TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY Office Performance Commitment and Review (OPCR)

on the attainment of the following targets in accordance with the indicated measures for the period July - Decemeber 2019. I, MA. EVELYNE A. FRANCISCO, Manager of the BUSINESS DEVELOPMENT DEPARTMENT commit to deliver and agree to be rated

Approved by:

ACOO-Assets Management Sector

ETRO NICOLAS F

Manager, Business-Bevelopment Department NNE A. FRANCISCO

Rating Scale:

Date:

5 - Outstanding

4 - Ver

2 - Unsatisfactory

3 - Satisfactory

OE

ry Satisfactory	C
1 - Poor	

OLDSIAL GALVALLE		Allotad	Divicion			RA	RATING		
DBJECTIVES/FUNCTIONS	SUCCESS INDICATORS	Budget	Accountable	Actual Accomplishments	Q1	E2	T 3	A4	REMARKS
SO 4: Achieved	Contributed the amount of P12.18M		Sales Division	Actual conttibution	ш	2.000	2.000 3.000	2.500	
Financial Viability	to P16.24M in the overall revenue			amounted to P12.088M					
and Sustainability of	of TIEZA Operating Properties by								
TIEZA Assets	December 13, 2019.								
	1. Quarterly Accomplishment Report		Sales Division	Acted upon 2nd submission	5.000		5,000	5,000	
CORE FUNCTIONS	acted upon by the ACOO within 3			signed within 1 day					
	working days after submission					ethala			
	2. Sponsorship/Financial Assistance		Sales Division	Acted upon 2nd submission	4.000		5.000	4.500	
CONTRACTORIES	request acted upon by the ACOO for			signed within 1 day					
CONFICINCATONS	endorsemtn to the COO within 3 days								
	upon submission					100			
	3.Marketing Plan of Banaue Hotel/		Sales Division	acted upon 2nd submission	4,000		4,000	4.000	
	Balicasag Island Dive Resort/ Gardens			signed within 5 days				- 1	
	of Malasag Eco-Tourism Village / Club								
CODE ELINCTIONS	Intramuros Golf Course/Zamboanga				2				
CONE LONGITORS	Golf Course and Beach Park / and								
	Rizal's Bagumbayan Light and Sound								
	Museum acted upon by the ACOO 7					6			
	working days from submission					li.			: :



TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

	4.500	4.000		5.000	Proposed Action Plan for Titling approved by ACOO- AMGT on Sept. 3 and acted upon 2nd submission	Business Research and Development Division (BRDD)		8. Proposed Action Plan for Titling approved by ACOO-AMS by Sept. 4, acted upon 4th submission	CORE Function: Administrative Titling of Properties
	3.500	3,000		4.000	Business Plan approved by ACOO-AMS by Dec. 18 upon 3nd submission	Business Research and Development Division (BRDD)		7. Business Plan approved by ACOO-AMS by Dec. 18, upon 4th submission	CORE Function: Formulation of Business Plan
	5.000	5.000		5.000	Conducted market soun- report submitted to ACOO AMGT 3 days upon receipt and acted upon by ACOO' AMGT upon 1st submission	Business Research and Development Division (BRDD)	а	6. Report submitted to ACOO-AMS 5 days upon receipt and acted upon by ACOO-AMS upon 3rd submission	CORE Function: Investment Promotions Program
	5,000	5,000	<u> </u>	5.000	Minimum Financial Para- meters acted upon 1st submission on Sept. 4	Business Research and Development Division (BRDD)		5. Minimum Financial Parameters acted upon 3rd submission by ACOO-AMS by Sept. 18	CORE Funciton: Minimum Financial Parameters for Asset for investment (CIGC & BIDR)
	5,000	5.000	<u> </u>	5.000	MC Guidelines drafted approved by ACOO-AMGT on November 27 upon 1st submission	Business Research and Development Division (BRDD)		4. Management Contract (MC) Guide lines drafted approved by ACOO-AMS by Dec. 11 upon 3rd submission	CORE Funciton: Management Contract Guidelines
REMARKS	A4	RATING T3	E2 R	2	Actual Accomplishments	Division Accountable	Alloted Budget	SUCCESS INDICATORS	STRATRATEGIC OBJECTIVES/ FUNCTIONS
					Review (OPCR)	Office Performance Commitment and Re	ormance (Office Perf	



TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY Office Performance Commitment and Review (OPCR)

CATEGORY		RA	RATING	
	01	73	3	Α4
Strategic Objective SO 4: Achived Financial Viability and Sustainability of TIEZA Assets	4	I.	10	3
Contributed the amount of P12.18M to P16.24M in the overall revenue of TIEZA Operating Properties by December 13.2019. Core Function		2.000	2.000 3.000	2.500
1. Quarterly Accomplishment Report acted upon by the ACOO within 3 working days after submission.	5.000		5,000	5,000
2. Sponsorship/Financial Assistance request acted upon by the ACOO for endorsement to the COO within 3 days upon submission.	4.000		5.000	4.500
3. Marketing Plan of Banaue Hotel/Balicasag Island Dive Resort/Gardens of Malasag Eco-Tourism 4 Village/Club Intramuros Golf Course and Rizal's Bagumbayan Light and Sound Museum acted upon	4.000		4,000	4.000
4. Management Contract Guidelines drafted approved by ACOO-AMS by Nov 27 upon 1st submission 5	5.000		5.000	5.000
	5.000		5,000	5.000
1st submission.	5.000		5,000	5,000
7. Business Plan approved by ACOO-AMS by Dec. 18, upon 3rd submission.	4.000		3,000	3.500
8. Proposed Action Plan for Titling approved by ACOO-AMS by Sept. 3, acted upon 2nd submission	5.000		4.000	4.500
	n.n.		· ·	
Total Overall Rating Final Average Rating				A 222
Adjectival Rating				

