



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

15 September, 2021

MEMORANDUM

FOR : RODOLFO ANCHETA
Manager, Financial Services Department

SUBJECT : BUSINESS DEVELOPMENT DEPARTMENT
2023 PROPOSED BUDGET

FISD RCVD BY
SEP232021 11:04 AM

Herewith forwarded to your good office the Business Development Department's proposed 2023 Budget as follows:

PARTICULARS	2023 Proposed BUDD Budget
MAINTENANCE & OTHER OPERATING EXPENSES	
Travelling Expense - Local	2,948,000
Training & Seminar Expenses	-
Office Supplies Expense	517,192
Other Supplies Expense	-
Fuel, Oil & Lubricants Expenses	150,000
Communication Expenses Postage & Deliveries	5,000
Telephone Expenses (Landline)	-
Telephone Expenses (Mobile)	172,800
Internet Expenses	-
Advertising Expenses	-
Professional Services	-
Consultancy Services	15,700,000
Other Professional Services	2,659,000
Repairs & Maintenance	-
Office Equipment/Furniture & Fixtures	-
Motor Vehicles	100,000
Taxes, Duties & Licenses	16,500,000
Other Maintenance & Operating Expenses Advertising, Promotional and Marketing Exp.	20,000,000
Representation Expenses	216,000
Rent Expenses	929,000
Membership Dues & Contribution to Org.	336,151
Subscriptions Expenses	4,500
Others	10,000
	60,247,643
TOTAL MAINTENANCE & OTHER OPERATING EXPENSE	

For your reference.

MA. EVELYNE A. FRANCISCO
MA. EVELYNE A. FRANCISCO
Manager, Business Development Department

Approved by:

JETRO NICOLAS F. LOZADA
JETRO NICOLAS F. LOZADA
Assistant Chief Operating Officer
Assets Management Sector