

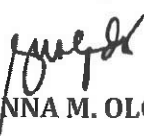


Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

ADSD RECEIVING
COPY

FOR : **CRISTETO G. OCAMPO**
Manager
Travel Tax Department

FROM :  **ROSANNA M. OLGADO**
Manager
Administrative Services Department

SUBJECT : *Request for additional personnel*

DATE : 15 September 2021

Respectfully endorsing the letter request from Bids and Awards Committee (BAC) for additional personnel which specifically identified from your department.

From your approval and confirmation of re-assignment.

Thank you.



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : The Manager
Administrative Services Department

FROM : The Head, BAC Secretariat

SUBJECT : Request for additional personnel

DATE : September 7, 2021


May we respectfully request for the reassignment of Mr. Joseph Abion to the BAC Secretariat to augment the existing work force of our office for a period of at least one (1) Month.

Mr. Abion was a former personnel of the BAC and his familiarity with the processes of procurement shall be of advantage to us.

For reference and consideration.


ANTHONY V. MENDOZA

Noted:


ENGR. NESTOR M. DOMALANTA
Chairperson, Bids and Awards Committee

R By: DNA 9/15/21
4:13 pm