



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

TO : The Manager
Financial Services Department

FROM : Manager
Operations Department

SUBJECT : Processing of Security Services Payment

DATE : September 20, 2021

This is to request for the processing of the attached Statement of Account from Alexis Security Agency Provider Phils., Co. Inc. for security services rendered at Balicasag Island Dive Resort for the period covering August 01-31, 2021.

Atty. MARIA TERESA C. ALVAREZ

ALEXIS SECURITY AGENCY PROVIDER PHILS. CO. INC.

#28 A First St. Las Piñas Village, Las Piñas City

Tel. No. 832-8524

TIN 221-769-119-000

INVOICE

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY

7th Floor, Tower 1 Double Dragon Plaza Meridian Park
Macapagal Avenue corner EDSAa Extension, Bay Area
Pasay City

Date: September 11, 2021

21-179

PARTICULARS

AMOUNT

This is to bill the SECURITY SERVICES for **BALICASAG, ISLAND DIVE RESORT**
rendered for the period of **AUGUST 1-31, 2021**

TOTAL AMOUNT RECEIVABLE

46,510.65

TOTAL AMOUNT DUE

46,510.65

Should you have any question/inquiry regarding this invoice, please call the numbers stated above.

CONDITIONS: Clients expressly submit themselves to the jurisdiction of the courts of Quezon City in any legal action arising out of this transaction. Interest at 20% per annum will be charged on all overdue accounts plus 25% for attorney's fee in case collection is made through an attorney

PREPARED BY:


Cristina D. Nayan

NOTED BY:


Rosemary D. Gabatan
President