroom tissue-office	50	12.00	600.00
batteries AA	50	75.00	3,750.00
Batteries AAA	50	75.00	3,750.00
baygon	70	185.00	12,950.00
bending straw	175	25.00	4,375.00
bleaching	70	250.00	17,500.00
bleaching liquid-restaurant	50	124.00	6,200.00
bolo/lampas	25	300.00	7,500.00
bulb-maintenance	225	150.00	33,750.00
calculator	2	350.00	700.00
calculator-office	2	350.00	700.00
camote-aviary	110	40.00	4,400.00
candle	100	20.00	2,000.00
cellophane wrapper	20	1,000.00	20,000.00
cement	130	275.00	35,750.00
cement, white	30	200.00	6,000.00
charcoal-restaurant	30	200.00	6,000.00
chicken dung	5	200.00	1,000.00
chlorine granule - pool	12	8,000.00	96,000.00
christmas decor-office	1	5,000.00	5,000.00
christmas lights decor-restaurant	1	5,000.00	5,000.00
clear cellophane - restaurant	50	60.00	3,000.00
cocktail pick	60	30.00	1,800.00
concrete nails	40	80.00	3,200.00
condiment jars	50	100.00	5,000.00
cotton	30	100.00	3,000.00
curtain	40	250.00	10,000.00



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
daylight bulb 18W	75	125.00	9,375.00
decalite powder-pool	12	5,000.00	60,000.00
denatured alcohol-restaurant	150	25.00	3,750.00
detergent bars	250	25.00	6,250.00
detergent powder	300	100.00	30,000.00
detergent powder-restaurant	30	100.00	3,000.00
detergent soap-restaurant	50	25.00	1,250.00
dipper	20	25.00	500.00
dipper	35	25.00	875.00
dishwashing soap-restaurant	50	300.00	15,000.00
disinfectant	70	225.00	15,750.00
disinfectant-office	12	205.00	2,460.00
disinfectant-restaurant	40	205.00	8,200.00
disposable fork-restaurant	200	20.00	4,000.00
disposable mask -restaurant	50	50.00	2,500.00
disposable spoon-restaurant	200	20.00	4,000.00
distilled water	24	20.00	480.00
door knob	50	250.00	12,500.00
doormat	30	185.00	5,550.00
doormat toilet	30	150.00	4,500.00
drinking straw-restaurant	170	35.00	5,950.00
dust pan-maintenance	12	100.00	1,200.00
dustpan	10	110.00	1,100.00
dustpan plastic-office	2	110.00	220.00
dustpan-restaurant	2	110.00	220.00
electric fan	15	1,000.00	15,000.00
electric kettle	20	450.00	9,000.00
electrical tape-maintenance	25	25.00	625.00
epoxy	30	35.00	1,050.00
faucet cottage	65	200.00	13,000.00
faucet gasket	30	18.00	540.00
feather duster	6	100.00	600.00
feather duster-office	2	75.00	150.00



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
feather duster-restaurant	2	100.00	200.00
feeds	12	950.00	11,400.00
feeds-bsc	12	950.00	11,400.00
fertilizer - great cop	10	230.00	2,300.00
fertilizer-46-0-0	10	900.00	9,000.00
fertilizer-algafer	10	220.00	2,200.00
fertilizer-dithane M45	10	450.00	4,500.00
fertilizer-foliar	10	140.00	1,400.00
fertilizer-karate	10	800.00	8,000.00
fertilizer-organic	10	320.00	3,200.00
fine sand	4	3,000.00	12,000.00
fish	120	100.00	12,000.00
flashlight	25	100.00	2,500.00
floor drain	15	120.00	1,800.00
floor was-restaurant	15	125.00	1,875.00
floorwax	50	150.00	7,500.00
flourescent ballast 40W	10	100.00	1,000.00
flourescent starter 40W-maintenance	15	30.00	450.00
flourescent tube 40W-maintenance	30	100.00	3,000.00
fly paper	30	25.00	750.00
foil	35	1,000.00	35,000.00
food wrap-restaurant	35	1,000.00	35,000.00
frying pans	1	5,000.00	5,000.00
garden hose	2	5,000.00	10,000.00
garden tools	1	5,000.00	5,000.00
gate valve 3/4	30	200.00	6,000.00
gatevalve 1/2	30	175.00	5,250.00
GI faucet for garden and lavatory	30	200.00	6,000.00
GI sheets	50	400.00	20,000.00
gina earth cloth	250	30.00	7,500.00
glass (water goblet)	200	15.00	3,000.00
glass cleaner	70	142.00	9,940.00
gloves	50	35.00	1,750.00