Manager, Corporate Planning Department	ATTY, IVY A. ASETRE	Assessed by:
Chairperson, Performance Management Team	ATTY. JOY M. BULAUITAN	
Chief Operating Officer	POCHOLO D. PARAGAS	Final Rating by:



BUSINESS RESEARCH AND DEVELOPMENT DIVISION RATING MATRIX: 2nd Semester 2019

investment Promotions Program	Minimum Financial Parameters for Asset for Investment (CIGC & BIDR)	Management Confract Guidelines	STRATEGIC INITIATIVE
Report submitted to ACOD-AMS 5 days upon receipt and acted upon by ACOO for AMS upon 3rd submission	MFP acted upon 3rd 5-Acted upon 3rd 5-Acted upon 3rd 5-Acted upon 3rd 4-2nd 4-2nd 3-3rd 2-4th 1-5th	Management 5-Acted upo Contract Guidelines submission drafted approved by 4-2rid ACOO-AMS by Dec. 3-3rd 11 upon 3rd 2-4th submission 1-5th	\$UCCESS INDICATORS
5-Acted upon 1st submission 4-2nd 3-3rd 2-4th 1-Disapproved	5-Acted upon 1st submission 4-2nd 3-3rd 2-4th 1-5th	5-Acted upon 1st submission 4-2nd 3-3rd 2-4th 1-5th	Description of Descri Ratings for Retin QUALITY EFFIC
			Description of Ratings for EFFICIENCY
5-Endorsed to ACCO-AMIS 3 days after receipt of reviewed/ analyzed report 4- 4 days 3-5 days 2-6 days 1-beyond 6 days	5-Acted upon by ACOG-AMS on or before Sept. 16 4-Sept. 17 3-Sept. 18 2-Sept. 19 1-Sept. 20 and beyond	5-Acted upon by ACOO-AMS by Dec. 9 4-Dec. 10 3-Dec. 12 1-Dec. 13 and beyond	Description of Ratings for TIMELINESS
Report submitted to Dept. Manager 5 days after receipt of thereof and endorsed by Dept. Manager to ACOO-ANS on the 3rd submission	MFP for BIDR and CIGC endorsed by Dept. Manager on 3rd submission to ACOO- AMS by Sept. 4	Management Contract Guidelines drafted and endorsed by Department Manager to ACOO- AMS byNov 27 upon 3rd submission	SUCCESS INDICATORS
5-Endorsed upon 1st submission 4-2nd 3-3rd 2-4th 1-not endorsed	5-Endorsed by Dept. Manager upon 1st submission 4 2nd 3-3rd 2-4th 1-5th	5- Erdorsed upon 1st submission 4-2nd 3-3rd 2-4th 1-5th	Description of Ratings for QUALITY
			Description of Ratings for EFFICIENCY
5- Submitted reviewed/analyz ed report to Dept. Manager 3 days after receipt thereof 4- 4 days after 2- 6 days after 1- beyond 5 days after	5- Verified & Validated MFP endorsed by Dept. Manager on or before Sept. 2 4-Sept. 3 3-Sept. 4 2-Sept. 5 1-Sept. 6 and beyond	5- Endorsed by DM to ACOO by Nov 25 4-Nov. 26 3-Nov. 27 2-Nov. 28 1-Nov 29 and beyond	Description of Ratings for TIMELINESS
Report rsubmitted 5 days after the days after the conduct of market sounding and endorsed to Dept. Manager upon 3rd submission	Minimum Financial 5-MFP drafted & Parameters (MFP) for endorsed upon 1st BIDR and CIGC drafted revision & submitted to Div 4-2nd Manager by August 22 3-3rd 2-4th 1-MFP not endorse	Management Contract Guidelines drafted and endorsed by Division Manager to Dept. Manager by Nov. 20 upon 3rd submission	SUCCESS INDICATORS
5-Endorsed upon 1st submission 4-2nd 3-3rd 2-4th 1-not endorsed	5-MFP drafted & endorsed upon 1st revision 4-2nd 3-3rd 2-4th 1-MFP not endorsed	5-Endorsed upon 1st submission 4-2nd 3-3rd 2-4th 1-not endorsed	Description of Description of Pescription of Pescri
			Description of Ratings for EFFICIENCY
5-Submitted 3 days after the conduct of market sounding 4-4 days after 3-5 days after 2-6 days after 1-beyond 6 days after	5- Minimum financial PAPA PAPA PAPA PAPA PAPA PAPA PAPA PA	5-Drafted & endorsed roby November 18 4-Nov 19 3-Nov. 20 2-Nov 21 1- Nov 22 and beyond	Description of Ratings for TIMELINESS



