



Republic of the Philippines
Tourism Infrastructure and Enterprise Zone Authority
BALICASAG ISLAND DIVE RESORT



Certificate of COC Earned

This certificate entitles Mr./Ms. ELLEONOR GUMASTIN-GULANGAN to

one thousand four hundred thirty two hours (1,432 hours) of Compensatory Overtime Credits.

(number of hours)

ATTY. MA. TERESA C. ALVAREZ

Manager, Operations Department

Date Issued: _____

Valid Until: _____




Republic of the Philippines
Tourism Infrastructure and Enterprise Zone Authority
BALICASAG ISLAND DIVE RESORT



No. of Hours Earned COC's/ Beginning Balance	Date of CTO	Used COC's	Remaining COC's	Remarks
1,432 hours	August 31, 2021 – September 30, 2021	184 hours	1,248 hours	Outside of Bohol

Approved by:

Claimed:


ATTY. MA. TERESA C. ALVAREZ
Manager, Operations Department
Date: _____

MA. ELSA U. MONTEGRANDE
Administrative Officer
Date: _____



Republic of the Philippines
Tourism Infrastructure and Enterprise Zone Authority
BALICASAG ISLAND DIVE RESORT



Certificate of COC Earned

This certificate entitles Mr./Ms. ELLEONOR GUMASTIN-GULANGAN to

one thousand six hundred eight hours (1,608 hours) of Compensatory Overtime Credits.
(number of hours)

ATTY. MA. TERESA C. ALVAREZ
Manager, Operations Department

Date Issued: _____

Valid Until: _____



Republic of the Philippines
Tourism Infrastructure and Enterprise Zone Authority
BALICASAG ISLAND DIVE RESORT



No. of Hours Earned COC's/ Beginning Balance	Date of CTO	Used COC's	Remaining COC's	Remarks
1,608 hours	July 1, 2021 – July 31, 2021	176 hours	1,432 hours	Stayed in BIDR

Approved by:

Claimed:


ATTY. MA. TERESA C. ALVAREZ
Manager, Operations Department
Date: _____

MA. ELSA U. MONTEGRANDE
Administrative Officer
Date: _____

Name: Elleonor Gumastin-Gulangan
Entity: Balicasag Island Dive Resort.

Total Number of Days: **201** Days
Total Number of Hours: **1,608** Hours

YEAR	MONTH	No. of DAYS	HOURS
2020	January	9	72
	February	10	80
	March	9	72
	April	10	80
	May	12	96
	June	9	72
	July	9	72
	August	12	96
	September	8	64
	October	8	64
	November	11	88
	December	13	104
2021	January	10	80
	February	10	80
	March	8	64
	April	11	88
	May	11	88
	June	8	64
	July	10	80
	August	13	104
		201	1,608

Entity: Balicasag Island Dive Resort

Total Number of Hours: 624 Hours

YEAR	MONTH	DAY		HOURS
2021	January	1	New Year's Day	8
		2	Weekend	8
		3	Weekend	8
		9	Weekend	8
		10	Weekend	8
		16	Weekend	8
		17	Weekend	8
		23	Weekend	8
		24	Weekend	8
		31	Weekend	8
		10		80
	February	6	Weekend	8
		7	Weekend	8
		12	Chinese New Year's Day	8
		13	Weekend	8
		14	Weekend	8
		20	Weekend	8
		21	Weekend	8
		25	People Power Anniversary	8
		27	Weekend	8
		28	Weekend	8
		10		80
	March	6	Weekend	8
		7	Weekend	8
		13	Weekend	8
		14	Weekend	8
		20	Weekend	8
		21	Weekend	8
		27	Weekend	8
		28	Weekend	8
		8		64
	April	1	Maundy Thursday	8

Name: Elleonor Gumiastin-Gulangan
 Entity: Balicasag Island Dive Resort

	2	Good Friday	8
	3	Black Saturday	8
	4	Easter Sunday	8
	9	Araw ng Kagitingan	8
	10	Weekend	8
	11	Weekend	8
	17	Weekend	8
	18	Weekend	8
	24	Weekend	8
	25	Weekend	8
	11		88

May	1	Labor Day	8
	2	Weekend	8
	8	Weekend	8
	9	Weekend	8
	13	Eidul-Fitar Holiday	8
	15	Weekend	8
	16	Weekend	8
	22	Weekend	8
	23	Weekend	8
	29	Eidul-Fitar Holiday	8
	30	Weekend	8
	11		88

June	5	Weekend	8
	6	Weekend	8
	12	Independence Day	8
	13	Weekend	8
	19	Weekend	8
	20	Weekend	8
	26	Weekend	8
	27	Weekend	8
	8		64

