

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

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DoubleDragon Plaza
DD Meridian Park
Macapagal Avenue corner
EDSA Extension
1302 Bay Area Pasay
City

Q 249-5900 loc. 751

corplan@tieza.gov.ph

www.tieza.gov.ph

MEMORANDUM

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FOR

The Manager, Administrative Services Department

THRU

The Manager, Corporate Planning Department

FROM

The Manager, Strategic Planning Division

SUBJECT

SPD's Ms del Rosario and Ms Basto's condition

DATE

5 January 2021

Relative to your memorandum dated 22 December 2020 requesting for medical certificates of the abovementioned talents, they both requested already from their attending physicians.

We appeal, however that they be given additional time in securing it as their movement is limited by swollen and weak legs, respectively, on top of the other physical ailments that they are experiencing as well as its effect to their psyche. For Ms. Del Rosario, attached is her previous medical certificate and the series of tests conducted to her. For, Ms Basto records from your office would reveal that she requested Philhealth Form when she got hospitalized.

Our division's communication as regards tasks and everyone's well being is daily through various platforms. We can attest to the health conditions of each one as well as teamwork in action as we fulfill our commitments.

We hope for your continued kind consideration on the matter by allowing the WFH arrangement for them. Thank you.

ANNA LEAH R. BAYOT

Noted:

