




**TOURISM  
INFRASTRUCTURE AND  
ENTERPRISE  
ZONE  
AUTHORITY**

6th & 7th Floors, Tower 1  
Double Dragon Plaza  
DD Meridian Park  
Macapagal Avenue corner  
EDSA Extension  
1302 Bay Area, Pasay City

(+632) 8249-5900 loc. 626  
adminservices@tieza.gov.ph  
www.tieza.gov.ph

**MEMORANDUM**

**TO :** ALL CONCERNED JOB ORDER PERSONNEL

**FROM :**   
THE MANAGER  
Administrative Services Department

**SUBJECT :** EMPLOYEES COMPENSATION (EC) CONTRIBUTION FOR SELF-EMPLOYED MEMBERS OF SSS

**DATE :** 14 DECEMBER 2020

---

Anent the memo from the Financial Services Department dated 10 December 2020 and in view of the attached ECC and SSS Joint Memorandum Circular No. 1, s. 2020, please be advised that we will be deducting your Employees Compensation (EC) contributions for the applicable months of September 2020 to December 2020 from the 1-15 December 2020 Job Order Payroll.

In view of the aforementioned Memorandum Circular, be guided that monthly EC contributions will now automatically be deducted from the JO Payroll effective January 2021.

For further inquiries/clarifications, please contact or look for Ms. Leizl Gatchalian of HRD at Telephone No. (+632) 8249-5900 loc. 626.

For your information and guidance.





**TOURISM  
INFRASTRUCTURE AND  
ENTERPRISE  
ZONE  
AUTHORITY**

6th Floor, Tower 1  
Double Dragon Plaza  
Double Dragon Meridian Park  
Macapagal Avenue corner  
EDSA Extension  
1302 Bay Area, Pasay City

(+632) 8249-5900 loc. 631  
financialservices@tieza.gov.ph  
www.tieza.gov.ph

**MEMORANDUM**

FOR : **Dra. ROSANNA M. OLGADO**  
*Manager, Administrative Services Department*

FROM : **Manager, Financial Services Department**

DATE : 10 December 2020

Pursuant to the ECC and SSS Joint Memorandum Circular No. 1, s. 2020, please deduct the corresponding Employees' Compensation (EC) from Job Order Personnel included in the SSS Self-Employed Program effective from September 2020 onwards.

Thank you.

RODOLFO E. ANCHETA

*12-10-2020*

*Rec'd by: shrem  
12/10/2020  
7:51 pm*



## ECC AND SSS JOINT MEMORANDUM CIRCULAR NO. 1, s. 2020

TO : ALL SELF-EMPLOYED MEMBERS OF SSS

SUBJECT : EXPANDING THE COVERAGE OF THE EMPLOYEES' COMPENSATION (EC) PROGRAM TO SELF-EMPLOYED MEMBERS OF SSS AND CORRESPONDING COLLECTION OF EC CONTRIBUTIONS STARTING SEPTEMBER 2020

Pursuant to Employees' Compensation Commission (ECC) Board Resolution No. 19-03-05 Promulgating the Policy on Expanding the Coverage of the Employees' Compensation Program (ECP) to the Self-Employed Compulsory Members of the SSS, the new schedule of Social Security (SS) and Employees' Compensation (EC) contributions for self-employed members is hereby issued, and shall be effective for the applicable month of September 2020 onward as per Social Security Commission (SSC) Resolution No. 452-s.2020 dated 9 September 2020.

The ECP is a government program designed for public and private sector workers and/or their dependents to provide a package of benefits in the event of work-connected contingencies such as sickness, injury, disability, or death. At present, EC contributions are pegged at P10 per month for workers with monthly salary credit (MSC) of below P15,000 and P30 per month for those with MSC of P15,000 and above.