July	3	Weekend	8
	4	Weekend	8
	10	Weekend	8
	11	Weekend	8
	17	Weekend	8

Name: Elleonor Gumastin-Gulangan
Entity: Balicasag Island Dive Resort

	18	Weekend	8
	20	Eid al-Adha	8
	24	Weekend	8
	25	Weekend	8
	31	Weekend	8
	10		80
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August	1	Weekend	8
	7	Weekend	8
	8	Weekend	8
	14	Weekend	8
	15	Weekend	8
	21	Ninoy Aquino Day	8
	22	Weekend	8
	28	Weekend	8
	29	Weekend	8
	30	National Heroes Day	8
	10		80

Name: Elleanor Gumastin-Gulangan
 Entity: Balicasag Island Dive Resort

Total Number of Days: 120 Days
 Total Number of Hours: 960 Hours

YEAR	MONTH	DAY		HOURS
2020	January	1	New Year's Day	8
		4	Weekend	8
		5	Weekend	8
		11	Weekend	8
		12	Weekend	8
		18	Weekend	8
		19	Weekend	8
		25	Weekend	8
		26	Weekend	8
		9		72
	February	1	Weekend	8
		2	Weekend	8
		8	Weekend	8
		9	Weekend	8
		15	Weekend	8
		16	Weekend	8
		22	Weekend	8
		23	Weekend	8
		25	People Power Anniversary	8
		29	Weekend	8
		10		80
	March	1	Weekend	8
		7	Weekend	8
		8	Weekend	8
		14	Weekend	8
		15	Weekend	8
		21	Weekend	8
		22	Weekend	8
		28	Weekend	8
		29	Weekend	8
		9		72
	April	4	Weekend	8

Name: Eleonor Gumastin-Gulangan
Entity: Balicasag Island Dive Resort

	5	Weekend	8
	9	Maundy Thursday/ Araw ng K	8
	10	Good Friday	8
	11	Black Saturday	8
	12	Easter Sunday	8
	18	Weekend	8
	19	Weekend	8
	25	Weekend	8
	26	Weekend	8
	10		80

May	1	Labor Day	8
	2	Weekend	8
	3	Weekend	8
	9	Weekend	8
	10	Weekend	8
	16	Weekend	8
	17	Weekend	8
	23	Weekend	8
	24	Weekend	8
	25	Eidul-Fitar Holiday	8
	30	Weekend	8
	31	Weekend	8
	12		96

June	6	Weekend	8
	7	Weekend	8
	12	Independence Day	8
	13	Weekend	8
	14	Weekend	8
	20	Weekend	8
	21	Weekend	8
	27	Weekend	8
	28	Weekend	8
	9		72

July	4	Weekend	8
	5	Weekend	8
	11	Weekend	8
	12	Weekend	8

Name: Eleonor Gumastin-Gulangan
 Entity: Balicasag Island Dive Resort

	18	Weekend	8
	19	Weekend	8
	25	Weekend	8
	26	Weekend	8
	31	Eid al-Adha	8
	9		72

August	1	Weekend	8
	2	Weekend	8
	8	Weekend	8
	9	Weekend	8
	15	Weekend	8
	16	Weekend	8
	21	Ninoy Aquino Day	8
	22	Weekend	8
	23	Weekend	8
	29	Weekend	8
	30	Weekend	8
	31	National Heroes Day	8
	12		96

September	5	Weekend	8
	6	Weekend	8
	12	Weekend	8
	13	Weekend	8
	19	Weekend	8
	20	Weekend	8
	26	Weekend	8
	27	Weekend	8
	8		64

October	3	Weekend	8
	4	Weekend	8
	10	Weekend	8
	11	Weekend	8
	17	Weekend	8
	18	Weekend	8
	24	Weekend	8
	25	Weekend	8
	8		64

Name: Eleonor Gumastin-Gulangan
Entity: Balicasag Island Dive Resort

November	1	All Saint's Day	8
	2	All Soul's Day	8
	7	Weekend	8
	8	Weekend	8
	14	Weekend	8
	15	Weekend	8
	21	Weekend	8
	22	Weekend	8
	28	Weekend	8
	29	Weekend	8
	30	Bonifacio Day	8
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			<hr/>
December	5	Weekend	8
	6	Weekend	8
	8	Feast of Immaculate Concep	8
	12	Weekend	8
	13	Weekend	8
	19	Weekend	8
	20	Weekend	8
	24	Christmas Eve	8
	25	Christmas Day	8
	26	Weekend	8
	27	Weekend	8
	30	Rizal Day	8
	31	New Year's Eve	8
			<hr/>
			13 104
			<hr/>

Name: Elleonor Gumastin-Gulangan
Entity: Balicasag Island Dive Resort

Total Number of Days: 13 Days
Total Number of Hours: 104 Hours

YEAR	MONTH	DAY	HOURS
2019	December	1	Weekend 8
		7	Weekend 8
		8	Weekend 8
		14	Weekend 8
		15	Weekend 8
		21	Weekend 8
		22	Weekend 8
		24	Special non-working holiday 8
		25	Christmas Day 8
		28	Weekend 8
		29	Weekend 8
		30	Rizal Day 8
		31	New Year's Eve 8
		13	104