



Republic of the Philippines  
**Tourism Infrastructure & Enterprise Zone Authority**

**MEMORANDUM**

**TO :** The Manager  
Financial Services Department

**FROM :** Manager  
Operations Department

**SUBJECT :** Processing of Security Services Payment

**DATE :** May 25, 2021

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This is to request for the processing of the attached Statement of Account from Alexis Security Agency Provider Phils., Co. Inc. for security services rendered at Balicasag Island Dive Resort for the period covering March 01-31, 2021.

  
Atty. MARIA TERESA C. ALVAREZ