BUSINESS RESEARCH AND DEVELOPMENT DIVISION RATING MATRIX: 2nd Semester 2019

	Core function: formulation of Business Plan			STRATEGIC S OBJECTIVE INC
				SUCCESS
				Description of Doscrip Ratings for Rate QUALITY EFFIC
				Description of Ratings for EFFICIENCY
		÷		Description of Ratings for TIMELINESS
				SUCCESS INDICATIONS
				Description of C Ratings for QUALITY
				Description of Ratings
				Description of Ratings for TIMELINESS
Mktg., Economic, Development/Operati onal Plan & Draft of the Business Plan submitted to Bus. Dev't. Chief by Nov. 27, acted upon 3rd submission	Financial Analysis Report for Business Flan submitted to Bus. Dev't. Officer by Nov. 27, acted upon 3rd submission	knylronmental & Social Analysis Report for Business Plan submitted Bus, Dev't. Officer by Nov. 27, acted upon 3rd submission	Profile & Situational Analysis Report (PSAR) for Business Plan submitted to Bus. Dev ⁴ t. Officer by Nov. 20, acted upon 3rd submission	SUCCESS INDICATORS
5- Mkt., Economic, Dev't./Operation Plan & Draft of the BOP acted upon 1st submission 4- upon 2nd submission 3- upon 3rd submission 2- upon 4th submission 1- No submission	5- Financial Analysis Report acted upon 1st submission 4- upon 2nd submission 3- upon 3rd submission 2- upon 4th submission 1- No submission	5- E & SA Report acted upon 1st submission 4-upon 2nd submission 3-upon 9rd submission 2-upon 4th submission	5- PSAR acted upon 1st submission 4- upon 2nd submission 3 - upon 3rd submission 2 - upon 4th submission 1 - No submission	Description of Description of Ratings for QUALITY Ratings
				Description of Ratings for EFFICIENCY
5 - Mkt., Economic, Dev't./Operational Plan & Draft of the BDP submitted by Nov. 25 4- Nov. 26 3-Nov. 27 2-Nov. 28 1- Nov. 29 and beyond	5 - Financial Analysis Report submitted by Nov. 25 4-Nov. 26 3-Nov. 27 2-Nov. 28 1- Nov. 29 and beyond	5- E & 5A Report submitted by Nov. 25 4-Nov. 26 3-Nov. 27 2-Nov. 28 1- Nov. 29 and beyond	5- PSAR submitted by Nov. 18 4-Nov. 19 3-Nov. 20 2-Nov. 21 1- Nov. 22 and beyond	Description of Ratings for TIMELINESS



BUSINESS RESEARCH AND DEVELOPMENT DIVISION RATING MATRIX: 2nd Semester 2019

	1								1		
5-6 Reports submitted on time 4-5 Reports submitted on the submitted on time 3-4 reports submitted on time 2-3 reports submitted on time 1-2 or less reports submitted on time 1-2 or less reports submitted on time		Memo Update on Issue Base Briefer & Updating of Issue Base Briefer of TIEZA Assets submitted to Division Manager every 3 days after the end of the month, with 4 reports submitted on time	submitted 5 is after the for the month of the month beyond 8 days after of the month and the month of the math	5-6 Issue 5-5 Base Briefer day submitted to nav. DM on time 4-64 A-5 Reports ent submitted on 3-4 reports 2 2-3 regorts -112 2-3 regorts -112 2-3 regorts -112 2-3 regorts -112 3-4 reports -112 3-4 reports -112 4 reports -112 5 regorts -112 5 reports -112 5 re		Four (4) Verified and validated Issue Base Briefer submitted to Dept. Mgr. on the 7th day of the succeeding month	t				Core Function: Profile and Briefer of TIEZA Assets
	5- Acted upon 2nd submission 4- upon 3rd submission 3- 4th submission 2- 5th submission 1- No submission 1- No submission	Proposed Action Plan 5 for Titling submitted 4 to Division Manager 6 desirations and 10 to Division Manager 6 desirations and 10 to Department Manager 1 hy Aug. 7, acted upon 2 dth submission 1	5-Reviewed and Evaluated Action Plan for Titling approved & endorsed by AccOO Dept.M. to ACCOO AMS by Aug. 19 4-Aug. 20 3-Aug. 22 2-Aug. 23 1-beyond Aug. 23		5- Acted upon 2nd submission 4- upon 3rd submission 3rd submission 3 - 4th submission 2 - 5th submission 1 - No submission	Reviwed and Evaluated 5- Acted upon 2nd Action Plan for Titling submission approved & endorsed 4- upon 3rd by Dept.M. to ACOO- submission AMS by Aug. 22, acted 3-4th submission upon 4th submission 2-5th submission 1-No submission	5-Approved by ACOO-AM5 by Sept. 2 4-Sept. 3 3-Sept. 4 2-Sept. 5 1-beyond Sept. 5		5-Approved upon 2nd submission 4- upon 3rd submission 3- 4th submission 2-5th submission 1- No submission	Proposed Action Plan for Titling approved by ACOO-AMS by Sept. 4, acted upon 4th submission	Core Function: Administrative Titling of Properties
	5-PDP acted upon 1st submission 4-2nd 3-3rd 2-4th 1-no submission	Review, Propose Recommendations & submit Finalize BDP submitted 4-2nd to Division Manager by 3-3rd Dec. 11 upon 3rd rubmission 1-no s	5- Verified & Validated BP Submitted to DM on ar before Dec. 9 4-Dec. 10 3-Dec. 11 2-Dec. 12 1-Dec. 13 and beyond		5-Acted upon 2nd submission 4-3rd 3-4th 2-5th 1-no submission	Verified & validated Business Plan submitted to the Department Manager & endorsed to ACOO- AMS by Occ. 11, acted upon 4th submission	5-Approved by ACOO-AMS on or before Dec. 16 4-Dec. 17 3-Dec. 18 2-Dec. 19 L-Dec. 20 and beyond		5-Approved upon 2nd submission 4-3rd 3-4th 2-5th 1-Disapproved	Business Plan approved by ACOO- AM5 by Dec. 18, upon 4th submission	
Description of Ratings for EFFICIENCY	Description of Ratings for QUALITY	SUCCESS INDICATORS	Description of Ratings for THMELINESS	Description of Ratings for EFFICIENCY	Description of Ratings for QUALITY	SUCCESS INDICATORS	Description of Ratings for TIMELINESS	Description of Radings for EFFICIENCY	Description of Ratings for QUALITY	SUCCESS INDICATORS	STRATEGIC DBJECTIVE
5	TAATI TVOQUALINI			THE STATE OF THE S	DIVISION LEVEL			TLEVEL	DEPARTMENT LEVEL		

