



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**MEMORANDUM**

**TO :** The Assistant Chief Operating Officer  
Administrative and Finance Sector

**THRU :** The Manager  
Financial Services Department

**FROM :** The Assistant Chief Operating Officer  
Assets Management Sector

**SUBJECT :** Zamboanga Golf Course and Beach Park  
FY 2021 MID-Year Bonus

**DATE :** May 27, 2021

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This is to request processing of Transfer of Fund amounting to **ONE HUNDRED NINETY TWO THOUSAND SEVEN HUNDRED TWENTY SEVEN PESOS ONLY (P192,727.00)** as FY 2021 Mid-Year Bonus.

The attached documents are for your reference:

- Memo form Human Resources Division
- Payroll from Zamboanga Golf Course and Beach Park

*hmcabranca*  
**JETRO NICOLAS F. LOZADA**



Republic of the Philippines

**Tourism Infrastructure & Enterprise Zone Authority**

**MEMO FOR : The Manager**  
**Operations Department**

**FROM :** The Manager  
Human Resource Services Division

**SUBJECT : FY 2021 MID-Year Bonus**

DATE : May 27, 2021

Forwarding herewith the attached payroll of four (4) regular employees of Zamboanga Golf Course & Beach Park and one (1) regular employee of Gardens of Malasag Eco-Tourism Village, in the total amount of ₱192,727.00, duly verified and found in order.

*F. HERNANDEZ*  
JOSEFINA U. SORIANO

**TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY**  
**ZAMBOANGA GOLF COURSE & BEACH PARK**  
 Upper Calarian, Zamboanga City

**MID - YEAR BONUS CY-2021**

NO.	NAME OF EMPLOYEES	SG	AVERAGE NO. OF WD	RATE/ MONTH/DAY	WITHHOLDING TAX	AMOUNT
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**REGULAR:**

1	BORIA, Claire	19-4	22	47,522.00	-	47,522.00
2	GALANG, Teresa	15-3	22	31,292.00	-	31,292.00
3	ALANANO, Elian Rheanne	12-2	22	23,222.00	-	23,222.00
4	YBAÑEZ, Irene	12-2	22	23,222.00	-	23,222.00

**GARDENS OF MALASAG ECO-TOURISM VILLAGE**

1	MARQUEZ, Ma. Carmela	22-3	22	67,469.00	-	67,469.00
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192,727.00	192,727.00
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I CERTIFY on my official oath that I have paid to each employee whose name appears on the above payroll the amount set opposite his/her name, he/she having presented his/her Residence Certificate.

*[Signature]*  
**ELIAN RHEANNE D. ALANANO**  
 Special Disbursing Officer

I CERTIFY on my official oath that I have witnessed payment to each person whose name appears hereon, of the amount set opposite his/her name and my initials.

*[Signature]*  
**TERESA D. GALANG**  
 Sr. Corporate Accounts Analyst

I CERTIFY on my official oath that the above payroll is correct and that the services have been duly rendered as stated.

*[Signature]*  
**MAGDALENA A. KRIP**  
 Resident Manager

*[Signature]*  
 5/27/2021  
 27.5.2021