



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

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MEMORANDUM

TO : The MANAGER
Administrative Services Department

FROM : The MANAGER
Operations Department

RE : PURCHASE OF COMPUTER HEADSETS

DATE : 11 May 2021

Pursuant to the procurement of computer headsets, kindly include the Resident Managers/Officer-in-Charge of the operating entities as recipients to wit:

Marlon Prieto	-	Banaue Hotel & Youth Hostel
Jose Ramon Ramos	-	Club Intramuros Golf Course
Eleonor Gumastin	-	Balicasag Island Dive Resort
Gina Martinez	-	Cebu Field Office
Darwin Sarip	-	Zamboanga Golf Course & Beach Park
Ma. Carmela Marquez	-	Gardens of Malasag EcoTourism Village

ATTY. MARIA TERESA C. ALVAREZ