MA. ZENAIDA R. OU

Endorsed by:

Approved by

d by: WALEVELY JEA FR

Page 3

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Success Description of Description		y the Div		ω	3 - Upon 3rd submission	by the DM upon 3rd	3-within 3 days		3 - Upon 3rd submission		CORE FUNCTIONS
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NDICATORS Retings for Re	teriv 4. mon 2nd	5	Jomission	A 6	1st submission				submission)	
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SUCCESS SUCCESS SUCCESS Description of Description of Description of Description of Retings for Retings for QUALITY Retings for QUALITY EFFICIENCY TIMELINESS Contributed the amount of P12.18M Properties by December 13, 2019 December 21.8M Policy P12.18M Policy P12.18M Policy P12.18M Policy P13.2M P13	ties by	Proper									
SUCCESS INDICATORS IND	erating	erall rev	7 0								
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SUCCESS INDICATORS Ratings for Ratings for QUALITY Societion of P12.18M to P16.24M in the overall revenue of P12.18M Properties by Properties by Properties by Properties 13, 2019 Description of Description of Description of P12.18M Pacember 13, 2019 Description of Description of Description of P12.18M Pacember P12.18M Pacember 13, 2019 Description of Description of Description of P12.18M Pacember Description of P12.18M Pacember P13. 2019 Description of Description of P12.18M Pacember Description of P13.18M Pacember P13. 2019 Description of Description of Description of Description of P13. Description of P13. Pacember Description of P13. Pacember Description of P13. Pacember Description of P13. Pacember P13. 2019 Description of Description of Description of P13. Pacember Description	kings	boo	-	- below P9,14M			1 - on December 30, 2019				de in manuel de la company
SUCCESS SUCCESS Description of Description of INDICATORS Ratings for Ratings for Ratings for QUALITY EFFICIENCY TIMELINESS Contributed the amount of P12.18M to P16.24M in the overall revenue of TIEZA Operating TIEZA Operating Division Level Division Level Division Level Description of Description of Pascription of Ratings for PD-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2	ough	thro		below P12.18VI		Properties by December 13, 2019	2 - by December 20, 2019	2 below P12.18M		Properties by December 13, 2019	of TIEZA Assets
SUCCESS Description of Description of Description of INDICATORS Ratings for Ratings for QUALITY EFFICIENCY TIMELINESS Contributed the amount of P12.18W Contributed the contributed the amount of P12.18W Contributed the contributed the contributed the amount of P12.18W Contributed the contributed the contributed the amount of P12.18W Contributed the contributed	rties by	Prope		- P12.18M		overall revenue of TIEZA Operating	3 - by December 13, 2019	3 - P12.18M		overall revenue of	Financial Viability and Sustainability
SUCCESS Description of Description of SUCCESS Description of Description of INDICATORS Ratings for Rat	IM in the	P11.2: rerall re		6 P16.24M			2019	i		Contributed the amount of P12.18M	SO 4 Achieved
DEPARTMENT LEVEL SUCCESS Description of Description of Description of SUCCESS Description of Description of Indicators Ratings for Ratings for Ratings for Guality Efficiency Timeliness Quality Efficiency Timeliness	ted the	ontribu		- above P15,24M			5 - by November 29, 2019	5 - above P16,24M			
SUCCESS Description of Description of Description of INDICATORS Ratings for Ratings for QUALITY EFFICIENCY TIMELINESS DESCRIPTION LEVEL DIVISION LEVEL DEVISION LEVEL DESCRIPTION of De											
DEPARTMENT LEVEL DIVISION LEVEL DIVISION OF Description of Descrip	_	INDIC	Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	INDICATORS	Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	INDICATORS	OBJECTIVE
	CESS Description of Descrip	2	Description of	- 1	Division of	21000000	Possednelos of	MENT LEVEL	DEPARTA		

