



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

6th & 7th Floors, Tower 1
DoubleDragon Plaza
DD Meridian Park
Macapagal Avenue corner
EDSA Extension
1302 Bay Area, Pasay City

8249-5900 loc. 611

gsd@tieza.gov.ph

www.tieza.gov.ph

MEMORANDUM

TO : Bids and Awards Committee
FROM : **The Manager**
General Services Division

SUBJECT : *Transmittal*

DATE : 04 February, 2021



Transmitted herewith are the copies of approved/ conformed Purchase Order & Job Order with supporting documents as follows:

PO/ JO NO.	SUPPLIER'S NAME	AMOUNT	ITEMS	END- USER	REMARK/S
PO 21-001	ABENSON VENTURES	P 6,780.00	SMARTPHONE	TAXD-PAD	Attachments: PO, NTP
PO 21-002	SODEXO	P 3,200,000.00	SODEXO PREMIUM PASS	OCOO	Attachments: PO,
PO 21-003	RUSTAN COMM'L. CORP.	P 800,000.00	GIFT CERT.	OCOO	Attachments: PO,
JO 20-065	AUTO-PHIL MKTG. CORP.	P 18,600.00	TIRES, SJS 283	OCOS	Attachments: JO, NTP
JO 21-002	8 TIMES 8	P 320,000.00	ANTI-VAW CAMPAIGN MAT'S. BAC RESO#2020-152-A	ADSD	Attachments: JO, NTP,

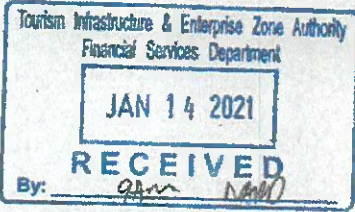
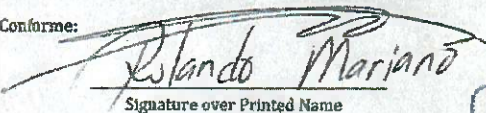





For your information and guidance.

ANA RUTH L. MATEO
ANA RUTH L. MATEO

PURCHASE ORDER**TIEZA****Tourism Infrastructure & Enterprise Zone Authority**

6th & 7th flrs. Tower 1 Double Dragon Plaza, Meridian Park, Macapagal Avenue corner BDSA Ext. Pasay City

Agency

Supplier: ABENSON VENTURES, INC.		P.O. No. 21-001	
Address: Walmart Bldg. B001A Veterans Village, Edsa Quezon City		Date: January 12, 2021	
TIN: 004-149-434-00000 Tel Nos. 851-6135/851-3817		PR No. 20-11-0343	
Mode of Procurement: SHOPPING		Rec'd by GSD: December 01, 2020	
Sir/Madam:			
Please furnish this office of the following articles subject to the terms and condition contained herein:			
Place of Delivery: TIEZA Office		Delivery Term: 3 days	
Date of Delivery:		Payment Term: COD 3 days clearing	
Stock No.	Unit	Description/ s	Quantity
	unit	SMARTPHONE Specifications: >5020 MAH Battery >Dual SIM >Octa-Core	1
			Unit Cost
			Amount
			P 6,780.00
			
For: TAXD-PAD			
(Total Amount) Six Thousand Seven Hundred Eighty Pesos Only			P 6,780.00
In case of failure to make the full delivery within the time specified above, a penalty on one-tenth (1/10) of one percent for delivery for every day of delay shall be imposed.			
Conforme:		Very Truly Yours,	
 Signature over Printed Name Date <u>1/20/21</u>		 ROSANNA M. OLGADO Manager, Administrative Services Dept.	
		Recommending Approval:  ATTY. JOY M. BULAUTITAN ACOO, Admin & Finance Sector	
Funds Available: <u>Office Supplies + TAXD - 16,780.</u>		APPROVED:	
 RODOLFO ANCHETA Manager, Financial Services Department		 MARK T. LAPID Chief Operating Officer	

21011816



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January 12, 2021

Mr. ROLAND MARIANO

Retail Associates

ABENSON VENTURES, INC.

