



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

TIME RECORD
(For Officers Only)

I hereby certify that I have rendered services regularly for the month of **OCTOBER 2021** except on the following dates indicated:

CHARGEABLE AGAINST

DATE	SICK LEAVE	VACATION LEAVE

0007 ATTY. MARIA TERESA C. ALVAREZ
Manager, Operations Department
Designation

NOTED:

JETRO NICOLAS F. LOZADA
ACOO, ASSETS MANAGEMENT SECTOR

This form should be submitted within three (3) days of the succeeding month.

cc: Department File

Employee