



Republic of the Philippines

**Tourism Infrastructure & Enterprise Zone Authority**

**MEMORANDUM**

**TO :** The Manager  
Financial Services Department

**FROM :** Manager  
Operations Department

**SUBJECT :** Processing of Security Services Payment

**DATE :** November 10, 2021

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This is to request for the processing of the attached Statement of Account from Circa Security and Investigation Inc. for security services rendered at Club Intramuros Golf Course & Light and Sound Museum for the period covering September 01-30, 2021.

  
Atty. MARIA TERESA C. ALVAREZ