




TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Individual Performance Commitment and Review (IPCR)

I, **ARTHUR B. LORETO**, of the Intramuros and Rizal's Bagumbayan Light and Sound (IRBLSM), commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2020.


ARTHUR B. LORETO
 Ratee

Date		Reviewed and Approved by:		Date	
		Atty. MA. TERESA C. ALVAREZ			
		Manager, Operations Department			
Date		Reviewed and Approved by:		Date	

STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
CORE	Prepare guide/policies for the maintenance of computers and operation of computer system for inclusion in the IRBLSM Maintenance Plan or before December 17, 2020, accepted upon 2nd revision.	Prepared guide/policies submitted on December 17, 2020 and accepted without revision.	5.000		3.000	4.000	
	Maintain operating system of the IRBLSM presentation two times a month with 5 - 6 breaks/hang ups.	Maintained operating system of the IRBLSM presentation weekly with 2-4 breaks/hangups.	5.000		4.833	4.917	

STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
FINAL AVERAGE RATING			5.000		3.917	4.458	Very Satisfactory
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Ranking by		Date	
		I certify that I discussed my assessment of the performance with the employee.					
 ARTHUR B. LORETO Sr. Artist/Illustrator		Atty. MA. TERESA C. ALVAREZ Manager, Operations Department/ Officer-in-Charge, IRBLSM					

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

OPERATIONS DEPARTMENT
INTRAMUROS & RIZAL'S BAGUMBAYAN LIGHT & SOUND MUSEUM
RATING MATRIX
July to December, 2020

ARTHUR B. LORETO
Senior Artist/Illustrator

SUCCESS INDICATOR	TIMELINESS	QUALITY
CORE Prepare guide/policies for the maintenance of computers and operation of computer system for inclusion in the IRBLSM Maintenance Plan on or before December 16, 2020, accepted upon 2nd revision.	5 - Submitted on or before Dec. 15, 2020 4 - Submitted on or before Dec. 16, 2020 3 - Submitted on or before Dec. 17, 2020 2 - Submitted on or before Dec. 18, 2020 1 - Submitted beyond Dec. 18, 2020	5 - accepted without revision 4 - accepted upon 1st revision 3 - accepted upon 2nd revision 2 - accepted upon 1st revision 1 - accepted upon 4th revision
Maintain operating system of the IRB-LSM presentation two times a month with 5 - 6 breaks/hang ups	5 - weekly 4 - 3x a month 3 - 2x a month 2 - once a month 1 - 0 times a month	5 - 0 - 1break/hang up 4 - 2 - 4 breaks/hang up 3 - 5 - 6 breaks/hang up 2 - 7 - 8 breaks/hang up 1 - 9 - 10 breaks/hang up