



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

FOR : Assistant Chief Operating Officers
Department and Division Managers
Technical Assistants
Ms. Bernadette Pangilinan

FROM : The Department Manager
Corporate Planning Department

SUBJECT : **GOVERNANCE AND STRATEGIC PLANNING WORKSHOP**

DATE : 11 February 2021

COO Mark T. Lapid has instructed the conduct of a Strategic Planning Activity, as soon as possible, in his initial meeting with the Department Managers last 14 January 2021 to craft the 2022 TIEZA Budget Proposal to DBM / Congress considering the financial condition of the Authority in the coming year/s. Further, the COO formed a Task Force on Performance-Based Bonus to ensure that all compliance requirements shall be satisfied to be eligible for the Performance- Based Bonus.

As such, a Governance and Strategic Planning Workshop is scheduled this 17-18 February 2021 at the 6/F Multi-Purpose Hall with the following objectives:



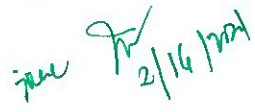
- 1) Formulation and approval of the 2022 Budget Proposal and related documents for submission to DBM;
- 2) Identification of PBB & GCG Compliance Requirements including the person/s or Office primarily responsible, as well as the corresponding strategies to ensure compliance submissions.

Further, an assessment of the risks and opportunities shall be explored relative to the Mandanas Supreme Court Ruling and the ongoing COVID-19 Pandemic. Furthermore, the Proposed TIEZA Reorganization Plan shall be initially presented and revisited, as necessary, to ascertain its relevance and responsiveness for organizational agility and efficiency. Please find Annex A for the Program Flow.

Secretariat Services for the workshop shall be jointly provided by CORPLAN and Learning & Development-HRSD while Technical Support and Administrative Support shall be provided by MISD and GSD personnel respectively.

We are looking forward to your active participation during the Workshop. Thank you.


FRANCIS RANDY J. HORTELANO

Annex A

GOVERNANCE & STRATEGIC PLANNING WORKSHOP
6/F Multi Purpose Hall
17-18 February 2021

DATE /TIME	ACTIVITY	FACILITATOR	REMARKS
17 Feb (Wed)			
8:00-8:30	Onsite Registration	Secretariat	Multi-Purpose Hall
8:30-8:45	Preliminaries		
	• Prayer	Secretariat	
	• National Anthem	Secretariat	
	Welcome Remarks	COO MTL	
9:00-9:15	Intro of Participants	Secretariat	Per Sector Group Picture taking with COO (w/ physical distancing)
9:15-9:30	Setting the Workshop Context	CORPLAN	
9:30-10:00	Our Planning Context	CORPLAN	
	• GCG approved 2020 Recalibrated Performance Scorecard		
	• 2021 Strategy Map		
	• Proposed 2021 Performance Scorecard		
	HEALTH BREAK		
10:00-12:00	Considerations in Crafting 2022 Budget Proposal		
	• NTDP 2016-2022	CORPLAN	
	• Revised PDP 2017-2022	CORPLAN	
	• CBM 43 (2022 Budget Forum)	FSD-Budget / CORPLAN	
	• 2022 Budget Cycle		
	• Mandanas Supreme Court Ruling	Legal Dept CORPLAN	
	• Cash-Based Budgeting	CORPLAN	
12:00-1:00	LUNCH BREAK		
1:00-2:00	Workshop 1: • Risks /Opportunities identification from COVID-19 Pandemic & Mandanas Ruling	CORPLAN	Workshop per Sector (Form 1) & brief presentation
	• What should TIEZA Stop, Start and Continue Doing?	CORPLAN	
2:00-3:00	Presentation of Outputs	Sector/Dept CORPLAN	
3:00-5:00	Workshop 2: • Crafting the 2022 Budget Proposal	FSD-Budget CORPLAN	

18 Feb (Thurs)			
8:00-8:30	Preliminaries <ul style="list-style-type: none"> • Morning Prayer • Roll Call • Recap of Day 1 	Secretariat	
8:30-10:00	Presentation and Critiquing of Proposals	FSD-Budget CORPLAN	Per Sector
10:00-10:30	HEALTH BREAK		
10:30-12:00	<u>Continuation</u> Presentation and Critiquing of Proposals	CORPLAN	
	LUNCH BREAK		
1:00-2:00	PBB Compliance Requirements	TASK FORCE PBB	
	Good Governance Condition Requirements	COMPLIANCE OFFICER	
	QMS (ISO, IQA, RMT)	QMR	
2:00-2:30	Organizational Agility and Responsiveness <ul style="list-style-type: none"> • Review of the Proposed TIEZA Reorganization Plan 	AFS-ADSD	
2:30-3:00	Plenary Discussion <ul style="list-style-type: none"> • Strategies to Ensure Internal / External Compliances 	CORPLAN	
3:00-3:15	HEALTH BREAK		
3:15-3:30	Integration and Next Steps		
3:30-3:45	Strat Plan Evaluation	Secretariat	
3:45-4:00	Closing Remarks	ACOOs & COO	