



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

6th & 7th Floors, Tower 1
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Double Dragon Meridian Park
Macapagal Avenue corner
Edsa Extension Bay Area
Pasay City 1302

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OFFICE ORDER


No. 091-2020 *Palong*

In the exigency of the service, Assistant Chief Operating Officer (ACOO) **Atty. JOY M. BULAUTAN**, of the Administration and Finance Sector, is hereby designated as Officer-in-Charge (OIC) of the Tourism Infrastructure and Enterprise Zone Authority (TIEZA) from December 1-15, 2020. The designation shall be effective for said dates only.

As such, **ACOO Bulautan** shall perform and discharge the duties and responsibilities of the Chief Operating Officer, except on matters concerning the following:

1. Hiring and termination of Employees, except for the hiring of emergency employees;
2. Transfer of Employees between offices/departments; and
3. Cancellation of Existing Infrastructure Projects.

All documents requiring the signature of the undersigned shall first be coursed through the Office of the Chief Operating Officer (OCOO) for proper control and prior endorsement to the ACOO for AFS.. (AADE)


POCHOLO D. PARAGAS
Chief Operating Officer

26 November 2020

