

MEMORANDUM

FOR

FRANCIS RANDY J. HORTELANO

Manager - Corporate Planning Department

FROM

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Manager, Financial Services Department

SUBJECT

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Excess Smart Cell Phone Bills

Date

January 26, 2021

This refers to the attached Statement of Account from Smart Communications, Inc. for Cell phone No. <u>0998-593-1038</u>. The statement showed that you have exceeded your authorized monthly cell phone charges limit of <u>P</u> 3,000.00. Break down as follows:

Period Covered		Current Charges	Evenes	
From	То	Current Charges	Excess	
December 01, 2020	December 31, 2020	3,404.13	404.13	

In this regard, please furnish this office a copy of your **Official Receipt** as proof of payment for the excess amount within 8 working days otherwise this will be deducted from your salary.

For your appropriate action.

RODOLFO ELANCHETA

CORPORATE PLANNING DEPARTMENT

RECEIVED

By:

Date: 1/26/21

Time: 2.10 pm







HORTELAND

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY TIN 8047610000000 6TH AND 7TH FLOORS TOWER 1 DOUBLE DRAGON MERIDIAN PLAZA DIOSDADO MACAPAGAL AVENUE COR EDSA EXTENSION PASAY CITY METRO MANILA 1300

FIDEL ARCENAS



2337

Statement of Account

Statement Date: Dec 31, 2020

Billing Period Covering: Dec 01, 2020 - Dec 31, 2020

BIR CAS Permit No. 1008-116-00007-CAS

Smart Communications, Inc. SMART Tower, 6799 Ayala Avenue, Makati City, 1226 Philippines VAT Reg. TIN 001-901-673

We have many ways to SERVE YOU



ENTERPRISE CUSTOMER SERVICE HOTLINE Via SMART celtone: #888 (toll-free) Via landline: (02) 8848-8889



My Smart View and access your bills faster and easier online via http://my.smart.com.ph



SIM CONNECT
Just type SAGOT AGAD and send to 888 or access wap.smart.com.ph. SERVICE IS FREE OF CHARGE



To find a Smart Store nearest you: Text SAGOT AGAD to 888, via wap.smart.com.ph or visit www.smart.com.ph

ACCOUNT INFORMATION

Mobile Number Account Number : 9985931038 0740972596

Credit Limit SOA Number

PhP 7,500.00 0835065551

STATEMENT SUMMARY

Balance from Previous Bill		
Amount Due from Previous Bill	7,362.81	-
Remaining Balance from Previous Bill	7,362.81	Please pay
Current Bill Charges		Carrier of

Call Charges 967.82 Less: Free Minutes ENTERPRISE POSTPAID PLAN 2500 (2021/01/01 - 2021/01/31) 2.232.14 Enterprise Unlimited Free Data (2021/01/01 - 2021/01/31) 0.00 VAT @ 12% 364.73

Total Current Bill Charges

Please pay on or 3,404.13 before Jan 23, 2021

Excels: \$ 404.13

Please examine the charges posted in your Statement of Account. In case you have any question, please call our ENTERPRISE CUSTOMER SERVICE HOTLINE at (02) 8848-8889 using a landline or toll-free at #888 using your cellphone or you may also call your Collection and Revenue Officer (CRO) for assistance.

Your Statement of Account is considered correct and binding after twenty-one (21) days from Statement Date in the event that we do not receive any question regarding your bill,

NOTICE PRIOR DISCON

You may have overlooked your due date or you may have questions regarding your billing statement. This might explain the overdue status of your account. Please contact us at (02) 88881111 using a landline phone or "888 (tol-free) using Smart Postpaid cellphone to clarify your billing concerns. To update your account and ensure continued service, we will appreciate receipt of P7,352,81 immediately at any of our SMART Wireless Centers or authorized payment centers nationwide. The last day for paying your current charges of P3,404,13 is on 23-JAN-21. Please disregard this notice if you have settled the account in full. Thank you.

PAYMENT DUE DATE: AMOUNT DUE: Please pay immediately (P ₱ 7,362.81 Jan 23, 2021 ₱ 3,404.13 (3) TOTAL AMOUNT DUE:

Tourism Infrastructure & Enterprise Zone Authority Financial Services Department Accounting Division

Please attach this billing stub when making payments.

10,766.94

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY 6TH AND 7TH FLOORS TOWER 1 DOUBLE DRAGON MERIDIAN PLAZA DIOSDADO MACAPAGAL AVENUE COR EDSA EXTENSION PASAY CITY METRO MANILA 1300 Please make checks payable to: Smart Communications, Inc., Indicate your Name and Account Number at the back of the check.



