





TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Individual Performance Commitment and Review (IPCR)

I, **AILEEN T. MACADANGDANG**, of the **BUSINESS DEVELOPMENT DEPARTMENT, Sales Division**,
 commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period
July - December 2019

AILEEN T. MACADANGDANG

Ratee

Date: _____

Reviewed by	Date	Approved by	Date
			
EVA MARIE M. VICEDO		MA. EVELYNNE A. FRANCISCO	

STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
STRATEGIC OBJECTIVE Output 1 SO4 : Achieved Financial Viability and Sustainability of TIEZA Assets	Contributed the amount of P2.07 to P 2.76M in the overall revenue of TIEZA Operating Properties by December 13, 2019 through online bookings	Above 2.76M; actual contribution amounted to P 3.159M		5.000	5.000	5.000	
CORE SUPPORT FUNCTION	Quarterly Accomplishment Report verified and signed by the DivM upon 3rd submission within 5 WD from receipt of instruction	Acted upon 2nd submission signed within 1 day	5.000		5.000	5.000	



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STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
CORE SUPPORT FUNCTION	Marketing Plan of Gardens of Malasag Eco Tourism Village acted upon by the DivM on 2nd submission and signed within 5-6 WD	Acted upon 2nd submission; signed within 5 days	4.000		4.000	4.000	
	Documents/Communications related to Sponsorship/ Financial Assistance reviewed and intialied by the DivM after 2nd submission and signed within 5-6 WD upon receipt of request/complete documents.	Acted upon 2nd submission signed within 1 day	4.000		5.000	4.500	
FINAL AVERAGE RATING			13.000	5.000	19.000	4.625	
Comments and Recommendations for Development Purposes							

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
		I certify that I discussed my assessment of the performance with the employee.			
<i>Aileen T. Macadangdang</i> AILEEN T. MACADANGDANG		<i>Eva Marie M. Vicedo</i> EVA MARIE M. VICEDO		<i>MA. EVELYNE A. FRANCISCO</i>	

BUSINESS DEVELOPMENT DEPARTMENT RATING MATRIX
SALES DIVISION
JULY - DECEMBER 2019

AILEEN T. MACADANGDANG

STRATEGIC OBJECTIVE	INDIVIDUAL LEVEL			
	SUCCESS INDICATORS	Description of Ratings for QUALITY	Description of Ratings for EFFICIENCY	Description of Ratings for TIMELINESS
SO 4 Achieved Financial Viability and Sustainability of TIEZA Assets	Contribute the amount of P2.07M to P2.76M in the overall revenue of TIEZA Operating Properties by December 13, 2019 through online bookings		5 - above P2.76M	5 - by November 29, 2019
			4 - above P2.07M to P2.76M	4 - by December 6, 2019
			3 - P2.07M	3 - by December 13, 2019
			2 - below P2.07M	2 - by December 20, 2019
			1 - below P1.65M	1 - on December 30, 2019
CORE FUNCTIONS	Quarterly Accomplishment Report acted upon by the DM upon 3rd submission and signed within 5WD from submission	5 - Acted upon by the DM upon 1st submission		5- signed within 1-2 WD from submission
		4 - Acted upon by the DM upon 2nd submission		4- signed within 3-4 WD from submission
		3 - Acted upon by the DM upon 3rd submission		3- signed within 5 WD from submission
		2 - Acted upon by the DM upon 4th submission		2 - signed upon within 6-7 WD from submission
		1 - Disapproval		1- signed more than 7 WD from submission
CORE FUNCTIONS	Marketing Plan of Gardens of Malasag Eco Tourism Village acted upon by the DivM 7 WD from submission	5 - Upon 1st submission		5 Less than 4 WD upon submission
		4 - Upon 2nd submission		4-acted upon 5-6 WD from submission
		3 - Upon 3rd submission		3-acted upon 7 WD from submission
		2 - Upon 4th submission		2-acted upon 8-9 WD from submission
		1 - Disapproval		1-more than 10WD from submission
CORE FUNCTIONS	Documents /Communications related to Sponsorship / Financial assistance requests / acted upon by DivM within 3 WD upon submission and signed within 4-5 WD	5 - Acted upon by the DivM upon 1st submission		5- Signed within 1 WD
		4 - Acted upon 2nd submission		4-within 3-2 WD
		3 - Acted upon 3rd submission		3-within 4-5 WD
		2 - Acted upon 4th submission		2-within 6-7 WD
		1 - Disapproval		1-more than 7 WD