

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY
Individual Performance Commitment and Review (IPCR)

I, **CLAIRE S. BORJA**, of the **Operations Department, Zamboanga Golf Course and Beach Park**
 commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period
July- December 31, 2019

(Signature)
CLAIRE S. BORJA
 Ratee

Date:

Reviewed by	Date	Approved by	Date
<i>(Signature)</i> MAGDAHA A. SARIP		ATTY. MA. TERESA C. ALVAREZ MANAGER, OPERATIONS DEPARTMENT	
Immediate Supervisor			

STRATEGY C	SUCCESS INDICATOR	Actual Accomplishments	RATING				Remarks
			Q1	Q2	Q3	Q4	
OBJECTIVE	Conducted GAD activity by the end of December 2019	Conducted GAD activity on December 30, 2019	5.00		5.00	5.00	
	Assisted the RM in the general upkeep, day to day operation and management of the entire ZGCBP, ensure its revenue generation and sustainability 95% of time rendered with 2 AOM received by the end of December 2019	Assisted the RM in the general upkeep, day to day operation and management of the entire ZGCBP, ensure its revenue generation and sustainability 95% of time rendered with 1 AOM received by the end of December 2019	4.00		5.00	4.50	
Comments and Recommendations for Development Purposes			4.75				

Recommendation for my immediate supervisor regarding procedure on operation

Discussed w/ Date	Assessed by	Date	Final Ranking by	Date
	I certify that I discussed my assessment of the performance with the employee.			
<i>(Signature)</i> CLAIRE S. BORJA EMPLOYEE NAME	<i>(Signature)</i> MAGDAHA A. SARIP RESIDENT MANAGER		ATTY. MA. TERESA C. ALVAREZ DEPARTMENT HEAD MANAGER	

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

OPERATIONS DEPARTMENT
 Zamboanga Golf Course and Beach Park
 RATING MATRICES
 INDIVIDUAL LEVEL
 JULY-DECEMBER 2019
 2nd SEMESTER

INDIVIDUAL LEVEL

SUCCESS INDICATOR	TIMELINESS	RATING	QUALITY	RATING	A4
Conducted GAD activity by the end of December 2019	5- conducted by the end of December 2019	5.00	5- conducted GAD activity for the year	5.00	5.00
	1- Was not conducted by the end of December 2019		1- no GAD activity for the year		
Assisted the RM in the general upkeep, day to day operation and management of the entire ZGCBP, ensure its revenue generation and sustainability 95% of time rendered with 2 AOM received by the end of December 2019	5- Achieved by December 2019	5.00	5- with NO AOM received 4 with 1 AOM received 3- with 2 AOM received 2- with 5 AOM's received 1- with 10 AOM's received	4.00	4.50
	1_ was not achieved by December 2019				