



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

TO : The MANAGER
Administrative Services Department

FROM : The MANAGER
Operations Department

RE : *Opening of BIDR Plantilla Position*

DATE : October 13, 2021

The position of Senior Corporate Accounts Analysts at Balicasag Island Dive Resort is vacant when Mr. John Michael Galimba, current position holder, tendered his resignation effective September 30, 2021.

Considering there are very limited permanent positions at BIDR, request for the immediate opening of the above-mentioned plantilla position. Permanent personnel at the entities plays an important role in its daily operation and management.

Atty. MARIA TERESA C. ALVAREZ

Noted by:

JETRO NICOLAS F. LOZADA
ACOO Assets Management Sector