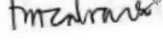


September 14, 2021

For: **Jetro Nicolas F. Lozada**  
ACOO – Operations Department  
TIEZA

**Atty. Maria Teresa C. Alvarez**   
Operations Manager  
TIEZA

Thru: **Elleanor G. Gulangan**  
OIC, Balicasag Island Dive Resort  
TIEZA

Dear Sir/Mam,

I am writing this letter to notify you formally that I am resigning from my position as Senior Corporate Accounts Analyst of Balicasag Island Dive Resort.

I appreciate the opportunity for professional growth you provided during this time, but the comfort of a complete family is all that matters, especially this time of pandemic.

Thank you for your support and encouragement.

Sincerely,

  
John Michael M Galimba