TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
TEZ REGULATION DEPARTMENT
2020 BALANCED SCORECARD

Measure

and Certificate of Entitlement Special Procedure for applications for Building Permits and Ancillary Special Procedure for applications Online or more expeditiours processing of applications Assistance to Tourism Enterprises in Light of COVID-19 Pandemic development plan for Corregidor Online processing of applications development plan for Mariboloc for Start of Business Operations Tourism development planning Satisfied clients/stakeholders Tourism development planning Development Plan for SIPLAS Percentage of personnel with Completion of tourism Completion of Tourism Completion of tourism for TEZ designation **Budget Utilization** Measure Name for Camotes Overall rating for TEZ related processes by stakeholders Lowering of TIEZA fees, except building and occupancy permit, to one Peso (PHP 1.00) and streamlining of TEZ Milestones that will be accomplished from SAR to PTDP Milestones that will be accomplished from SAR to PTDP. Milestones that will be accomplished starting from submission of the PTMP upto presentation of the CTMP Comptency based training attended by personnel with Online or more expeditious processing of applications Online processing of applications for Start of Business budget increased by supplemental or realigned budget Measure of the extent to which the actual approved Milestones that will be accomplished starting from submission of the CTMP/ITMP of Sta. Monica upto Wilestones that will be accomplished from SAR to for Building Permits and Ancillary Permits Operations and Certificate of Entitlement presentation of FTDP to the TIEZA Board. presentation to the TIEZA Board of the Department is utilized to the TWG/Stakeholders Operational Definition for TEZ Designation processes

budget plus supplemental or realigned) x

5%

TERD DW

(FSD to provide information)

%06

(Actual funds used/DBM approved

largeted

10% 10% 10%

TERO TERD

Z Š

100% 100% 100%

Targeted
Milestones Achieved/Milestones Wilestones Achieved/Milestones Milestones Achieved/Milestones Milestones Achieved/Milestones

10%

ER.

Z

100%

뜅

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Targeted

Milestones Achieved/Milestones

10%

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100%

Formula

Weight

Data Provider, If

BASELINE

0

Well h. 2020 TARGET

L

By

applicable

Targeted

Stakeholders/Co

SO4: Stakeholder

Assistance Towards

SM7

stomers

Development of

TEZ_S

Financial Viability

SO2: Budget Utilization

SM6

SMS SM4 SM3 Social Impact

Sustainable TEZs Development of

SO1:

SM2

OBJECTIVE (50)

Strategic Measure

SE

SM1

STRATEGIC

Internal Process

Processing of TEZ

SM10

SOS: Online

SM9

SM8

respondents/Total no. respondents

All or nothing

%

æ

Š

Submission to ACOO for approval

5%

ERD/IAD/PLD

80%

85%

Sum of all ratings given by

All or nothing

15%

ERD/IAD/PLD

Z

responsive guidelines/processes Submission to ACOO of COIVD19 pursuant to Board approved

policies.

Permits/Certificat Applications and

SM11

Relative

Learning and

506: Competent

SM12

competency enhancement needs sent to comptency-based training

competency enhancement needs

competency enhancement needs sent to comptency-based training/total no. of

10%

TERD DM

%08

95%

personnel with competency

100%

The total no. of personnel with

All or nothing

5%

PLD

Š

Submission to ACOO for approval

All or nothing

5%

Ā

Š

Submission to ACOO for approval

Growth

TOTAL

Submitted by:

Manager, TEZ Regulation Department Atty. Nino Ruperto F. Aquino

Approved by:

Asst. COO for TEZ Management Sector Atty. KAREN MAE G. SARINAS-BAYDO anyone CORPORATE PLANNING DEPARTMENT

