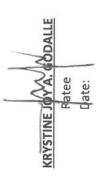




TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY Individual Performance Commitment and Review (IPCR)

commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period I, KRYSTINE JOY A. GODALLE , of the Operations Department, (Club Intramuros Golf Course),

July to December 2020.



Reviewed by	Date	Approved by	Date
Jose Ramon L. Ramos		Atty. Maria Teresa C. Alvarez	
Immediate Supervisor		Head of Office	

				RATING	NG		
STRATEGIC OBJECTIVES/ FUNCTIONS	SUCCESS INDICATOR	Actual Accomplishments	Q1	E2	T3	A4	Remarks
STRATEGIC OBJECTIVE					T	T	
	Accurate Financial Statement Report, submitted to the RM	Submitted less than 5 wd with no					
	within six (6)WD of the succeeding month	error	5.000		4.833	4.917	
	Accurate monthly fund requirements submitted to the RM				l	Γ	
	within 6 working days of the suceeding month (i.e within 2						
	WDs after the submission of the FS upon receipt of the	Submitted Within 5 Wd With no error					
	necessary documents)		5.000	_	4.000	4.5	
	Accurate VAT Declaration submitted to the FISD within 6	submitted within 5 wd with no error					
	working days of the succeeding month.		5.000		4.167 4	4.583	
FINAL AVERAGE RATING					4	4.667	

TOURISM INFRASTRUCTURE AND ENTERPRISE ZONE AUTHORITY Individual Performance Commitment and Review (IPCR)

smments and Recommendations for Development Purposes

Recommended for seminars and trainings related to job description.

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
		I certify that I discussed my assessment of the performance with the employee.			
KRYSTINE JOY A. GODALLE	S BALLE	Jose Ramon L. Ramos	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	ATTY. MARIA TERESA C. ALVAREZ	C. ALVAREZ
(EMPLOYEE NAME)	(ME)	(DIVISION HEAD NAME)	IE)	(DEPARTMENT HEAD NAME)	AD NAME)

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average

OPERATIONS DEPARTMENT CLUB INTRAMUROS GOLF COURSE RATING MATRICES for CY 2020 SR. CORPORATE ACCOUNTS ANALYST

MEASURES		Individual Level	
	Success Indicators	Timeliness	Quality
		5 – submitted less than 5 Wdays	5 - no error
	Accurate monthly Financial	4 – submitted within 5 Wdays	
	statement submitted to the DivM/RM within 6 Wdays of	3 – submitted within 6 Wdays	
	the succeeding month	2 – submitted within 7 Wdays	
		1 – beyond 7 Wdays	1 - with error / correction
		5 – submitted less than 5 Wdays	5 - no error
SO 7: Achieved	Accurate Monthly fund	4 – submitted within 5 Wdays	
Financial viability and sustainability	requirements submitted to the RM within 6 working	3 – submitted within 6 Wdays	
of TIEZA Assets		2 – submitted within 7 Wdays	
		1 – beyond 7 Wdays	1 - with error / correction
		5 – submitted less than 5 Wdays	5 - no error
		4 – submitted within 5 Wdays	
	within 6 working days of the	3 – submitted within 6 Wdays	
	succeeding month	2 – submitted within 7 Wdays	
		1 – beyond 7 Wdays	1 - with error / correction