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
gloves-restaurant	150	40.00	6,000.00
hairnet	50	20.00	1,000.00
handwash soap	70	125.00	8,750.00
handwash soap-restaurant	12	225.00	2,700.00
handwashing soap-office	2	225.00	450.00
hanger	70	70.00	4,900.00
hollow block	325	25.00	8,125.00
hose	200	50.00	10,000.00
inner tube	100	50.00	5,000.00
insect killer	40	50.00	2,000.00
key duplication	50	30.00	1,500.00
kitchen knife various	1	5,000.00	5,000.00
ladle various	1	5,000.00	5,000.00
lannate	5	870.00	4,350.00
lighter	25	15.00	375.00
liquid soap	12	175.00	2,100.00
lunch box - dissposable	250	40.00	10,000.00
marine plywood	30	1,000.00	30,000.00
mask cloth	100	25.00	2,500.00
mask cloth-restaurant	100	30.00	3,000.00
mask dissposable	70	50.00	3,500.00
mask-server	50	100.00	5,000.00
meal boxes-take out food	200	120.00	24,000.00
meat hammer	2	400.00	800.00
midrib, broom	40	30.00	1,200.00
midribs -garden	69	30.00	2,070.00
mighty bond	35	40.00	1,400.00
mineral water-restaurant	250	20.00	5,000.00
mixing bowl various	1	5,000.00	5,000.00
monggo	35	100.00	3,500.00
mop head	50	105.00	5,250.00
mop w/ handle	20	265.00	5,300.00
muriatic acid	30	280.00	8,400.00







**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**SUPPLIES & MATERIALS EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
muriatic acid-pool	12	6,000.00	72,000.00
nails(various)	75	65.00	4,875.00
native chicken	21	300.00	6,300.00
nylon brush	30	100.00	3,000.00
nylon for grasscutter	6	400.00	2,400.00
padlock	30	100.00	3,000.00
pails-garden	25	85.00	2,125.00
paint	50	600.00	30,000.00
paper bag-restaurant	120	60.00	7,200.00
paper towel	4	900.00	3,600.00
peeler	5	50.00	250.00
pitcher	10	250.00	2,500.00
plastic brush	20	60.00	1,200.00
plastic cup	120	45.00	5,400.00
plastic pail	40	85.00	3,400.00
plastic twine-garden	20	75.00	1,500.00
plug adopter	20	40.00	800.00
polytheline pipe	2	5,000.00	10,000.00
pot	150	50.00	7,500.00
prunning shear	15	200.00	3,000.00
rod, china	11	110.00	1,210.00
roll bag	40	75.00	3,000.00
rope	5	800.00	4,000.00
round tray	5	115.00	575.00
rubber pump	15	100.00	1,500.00
rubberirzed gloves	40	40.00	1,600.00
rubberized tray	5	125.00	625.00
safety hasp '4	20	15.00	300.00
sando bag large-restaurant	50	30.00	1,500.00
sando bag sm	50	25.00	1,250.00
shampoo	4	2,000.00	8,000.00
sharpening stone	3	125.00	375.00
sharpening stone	6	105.00	630.00





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
shovel	2	500.00	1,000.00
shower curtain	40	100.00	4,000.00
silicon sealant	12	110.00	1,320.00
soft brrom	50	60.00	3,000.00
softbroom-restaurant	18	60.00	1,080.00
softbrrom-office	4	60.00	240.00
solvent liquid	40	110.00	4,400.00
srcubbing sponge pad	30	20.00	600.00
steel brush	20	75.00	1,500.00
steel brush	30	42.00	1,260.00
steelwool	30	20.00	600.00
table fork	120	15.00	1,800.00
table napkin	3	750.00	2,250.00
table spoon	120	15.00	1,800.00
taplon tape	25	30.00	750.00
teaspoon	50	12.00	600.00
tie wire	25	75.00	1,875.00
tile - floors	50	150.00	7,500.00
tiles cleaner	70	27.00	1,890.00
tissue holder	10	50.00	500.00
toilet ballvalve	15	350.00	5,250.00
toilet cleaner	70	128.00	8,960.00
toilet cover	10	350.00	3,500.00
toilte brush	30	50.00	1,500.00
toothpick	60	20.00	1,200.00
toothpick holder	20	50.00	1,000.00
trash bag large	70	50.00	3,500.00
trash bag xl	70	60.00	4,200.00
trashbag big	110	125.00	13,750.00
trashbag-medium	110	70.00	7,700.00
umbrella	100	150.00	15,000.00
umbrella nails	12	75.00	900.00
various electrical wires	1	10,000.00	10,000.00



