



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

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**MEMO FOR** : **The Manager**  
Operations Department

**FROM** : **The Manager**  
Administrative Services Department

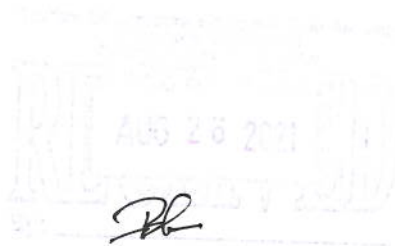
**SUBJECT** : **FY 2020 Productivity Enhancement Incentive**

**DATE** : August 26, 2021

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Forwarding herewith the attached payroll of four (4) regular employees of **Club Intramuros Golf Course**, in the total amount of **₱20,000.00**, duly verified and found in order.

  
**ROSANNA M. OLGADO**



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memos/OPED-transmittal



**TOURISM INFRASTRUCTURE & ENTERPRISE ZONE AUTHORITY  
CLUB INTRAMUROS GOLF COURSE  
MANILA**



**Productivity Enhancement Incentive Payroll CY - 2020**

NAMES	AMOUNT	SIGNATURE
<b>REGULAR EMPLOYEES</b>		
1 ANOTA, DANILO	5,000.00	
2 GODALLE, KRYSTINE JOY	5,000.00	
3 PASCUAL, CRESENCIO	5,000.00	
4 PACELAN, LEILANI	5,000.00	
GRAND TOTAL	<b>20,000.00</b>	

*gllm 08/26/2021*  
*for m 08/26/2021*

1.) I CERTIFY on my official oath that the above payroll is correct and that the services have been duly rendered as stated.


2.) Approved Funds available in the amount of Php 20,000.00

  
**DANILO M. ANOTA**  
Sports Complex Administrator

**KRYSTINE JOY A. GODALLE**  
Sr. Corp. Accounts Analyst

3.) APPROVED for payment:

4.) I CERTIFY on my official oath that I have paid to each employee whose name appears on the above payroll set opposite his/her name.

  
**JOSE RAMON L. RAMOS**  
CIGC-Officer in Charge

**LEILANI M. PACELAN**  
SDO