





I, MARIA MELIZA S. ODIAMAR, of the BUSINESS DEVELOPMENT DEPARTMENT, Sales Division,
 commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period
July - December 2019

MARIA MELIZA S. ODIAMAR



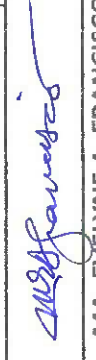
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Date: _____

Reviewed by	Date	Approved by	Date
			
EVA MARIE M. VICEDO		MA. EVELYNE A. FRANCISCO	

STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
STRATEGIC OBJECTIVE							
SUPPORT FUNCTION	Marketing Plan of Club Intramuros and Light and Sound Museum acted upon by the DivM on 2nd submission and signed within 7 WD	Acted upon 2nd submission signed within 5-6 WD	4.000		4.000	4.000	

STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	E2	T3	A4	
CORE SUPPORT FUNCTION	Inputted Market Data of TIEZA operating entities for three (3) quarters of 2019, acted upon by the DM upon 3rd submission and inputted w/in 15 WD from receipt of data	Acted upon 2nd submission and submitted within 12 WD from receipt of data	4.000		4.000	4.000	
FINAL AVERAGE RATING			8.000		8.000	4.000	
Comments and Recommendations for Development Purposes							

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
		I certify that I discussed my assessment of the performance with the employee.			
 MARIA MELIZA S. ODIAMAR		 MARIE M. VICEDO		 MA. EVELYNE A. FRANCISCO	

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

BUSINESS DEVELOPMENT DEPARTMENT RATING MATRIX

SALES DIVISION

JULY - DECEMBER 2019

MARIA MELIZA S. ODIAMAR

INDIVIDUAL LEVEL				
STRATEGIC OBJECTIVE	SUCCESS INDICATORS	Description of Ratings for QUALITY	Description of Ratings for EFFICIENCY	Description of Ratings for TIMELINESS
CORE FUNCTIONS	Marketing Plan of Club Intramuros and Light and Sound Museum acted upon by the DIVM 7 WD from submission	5 - Upon 1st submission	5 Less than 4 WD upon submission	4-acted upon 5-6 WD from submission
		4 - Upon 2nd submission		WD from submission
		3 - Upon 3rd submission		3-acted upon 7 WD from submission
		2 - Upon 4th submission		2-acted upon 8-9 WD from submission
		1 - Disapproval		1-more than 10WD from submission
CORE FUNCTIONS	Inputted Market Data of TIEZA operating entities for three (3) quarters of 2019, acted upon 3rd submission, 15 days after submission	5 - Acted upon by the DivM upon 1st submission	5 Summarize 10 WD after submission from entities	4-12 WD after submission
		4 - Acted upon 2nd submission		15 WD after submission
		3 - Acted upon 3rd submission		2-17 WD after submission
		2 - Acted upon 4th submission		1-beyond 17 WD submission
		1 - Disapproval		