1-more than 10 WD from submission	89 < 12	1 - Disapproval		1-more than 10 WD from submission		1 - Disapproval	the DIVI and signed within 7 WD from submission					
2-8-9 WD from submission	(O. 2)	2 - Upon 4th submission		2-8-9 WD from submission		2 - Upon 4th submission						
3- 7 WD from submission	10 (0	3 - Upon 3rd submission		3- 7 WD fram submission		3 - Upon 3rd submission						CORE FUNCTIONS
4- 5-6 WD from submission		4 - Upon 2nd submission	₹ ₹	4- 5-6 WD from submission		4 - Upon 2nd submission	promotional materials for both					
SIGN		TOTOGRAFIE	marketing and	o cut i no anom		the subjection of	collateral, marketing and					
5 Signed less than 4 WD upon		5 - Acted upon by the DivM Upon	Ę.	5 Signed less than 4 WD upon		by the DM Upon	Design / Lay out				-	
1-more than 7 WD		1 - Disapproval		1-more than 7 WD	21	1 - Disapproval		1-more than 4 days		1 - Disapproval		
2-within 6-7 WD		2 - Upon 4th submission		2-within 6-7 WD		2 - Upon 4th submission	6WD	2-within 4 days		2 - Upon 4th submission	U	
3-within 4-5 WD		3 - Upon 3rd submission		3-within 4-5 WD		3 - Upon 3rd submission	3rd submission and signed within 5-	3-within 3 days		submission	_	
4-within 2-3 WD		4 - Upon 2nd submission	request / acted	4-within 2-3 WD		4 - Upon 2nd submission	request / acted	4-within 2 days		4 - Upon 2nd submission		CORE FUNCTIONS
WD		the DIVM Upon 1st submission		WD		by the DivM Upon 1st submission	Sponsorship /	day		the 1st submission	Sponsorship /	
5- Signed within 1		5 - Acted upon by		5- Signed within 1		5 - Acted upon		5 - Signed within 1		5 - Acted upon by		
1-more than 10 WD from submission		1 - Disapprovai		1-more than 10 WD from submission		1 - Disapproval	Bagumbayan Light and Sound Museum acted upon by the ACDO upon 3rd submission and signed within 7 WD	1-more than 10 WD from submission				
2- 8-9 WD from submission		2 - Upon 4th submission	Park / Club Intramuros Golf	2- 8-9 WD from submission		2 - Upon 4th submission	Park / Club Intramuros Golf Course and Rizal's	2- 8-9 WD from submission		2 - Upon 4th submission	Park / Club Intramuros Golf Course and Rizal's	CORE FUNCTIONS
3- 7 WD from submission		3 - Upon ârd submission	טון עוי	3- 7 WD from submission		3 - Upon 3rd submission	Tourism Village / Zamboanga Golf	3- 7 WD from submission		3 - Upon 3rd submission	Eco Tourism Village / Zamboanga Golf	
4- 5-6 WD from submission		4 - Upon 2nd submission		4- 5-6 WD from submission		4 - Upon 2nd submission	Balicasag Island Dive Resort / Gardens of	4- 5-6 WD from submission		4 - Upon 2nd submission	Balicasag island Dive Resort / Gardens of Malasag	
5 Signed less than 4 WD upon submission		5 - Acted upon by the DivM Upon 1st submission	Marketing Plan of Banaue Hotel /	5 Signed less than 4 WD upon submission		5 - Acted upon by the DM upon 1st submission	Marketing Plan of Banaue Hotel /	5 Signed less than 4 WD upon submission		5 - Acted upon 1st submission	Marketing Plan of	
Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	INDICATORS	Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	NDICATORS	Tameliness	EFFICIENCY	QUALITY	INDICATORS	
Description of	Description of	Description of	SUCCESS	Description of	Description of	Description of	SUCCESS	Description of	Description of	Description of	SUCCESS	STRATEGIC
	INDIVIDUAL LEVEL	JOINDINI			DIVISION LEVEL	DIVISIO			DEPARTMENT LEVEL	DEPARTI		9.5

