

## TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

## Individual Performance Commitment and Review (IPCR)

commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period I, VIVIAN G. TUNDAGUL, of the OPERATIONS DEPARTMENT, BANAUE HOTEL AND YOUTH HOSTEL, July 1 to December 31, 2020

VIVIAN & TUNDAGUI

Date: JUNE 5, 2020

SHERIDAN CLAIRE MANGALLAB-ABUL  Sr. Corp. Accts. Analyst Immediate Supervisor	Reviewed by	Date	Approved by	Date
	SHERIDAN CLAIRE MANGALLAB-ABUL Sr. Corp. Accts. Analyst	June 5, 2020		June 5, 2020
	Immediate Supervisor		Head of Office	

STRATEGIC OR IECTIVES/	200			RATING	٥		
FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	5	E3	13	A4	Remarks
CORE							
Output 1 Corporate Accounts Management	Accurate Monthly Summary of Collection and Deposit and Checks Issued submitted to and Checks Issued and integrated by SCAA within 3 Wdays of submitted to and integrate the succeeding month	Accurate Monthly Summary of Collection and Deposit and Checks Issued submitted to and integrated by SCAA within 1-2 Wdays of the succeeding month	4.333		4.167	4.167, 4.250	
Output 2 Entity Operations and	Accurate and complete daily Cashiers Report submitted to and checked by the Night Audit.	Accurate and complete daily Cashiers Report submitted to and checked by the Night Audit.	4.333 4.333	4.333		4.333	
FINAL AVERAGE RATING			4.333 4.333 4.167 4.292	4.333	4.167	4.292	

TRATEGIC OBJECTIVES/				RATING	O	
FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	اة ا	£2	T3 A4	Remarks
Comments and Recommendations for Development Purposes	for Development Purposes					
Trusturity and olyun	Frustworthy and objundable. Responsible enough on any given faction.	on any given fucks.		e mo	nethy o	Neede more Agrown / semmons

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
	February 26, 2021	I certify that I discussed my assessment of the performance with the employee.			2-26-21
		Limitar	Ş		John rest
VIVIAN G	IVIAN G/TUNDAGUI	SHERIDAN CLAIRE MANGALLAB-ABUL	GALLAB-ABUL	MARLON	MARLON S. PRIETO

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

accusal B

ON MIC

Tha Brown

					1
		OPERATIONS DEPARTMENT			1
		BANAUE HOTEL & YOUTH HOSTEL			
		KALING MATRICES FOR JULY - DECEMBER 2020	1020		
		INDIVIDUAL LEVEL			
SUCCESS INDICATOR	POISTION	TIMELINESS	EFFIENCIENCY	QUALITY	
		5- submitted within 1 Whav			
Accurate Monthly Summary of Collection and Deposit and Charks		4- submitted within 2 Wd	-	5 - 100% Accurate	
Issued submitted to and integrated by	CC (VIVIAN)	3- submitted within a warm			
month		swamps willing wadys			
		2-submitted within 4 Wdays			
		1- beyond 4 Wdays			
				I - with I or more errors	
			5 - w/ complete attachments	5 - 100% Accurate	
Accurate and complete daily Cashiers Report submitted to and chacked Live					
the Night Audit.	CC (VIVIAN)				
					T
			1 - w/ incomplete attachments	- With 1 or more errors	
				Signal of the control	

o constant	Remains	in / summans	Date	2-26-21	ETO
	P4	unenely	Δ		MARLON S. PRIETO
ATING	ta ta	mon	king by		MARIC