



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM FOR THE CHIEF OPERATING OFFICER

THRU : THE ASSISTANT CHIEF OPERATING OFFICER
Assets Management Sector

FROM : THE MANAGER
Operations Department

RE : Request for Contract Extension of Security Services

DATE : April 22, 2021

The third (3rd) contract extension for the security services for Club Intramuros Golf Course and Intramuros and Rizal's Bagumbayan, Light and Sound Museum will expire on April 30, 2021. However, procurement for security services is still in process.

Security and protection of TIEZA properties, employees and guests are very vital to the daily operations of the entity especially during this time of pandemic.

In this light, we respectfully request for the extension of the contract with the current security provider for the period May 01, 2021 – July 31, 2021 or until the bidding process is fully concluded.

We have copies of the contract extension for your approval, Sir.

Atty. MARIA TERESA C. ALVAREZ

Noted by:

JETRO NICOLAS F. LOZADA
ACOO – Assets Management Sector