




Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**MEMORANDUM**

**FOR :** THE OFFICE OF THE CHIEF OPERATING OFFICER  
ALL ASSISTANT CHIEF OPERATING OFFICERS  
ALL DEPARTMENT MANAGERS/OFFICE HEADS  
ALL DIVISION MANAGERS

**FROM :**   
THE MANAGER  
Administrative Services Department

**SUBJECT :** COVID-19 VACCINATION

**DATE :** 31 MAY 2021

In line with the Authority's COVID-19 Vaccination Program, all offices are reminded to inform and/or update the undersigned's office vis-à-vis TIEZA personnel who were already vaccinated in the following format:

Name (LN, FN M.I.)	Category (A2-Senior Citizen, A3-With Comorbidity, A4-Frontline Gov't Worker, etc.)	1 <sup>st</sup> Dose			2 <sup>nd</sup> Dose		
		COVID-19 Vaccine Brand	Vaccination Site/LGU	Date Vaccinated	COVID-19 Vaccine Brand	Vaccination Site/LGU	Date Vaccinated
Dela Cruz, Juan C.	Senior Citizen	Sinovac	LGU Manila	3 May 2021	Sinovac	LGU Manila	24 May 2021

For your information and compliance.

