



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**MEMORANDUM**

**TO :** The Manager  
Financial Services Department

**FROM :** Manager  
Operations Department

**SUBJECT :** Processing of Security Services Payment

**DATE :** September 23, 2021

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This is to request for the processing of the attached Statement of Account from Circa Security and Investigation Inc. for security services rendered at Club Intramuros Golf Course and Light and Sound Museum for the period covering July 1-31, 2021.

  
**Atty. MARIA TERESA C. ALVAREZ**



CIRCA SEC  
30A Goldstar Bldg

E-mail: circa\_scty@yahoo.com  
VAT Reg. TIN: 006-583-791-000

**BILLING STATEMENT**

Nº **5085**

TO: San Juan Infrastructure and  
Enterprise Zone Authority Terms: 16-31  
Caridad Roca Pargal Ave, cor.  
ADDRESS: Edsa Ext, Paray City Date: July 31, 2021

Billing for Security Services rendered for the period.

from July 16 to July 31, 2021

Billing for:

Due to Guard & Gov't	<u>30 Guards</u>	P <u>336,965.55</u>
Agency Fee		<u>8,424.20</u>
VAT		<u>1,010.90</u>
<b>TOTAL AMOUNT DUE</b>		P <u>346,400.65</u>

Valid as a receipt of payment. Please make all checks payable to Circa  
Sec. Interest will be charged at the rate of 2% per month on all

**THANK YOU**

TC

**Circa Security and Investigation, Inc.**

Printer's Accreditation No. 25BMP20180000000036  
Date Issued 12-14-2018

Prepared by:

MCM  
**MARY CLAIRE MARTIN**  
Administrative Staff

ed by:

**E.R. GONZALES**  
Director

**NOT VALID FOR CLAIMING INPUT TAXES"**  
**BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP**



CIRCA SEC  
30A Goldstar Bldg

E-mail: circa\_scty@yahoo.com  
VAT Reg. TIN: 006-583-791-000

**BILLING STATEMENT**

No. **5066**

TO: Tourism Infrastructure and Enterprise Zone Authority (TIEZA) Terms: 1-15  
ADDRESS: Seiandado Macapagal Ave, cor. EDSA 9th, Pasay City Date: July 15, 2021

Billing for Security Services rendered for the period.

from July 1 to July 15, 2021

Billing for:

Due to Guard & Gov't	<u>30 Guards</u>	P <u>336,965.55</u>
Agency Fee		<u>8,424.20</u>
VAT		<u>1,010.90</u>
<b>TOTAL AMOUNT DUE</b>		P <u>346,400.65</u>

NOTE: This is not valid as a receipt of payment. Please make all checks payable to Circa Security & Investigation, Inc. Interest will be charged at the rate of 2% per month on all unpaid balance:

**THANK YOU**

RECEIVED ORIGINAL

Date \_\_\_\_\_

By \_\_\_\_\_

Designation \_\_\_\_\_

**Circa Security and Investigation, Inc.**

[Signature]  
Printer's Accreditation No. 25BMP20180000000036  
Date Issued 12-14-2018

**ATARDAR**  
10 Bkts (50x2) 5001-5500  
BIR Authority to Print No. OCN4A00002358851  
Date Issued 03-02-2020: Valid Until 03-01-2025  
ATARDAR-Triple 7 Printing Press Enterprises  
SON D. PREPOTENTE - Proprietor  
G. TIN: 222-223-640-000

**"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"**  
**THIS BILLING STATEMENT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP**

ed by:  
[Signature]  
**E.R. GONZALES**  
Director