Walmart Bldg. 8001A Veterans Village

EDSA, Quezon City

Tel Nos. 8 851-6135 / 8 851-3817

NOTICE TO PROCEED

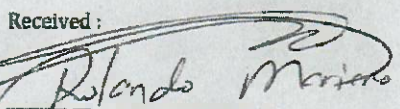
Dear Mr. Mariano:

Pursuant to the provisions of Purchase Order No. 21-001 dated January 12, 2021 for the Supply and Delivery Of one (1) unit Smartphone- OPPO A12, you are hereby directed to proceed with your undertaking upon receipt of this notice.

Thank you.


MARK T. LAPID
Chief Operating Officer

Received :


Signature over Printed Name

Date

NTP21-001

TIEZA WORKS

JOB ORDER

TIEZA

Tourism Infrastructure & Enterprise Zone Authority

6th & 7th flrs. Tower 1 Double Dragon, Meridian Plaza, Macapagal Avenue, EDSA Ext., Pasay City
Agency

original furnished to
Rd

Supplier:	AUTO-PHIL MARKETING CORPORATION	J.O. No.	20-065
Address:	1745 Dimasalang St., Sta Cruz, Manila	Date:	December 16, 2020
TIN:	000-327-221-000 Tel No. 8 732-2371 to 76 Mobile 0915-799-6573	PR No.	20-11-0355
Mode of Procurement:	NEGOTIATED PROCUREMENT (Small Value)	Date:	November 18, 2020

Sir/Madam:

Please furnish this Office of the following articles subject to the terms and condition contained herein:

Place of Delivery:	Delivery Term:	3 days
Date of Delivery:	Payment Term:	15 days

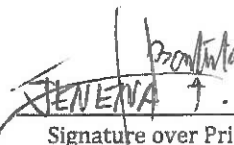
Stock No.	Unit	Description/ s	Quantity	Unit Cost	Amount
	pc.	Tires - 205/65/ R15 (Yokohama Aspec A300)	4	4,200.00	16,800.00
		Tire valve & weight for balancing	4	150.00	600.00
		Alignment (toe in & out)			450.00
		Camber & Caster (if necessary)			750.00
		Note: Free labor for installation			
		Warranty: Two (2) years			
		For: Toyota Innova SJS 283 assigned to OCOS			

(Total Amount) **P 18,600.00**

In case of failure to make the full delivery within the time specified above, a penalty on one-tenth (1/10) of one percent for delivery for every day of delay shall be imposed.

Conforme:

Very Truly Yours,


XENENA T. BAUTISTA
Signature over Printed Name

01-27-21

Date


ROSANNA M. OLGADO

Manager, Administrative Services Dept.

Recommending Approval:


MICHELLE MAE V. VIVO

Head Technical Assistant

Funds Available:

APPROVED:


RODOLFO E. ANCHETA
Manager, Financial Services Department


POCHOLO J. D. PARAGAS

Chief Operating Officer



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December 15, 2020

Ms. JENENA BAUTISTA
Marketing Personnel
AUTO-PHIL MARKETING CORPORATION
1745 Dimasalang St., Sta. Cruz, Manila
Tel Nos. 8 732-2371 to 76
Mobile No. 0915-799-6573

NOTICE OF AWARD

Dear **Ms. Bautista**:

Please be informed that after evaluation of the quotation submitted for the **Supply, Delivery and Installation of four (4) pcs Tires - 205/65/R15 (Yokohama Aspec A300) and other items for Toyota Innova SJS 283 assigned to Office of the Corporate Secretary as per PR No. 20-11-0355**, the General Services Division has found your proposal the lowest and most advantageous for the Authority, thus, the contract is awarded to your company **AUTO-PHIL MARKETING CORPORATION**, through **Negotiated Procurement (Small Value)**, an alternative method of procurement prescribed under Section 53.9 of the IRR of R.A. 9184, in the amount of **P18,600.00**

