



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**NOTICE OF STEP INCREMENT**

April 07, 2021

**MS. ELLAN RHEANNE D. ALANANO**  
Zamboanga Golf Course and Beach Park

Madam,

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing Section 13 (c) of R.A. 6758, your salary as **Cashier C** is hereby adjusted effective December 18, 2020 as shown below:


Basic Monthly Salary

As of December 17, 2020	SG-12	Step 1	<b>₱</b>	22,938.00
Step Increment Adjustment		1 Step		284.00
Adjusted Monthly Salary	SG-12	Step 2	<b>₱</b>	<b>23,222.00</b>

The step increment is subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,

By the Authority of the Chief Operating Officer,

  
**ATTY. JOY M. BULAITAN**  
Assistant Chief Operating Officer  
Administration and Finance

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