



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

TO : The Manager
Financial Services Department

FROM : Manager
Operations Department

SUBJECT : Processing of Security Services Payment

DATE : May 05, 2021

This is to request for the processing of the attached Statement of Account from Alexis Security Agency Provider Phils., Co. Inc. for security services rendered at Cebu Properties for the period covering February 1-28, 2021.

Atty. MARIA TERESA C. ALVAREZ

ALEXIS SECURITY AGENCY PROVIDER PHILS. CO. INC.

#28 A First St. Las Piñas Village, Las Piñas City
Tel. no. 832-8624

March 30, 2021

**THE ACCOUNTING DEPARTMENT
TOURISM INFRASTRUCTURE AND ENTERPRISE
ZONE AUTHORITY**

*6th & 7th Floors, Tower I Double Dragon Plaza
DD Meridian Park Macapagal Avenue, corner
EDSA Extension 1308 Bay Area, Pasay City*

STATEMENT OF ACCOUNT

This is to bill you for the security service rendered by (29) *Twenty nine* security guard for the period covered **FEBRUARY 1-28, 2021** amounting to **FIVE HUNDRED TWO THOUSAND SIX HUNDRED EIGHTY FIVE PESOS AND ELEVEN CENTAVOS** (Php 502,685.11).

Attached:

1. *Service Invoice No 1693;*
2. *Affidavit of Payment;*
3. *Certification of Services Rendered;*
4. *DTR*


ROSEMARY D. GABATAN
President