FRANCIS RANDY J. HORTELANO

Manager, Corporate Planning Department

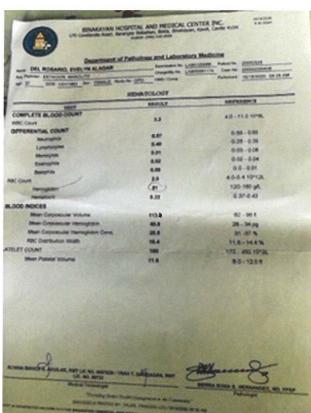


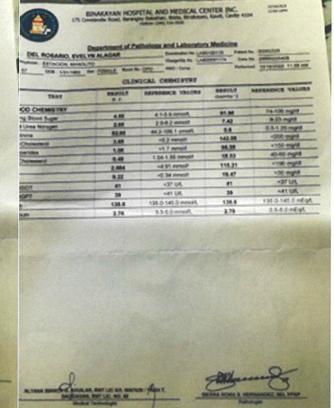
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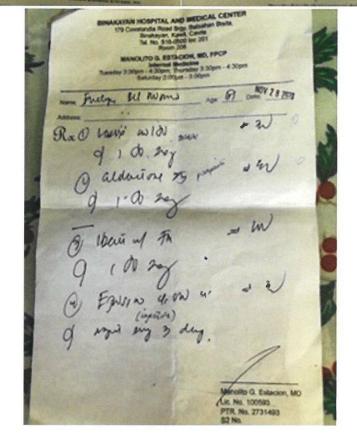
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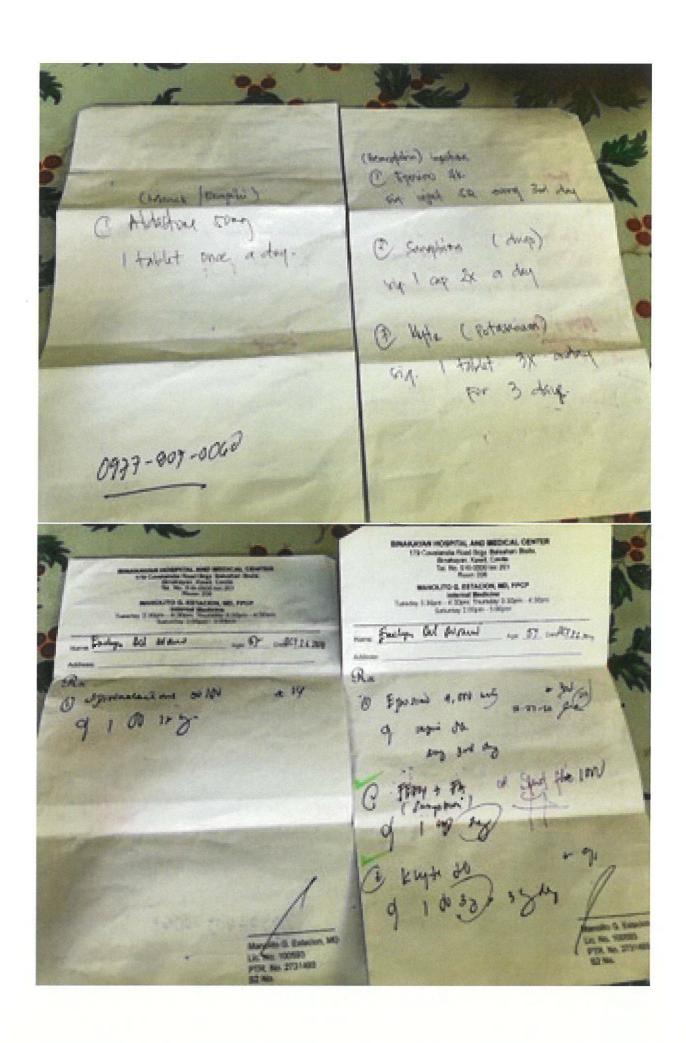
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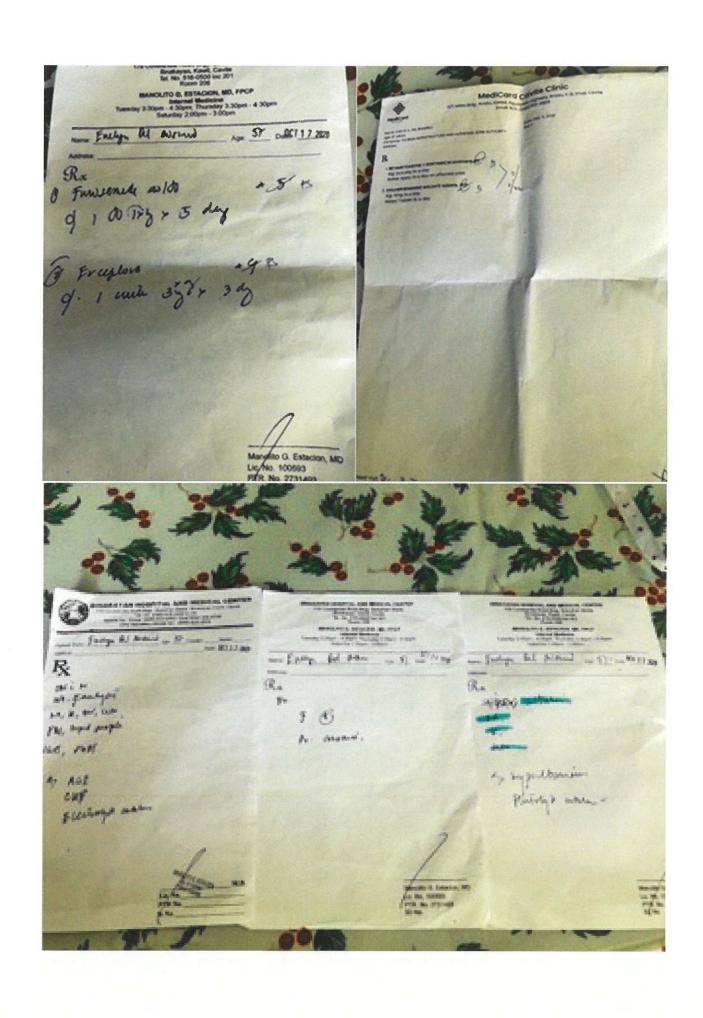
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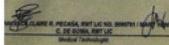
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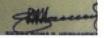
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