



**TOURISM
INFRASTRUCTURE AND
ENTERPRISE
ZONE
AUTHORITY**

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MEMORANDUM

TO : The Manager - Administrative Services Department

FROM : ACOO – Assets Management Sector

SUBJECT : Certificate of Performance

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This is to certify that **Ms. MA. EVELYNE A. FRANCISCO** has timely completed the following tasks for the period July – December 2020:

- I. Acted upon and submitted to the Assistant Chief Operating Officer – Assets Management Sector the following sponsorship / financial request of various proponent to wit:
 1. KUMBIRA 2020
 2. HSMA – September Online Sales (SOS)
 3. UP-AIT Alumni Association – Virtual Tourism Conference
 4. TOURISM CONGRESS OF THE PHILIPPINES
Virtual Annual General Membership Meeting
 5. Office of the Government Corporate Counsel
- II. Submitted the following Accomplishment Report
(Division Performance Report and DOT Required Report)
 1. 3rd Quarter Accomplishment Report
 2. 4th Quarter Accomplishment Report
- III. Submitted the following TIEZA Operating Properties Marketing Plans
 1. Balicasag Island Dive Resort
 2. Banaue Hotel and Youth Hostel
 3. Club Intramuros Golf Course
 4. Gardens of Malasag Eco-Tourism Village
 5. Rizal's Bagumbayan Light and Sound
 6. Zamboanga Golf Course and Beach Park

For the ASD's reference as attachment to the IPCR.

Attested true and correct


JETRONICOLAS F. LOZADA