



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : ALL OFFICERS AND EMPLOYEES

FROM : *[Signature]*
THE MANAGER
Administrative Services Department

SUBJECT : ASSISTANCE

DATE : 3 JUNE 2021



MR. VIRGILIO UY, the father of our employee Mr. Francisco Uy, passed away last 25 May 2021. The body was cremated and stored at the Queen of Peace Parish Church.

Any voluntary help and other expressions of sympathy we can extend to the bereaved family will be appreciated.

Please direct all financial assistance to the Financial Services Department (FISD).

