



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : OCOO / ACOOs / Department Managers / BAC Chairperson
FROM : The Chairperson, Budget Hearing Committee
SUBJECT : CY 2023 Budget Call
DATE : 08 July 2021

This refers to the preparation of CY 2023 Corporate Budget Estimates of the Authority which is an annual requirement of the Department of Budget and Management, Governance Commission for GOCCs, House of Representatives, and the Senate of the Philippines.

In line with this, please submit your Budget Estimates/Proposals to Financial Services Department-Budget Division on or before September 15, 2021, which contains the following:

- a) Personnel Complement;
- b) Maintenance and Other Operating Expenses;
- c) Equipment Outlay;
- d) Infrastructure Projects;
- e) Project Procurement Management Plan (PPMP);
- f) Projected Revenues:
 - a. Income Statement - For Subsidiary Entities
 - b. Projected Travel Tax Collection - For Travel Tax Department
 - c. Projected Fees & Other Charges from TEZ - For TEZ Monitoring Department and TEZ Regulations Department

Please take into consideration the effects of the pandemic when preparing your plans, activities, and projects.

In addition, **please ensure that the proposals are inputted in the Budget Management Monitoring System (BMMS)**. For those who have not encoded the 2022 proposals, kindly encode them because we will need the data for our reports. For any concern with BMMS, please coordinate directly with Management Information Systems Department (MISD).

For strict compliance on the deadline of submission, please. Thank you.


ATTY. JOY M. BULAUITAN

