



**TOURISM  
INFRASTRUCTURE AND  
ENTERPRISE  
ZONE  
AUTHORITY**

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**MEMORANDUM**

**FOR :** All Personnel  
Corporate Planning Department

**FROM :** The Manager  
Corporate Planning Department

**SUBJECT:** Reassignment of Division Manager, SPD

**DATE :** 25 January 2021

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Please be informed that effective 1 February 2021, the COO has approved the reassignment of SPD Division Manager, Ms. Anna Leah R. Bayot, to the Office of the COO, in accordance with Office Order No. 008-2021 dated 21 January 2021.

Further, the COO has likewise designated / reassigned various officers and staff to other Offices per Office Order No. 009-2021 dated 21 January 2021.

As such, pending assignment of an Officer-in-Charge of SPD by the COO, please be informed that Atty. Jose T. Bechayda, Jr. shall serve as Officer-in-Charge (OIC) of SPD in concurrent capacity with his current position as OIC of the Monitoring and Evaluation Division (MED).

Kindly be guided accordingly.

  
**FRANCIS RANDY J. HORTELANO**

*cc: Office of the COO*