



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : The Manager
Administrative Services Department

FROM : The Officer-in-Charge
Travel Tax Department

SUBJECT : Request for Service Driver

DATE : 17 May 2021

5/17/2021
Mem Jo.
FAA
Thang. H

This is to respectfully request to hire a service driver who shall be assigned to cover the NAIA terminal routes to serve our travel tax airport personnel at various NAIA terminals.

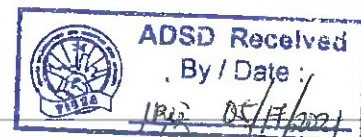
Currently, there is no dedicated driver for our NAIA routes to pick-up and drop-off our travel tax personnel, hence this request. TIEZA vehicle with plate number SFW502 shall be used as service vehicle for this route.

Relative to this request, may we recommend Mr. Alvin M. Delos Reyes who signified his interest to apply for the position. Attached herewith is his curriculum vitae for your review and consideration.

Your positive response and expeditious action on this request will be highly appreciated.

Thank you.


CRISTETO G. OCAMPO



ALVIN M. DELOS REYES

Barangay Gahol, Taal Batangas Philippines
Mobile No. 09563976126
E-mail Address: alvindelosreyes@gmail.com
Position applied for: **DRIVER**



PERSONAL DATA

Name	:	Alvin M. Delos Reyes
Permanent Address	:	Barangay Gahol, Taal Batangas
Date of Birth	:	July 17, 1987
Place of Birth	:	Taal, Batangas
Age	:	33
Civil Status	:	Married
Sex	:	Male
Height	:	5 ft 7 inches
Weight	:	178 lbs.
Citizenship	:	Filipino
Health	:	Excellent
Religion	:	Roman Catholic
Languages Written and Spoken	:	English and Filipino

WORK EXPERIENCE

Growvite Staffing Services Inc.

(November 2018- March 2019)

Address	:	Batangas Port, Batangas City
Position	:	Driver
Job Description	:	Loading and unloading vehicle from and to the Ships.

First Gas Power Corporation (East West Works)

(September 2016- Up to Present)

Address	:	Sta. Rita, Batangas City
Position	:	Tinsmith/ Insulator
Job Description	:	Assemble, install, and repair sheet metal product and equipment's such as ducts, control boxes, drain pipes and furnace casing. Remove pillows and insulation in the turbine. Install pillow and support in the gas turbine and steam turbine. Setting-up cut bends and straighten sheet metal. Fasten seams or joints together with welds, bolts, cements, rivets, and solders, metal rive clips, or bonds or assemble components into products or to repair sheet metal items

EEI ARKAY (San Gabriel Corporation)

(December 2015-September 2016)

Address : Sta. Rita, Batangas
Position : Tinsmith/Insulator
Job Description : Fabricate, assemble, install, and repair sheet metal product and equipment's such as ducts, control boxes, drain pipes and furnace casing. Setting up and operating fabricating machine to cut, bend and straighten sheet metal.
Fasten seams or joints together with welds, bolts, cements, rivets, solders, metal rive clips, or bonds or assemble components into products or to repair sheet metal items.

Atlantic Gulf& Pacific Company (AG&P) (Yamal LNG Project)

(October 2015-December 2015)

Address : Bauan, Batangas
Position : Insulator
Job Description : Measures and computes and determine the correct type of insulation needed for the job.
Fabricates insulating materials from foam glass, mineral fiber used in the insulation installation
trade

CJI General Services

(November 2013-January 2014)

Address : Sarmiento road, San Pascual Batangas 4204
Position : Insulator
Job Description : Measures and computes and determine the correct type of insulation needed for the job.
Fabricates insulating materials from foam glass, mineral fiber used in the insulation installation
trade.

Atlantic Gulf& Pacific Company (AG&P) (Bechtel)

Address : Bauan, Batangas
Position : Insulator
Job Description : Measures and computes and determine the correct type of insulation needed for the job.
Fabricates insulating materials from foam glass, mineral fiber used in the insulation installation
trade.

Pioneer Tours Corporation

Address : #78 2nd floor Villa Bldg. cor. Jupiter and Polario St.
Makati City, Philippines
Position : Travel Agent

Job Description : Responsible In Booking Flights

EDUCATIONAL ATTAINMENT

- Vocational - PIPE FITTING NCII**
TESDA Calabarzon
February 2011-November 2011
- College - Bachelor of Science in Nursing (Under Graduate)**
University of Batangas
Hill Top, Batangas City
2003-2007
- Secondary - Taal National High School**
Taal, Batangas Philippines
1999-2003
- Elementary - Cultihan -Bolbok Elementary School**
Cultihan Taal, Batangas Philippines
1993-1999

CHARACTER REFERENCE

Mr. Edgar Biscocho	Insulation Supervisor (East West) First Gas Power Corporation +639479370812
Mr. Renante Medrano	Insulation Foreman (East West) First Gas Power Corporation +639065547752

I hereby certify that the above information is true and correct according to the best of my knowledge.

Alvin M. Delos Reyes
Applicant