FERENCEY TimeLiness Signed less than submission promission 1	1-more than 7 WD		1 - Disapproval		1-more than 7 WD		1 - Disapproval						
Security	2-within 6-7 WD		2 - Upon 4th submission		2-within 6-7 WD		2 - Upon 4th submission	WD				1	
Description of Desc	3-within 5-6 WD	In	3 - Upon 3rd submission		3-within 5-6 WD		3 - Upon 3rd submission	upon by the DM upon 3rd submission and signed w/in 5-6					
Description of Description Description Description of Description Description of Description D	4-within 4-3 WD		4 - Upon 2nd submission		4-within 4-3 WD		4 - Upon 2nd submission	Production reports of various operating properties acted					CORE FUNCTIONS
SICCESS Description of Description of Description of Bathagt for Rathagt for	2 WD		1st submission		2.00		1st submission	Prepare Sales Financial and				-	
SUCCESS Description of Description	5- Signed within 1-		5 - Acted upon by		5- Signed within 1-		5 - Acted upon						
SUCCESS Description of Description of Description of Endings for Ratings for Partings for Country Efficiency	1-more than 7 WD		1 - Disapproval		1-more than 7 WD		1 - Disapproval						
Description of Desc	2-within 6-7 WD		2 - Upon 4th submission	w/in 5-6 WD	2-wíthin 6-7 WD		2 - Upon 4th submission	;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;;					
SUCCESS Description of Descriptio	3-within 5-6 WD		3 - Upon 3rd submission	acted upon 3rd submission by the DivM and signed	3-within 5-6 WD		3 - Upon 3rd submission	3rd submission by the DIVI and signed					CORFIGURORS
Description of Descri	4-within 4-3 WD		4 - Upon 2nd submission	Prepare and monitor the division budget for 2019	4-within 4-3 WD		4 - Upon 2nd submission	Prepare and monitor the division budget for 2019 acted upon					COBE ELINOTIONS
SUCCESS Description of Description	5- Signed within 1- 2 WD		5 - Acted upon by the DivM upon 1st submission		5- Signed within 1- 2 WD		5 - Acted upon by the DM Upon 1st submission						
DESCRIPTION OF Ratings for Ratings for Ratings for QUALITY DESCRIPTION OF INDICATORS DESC	submission			signed within 7 WD	WD from submission			signed within 7 WO					
SUCCESS Description of Description	1-more than 10		1 - Disapproval	the DivM upon 3rd	1-more than 10		1 - Disapprovai	the DM upon 3rd					
SUCCESS Description of SUCCESS Description of Patings for Ratings for QUALITY EFFICIENCY TIMELINESS PROPOSITION OF SUbmission Promotional Submission Submission Submission Promotion of Submission Promotion of Submission Submission Promotion of Submission Submission Promotion of Submission Promotion Promotion of Submission Promotion of Submission Promotion Promotion of Submission Promotion Promotion of Submission Promotion Prom	2-8-9 WD from submission		2 - Upon 4th submission	TIEZA approved by	2-8-9 WD from submission		2 - Upon 4th submission	TIEZA approved by					
SUCCESS Description of Description of INDICATORS Ratings for QUALITY EFFICIENCY TIMELINESS Description of Pascription of INDICATORS Ratings for QUALITY EFFICIENCY TIMELINESS Description of Success Ratings for QUALITY EFFICIENCY TIMELINESS SUCCESS Description of Pascription of Ratings for Ratings for QUALITY EFFICIENCY TIMELINESS Ratings for Ratings for QUALITY EFFICIENCY TIMELINESS Signed less than upon 1st 4 WD upon 1st 4 WD upon 1st 4 WD upon 1st 5-Accepted 2 Submission Promotional Promotional Submission Submission Submission Submission Sponsored events of Submission Sponsored events of Submission Submission Sponsored events of Submission Submission Sponsored Submission Submission Submission Submission Submission Sponsored Submission Sponsored Submission Submission Submission Submission Sponsored Submission Submission Submission Submission Submission Sponsored Submission Submi	3- 7 WD from submission		3 - Upon 3rd submission	related functions	3- 7 WD from submission		submission	related functions					CORE FUNCTIONS
SUCCESS Description of Ratings for Ratings fo	submission			venue set-ups in sponsared events of	submission		submission	venue set-ups in sponsored events of					
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SUCCESS Description of Description of Pescription o	submission			Implementation of	submission		submission	Implementation of					
SUCCESS Description of Description of Description of Pascription of Ratings for Ratings for QUALITY EFFICIENCY TIMELINESS DIVISION LEVEL FINDIVISION CONTROL FOR THE PROPERTY OF THE PRO	5 Signed less than		5 - Accepted		5 Signed less than		5 - Accepted						
SUCCESS Description of Description of Description of SUCCESS Description of Descr													
CIPCESS Description of Description o	Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	INDICATORS	Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	INDICATORS	Ratings for TIMELINESS	Ratings for EFFICIENCY	Ratings for QUALITY	INDICATORS	OBJECTIVE
		JAL LEVEL	MDIVIDU			72	ואואוע	SILICESC	Description of	Description of	Decription of	SHOCKES	CTRATEGIC