MECEIVED

PLOW NO . I A

INTERNAL PROCESS								CUSTOMERS/ STAKEHOLDERS	PERSPECTIVE	
								501: Implemented Flagship TEZ Program	STRATEGIC OBJECTIVE (SO)	
SM9	BWS	SM7	SM6	SM5	SM4	SM3	SM2	TMS	Measure (M)	
Innely onsite inspection of imported items	TEZ Operators Orientation	TIEZA-Owned TEZ	Monitoring of TEZs as per Monitoring Plan	Monitoring of TE2s as per Monitoring Plan	Endorsement to the ACOO TEZMS of infrastructure projects within NYEZS for budget allocation	Convening of the TWG of Rizal Park	Convening of the Management Committees of San Vicente	Convening of the Management Committees of Mt. Samat	Меазиге Name	
Import Inspections timely conducted	Percentage of the number of newly designated TE2s in 2020 with registered TEMES who have undergone the TIEZA Orientation	Shorlisting of properties	Drating of Work instructions for Online Monitoring	Monitoring of designated TEZs as per Monitoring Plan	Submission of Complete Staff Work and Technical Plans	Respective Management Committee of designated Flagship TEZz convened Rizal Park Flagship TEZ)	Respective Management Committee of designated Flagship TEZs convened (San Vicente Flagship TEZ)	Respective Management Committee of designated Flagship TEZs convened(Mc Samat Flagship TEZ)	Operational Definition	
Total # of Import inspections conducted on- time as per Letter Request schedule / Total # of Letter Request for Import Inspection	Total no. of TEZs attended the Operators Orientation/total no. of targeted designated TEZs in 2020 with registered TEMFS	Submission of strategic Indiatives program for the TIEZA-owned TEZ	Approval of Work Instructions	Milestones achieved vs targeted milestones in the monitoring of designated TEZs	All or nothing	Respective TWG of designated Flagship TEZs convened at least once a year	Respective Management Committee of designated Flagship TEZs convened at least once a year	Respective Management Committee of designated Flagship TEZs convened at least once a year	Pormula	
15.00	10.00	10.00	5.00	20.00	15.00	5.00	5.00	5.00	Welght	
TEZ Assistance & Monitoring Dept	TEZ Assistance & Monitoring Dept	TEZ Assistance & Monitoring Dept	TEZ Assistance & Monitaring Dept	TEZ Assistance & Monitoring Dept	TEZ Assistance & Monitoring Dept	TAMD	TAMP	TAMD	Data Provider, if Data Source applicable	
TEZs	TEZs	Milestones	Milestones	Milestones	FTEZs	FTBZs	FTEZs	FTEZs	Data Source	
100%	100%	100%	100%	100%	100%		The state of the s	100%	2019	
100%	100%	100%	100%	100%	100%		100%	100%	Z020	
100%	100%	100%	N.	20%	100%	N/A	N/A	N/A	ē.	
		NA	NA	20%	ŅĄ	N/A	N/A	N/A	2	
		NA NA	30%	20%	NA	50%	50%	50%	Q3)	
		NA NA	70%	40%	NA	50%	50%	50%	Pame	
		Submitted Strategic Instative Plan to ACOO for approval, Project deferred due to COVID 19	9	Adjusted Monitoring plan due to COVID-19 pandemic	Deferred due to COVID- 19 Bayanihan Act funding realignment	1st and 2nd quarters deferred due to COVID 19 pandemic	1st and 2nd quarters deferred due to COVID 19 pandemic	1st and 2nd quarters deferred due to COVID 19 pandemic	Remarks 1 1 pm	

TOURISM INFRASTRUCTURE AND ENTERPHISE ZONE AUTHORITY TEZ ASSISTANCE AND MONITORING DEPARTMENT 2020 BALANCED SCORECARD

1

CORPORATE PLANNING DEPARTMENT RECEIVED

*Standard Measure across sectors and departments

HERNANDO A. ENAL.
Department Manager
Date:

Submitted by:

SM10 SM11 Personnel with competency enhancement needs sent to Competency-based training (HR Program)* Measure of the extent to which (Actual funds used/DBM the actual approved budget approved-budget approved-budget supplemental or realigned budget of the Department is utilized budget) x 100% Compatency-based training attended by personnel with competency enheacement with competency enhancement needs X 100% 100.00 5,00 5.00 TEZ Assistance & Monitoring Dept HRD

90%

100%

100%

85%

90%

5%

10%

45%

25%

Realignment of 35% of the approved budget for COVID-19 response; Austerity Measures were adopted per DBM National Budget Circular no. 580.or the

LEARNING AND GROWTH

FINANCIAL

4.50

ATTHE CORE IN MARKET SARINAS BAYDO Assistant Chief Openting Officer Date:

Approved by:

SOCIAL IMPACT									PERSPECTIVE		
\$01 Development of Sustainable TEZs										STRATEGIC OBJECTIVE (SO)	
6MS	SM8	SM7	SWS	SMS	SM4	SM3	SM2	SM1	MEASURE (SM)		
TEZ Expansion and Accreditation	Assistance to Tourism Enterprises in Light of COVID-19 Pandemic	Development of Infrastructure Projects in FTEZs	Completion of lourism Development Plan for the 20-Hectare TIEZA Leased Property in Clark Special Ecopomic Zone	Completion of Tourism Development Plan for Bantayan Island, Cebu	Completion of Tourism Development Plan for Camotes Island, Cebu	Completion of Tourism Development Plan for Maribojoc, Bohol	Completion of Tourism Development Plan for Corregidor Island and Surrounding Islands	Completion of Tourism Development Plan for Stargao Island	MEASURE NAME		
At least three (3) TEZs/RTEs designated by the TIEZA Board of Directors	Approval of the TIEZA Board of Directors of the policies and issuance of Guidelines approved by the COO	Submission to the TIEZA Board of Directors for budget allocation and board approval	Miestones that will be accomplished from submission of the Inception report to submission of the Comprehensive Tourism Master Plan (CTMP)	Milestones that will be accomplished from submission of the Situational Analysis Report (SAR) to the submission of the Preliminary Tourism Development Plan (PTDP)	Milestones that will be accomplished from submission of the Situationa Analysis Report (SAR) to the submission of the Preliminary Tourism Development Plan (PTDP)	Milestones that will be accomplished from submission of the Situationa Analysis Raport (SAR) to the submission of the Final Tourism Development Plan (FTDP)	Milestones that will be accomplished starting from submission of the Preliminary Tourism Master Plan (PTMP) upto presentation of the PTMP to the TIEZA Board of Directors	Milestones that will be accomplished starting from submission of the Comprehensive Tourism Master Plan (CTMP) of Stargao island and Integrated Tourism Master Plan (ITMP) of Sta. Monica upto presentation of the CTMP of Stargao to the TIEZA Board of Directors	OPERATIONAL DEFINITION	MEASURE	
Number of TEZ / RTE designations	All or nothing	Milestones achieved / Milestones targeted	Milestones achieved / Milestones targeted	Milestones achieved / Milestones targeted	Milestones achieved / Milestones targeted	Mijestones achieved / Mijestones targeted	Milestones achieved / Milestones targeted	Milestones achleved / Milestones targeted	FORMULA		
15%	15%	10%	5%	5%	5%	5%	5%	5%	WEIGHT		
TERD	ATEZ	TAMD	TEZ Investment Committee ad hoc	TEZ Master Planning ad hoc	TEZ Master Planning ad hoc	TEZ Master Planning ad hoc	TEZ Master Planning ad hoc	TEZ Master Plenning ad hoc	APPLICABLE		
N/A	N/A	N/A	N/A	N/A	N/A	Z/>	NA	N A	SASELINE		
100%	100%	100%	-%00 l	100%	100%	100%	100%	100%	BASELINE 2020 TARGET		



TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
TEZ MANAGEMENT SECTOR
2020 BALANCIED SCORECARD

Date: 10 28/24
Time: 12409m

RECEIVED

CORPORATE PLANNING DEPARTMENT

1

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY TEZ MANAGEMENT SECTOR

2020 BALANCED SCORECARD

MEASURE

Atty. Karen Mae G. Sarinas-Baydo

RANCHEMMAN

Submitted by:

TOTAL

INTERNAL PROCESS

SM12

Online Processing of TEZ/RTE Applications and Issuance of SBO and COE

Approval of Work Instructions

Milestones achieved / Milestones targeted

5%

TERD

75%

100%

\$04: Establishment of an Automated System

SM13

Monitoring of TEZs and RTEs

Approval of Work Instructions

GROWTH

SO5: Competent Personnel

SM14

with competency enhancement needs sent to competency-based training

Competency based training attended by personnel with competency

enhancement needs sent to competency-based training / Total number of personnel with

5%

퓼

100%

100%

competency enhancement

The total number of personnel

with competency

Milestones achieved / Wilestones targeted

55%

CMAT

N.

100%

Percentage of personnel

STAKEHOLDERS /

Assistance Towards
Development of TEZS

SM11

Promoted TEZs towards

At least two (2) activities geared towards promoting the financial viability of TEZs,

Number of promotional events or activities conducted by the TEZ Management Sector

10%

TEZMS Marketing Team

100%

100%

investments

PERSPECTIVE

STRATEGIC OBJECTIVE

(80)

STRATEGIC MEASURE (SM)

MEASURE NAME

OPERATIONAL DEFINITION

FORMULA

MEIGHT

APPLICABLE

BASELINE 2020 TARGET

PINANCIAL VIABILITY

SO2: Budget Utilization

SM10

Effectively utilized budget

Measure of the extent to which the actual approved budget plus supplemental or realigned budget of the

Actual amount used I DBM approved budget plus supplemental or realigned

5%

ATEZ

X

90%

department is being used

ACOO - TEZ Management Sector

Approved by:

100%

Pocholo Josefito D. Paragas

Chief Operating Officer