Very truly yours,


POCHOLO J. B. PARAGAS
Chief Operating Officer

Conforme:


JENENA T. BAUTISTA
Signature over Printed Name


Date

NOA20-023

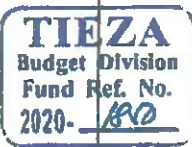



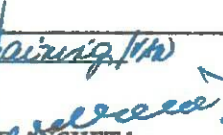

JOB ORDER

TIEZA

Tourism Infrastructure & Enterprise Zone Authority

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Agency

Supplier: 8 TIMES 8 GENERAL MERCHANDISE		J.O. No. 21-002			
Address: 762 Int. 27 J. Planas Gagalangin, Tondo, Manila		Date: January 13, 2021			
TTN: 136-614-711-000 Tel No. 8 514-0662 Mobile 0917-895-8557		PR No. 20-12-0365			
Mode of Procurement: NEGOTIATED PROCUREMENT (Small Value)		Rec'd by			
Gentlemen		BAC RESOLUTION NO. 2020-152-A			
Please furnish this Office of the following articles subject to the terms and condition contained herein:					
Place of Delivery: TIEZA Office		Delivery Date: 10 - 20 days			
Date of Delivery:		Payment Term: Gov't terms			
Stock No.	Unit	Description/s	Quantity	Unit Cost	Amount
	pcs	Customized Face Mask with design and insert pocket Color: Orange with white design Mask Structure: Microfiber (outer fabric), Non- Woven (Mid-layer/ Fiber), breathable and non- irritating (inner fabric) Features: with earloop, pocket insert for additional filter, washable/ reusable, lightweight Size: Adult size Printing: Full Sublimation	2,500	40.50	101,250.00
	pcs	Orange Pouch Material: Clear plastic w/ non- woven combination, with zipper Size: 23 x 16 x 7.5 cm. Design: with one color silkscreen printing on one (1) side	2,500	56.25	140,625.00
		Face Shield Features: Full face shield with adjustable band (orange color) to attach firmly around the head Material: made of acetate (at least 20 microns) - can be disinfected easily - Provides good visibility - Fog resistant - Fits the Forehead	2,500	31.25	78,125.00
 JAN 18 2021		FOR: ADSD- HRSD *lay-out/ design supplied			
(Total Amount) Three Hundred Twenty Thousand Pesos Only					P 320,000.00
In case of failure to make the full delivery within the time specified above, a penalty on one-tenth (1/10) of one percent for delivery for every day of delay shall be imposed.					
Conforme:		Very Truly Yours,			
 Cecilia P. Garcia Signature over Printed Name of Supplier January 27, 2021 Date		 ROSANNA M. POLGADO Manager, Administrative Services Dept. Recommending Approval:  ATTY. JOY M. BULAUTAN ACOO for Admin & Finance			
Funds Available: P 320,000 - Training/Inv		APPROVED:			
 RODOLFO R. ANCHETA Manager, Financial Services Department		 MARK T. LAPID Chief Operating Officer			



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January 13, 2021

Ms. CECILIA PASCUAL GARCIA
Authorized Representative
8 TIMES 8 GENERAL MERCHANDISE
762 Int. 27 J. Planas St., Gagalangin
Tondo, Manila
Tel Nos. 0917- 895-8557/ 8 2251-6181

NOTICE TO PROCEED

Dear Ms. Garcia:

Pursuant to the provisions of Purchase Order No. 21-002 dated January 13, 2021 for the Supply and Delivery of Customized Face Masks with Design and Insert Pocket and 2 Other Line Items To Be Disseminated as Advocacy Campaign Materials for the 2020 18-Day Campaign to End VAW, you are hereby directed to proceed with your undertaking upon receipt of this notice.

Thank you.


MARK T. LAPID
Chief Operating Officer

Received :


Cecilia P. Garcia
Signature over Printed Name

January 27, 2021
Date

NTP21-002