



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : DR. ROSANNA M. OLGADO
Manager, Administrative Services Department

THRU : ATTY. MARIA TERESA C. ALVAREZ
Manager, Operations Department *tracesano*

FROM : THE RESIDENT MANAGER

SUBJECT : HAZARD PAY

DATE : August 2, 2021

Cagayan de Oro City remained under Modified Enhanced Community Quarantine (MECQ) for July 1-15, 2021. Due to the increase of COVID-19 cases in the city, The IATF escalated the community quarantine classification to Enhanced Community Quarantine (ECQ) for July 16-31, 2021.

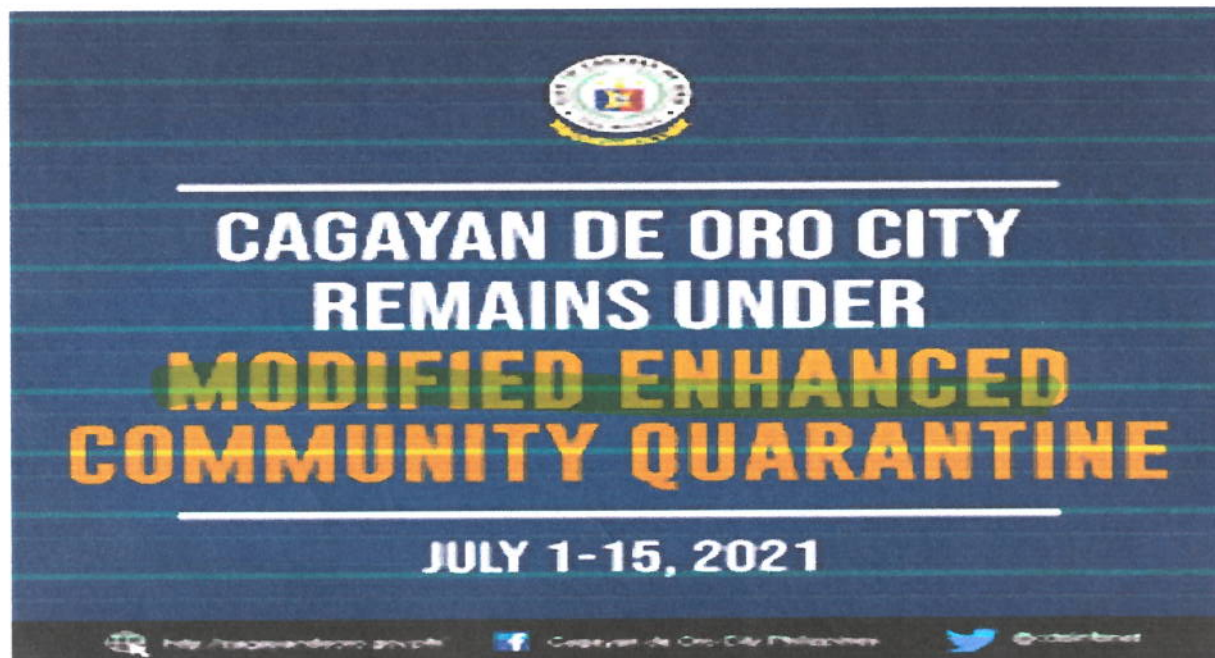
May we respectfully request for the Hazard Pay of 5 regular employees and 29 Job Order of Gardens of Malasag Eco-Tourism Village who were physically on-duty at the entity on the period covered.

Attached herewith are the following for your reference:

- MECQ Announcement for July 1-15, 2021
- ECQ Announcement for July 16-31, 2021
- Summary of on-site duty for July 1-31, 2021
- Employees DTR for July 1-31, 2021

For your approval.


