



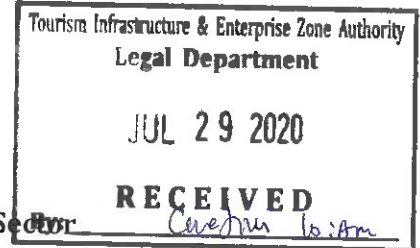
MEMORANDUM

TO : **Manager, Legal Department**

FROM : **Assistant Chief Operating Officer, Assets Management Sector**

DATE : **23 July 2020**

RE : **MULTI-YEAR CONTRACT or ONE-YEAR CONTRACT WITH OPTION TO RENEW
FOR SECURITY SERVICES**



With the nearing expiry of the Contract for Security Services with Grand Meritus Security Agency, Inc. over TIEZA's Non-operating Assets in Luzon, and pending our request for extension of the same Contract, may we kindly request your legal opinion on the permissibility of adopting a **multi-year period for Contracts for Security Services**. In particular, may we know its legal basis and the maximum number of years allowed for a multi-year period Contract under Republic Act 9184.

Alternatively, may we know the legal basis of a possible **one-year contract for Security Services with an option to renew in favour of TIEZA** depending upon the performance of the security service provider, similar to the arrangement provided in the sample 2018 Terms of Reference for Procurement of Security Services from the Department of Tourism.

Either of these arrangements are beneficial to TIEZA in terms of reducing the legwork done by the end-user and decreasing the number of projects processed and evaluated by our Bids and Awards Committee. Additionally, it helps in avoiding contract extensions which, as a general policy issued by the Government Procurement Policy Board, are discouraged.

We appreciate receiving this by 29 July, to finalize the provisions in our Terms of Reference for Security Services.

Thank you.

JETRO NICOLAS F. LOZADA

Attachment: 2018 Terms of Reference for Security Services from the Department of Tourism

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