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUPPLIES & MATERIALS EXPENSES  
CALENDAR YEAR 2023**

PARTICULARS	QTY	UNIT PRICE	AMOUNT
various flowers	70	50.00	3,500.00
various stones	50	100.00	5,000.00
vegetable seeds	150	50.00	7,500.00
voltage regulator	2	1,000.00	2,000.00
vulcaseal	12	100.00	1,200.00
water bottle	1200	8.00	9,600.00
water stop-pool	4	1,000.00	4,000.00
wood charcoal	10	170.00	1,700.00
			<b>1,450,000.00</b>
<b>TOTAL</b>			<b>1,796,210.00</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**DRUGS AND MEDICINES EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Alcohol	1,500.00
Antbiotic for Aviary	4,500.00
bandage	720.00
Band-aid	420.00
betadine	1,200.00
cotton	600.00
Elcivit Multivitamins	5,000.00
Spirit of Amonia	300.00
Terravite	3,500.00
Vaccine	8,800.00
<b>TOTAL</b>	<b>26,540.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**GASOLINE OIL & LUBRICANTS EXPENSES**  
**CALENDAR YEAR 2023**

VEHICLE TYPE & PLATE NO.	PARTICULARS	NO. OF LITERS / ANNUM	UNIT PRICE	AMOUNT
Jitney	Brake fluid	4	700.00	2,800.00
Van	Brake fluid	4	700.00	2,800.00
REVO	Brake fluid	4	700.00	2,800.00
REVO	Coolant	16	500.00	8,000.00
Jitney	Coolant	16	500.00	8,000.00
Van	Coolant	16	500.00	8,000.00
Grasscutter	Gasoline	1200	80.00	96,000.00
Genset	Gasoline	1200	70.00	84,000.00
Van	Gasoline	1600	70.00	112,000.00
Jitney	Gasoline	600	70.00	42,000.00
REVO	Gasoline	500	80.00	40,000.00
Jitney	Oil	16	1,000.00	16,000.00
Genset	Oil	36	1,000.00	36,000.00
REVO	Oil	16	1,000.00	16,000.00
Van	Oil	16	1,000.00	16,000.00
<b>TOTAL</b>				<b>490,400.00</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**WATER EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Water expense	480,000.00
<b>TOTAL</b>	<b>480,000.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**ELECTRICITY EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Electricity Expense	1,800,000.00
<b>TOTAL</b>	<b>1,800,000.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**COOKING GAS EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
12 Tanks LPG 11Kg @1,1000.00	13,200.00
48 tanks LPG 50kg @ 5,000.00	240,000.00
<b>TOTAL</b>	<b>253,200.00</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**POSTAGE AND DELIVERIES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Postage and delivery	24,000.00
<b>TOTAL</b>	<b>24,000.00</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**COMMUNICATION EXPENSES**  
**CALENDAR YEAR 2023**

END-USER	TELEPHONE NO.	MONTHLY LIMIT	AMOUNT
<b>Internet Expenses</b>			
Internet expense		48,000.00	48,000.00
<b>Telephone Expenses - Landline</b>			
Landline		5,000.00	60,000.00
<b>Telephone Expenses - Mobile</b>			
Resident Manager		1,800.00	21,600.00
Front office		1,000.00	12,000.00
Front office 2		1,000.00	12,000.00
<b>TOTAL</b>			<b>153,600.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
CABLE, SATELLITE, TELEGRAPH AND RADIO EXPENSES  
CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Cable Connection	96,000.00
<b>TOTAL</b>	<b>96,000.00</b>







**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
OTHER OPERATING EXPENSES  
CALENDAR YEAR 2023**

NATURE OF EXPENSES	PARTICULARS	AMOUNT
Rent Expenses	rent expense	53,000.00
		<b>53,000.00</b>
Transportation and Delivery Expenses	Transportation expense	30,000.00
		<b>30,000.00</b>
TOTAL		<b>83,000.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
REPRESENTATION EXPENSES  
CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Representation expense	84,000.00
<b>TOTAL</b>	<b>84,000.00</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SECURITY & JANITORIAL SERVICES  
CALENDAR YEAR 2023**