### SCHEDULE OF SS AND EC CONTRIBUTIONS

#### Self-Employed Members of SSS

Effective September 2020

Range of Monthly Compensation	Monthly Salary Credit	Monthly Contributions		
		SS	EC	TOTAL
Below 2,250	2,000	240	10	250
2,250 - 2,749.99	2,500	300	10	310
2,750 - 3,249.99	3,000	360	10	370
3,250 - 3,749.99	3,500	420	10	430
3,750 - 4,249.99	4,000	480	10	490
4,250 - 4,749.99	4,500	540	10	550
4,750 - 5,249.99	5,000	600	10	610
5,250 - 5,749.99	5,500	660	10	670
5,750 - 6,249.99	6,000	720	10	730
6,250 - 6,749.99	6,500	780	10	790
6,750 - 7,249.99	7,000	840	10	850
7,250 - 7,749.99	7,500	900	10	910
7,750 - 8,249.99	8,000	960	10	970
8,250 - 8,749.99	8,500	1,020	10	1,030
8,750 - 9,249.99	9,000	1,080	10	1,090
9,250 - 9,749.99	9,500	1,140	10	1,150
9,750 - 10,249.99	10,000	1,200	10	1,210
10,250 - 10,749.99	10,500	1,260	10	1,270
10,750 - 11,249.99	11,000	1,320	10	1,330
11,250 - 11,749.99	11,500	1,380	10	1,390
11,750 - 12,249.99	12,000	1,440	10	1,450
12,250 - 12,749.99	12,500	1,500	10	1,510
12,750 - 13,249.99	13,000	1,560	10	1,570
13,250 - 13,749.99	13,500	1,620	10	1,630
13,750 - 14,249.99	14,000	1,680	10	1,690
14,250 - 14,749.99	14,500	1,740	10	1,750
14,750 - 15,249.99	15,000	1,800	30	1,830
15,250 - 15,749.99	15,500	1,860	30	1,890
15,750 - 16,249.99	16,000	1,920	30	1,950
16,250 - 16,749.99	16,500	1,980	30	2,010
16,750 - 17,249.99	17,000	2,040	30	2,070
17,250 - 17,749.99	17,500	2,100	30	2,130
17,750 - 18,249.99	18,000	2,160	30	2,190
18,250 - 18,749.99	18,500	2,220	30	2,250
18,750 - 19,249.99	19,000	2,280	30	2,310
19,250 - 19,749.99	19,500	2,340	30	2,370
19,750 and above	20,000	2,400	30	2,430

Amounts in pesos

Thus, starting applicable month of September 2020, Payment Reference Numbers (PRNs) to be issued by SSS for self-employed members shall include EC contributions.

Self-employed members who have already paid their contributions in advance for the applicable month starting September 2020 onward based on the old contribution schedule shall be provided (by SSS via email) a Payment Reference Number (PRN) to pay their EC contributions corresponding to the period September 2020 until the last applicable month of advance payment.

Payment deadlines applicable for SS contributions shall also apply for the EC contributions of self-employed members provided that no contribution paid retroactively by an SE member based on the deadline of payment shall be used in determining his/her eligibility to any benefit arising from a contingency wherein date of payment is within or after the semester of contingency. All existing EC benefits shall be enjoyed by self-employed members in accordance with the implementing guidelines of SSS and ECC.

All provisions of other circulars and issuances which are not consistent with the above are hereby repealed or amended accordingly.

This Joint Memorandum Circular (JMC) shall take effect immediately upon its publication in a newspaper of general circulation and starting on the applicable month of September 2020.

For strict compliance.

(Sgd.) AURORA C. IGNACIO  
SSS President and CEO

(Sgd.) STELLA ZIPAGAN-BANAWIS  
ECC Executive Director



## MEMORANDUM

**FOR : ALL CONCERNED JOB ORDER PERSONNEL**

**FROM : THE MANAGER  
ADMINISTRATIVE SERVICES DEPARTMENT**

**SUBJECT : NEW SSS CONTRIBUTION SCHEDULE**

**DATE : 14 DECEMBER 2020**

In view of the attached **SSS Circular No. 2020-034**, please be advised that the new schedule of Regular Social Security (SS) contributions of employers (ER), employees (EE), employees' compensation (EC) and mandatory provident Fund Contributions for self-employed **shall take effect on January 2021**.

In view of the above, all concerned job order personnel are requested to **update and accomplish two (2) copies of the attached Authority to Deduct Form**.

Please refer to the table below for your preferred SSS contribution. Be advised that the minimum SSS contribution is now P 400.00 and the maximum is P 3,280.00.

SSS CONTRIBUTION TABLE 2021 (SELF-EMPLOYED)				
P 400.00	P 985.00	P 1,570.00	P 2,175.00	P 2,760.00
P 465.00	P 1050.00	P 1,635.00	P 2,240.00	P 2,825.00
P 530.00	P 1,115.00	P 1,700.00	P 2,305.00	P 2,890.00
P 595.00	P 1,180.00	P 1,765.00	P 2,370.00	P 2,955.00
P 660.00	P 1,245.00	P 1,830.00	P 2,435.00	P 3,020.00
P 725.00	P 1,310.00	P 1,895.00	P 2,500.00	P 3,085.00
P 790.00	P 1,375.00	P 1,980.00	P 2,565.00	P 3,150.00
P 855.00	P 1,440.00	P 2,045.00	P 2,630.00	P 3,215.00
P 920.00	P 1,505.00	P 2,110.00	P 2,695.00	P 3,280.00

Forms must be duly accomplished and submitted to HRSD or to be emailed at **payroll@tieza.gov.ph** on or before Monday, **11 January 2021**.

