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MEMORANDUM

FOR : **ATTY. KAREN MAE G. SARINAS-BAYDO**
ACOO, TEZ Management Sector

FROM : 
HERNANDO A. ENAL
Manager, TEZ Assistance and Monitoring Department

SUBJECT : **TAMD 2021 Balanced Scorecard with Quarterly Targets**

DATE : **8 November 2020**

Relative to the presentation of the 2021 Balanced Scorecards to the Corporate Planning Department (COPD), we respectfully endorse our Department's Balanced Scorecard 2021 with quarterly targets.

For your signature.

Thank you.

cc: **FRANCIS RANDY J. HORTELANO**
Manager, COPD