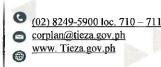


6th & 7th Floors, Tower 1
DoubleDragon Plaza
DD Meridian Park
Macapagal Avenue corner
EDSA Extension
1302 Bay Area, Pasay City



## CERTIFICATION

This is to certify that Ms. **BIECHELLE LYKA H. PERALTA** has reported for work on Tuesday, **January 5**, **2021** but failed to **TIME IN** and **TIME OUT** in Online Attendance System, and had accomplished the following tasks:

DATE	ACCOMPLISHMENT
5 January 2021	<ul> <li>Provided administrative support to the DM, COPD</li> </ul>
	<ul> <li>Coordinated with other offices regarding day-to-day activities</li> </ul>
	for the department
	Records management

Submitted this 6th of January 2021. For appropriate action please. Thank you.

Attested by:

FRANCIS RANDY J. HORTELANO

Department Manager Corporate Planning Department