

Republic of the Philippines Tourism Infrastructure & Enterprise Zone Authority

TIME RECORD

(For Officer Only)

I hereby certify that I have rendered services regularly for the month of **FEBRUARY 2021** except on the following dates indicated:

CHARGEABLE AGAINST

DATE	SICK LEAVE	VACATION LEAVE
N/A	N/A	N/A

FRANCIS RANDY J. HORTELANO / 2020-0007-P Name / Signature / ID No. Department Manager A, COPD

Noted:

MICHAEL MARQUEZ

Technical Assistant, OCOO

This form should be submitted within three (3) days of the succeeding month.

c.c: Department File **Employee**

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