



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

TO : THE MANAGER
Human Resources Service Division

THRU : THE MANAGER
Operations Department, AMS *macabans*

FROM : RESIDENT MANAGER
Zamboanga Golf Course and Beach Park

RE : LIFEGUARD DUTIES AND RESPONSIBILITIES

DATE : 19 JULY 2021

Below is the duties and responsibilities of Lifeguard:

1. Ensures that swimming policies, guidelines and safety procedures are followed
2. Warns swimmers of improper activities or danger and enforces regulations and water safety policies.
3. Administers first aid in the event of injury, rescues swimmers in distress or danger of drowning, and administers CPR and/or artificial respiration, if necessary.
4. Evaluates conditions for safety and initiates aquatics emergency action plan as required.
5. Assist in the preparation of swimming policies, guidelines and safety protocols.
6. Conduct water rescue operation.

For your reference.

M. A. Sarip
MAGDARA A. SARIP