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ACCOUNT NUMBER	MOBILE NUMBER	SOA NUMBER	PAYMENT DUE DATE:	AMOUNT DUE:
and the body of the second the second	A SEC OF THE PARTY AND TO STATE	176	Please pay Immediately @	₱7,362.81
0740972596	9985931038	0835065551	Jan 23, 2021 🐨	₱ 3,404.13
	ACAM DETERMINE TO A MITTER AND		TOTAL AMOUNT DUE: @	₱ 10,766.94





Statement of Account Statement Date: Dec 31, 2020 Billing Period Covering: Dec 01, 2020 - Dec 31, 2020

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

Account No: 0740972596

Mobile No: 9985931038 SOA No: 0835065551

Call Date	Call Time	From Place	Called Number	Destination	Call Duration	Amoun
Dec 03, 2020	13:28:28	METROMANILA	09217316963	C SMART	00:13:00	0.0
Dec 10, 2020	20:00:45	METROMANILA	09209459980	MOBILE-SMART	00:12:00	0.0
Dec 21, 2020	13:45:09	METROMANILA	09989572547	MOBILE - SMART	00:05:00	0.00
Dec 23, 2020	12:05:25	METROMANILA	09399900508	MOBILE-SMART	00:02:00	0.00
Dec 23, 2020	12:12:30	METROMANILA	09399900508	MOBILE-SMART	00:14:00	0.00
Dec 23, 2020	19:42:35	METROMANILA	09399900508	MOBILE-SMART	00:01:00	0.00
			Total			0.00
		Mobile: 9985931038				
Call Date Nov 30, 2020	Call Time 22:43:35	From Place METROMANILA	Called Number 09062169708	Destination C GLOBE	Call Duration 00:30:00	Amount 133.80*
Nov 30, 2020	23:13:35	METROMANILA	09062169708	C GLOBE	00:30:00	133.80*
Nov 30, 2020	23:43:35	METROMANILA	09062169708	C GLOBE	00:30:00	133.80
Dec 01, 2020	00:13:35	METROMANILA	09062169708	C GLOSE	00:30:00	133.80
Dec 02, 2020	17:59:57	METROMANILA	09156821730	C GLOBE	00:38:00	124.88
Dec 03, 2020	20:35:48	METROMANILA	09156162693	C GLOBE	00:25:00	22.30
Dec 03, 2020	20:40:42	METROMANILA	09156162693	C GLOBE	00:05:00	22.30
Dec 16, 2020	20:07:48	METROMANILA	09974108502	MOBILE - GLOBE	00:05:00	49.06
Dec 23, 2020	20:28:20	METROMANILA	09974108502	MOBILE - GLOBE	00:05:00	22.30
Dec 27, 2020	18:20:41	METROMANILA	09062169708	C GLOBE	00:06:00	26.76
Dec 27, 2020	18:26:16	METROMANILA	09062169708	C GLOBE	00:30:00	133.80
Dec 28, 2020	15:53:23	METROMANILA	09178665910	C GLOBE	00:30:00	
Dec 29, 2020	16:28:31	METROMANILA	09566704404	C GLOBE		17.84
Dec 29, 2020	16:29:37	METROMANILA	09566704404	C GLOBE	00:01:00 00:02:00	4,4 6 8,92
			Total			967.82
Voice C	all - Within	Circle : 9985931038				
Call Date Dec 23, 2020	Call Time 00:16:32	From Place METROMANILA	Called Number	Destination	Call Duration	Amount
Dec 23, 2020	00.10,32	METROMANILA	09189261049	C SMART	01:00:00	0.00
			Total			0.00
SMS - R	egular Othe	ers : 9985931038				
	58					0.00
: Savings &	Other Diese	a				
. Savings or			20 S2L UC CONTRACT	- (9985931038)		-160,56
	Total			(0000001000)		-160.56
Monthly Pla	n					
	ENTED	DIOC DOCTOME DI A	AL OCOD (0004/04/04	(0.4 (0.4)		
	ENTERI Total	PRISE POSTPAID PLA	N 2500 (2021/01/01 - 2021	/01/31) - (9985931038)		2,232,14 2,232,14

Total Current Bill Charges

VAT @ 12%

Total

Add: VAT

Tourism Infrastructure & Enterprise Zone Authority Financial Services Department Accounting Division

3,404.13

364.73

364.73