			1-8	MAS COM A SA TO THE	- Mu	Approved by:				A. VICEDO	FUA MARIE M. VICEDO	Endorsed by :
1 - beyond 5 WD		1 - more than 4 editing		1 - beyond 5 WD		1 - more than 4 editing						
2 - within 4 WD		2 - with 4 editing	UU	2 - within 4 WD		2 - with 4 editing						
3 - within 3 WD		3 - with 3 editing		3 - within 3 WD		3 - with 3 editing						
			Tourism related				Tourism related events / functions					CORE FUNCTIONS
4 - within 2 WD		4 - with 2 editing		4 - within 2 WD		4 - with 2 editing	도 약,					
coverage		1st editing	Video/Photo 1 coverage and	agelevos		1st editing	Video/Photo coverage and					
5 - submitted w/in 1 WD from date of		5 - acted upon by the DivM upon		1 WD from date of		5 - Acted upon by the DM upon						
1-beyond 17 WD		1 - Disapproval		1-beyond 17 WD		1 - Disapproval		1				
submission		submission		submission		submission						
7 17 W/D - Star		7 iman 44h	D)	2-17 W/D affer		7 - Ilnon 4th	ம					
submission		submission	0	submission		submission	submission and submitted 15 WD					
15 WD after		3 - upon 3rd	_	15 WD after		3 - upon 3rd	DivM upon 3rd					
4-12 WD after submission		4 - upon 2nd submission	quarters of 2019, acted upon by the	4-12 WD after submission		4 - upon 2nd submíssion	quarters of 2019, acted upon by the					CORE FUNCTIONS
entities			of TIEZA operating	entities		submission						
submission from		1st submission	Input Market Data	submission from		upon 1st	Input Market Data					
5 Summarize 10 WD after		5 - Acted upon by the DivM upon		5 Summarize 10 WD after		5 - Acted upon by the DivM						•
Description of Ratings for	Description of Ratings for	Description of Ratings for	SUCCESS	Description of Ratings for TIMFI INCS	Description of Ratings for	Description of Ratings for	INDICATORS	Description of Ratings for TiMELINESS	Description of Ratings for EFFICIENCY	Description of Ratings for OUALITY	INDICATORS	OBJECTIVE
	IAL LEVEL	INDIVIDUAL LEVEL			N TEAET	DIVISION LEVEL			DEPARTMENT LEVEL	DEPARTM		J

Date:

Date :

Pasay City 1304/ww.tieza.gov.ph Macapagal Avenue cornetral tieza@gmail.com Double Dragon Meridian Park ofagas / 735 Double Dragon Plaza 682 8249-5900 to 79 6th & 7th Floors, Tower 1

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MEMORANDUM

THE MANAGER – ADMINISTRATIVE SERVICES DEPARTMENT

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THE ASSISTANT CHIEF OPERATING OFFICER - ASSETS MANAGEMENT

EKOM

SECTOR

CERTIFICATE OF PERFORMANCE SUBJECT

the Period July - December 2019: This is to certify that MA. EVELYNE A. FRANCISCO has timely completed the following tasks for

to the IPCR of the Business Research and Development Division to wit: 1. Acted upon the submitted updates on Issue Based Briefer of TIEZA Properties as attached

a. Ma. Cecilia Saclolo

(Formerly DOT CAR Officer) – July 15, August 27, September 30, October 28 and Baguio-Benguet Chamber of Commerce Building

Agoo Property - July 15 and October 28 Burnham Park - July 15 December 16

San Fabian PTA Beach Resort - August 27 and September 30

Banaue Helipad - September 30

Mt. Data Hotel - December 16

b. Ma. Cristina Macabenta

Kabayan Youth Hostel - September 3 Banua Presidential Resthouse - July 22 and August 23 Pagudpud Property - July 22 and August 23

Claveria BLL - October 7

Argao Beach Properties & Airstrip - October 28

Dalaguete Beach Park - October 28

c. Emmanuel Luis Bayani

Manila Ocean Park - September 13 Clark - September 12, October 21 Club Intramuros Golf Course - November 15

Samal Island Resort - September 13

d. Reyna Palacay

Marcos Park Property - December 23 Paoay Properties - August 23, September 30, November 29 Boracay Properties - July 30, October 28

e. Janeth Christine Ocampo

Moalboal - July 29, October 3 Kang -irag - July 29, August 27, November 4, December 3, January 6

Maomawan - July 29, August 27



6th & 7th Floors, Tower 1

Double Dragon Plaza, 628,28249-5900 to 79

Double Dragon Meridian Park Loca 33 / 735

Macapagal Avenue cornected income Edsa Extension Bay Area

Edsa Extension Bay Area

Edsa Extension City 130





2. Acted upon and submitted to the Assistant Chief Operating Officer the following Action Plan for Administrative Titling as attached to the IPCR of Business Research and Development Division to wit:

Agoo Playa Hotel

San Fabian BLL

Mt, Data Hotel

Baguio Properties (Burnham Park & Lots 1, 2 & 3

Claveria BLL

Claveria Lot 46, 47 & 93

Cagayan de Oro Convention Center

Argao Beach

Argao Airstrip

Dalaguete Beach Park

Club Intramuros Golf Course

Samboanga Golf Course

Раоау Ргорегtу

Kang –irag, Cebu

Moalboal, Cebu

3. Acted upon and submitted to the Assistant Chief Operating Officer the Kang-irag Gardens Business Development Plan as attached to the IPCR of Business Research and Development Division.

4. Acted upon and submitted to the Assistant Chief Operating officer the Drafted Management Contract Guidelines as attached to the IPCR of Business Research and Development Division's Ms. Janeth Christine Ocampo.

5. Acted upon and submitted to the Assistant Chief Operating Officer the Minimum Financial Parameters for Assets for Investment (Club Intramuros and Golf Course and Balicasag Island Dive Resort) as attached to the IPCR of Business Research and Development Division's Emmanuel Luis Bayani and Maria Meliza Odiamar

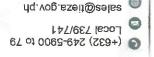
6. Acted upon and submitted to the Assistant Chief Operating Officer the Conducted Market Sounding Report, an Investment Promotion Program, as attached to the IPCR of Business Research and Development Division's Janeth Christine Ocampo,

For the Administrative Services Department's reference as attachment to the IPCR.

