



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : The Manager
Administrative Services Department

THRU : The Manager
Operations Department

FROM : The Resident Manager
Banaue Hotel & Youth Hostel

SUBJECT : Joint Refresher Course for BHYH & Mt. Data

This has reference to the proposed joint refresher course in Food and Beverage Seminar which was supposed to be schedule on November 4-6, 2021 but cancelled because the speaker was tested positive in Covid-19.

With this, may we request a "Community based Tourism Culinary" seminar workshop to be conducted by Chef Jose Ramlo Villaluna which is scheduled on November 29-30, 2021 instead of Food and Beverage Seminar? Said seminar/workshop was already lined up by DOT-CAR for Banaue stakeholders, but priority will be given to BHYH & Mt. Data employees. Open slots will be opened to interested Banaue accredited establishments.

Below is the proposed budget for the seminar.

Budget to be shouldered by DOT-CAR

AM Snack	35pax * P120.00/pax * 2 Snacks	=	P 8,400.00
Set Lunch	35pax * P450.00/pax * 2 Meals	=	P 31,500.00
PM Snack	35pax * P120.00/pax * 2 Snacks	=	<u>P 8,400.00</u>
TOTAL		=	P 48,300.00

Budget to be shouldered by TIEZA:

Accommodation of DOT-CAR Speakers and Facilitators & Mt. Data Staffs

4 Standard Rooms * P2,300.00/ room * 2 Nights	=	P 18,400.00
6 pax Set Dinner * P415.00/pax * 2 Meals	=	<u>P 4,980.00</u>
TOTAL		P 23,380.00

For your approval, please.

Thank you.


MARLON S. PRIETO
Resident Manager