## TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY CLEARANCE FORM



(Instructions at the back)

l	PURPOSE				
	June 09, 2021				
	Date of Application				
то	: TOURISM INFRASTRUCTURE AND ENTE	RPRISE Z	ONE AUT		
	I hereby apply for clearance from money, property and work-related accountabilities for:				
	Purpose:   Transfer   Resignat			Mode of Separation:	2
	☐ Retirement			specify: Maternity Leave	
	Effectivity/Inclusive Period: _びいりまり、30	21 - KUG	nu 8	2021	
O#	ion of Assignment: Waltha Tarval Tarvalla			En land elerun	
On	ice of Assignment: _ Kalibo Travel Tax Unit			Enfordelleruge SHEILA MAE O. DE LOS REYE	ES
	Position/SG/Step: Travel Tax Officer -C/ SG 11			Name and Signature of Employ	
II	CLEARANCE FROM WORK-RELATED ACCOUNT	TABILITIE	2	, and the same and	11
11	We hereby certify that this applicant is cleared o			untabilities from this Unit/Office/De	nt
	from a control of the	77 11011( 101	0100 0000		,
	BONILYN B. CLARITO			77.74	
	Immediate Supervisor			CRISTETO G. OCAMPO	
III	CLEARANCE FROM MONEY AND PROPERTY AC	CCOUNTA	DII ITIEC	Department Head	
1111			Not		
	Name of Unit/Office/Department	Cleared	Cleared	Name of Clearing Officer/Official	Signature
1.	Administration Sector		ET CV		
					1-01
	a. General Services Division			ANA RUTH L. MATEO	Ark
					lundo
	b. Administrative Services Department			ROSANNA M. OLGADO	100
	and harden and entered a need of the	8			(Ludina
	c. TIEZA's Employee Association			NENITA R. MEDINA	9 - courty
	J. 5005			GOVERNO COLUMN	mag g
	d. ECOPT			CRISTETO G. OCAMPO	91,000
	TIT 74- 181-15 F d			ATTY IOVEN PHILABITAN	1.
2.	e. TIEZA's Welfare Fund Finance and Assets Management			ATTY, JOY M, BULAUITAN	2
۷.	Tinance and Assets Wanagement				
	a. Financial Services Department			RODOLFO E. ANCHETA	
	a. Timanolal dervices Department			ROBOLI O E. ANOILE IA	11.1.1
	b. Treasury Division	<b>✓</b>		MYRNA A. SUAREZ	Musik
IV	CERTIFICATION OF NO PENDING ADMINISTRAT	TIVE CASI	Ξ;		
	a. Legal Department			ATTY. NIÑO RUPERTO F. AQUINO	
	with pending administrative case				
	with ongoing investigation (no form	al charge y	et)		
V	CERTIFICATION				
	J				
	MARK T. LAPID				
	Signature over Printed Name of Agency Head				

### TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY CLEARANCE FORM



(Instructions at the back)

l	PURPOSE				
				June 09, 2021	
				Date of Application	<del></del>
TO	TOURISM INFRASTRUCTURE AND ENTE	RPRISE Z	ONE AUT		
	I hereby apply for clearance from money, pr				
				Mode of Separation:	
	☐ Retirement ☑ Leave			specify:	
	Effectivity/Inclusive Period: _JUNF 0, 30	2) - KU6	U(T & 50	07.1	
		7,0	-01 813	$\overline{}$	-
Offi	ce of Assignment: _ Kalibo Travel Tax Unit	_		Suffradelesrage	
				SHEILA MAÉ O. DE LOS REY	
	Position/SG/Step: Travel Tax Officer -C/ SG 11			Name and Signature of Employ	ree
11	CLEARANCE FROM WORK-RELATED ACCOUN	TABILITIE	S	1719 - 1717 - 259 (24 1.61869)	
	We hereby certify that this applicant is cleared of	of work-rel	ated acco	untabilities from this Unit/Office/De	ept.
	4.00			1200 93	
	ROMILYN B. CLARITO			CRISTETO G. OCAMPO	
	Immediate Supervisor			Department Head	
III	CLEARANCE FROM MONEY AND PROPERTY A	CCOUNTA	BILITIES		
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	Name of Unit/Office/Department	Cleared	Cleared	Name of Clearing Officer/Official	Signature
1.	Administration Sector			<u> </u>	
					Asha Ko
	General Services Division			ANA RUTH L. MATEO	Athalo
				T (Tageton)	1 March
	b. Administrative Services Department			ROSANNA M. OLGADO	12
		- "		0"	11/2
	c. TIEZA's Employee Association			NENITA R. MEDINA	mound
				17,00 1-723	10,6h az
	d. ECOPT			CRISTETO G. OCAMPO	9/1/2.1
				3	
	e. TIEZA's Welfare Fund			ATTY. JOY M. BULAUITAN	
2.	Finance and Assets Management				
	_				
	a. Financial Services Department			RODOLFO E. ANCHETA	-
		/		MANDALA A CHADEZ	newhole
13.7	b. Treasury Division  CERTIFICATION OF NO PENDING ADMINISTRA	TIVE CASI	E.	MYRNA A. SUAREZ	·VV
IV	CERTIFICATION OF NO PENDING ADMINISTRA	IIVE CASI		1	
				ATTY, NIÑO RUPERTO F. AQUINO	
	a. Legal Department			ATT. NINO ROPERTO F. AGUINO	
	with pending administrative case with ongoing investigation (no form	ial charge v	ot\		
		iai cilalye y			
٧	CERTIFICATION				
	MARK T. LAPID				
	Signature over Printed Name of Agency Head				
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Page 1 of 2



# TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY CLEARANCE FORM



(Instructions at the back)

	PURPOSE				
				June 09, 2021	
				Date of Application	
TO					
	I hereby apply for clearance from money, p				
		ation		Vlode of Separation:	
	□ Retirement   ☑ Leave			e specify:	
	Effectivity/Inclusive Period: _ THE 9 3	021 - KUG	, ust 8	, 2021	,
	in a financial and the second second			Enfordelerry	
Oπ	ice of Assignment: _ Kalibo Travel Tax Unit			SHEILA MAE O. DE LOS REY	ES
	Position/SG/Step: Travel Tax Officer -C/ SG 11			Name and Signature of Employ	7
11	CLEARANCE FROM WORK-RELATED ACCOUNT		C	Hane and digitative of Employ	
[]	We hereby certify that this applicant is cleared			ountabilities from this Unit/Office/Da	ent
	vve hereby certify that this applicant is cleared	OL WOLK-IG	ateu acce	difficabilities from this officorities be	pt.
	BONILYN B. CLARITO			427.94	
	BONILYN B. CLARITO			CRISTETO G. OCAMPO	
	/ Immediate Supervisor			Department Head	
III	CLEARANCE FROM MONEY AND PROPERTY A	CCOUNTA			
	Name of Unit/Office/Department	Cleared	Not Cleared	Name of Clearing Officer/Official	Signature
1.	Administration Sector		4.5		
		2007			all
_	a. General Services Division			ANA RUTH L. MATEO	Lund
	The state of the s	far-te- Lie z		EGGANNA M. GLGADG	Lund
	b. Administrative Services Department			ROSANNA M. OLGADO	1/2
	TIETAL Fundamentalis			NEWEY B MEDINA	Linding
	c. TIEZA's Employee Association			NENITA-R. MEDINA	/ Total la
	4 ECODT			CRISTETO G. OCAMPO	
	d. ECOPT			CRISTETO G. OCAMPO	
	e. TIEZA's Welfare Fund			ATTY, JOY M, BULAUITAN	
2	Finance and Assets Management		THE CANADA	ATTI. SOT W. BOLASTIAN	
	T maine and management				
	a. Financial Services Department			RODOLFO E. ANCHETA	
	d. Thensel services separativent				1111
	b. Treasury Division	<b>✓</b>		MYRNA A. SUAREZ	Aldshar
ΙV	CERTIFICATION OF NO PENDING ADMINISTRA	TIVE CAS	E;		
	a. Legal Department			ATTY. NIÑO RUPERTO F. AQUINO	
	with pending administrative case		2 1 2 3		
	with ongoing investigation (no form	mal charge y	et)		
V	CERTIFICATION				
•	1				
		MARK T. L			
	Signature over Printed Name of Agency Head				

#### TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY CLEARANCE FORM



(Instructions at the back)

I	PURPOSE				
	June 09, 2021				
	Date of Application				
то	: TOURISM INFRASTRUCTURE AND ENTE	RPRISE Z	ONE AUT	· •	
	I hereby apply for clearance from money, pro-	operty and	l work-rela	ited accountabilities for:	
				Mode of Separation:	
	□ Retirement ☑ Leave			specify:	
	Effectivity/Inclusive Period: _TV NE 9 30	121 - KUG	, us 8 ,	, 2021	
\	Con of Assistantian Weller Trevel Tay Unit			Son Sond elever	
Oli	Office of Assignment: _ Kalibo Travel Tax Unit  SHEILA MAE O. DE LOS REYES				
	Position/SG/Step: Travel Tax Officer -C/ SG 11	49	Name and Signature of Employee		
II	CLEARANCE FROM WORK-RELATED ACCOUNT	TABILITIE	S		
-	We hereby certify that this applicant is cleared of			untabilities from this Unit/Office/De	pt.
	Charles and the second			25 02/	
	BONILYN B. CLARITO			CRISTETO G. OCAMPO	
	Immediate Supervisor			Department Head	1
101	CLEARANCE FROM MONEY AND PROPERTY AG	CCOUNT	BILITIES	/	
Ë	Name of Unit/Office/Department	Cleared	Not	Name of Clearing Officer/Official	Signature
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1.	Administration Sector	T			
	a. General Services Division			ANA RUTH L. MATEO	Ark
-	a. General Services Division			ANA ROTH E. WATEO	- /
	b. Administrative Services Department	in 12		ROSANNA M. OLGĄDO	Jugo
	D. Administrative do Alexander			The second second	1/20
	c. TIEZA's Employee Association	- 11		NENITA R. MEDINA	Galina
					100, D
	d. ECOPT			CRISTETO G. OCAMPO	gr/ gr
	15-14-				
	e. TIEZA's Welfare Fund			ATTY, JOY M. BULAUITAN	V
2.	2. Finance and Assets Management				
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<u> </u>	a. Financial Services Department	-		RODOLFO E. ANCHETA	
		<b>V</b>		INCOMA A CHARET	secold,
N	b. Treasury Division  CERTIFICATION OF NO PENDING ADMINISTRA	TIVE CAS	<u> </u>	MYRNA A. SUAREZ	
IV	CERTIFICATION OF NO PENDING ADMINISTRA	IIVE CASE	<u> </u>		<u> </u>
	a. Legal Department			ATTY, NIÑO RUPERTO F. AQUINO	
$\vdash$	with pending administrative case			ATT. AMO TO EXTOT. Agonto	1
	with ongoing investigation (no form	al charge v	et)		
ľ	CERTIFICATION				
ŀ					
	MARK T. LAPID				
	Signature over Printed Name of Agency Head				





TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Tower 1 Double Dragon Plezs, EDSA Extension, Pressy City

HRSD Brewise

Datestano of Date of Faces 3 - 2

Time: 11:30am

#### APPLICATION FOR LEAVE

1. OFFICE/DEPARTMENT 2 NAME. (Last TRAYEL TAY DEPARTMENT DE LOS R	(midule)
3 DATE OF FILING JUNE 9, 2021 4 POSITION TRAVE	EL TAX OFFICER- C 5 SALARY \$ 20,754
6. DETAILS OF A	
6.A TYPE OF LEAVE TO BE AVAILED OF  Vacation Leave (Sec. 51. Rule XVI. Omnibus Rules Implementing E.O. No. 292)  Mandatory/Forced Leave(Sec. 25. Rule XVI. Omnibus Rules Implementing E.O. No. 292)  Sick Leave (Sec. 43. Rule XVI. Omnibus Rules Implementing E.O. No. 292)  Maternity Leave (R.A. No. 11210/IRR issued by CSC DOLE and SSS)  Paternity Leave (R.A. No. 8187 / CSC MC No. 71. s. 1998. as amended)  Special Privilege Leave (Sec. 21. Rule XVI. Omnibus Rules Implementing E.O. No. 292)  Solo Parent Leave (R.A. No. 8372 / CSC MC No. 8. s. 2004)  Study Leave (Sec. 58. Rule XVI. Omnibus Rules Implementing E.O. No. 292)  10-Day VAWC Leave (R.A. No. 9262 / CSC MC No. 15. s. 2005)  Rehabilitation Privilege (Sec. 55. Rule XVI. Omnibus Rules implementing E.O. No. 292)  Special Leave Benefits for Women (RA. No. 9710 / CSC MC No. 25. s. 2010)  Special Emergency (Calamity) Leave (CSC MC No. 2. s. 2012, as amended)  Adoption Leave(R.A. No. 8552)	In case of Vacation/Special Privilege Leave.  □ Within the Philippines □ Abroad (Specify) In case of Sick Leave □ In Hospital (Specify Illness) □ Out Patient (Specify Illness) In case of Special Leave Benefits for Women: (Specify Illness) □ Completion of Master's Degree
Others:  C NUMBER OF WORKING DAYS APPLIED FOR  GO DAYS  INCLUSIVE DATES	☐ BAR/Board Examination Review  Other purpose: ☐ Monetization of Leave Credits ☐ Terminal Leave  6.D COMMUTATION ☐ Not Requested
JUNE 9,2021 - LUGUST 8,2021	Li Requested   Brygordelorrege   (Signature of Applicant)
7. DETAILS OF ACTION C	ON APPLICATION
As Vacation Leave Sick Leave  Total Earned V. TOX 32.70X  Less this application Balance V. TOX 92.10X  ABIGAIL R. PERCELA  HRM Officer V, Human Resource Services Division	7.B RECOMMENDATION    For approval   For disapproval due to   CRISTETO G. OCAMPO   Olo, Travitax Department (Department Head)
APPROVED FOR  (Q) days with pay  days without pay others (Specify)	7.D DISAPPROVED DUE TO:
JOSEFINA U. SORIA Manager, Human Resource Se Administrative Services De	Nices Division



# Republic of the Philippines Province of Aklan DR. RAFAEL S. TUMBOKON MEMORIAL HOSPITAL "PHIC Accredited Health Care Provider" Kalibo, Aklan Tel. No. (036) 268-7062/268-4565

#### MEDICAL CERTIFICATE

June 14, 2021

To Whom It May Concern:

This is to certify that SHEILA MAE O. DE LOS REYES, female, married, 28 years old and a resident of Bagum Bayan, Pandan, Antique was confine in this hospital dated June 9, 2021 up to June 14, 2021 inclusive for: G1P0 (0010) INCOMPLETE ABORTION 12 WEEKS AOG, NON-INDUCED, NON-SEPTIC COMPLETED BY CURETTAGE.

This certificate is being issued upon the request of the interested party for whatever purpose it may serve except medico legal.

DARYL S. MARIN, M.D. Of G. Medical Officer III

License #100181

#13792704