MA. CARMELA LV. MARQUEZ



Recommended CQ Classifications for July 1-31 2021

MECQ (Until July 15, 2021)	GCQ	MGCQ
<p>R2 CAGAYAN</p> <p>CAR APAYAO</p> <p>R3 BATAAN</p> <p>R4-A LUCENA CITY</p> <p>R4-D PUERTO PRINCESA</p> <p>R5 NAGA CITY</p> <p>R6 ILOILO CITY, ILOILO</p> <p>R7 NEGROS ORIENTAL</p> <p>R8 ZAMBOANGA DEL SUR, ZAMBOANGA DEL NORTE</p> <p>R10 CAGAYAN DE ORO CITY</p> <p>R11 DAVAO CITY, DAVAO ORIENTAL, DAVAO OCCIDENTAL, DAVAO DE ORO, DAVAO DEL SUR, DAVAO DEL NORTE</p> <p>CARAGA BUTUAN CITY, DINAGAT ISLANDS, SURIGAO DEL SUR</p>	<p>NCR + RIZAL, BULACAN (with some restrictions) until 15 July 2021</p> <p>R4-A LAGUNA and CAVITE (with heightened restrictions) until 15 July 2021</p> <p>CAR BAGUIO CITY, IFUGAO</p> <p>R2 CITY OF SANTIAGO, ISABELA, NUEVA VIZCAYA, QUIRINO</p> <p>R4-A BATANGAS, QUEZON</p> <p>R6 GUIMARAS, Aklan, BACOLOD CITY, NEGROS OCCIDENTAL, ANTIQUE, CAPIZ</p> <p>R9 ZAMBOANGA, SIBUGAY, CITY OF ZAMBOANGA</p> <p>R10 IIGAN CITY</p> <p>R12 GEN. SANTOS CITY, SULTAN KUDARAT, SARANGANI, COTABATO, SOUTH COTABATO</p> <p>CARAGA AGUSAN DEL NORTE, SURIGAO DEL NORTE, AGUSAN DEL SUR</p> <p>BARMM COTABATO CITY</p>	<p>REST OF THE PHILIPPINES</p>



**CAGAYAN DE ORO CITY
IS NOW UNDER
ENHANCED
COMMUNITY QUARANTINE**

JULY 16-31, 2021



<http://cagayandero.gov.ph/>



Cagayan de Oro City Philippines




@cdoinfonet

GARDENS OF MALASAG ECO-TOURISM VILLAGE
SUMMARY OF ON-SITE DUTY
JULY 1-15, 2021 - MECQ
JULY 16-31, 2021 - ECQ

EMPLOYEE'S NAME		JULY 1-15, 2021 No. of days on duty	JULY 16-31, 2021 No. of days on duty	TOTAL
REGULAR				
1	MARQUEZ, MA. CARMELA LV.	15	16	31
2	POLINAR, CHARISSA MAE C.	11	10	21
3	QUIJADA, ARCELI DOLOROSA C.	11	12	23
4	SALAN, EDEN V.	11	6	17
5	SIBI, JULIET L.	11	6	17
JOB ORDER				
1	ABARQUEZ, CARLO EMMANUEL L.	11	11	22
2	AMANDY, ALDREN C.	6	5	11
3	ARTAJA, BERNARD S.	6	5	11
4	ARTAJA, ROMEL S.	6	5	11
5	BALANBAN, VILMA L.	6	5	11
6	BANAAG, FE D.	6	5	11
7	FABRE, JOSELITO D.	11	11	22
8	GABAO, NORITA I.	6	5	11
9	GENERALE, JOHNREY R.	6	5	11
10	JAMACA, LITO C.	6	5	11
11	JARAUOLA, TEODORA C.	6	5	11
12	JEMINIA, ALVEN S.	6	5	11
13	LABADAN, JOSEPH A.	6	5	11
14	LABININAY, JERRY C.	6	5	11
15	LALOCAN, MARIO M.	6	5	11
16	MALIN, VIRGILIO E.		5	5
17	MONTALBA, JOVENCIO L.	6	5	11
18	NAVARRO, SAMMY J.	6	5	11
19	NILLES, LAMBERTO JR. P.	6	5	11
20	PINAGAWA, SARAWAGAN A.	6	5	11
21	RABADON, AMIE E.	11	11	22
22	SAGIRON, MERCY A.	6	5	11
23	SALAHAG, MERYDITH L.	6	5	11
24	SALMORO, RICKY F.	6	5	11
25	SAQUILABON, EMY H.	6	5	11
26	SUMONDA, REMEDIOS S.	6	5	11
27	TABIAN, VANESSA U.	6	5	11
28	TORCENDE, ANTONIO L.	6	5	11
29	UGYAB, JOBERT D.	6	5	11

Certified Correct:


 CHARISSA MAE C. POLINAR
 CCO/Personnel

Noted:


 MA. CARMELA LV. MARQUEZ
 Resident Manager