Certified true and correct:







Myw.tieza.gov.ph

1302 Pasay City Edsa Extension Bay Area Macapagal Avenue corner Double Dragon Meridian Park Double Dragon Plaza 6th & 7th Floors, Tower 1

YTIROHTUA SOME ENTERPRISE INFRASTRUCTURE AND MSIRUOT



MEMORANDUM

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THE MANAGER - ADMINSITRATIVE SERVICES DEPARTMNET FOR

THE ACOO - ASSETS MANAGEMENT SECTOR FROM

CERTIFICATE OF PERFORMANCE SUBJECT

period July - December 2019: This certify that Ms. MA. EVELYNE A. FRANCISCO has timely completed the following tasks for the

Sector the following sponsorship / financial request of various proponents to wit: Acted upon and submitted to the Assistant Chief of Operating Officer - Assets Management

1, 8th Travel Madness Expo

2. Znd Surigao International Dragon Boat Summer fest

6th International Travel Festival (ITF) 2019

23rd PTAA Lakbay Pilipinas 2019 - Table Top

6. Philippine International Dive Expo 2019 5. Seafarer Family International Congress

7. 3rd Dunggo Festival 2019

8. 10th Kalagan Culinary Show

9. Tara na sa Norte - Clark

11. Association of Government Internal Auditors (AGIA) Inc. 10. 18th Angot Festival 2019

12. AFECA - Philippine Mice

13. PATA - Pinoy Chika - 5th Edition

14. 2nd Tourism B2B Northern Luzon

15. 5th Virtus Awards 2019

17. Central Luzon Expo 2019 16. Kabisig Philippine Government Expo

18. Lunad sa Balod 2019

19. 40th Camiguin Lanzones Festival

20, 23RD Kumbira 2019 (COHARA)

21. 5TH Indian Independence Day Friendship Golf Tournament

22. 30th Philippine Travel Mart

23. Kasalan at Kotilyon 2019

24. 35th Bonok-Bonok Festival

25. Travel Business Exchange (TBEX) Pilipinas 2019



(+632) 249-5900 to 79

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6th & 7th Floors, Tower 1
Double Dragon Plaza
Double Dragon Meridian Park
Macapagal Avenue corner
Edsa Extension Bay Area
1302 Pasay City

TOURISM INFRASTRUCTURE AND ENTERPRISE SONE SONE AUTHORITY



 $26.\ 17^{\rm th}$ Lanuza Surfing Festival 2019

27. Znd Madrid Eco-Surfing Competition 2019

28. 1st Surf in the City Festisval 2019

29. Adventure Philippines, Inc. Philippine Loop Adventure Tour 30. Philippine Halal Trade and Tourism Expo 2019

31. Philippine Association of Landscape Architects - IFLA

32. Western Visayas International Travel Expo

II. Submitted the following Accomplishment Report (Division Performance Report and DOT Required Report)

1. 3st Quarter Accomplishment Report

2. 4th Quarter Accomplishment Report

For the ASD's reference as attachment to the IPCR.

Attested true and correct



2nd SEMESTER 2019 REPORT (attachment to IPCR) BUSINESS DEVELOPMENT DEPARTMENT **SALES DIVISION**

			Actual Total Sales Production of Ms. Maria Elena O. Go for FITS is P1,160,000 or equivalents to 15% share by December 13, 2019	e 41
Actual Total Sales Production of Ms. Eva Marie M. Vicedo by December 13, 2019		Actual Total Sales Production of Ms. Maria Elena O. Go is P350,000 or equivalents to 30% share by December 13, 2019	Actual Total Sales Production of Ms. Ma. Isabel T. Martinez for FITS is P 1,160,000 or equivalents to 15% share by December 13, 2019	
Actual Total Sales Production of Ms. Ma. Evelyne A. Francisco by December 13, 2019	Actual Total Sales Production of Ms. Aileen T. Macadangdang for online bookings is p3,159,402.34 by December 13, 2019	Actual Total Sales Production of Ms. Ma. Isabel T. Martinez for GITS is P 830,000 or equivalents to 70% share by December 13, 2019	Actual Total Sales Production of Ms. Emilin Pacia for FITS is P5,423,000.00 or equivalents to 70% share by December 13, 2019	KEMARKS
12,08,880,34	3,159,402.34	1,182,064.00	00.048,747,7	GRAND TOTAL
86.880,781	86,380,781	-	-	GARDENS OF
04.262,647 <u>,</u> 2	0 7 ,544,442,40	00.000,081	104,850.00	BALICASAG ISLAND DIVE RESORT
96.924,231,6	96.278,702	00.430,200,1	00.064,246,7	BANAUE HOTEL
GRAND TOTAL	ONFINE	ST1Đ	2TI4	TIEZA PROPERTY

Prepared by:

CERTIFIED TRUE COPY

Assets Management Sector 01-11-00

Attested True and Correct:

MA. EVELYNEA. FRANCISCO

Manager, Business Development Department

Noted by:

Chief Marketing Specialist

AILEEN T. MACADANGDANG

2 nocedongdong

EVA MARIE M. VY/EDO

Manager, Sales Division