

### Republic of the Philippines

# Tourism Infrastructure & Enterprise Zone Authority

#### **MEMORANDUM**

TO

The MANAGER

Financial Services Department

FROM

The MANAGER

Operations Department

**SUBJECT** 

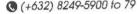
REPLENISHMENT OF WORKING FUND

DATE

September 21, 2021

Relative to the memorandum of Mr. Donille D. Gorosin, request processing of the Replenishment of Working Fund for the period September 08-16, 2021 for the Operation Sector of Cebu Field Office.

Attached are supporting documents for your references.









## Republic of the Philippines **Tourism Infrastructure & Enterprise Zone Authority**

#### MEMORANDUM

FOR

: ATTY, MARIA TERESA C. ALVAREZ

Manager, Operations Department

FROM

: DONILLE D. GOROSIN

SDO

Cebu Field Office

SUBJECT

: Replenishment of Working Fund

DATE

: September 16, 2021

Respectfully forwarding herewith the replenishment of my working fund in the amount of Thirty-Three Thousand, Two Hundred Ninety-Six Pesos & 63/100 Only (₱ 33,296.63) for the period covered from September 8 to 16, 2021 for the Operation Sector

Enclosed are the supporting documents and summary for your reference, and hope you will find them in order.

Thank You

DONILLE D. GOROSIN

Encl: a/s