For further inquiries and/or clarifications, please contact or look for **Ms. Sheena C. Borromeo** of HRSD at 249-5900 to 79 loc. 625.

For your guidance and appropriate action.

  
**ROSANNA M. OLGADO**





## AUTHORITY TO DEDUCT



I hereby authorize the TIEZA – Human Resource Services Division (Payroll Section) to deduct the amount of ₱ \_\_\_\_\_ from my salary for the cut-off period of the 1-15<sup>th</sup> Job Order Payroll, effective **January, 2021** as my monthly membership contribution to the Social Security System under the **SELF-EMPLOYED** membership type.

I also understand that TIEZA will only deduct and remit my monthly contributions on my behalf. All other services (i.e., loan processing applications) shall be done/accomplished under my own initiative.

\_\_\_\_\_  
SIGNATURE OVER PRINTED  
NAME

\_\_\_\_\_  
DATE SIGNED

\_\_\_\_\_  
DEPARTMENT / OFFICE



## AUTHORITY TO DEDUCT



I hereby authorize the TIEZA – Human Resource Services Division (Payroll Section) to deduct the amount of ₱ \_\_\_\_\_ from my salary for the cut-off period of the 1-15<sup>th</sup> Job Order Payroll, effective **January, 2021** as my monthly membership contribution to the Social Security System under the **SELF-EMPLOYED** membership type.

I also understand that TIEZA will only deduct and remit my monthly contributions on my behalf. All other services (i.e., loan processing applications) shall be done/accomplished under my own initiative.

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME

\_\_\_\_\_  
DATE SIGNED

\_\_\_\_\_  
DEPARTMENT / OFFICE



# Republic of the Philippines **SOCIAL SECURITY SYSTEM**

East Ave., Diliman, Quezon City  
Tel. Nos. (632) 920-6401 • (632) 920-6446  
E-mail: member\_relations@sss.gov.ph • Web site: <http://www.sss.gov.ph>

## **CIRCULAR NO. 2020-034**

**TO : ALL SELF-EMPLOYED MEMBERS**

**SUBJECT : NEW SCHEDULE OF SSS CONTRIBUTIONS EFFECTIVE JANUARY 2021**

Pursuant to the enactment of Republic Act No. 11199, otherwise known as the Social Security Act of 2018, which includes a provision that increases the Social Security (SS) contribution rate to 13%, the minimum Monthly Salary Credit (MSC) to ₱3,000, and the maximum MSC to ₱25,000 effective year 2021, the new schedule of contributions of self-employed members is hereby issued, and shall be effective for the applicable month of January 2021 as per Social Security Commission (SSC) Resolution No. 578-s.2020 dated 04 November 2020. Please note that the table below reflects the contributions for the Regular Social Security (SS), the Employees Compensation (EC), and the Mandatory Provident Fund (MPF) Programs that are administered by SSS.

### **SCHEDULE OF REGULAR SOCIAL SECURITY, EMPLOYEES' COMPENSATION, AND MANDATORY PROVIDENT FUND CONTRIBUTIONS SELF-EMPLOYED MEMBER Effective January 2021**

