



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

MEMORANDUM

FOR : *All Sector/Department/Office Heads*

FROM : *The Manager*
General Services Division

SUBJECT : Purchase Request for P50K and Below

DATE : 02 September 2021

Relative to attached BAC Resolution No. 2021-87, please be informed that processing of the above subject is being implemented. This is to streamline the procurement process and lessen the volume of Purchase Requests being endorsed to the BAC Secretariat.

This covers goods and services amounting to Fifty Thousand Pesos (P50,000.00) and below, and are not covered by posting requirements of the 2016 Revised IRR of R.A. 9184.

Attached is the BAC Resolution for your reference.

Thank you.

Adriana
ANA RUTH L. MATEO

Noted:

Rosanna M. Olgado
ROSANNA M. OLGADO
Manager, Administrative Services Department

BAC RESOLUTION NO. 2021-87

A Resolution delegating the conduct of procurement process to the General Services Division for goods and related services with an Approved Budget for the Contract of Fifty Thousand Pesos (₱ 50,000.00) and below.

WHEREAS, the Bids and Awards Committee of the Tourism Infrastructure and Enterprise Zone Authority is mandated by the provisions of the 2016 Revised Implementing Rules and Regulations of R.A. 9184 to conduct all its procurement processes for Goods, Infrastructure, and Consulting projects, activities, and programs;

WHEREAS, the General Services Division is tasked to conduct TIEZA's procurement activities for its Common-Use-Supplies and Equipment (CSE) requirements;

WHEREAS, a consultation meeting was made between the GSD and the BAC Secretariat dated March 30, 2021 to address concerns/ issues being encountered in the present procurement process;

WHEREAS, it came-out during the meeting that there are small projects that are being endorsed to the BAC Secretariat only to be returned to the GSD for their procurement processing;

WHEREAS, these projects cost ₱50,000.00 and below and are not covered by posting requirements of the 2016 Revised IRR of R.A. 9184;

WHEREAS, the General Services Division recommends that projects for goods and related services costing ₱ 50,000.00 and below be procured directly by the GSD in order to avoid unnecessary routing of procurement documents to the BAC Secretariat;

WHEREFORE, In view of the foregoing and with the purpose of expediting and improving the procurement processes of TIEZA, the Bids and Awards Committee hereby resolves to recommend the delegation of authority to the General Services Division for the procurement of goods and related services costing ₱50,000.00 and below.

Done in the City of Pasay, this 27th day of May, 2021.



ENGR. NESTOR M. DOMALANTA
Chairperson



ATTY. NIÑO RUPERTO F. AQUINO
Vice-Chairperson



Mr. HERNANDO A. ENAL
Member



Ms. MA. EVELYNE A. FRANCISCO
Member



Ms. RAQUEL S. DELA CRUZ
Member



ENGR. JEFFREY L. MACALALAD
Member

Approved/ Disapproved:



MARK T. LAPID
Chief Operating Officer