



M. AADF- 2021- 09- 006

Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : **ALL SECTOR HEADS**
ALL DEPARTMENT MANAGERS

THRU : **ROSANNA M. OLGADO**
Team Leader, QMS Training & Education Team

FROM : **The Quality Management Representative**

SUBJECT : ***Internal Quality Audit (IQA) Training***

DATE : **2 September 2021**

In line with TIEZA's preparation for ISO 9001:2015 re-certification in November 2021 and as part of our certification sustainability and continual improvement, the above subject will be held on **September 20-23, 2021 via Zoom**. Target participants are QMS Core Team Members, together with a maximum of two (2) representatives/new participants from each department/office.

The course will enable participants to understand and interpret ISO 9001-QMS audit requirements and practices, based on ISO 19011:2018 and ISO 9001:2015 as well as identify improvement areas, develop corrective action measures and effectively address audit findings. New participants shall serve as an understudy and shall form part of the pool of future members for TIEZA's Internal Quality Audit team.

Please send the names of your nominated representative/s thru e-mail at learning@tieza.gov.ph not later than September 14, 2021.

Thank you.

JETRO NICOLAS F. LOZADA

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