PARTICULARS	NO. OF SECURITY GUARD/JANITOR	INDIVIDUAL RATE/MONTH	MONTHLY RATE	AMOUNT
Security Services				
Security Services		110,025.00	#Error	1,320,300.00
TOTAL				1,320,300.00





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
OTHER PROFESSIONAL EXPENSES  
CALENDAR YEAR 2023**

END-USER	CLOTHING ALLOWANCE	NO. OF DAYS	RATE PER DAY	AMOUNT
Job order	6000	22	679.96	185,509.44
Job order	6000	22	603.71	165,379.44
Job order	6000	22	720.77	196,283.28
Job order	6000	22	301.85	85,688.40
Job order	6000	22	301.85	85,688.40
Job order	6000	22	641.51	175,358.64
JOb order	6000	22	301.85	85,688.40
JOb order	6000	22	603.71	165,379.44
Job order	6000	22	301.85	85,688.40
Job order	6000	22	679.96	185,509.44
Job order	6000	22	720.77	196,283.28
Job order	6000	22	764.02	207,701.28
JOb order	6000	22	339.98	95,754.72
Job order	6000	22	720.77	196,283.28
JOb order	6000	22	720.77	196,283.28
Job order	6000	22	603.71	165,379.44
JOb order	6000	22	360.38	101,140.32
Job order	6000	22	603.71	165,379.44
Job order	6000	22	301.85	85,688.40
job order	6000	22	679.96	185,509.44
Job order	6000	22	679.96	185,509.44
Job order	6000	22	301.85	85,688.40
JOb order	6000	22	301.85	85,688.40
Job order	6000	22	720.77	196,283.28
Job order	6000	22	641.51	175,358.64
Job order	6000	22	679.96	185,509.44
Job order	6000	22	301.85	85,688.40
Job order	6000	22	603.71	165,379.44
Job order	6000	22	641.51	175,358.64
Job order	6000	22	320.75	90,678.00
<b>TOTAL</b>				<b>4,442,718.24</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
REPAIRS AND MAINTENANCE - LAND IMPROVEMENTS  
CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
land improvements	350,000.00
<b>TOTAL</b>	<b>350,000.00</b>







**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
REPAIRS AND MAINTENANCE - OFFICE BUILDINGS  
CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Repairs - Building, Hall, Rooms & kitchen	760,000.00
<b>TOTAL</b>	<b>760,000.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
REPAIRS AND MAINTENANCE - FURNITURE AND FIXTURES  
CALENDAR YEAR 2023**

PARTICULARS	DESCRIPTION OF REPAIR JOB	AMOUNT
<b>Repairs and Maintenance - Furniture and Fixtures</b>		
Furnitures and fixtures		40,000.00
		<b>40,000.00</b>
<b>Repairs and Maintenance - IT Equipment and Software</b>		
IT equipment	repairs of computers	50,000.00
		<b>50,000.00</b>
<b>TOTAL</b>		<b>90,000.00</b>



**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**REPAIRS AND MAINTENANCE - OTHER MACHINERY AND EQUIPMENT**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Machineries and Equipment	315,500.00
<b>TOTAL</b>	<b>315,500.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
REPAIRS & MAINTENANCE OF GOVERNMENT VEHICLES  
CALENDAR YEAR 2023**

END - USER	VEHICLE TYPE & PLATE NO.	PARTICULARS	AMOUNT
	repair of various vehicles	Government Vehicle	198,500.00
TOTAL			198,500.00





**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**TAXES, DUTIES AND LICENSES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Taxes, duties, and licenses	535,500.00
<b>TOTAL</b>	<b>535,500.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**FIDELITY BOND PREMIUMS**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Fidelity bond premiums	20,000.00
<b>TOTAL</b>	<b>20,000.00</b>







**GARDENS OF ECO MALASAG-TOURISM VILLAGE**  
**INSURANCE EXPENSES**  
**CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
Insurance	485,000.00
<b>TOTAL</b>	<b>485,000.00</b>





**GARDENS OF ECO MALASAG-TOURISM VILLAGE  
OTHERS  
CALENDAR YEAR 2023**

PARTICULRS	AMOUNT
laundry, spoilage	333,000.00
<b>TOTAL</b>	<b>333,000.00</b>





GARDENS OF ECO MALASAG-TOURISM VILLAGE  
SUBSCRIPTION EXPENSES  
CALENDAR YEAR 2023

PARTICULRS	AMOUNT
Subscription expense	18,250.00
TOTAL	18,250.00

