



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

TO : The Manager
Financial Services Department

FROM : Manager
Operations Department

SUBJECT : Processing of Security Services Payment

DATE : June 2, 2021

This is to request for the processing of the attached Statement of Account from Alexis Security Agency Provider Phils., Co. Inc. for security services rendered at Cebu Properties for the period covering April 01-30, 2021.


Atty. MARIA TERESA C. ALVAREZ

ALEXIS SECURITY AGENCY PROVIDER PHILS. CO. INC.

28A First St, Las Piñas Village, Las Piñas City

Telefax No. (02) 832-8624

Tourism Infrastructure and Enterprises Zone Authority

FOR THE PERIOD APRIL 1-30, 2021

SUMMARY OF BILLINGS (TIEZA)

ASSET	DUE TO GUARDS	(A) AGENCY FEE	12% VAT	(B) GROSS AMOUNT
Cebu Field Office	48,963.06	3,840.00	460.80	53,263.86
Argao Beach	140,375.43	5,220.00	626.40	146,221.83
Kang - Irag Golf Course	130,568.16	13,056.80	1,566.80	145,191.76
Maomawan Property	97,926.12	9,792.60	1,175.10	108,893.82
Moalboal Properties	44,167.11	4,416.72	530.01	49,113.84
TOTAL	461,999.88	36,326.12	4,359.11	502,685.11

Processed by:


CRISTINA D. NAYON

Prepared by

ALEXIS SECURITY AGENCY PROVIDER PHILS. CO. INC.

#28 A First St. Las Piñas Village, Las Piñas City
Tel. no. 832-8624

May 29, 2021

**THE ACCOUNTING DEPARTMENT
TOURISM INFRASTRUCTURE AND ENTERPRISE
ZONE AUTHORITY**

*6th & 7th Floors, Tower I Double Dragon Plaza
DD Meridian Park Macapagal Avenue, corner
EDSA Extension 1308 Bay Area, Pasay City*

STATEMENT OF ACCOUNT

This is to bill you for the security service rendered by (29) *Twenty nine* security guard for the period covered *APRIL 1-30, 2021* amounting to *FIVE HUNDRED TWO THOUSAND SIX HUNDRED EIGHTY FIVE PESOS AND ELEVEN CENTAVOS* (Php 502,685.11).

Attached:

1. *Service Invoice No 1967;*
2. *Affidavit of Payment;*
3. *Certification of Services Rendered;*
4. *DTR*


ROSEMARY D. GABATAN
President