



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

TO : The Assistant Chief Operating Officer
Administrative and Finance Sector

THRU : The Manager
Financial Services Department

FROM : The Assistant Chief Operating Officer
Assets Management Sector

SUBJECT : FY 2021 MID-Year Bonus

DATE : May 27, 2021

This is to request processing of Transfer of Fund amounting to **ONE HUNDRED FORTY THOUSAND NINETEEN PESOS ONLY (P140,019.00)** as FY 2021 Mid-Year Bonus.

The attached documents are for your reference:

- Memo form Human Resources Division
- Payroll from Club Intramuros Golf Course

JETRO NICOLAS F. LOZADA



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMO FOR : The Manager
Operations Department

FROM : The Manager
Human Resource Services Division

SUBJECT : FY 2021 MID-Year Bonus

DATE : May 26, 2021

Forwarding herewith the attached payroll of four (4) regular employees of **Club Intramuros Golf Course**, in the amount of **P140,019.00**, duly verified and found in order.

McGraw

JOSEFINA U. SORIANO

self-payroll doc
memos/CPED-transmittal

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Club Intramuros Golf Course
Manila

PAYROLL FOR 2021 MID YEAR BONUS
CLUB INTRAMUROS GOLF COURSE - REGULAR EMPLOYEES

NAME	GRADE STEP	BASIC SALARY	LESS: W/TAX	NET AMOUNT
1 ANOTA, DANILO M. ✓	21-3 ✓	59,707.00 ✓	-	59,707.00 ✓
2 GODALLE, KRISTINE JOY A. ✓	15-2 ✓	30,909.00 ✓	-	30,909.00 ✓
3 PACELAN, LEILANI M. ✓	12-2 ✓	23,222.00 ✓	-	23,222.00 ✓
4 PASCUAL, CRESCENCIO S. ✓	13-4 ✓	26,181.00 ✓	-	26,181.00 ✓
		140,019.00	-	140,019.00 X

1.) I CERTIFY on my official oath that the above payroll is correct and that the services have been duly rendered as stated.


DANILO M. ANOTA
 Sports Complex Administrator

2.) CERTIFIED fund available in the amount of Php 140,019.00

KRISTINE JOY A. GODALLE
 Sr. Corporate Accounts Analyst

JOSE RAMON L. RAMOS
 CIGC-Officer in Charge

4.) I CERTIFY on y official oath that I have paid to each employee whos names appears on the above payroll set opposite his/her name.

LEILANI M. PACELAN
 Special Disbursing Officer

gllw 5/26/2024