



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

NOTICE OF STEP INCREMENT

April 07, 2021

MS. IRENE S. YBAÑEZ
Zamboanga Golf Course and Beach Park

Madam,

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing Section 13 (c) of R.A. 6758, your salary as Cashier is hereby adjusted effective December 11, 2020 as shown below:


Basic Monthly Salary

As of December 10, 2020	SG-12	Step 1	₱	22,938.00
Step Increment Adjustment		1 Step		284.00
Adjusted Monthly Salary	SG-12	Step 2	₱	23,222.00

The step increment is subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,

By the Authority of the Chief Operating Officer,


ATTY. JOY M. BULAUTAN
Assistant Chief Operating Officer
Administration and Finance