



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : ALL OFFICERS AND EMPLOYEES

FROM : 
THE MANAGER
Administrative Services Department

SUBJECT : ASSISTANCE

DATE : 3 JUNE 2021

MS. JESSICA ANNE U. SORIANO, the daughter of our HRSD Manger Ms. Josefina U. Soriano, passed away last 8 June 2021.

The body lies in state at Taytay Memorial Garden Chapel, 37 National Road, Muzon, Taytay, Rizal. The interment will be on Saturday, 12 June 2021, at 10:00 AM at the Holy Gardens Memorial Park, Taytay, Rizal.

Any voluntary help and other expressions of sympathy we can extend to the bereaved family will be appreciated.

Please direct all financial assistance to the Administrative Services Department (ADSD).