RANGE OF COMPENSATION	MONTHLY SALARY CREDIT			AMOUNT OF CONTRIBUTIONS			
	REGULAR SOCIAL SECURITY / EMPLOYEES' COMPENSATION	MANDATORY PROVIDENT FUND	TOTAL	REGULAR SOCIAL SECURITY	EMPLOYEES' COMPENSATION	MANDATORY PROVIDENT FUND	TOTAL
1,000 - 3,249.99	3,000.00	-	3,000.00	390.00	10.00	-	400.00
3,250 - 3,749.99	3,500.00	-	3,500.00	455.00	10.00	-	465.00
3,750 - 4,249.99	4,000.00	-	4,000.00	520.00	10.00	-	530.00
4,250 - 4,749.99	4,500.00	-	4,500.00	585.00	10.00	-	595.00
4,750 - 5,249.99	5,000.00	-	5,000.00	650.00	10.00	-	660.00
5,250 - 5,749.99	5,500.00	-	5,500.00	715.00	10.00	-	725.00
5,750 - 6,249.99	6,000.00	-	6,000.00	780.00	10.00	-	790.00
6,250 - 6,749.99	6,500.00	-	6,500.00	845.00	10.00	-	855.00
6,750 - 7,249.99	7,000.00	-	7,000.00	910.00	10.00	-	920.00
7,250 - 7,749.99	7,500.00	-	7,500.00	975.00	10.00	-	985.00
7,750 - 8,249.99	8,000.00	-	8,000.00	1,040.00	10.00	-	1,050.00
8,250 - 8,749.99	8,500.00	-	8,500.00	1,105.00	10.00	-	1,115.00
8,750 - 9,249.99	9,000.00	-	9,000.00	1,170.00	10.00	-	1,180.00
9,250 - 9,749.99	9,500.00	-	9,500.00	1,235.00	10.00	-	1,245.00
9,750 - 10,249.99	10,000.00	-	10,000.00	1,300.00	10.00	-	1,310.00
10,250 - 10,749.99	10,500.00	-	10,500.00	1,365.00	10.00	-	1,375.00
10,750 - 11,249.99	11,000.00	-	11,000.00	1,430.00	10.00	-	1,440.00
11,250 - 11,749.99	11,500.00	-	11,500.00	1,495.00	10.00	-	1,505.00
11,750 - 12,249.99	12,000.00	-	12,000.00	1,560.00	10.00	-	1,570.00
12,250 - 12,749.99	12,500.00	-	12,500.00	1,625.00	10.00	-	1,635.00
12,750 - 13,249.99	13,000.00	-	13,000.00	1,690.00	10.00	-	1,700.00
13,250 - 13,749.99	13,500.00	-	13,500.00	1,755.00	10.00	-	1,765.00
13,750 - 14,249.99	14,000.00	-	14,000.00	1,820.00	10.00	-	1,830.00
14,250 - 14,749.99	14,500.00	-	14,500.00	1,885.00	10.00	-	1,895.00
14,750 - 15,249.99	15,000.00	-	15,000.00	1,950.00	30.00	-	1,980.00
15,250 - 15,749.99	15,500.00	-	15,500.00	2,015.00	30.00	-	2,045.00
15,750 - 16,249.99	16,000.00	-	16,000.00	2,080.00	30.00	-	2,110.00
16,250 - 16,749.99	16,500.00	-	16,500.00	2,145.00	30.00	-	2,175.00
16,750 - 17,249.99	17,000.00	-	17,000.00	2,210.00	30.00	-	2,240.00
17,250 - 17,749.99	17,500.00	-	17,500.00	2,275.00	30.00	-	2,305.00
17,750 - 18,249.99	18,000.00	-	18,000.00	2,340.00	30.00	-	2,370.00
18,250 - 18,749.99	18,500.00	-	18,500.00	2,405.00	30.00	-	2,435.00
18,750 - 19,249.99	19,000.00	-	19,000.00	2,470.00	30.00	-	2,500.00
19,250 - 19,749.99	19,500.00	-	19,500.00	2,535.00	30.00	-	2,565.00
19,750 - 20,249.99	20,000.00	-	20,000.00	2,600.00	30.00	-	2,630.00
20,250 - 20,749.99	20,000.00	500.00	20,500.00	2,600.00	30.00	65.00	2,695.00
20,750 - 21,249.99	20,000.00	1,000.00	21,000.00	2,600.00	30.00	130.00	2,760.00
21,250 - 21,749.99	20,000.00	1,500.00	21,500.00	2,600.00	30.00	195.00	2,825.00
21,750 - 22,249.99	20,000.00	2,000.00	22,000.00	2,600.00	30.00	260.00	2,890.00
22,250 - 22,749.99	20,000.00	2,500.00	22,500.00	2,600.00	30.00	325.00	2,955.00
22,750 - 23,249.99	20,000.00	3,000.00	23,000.00	2,600.00	30.00	390.00	3,020.00
23,250 - 23,749.99	20,000.00	3,500.00	23,500.00	2,600.00	30.00	455.00	3,085.00
23,750 - 24,249.99	20,000.00	4,000.00	24,000.00	2,600.00	30.00	520.00	3,150.00
24,250 - 24,749.99	20,000.00	4,500.00	24,500.00	2,600.00	30.00	585.00	3,215.00
24,750 - Over	20,000.00	5,000.00	25,000.00	2,600.00	30.00	650.00	3,280.00



Please be guided accordingly.

  
AURORA C. IGNACIO  
President and CEO

**07 DEC 2020**

                      
Date

*(Policies - Contributions Collection)*