

ANYORIKYO ORYIMAN RAPHAEL

House No. 101 Neysom Wike Street Makurdi

Benue State, Nigeria

Email: anyorikyooryiman@gmail.com

Phone No: 07084062872, 080

Personal Profile

A result oriented and Assertive individual seeking to achieve aims and goals of the organization with complete dedication, diligent, discipline and spirit of team work as well as improve on myself and develop my skills for maximum productivity or inputs.

Work Experience

- BP Communications Opposite 'B' Division Makurdi (Industrial Training) 2022

Position: Daily Worker (General Computer Operating Services)

Responsibilities:

Typesetting Documents.

Attending to all Internet Services (checking of mailbox, Creating of Google account (emails) for customers in order to help achieve safety of document with the aid of a Google Drive.

Attending to customers for Photocopy documents.

- LandMaq Multimedia Services, 2022-2023
No. 43 Konshisha Street High Level Makurdi

Position: Manager/Computer Operator

Responsibilities:

Manage the day-to-day operations and activities of the business centralized under the supervision of the Managing Director/CEO LandMaq Multimedia Services.

Conduct physical and Practical classes for students who are learning on how to attain good computer skills under the custody of the enterprise.

Notifying and keeping good records on all the activities of the enterprise.

Carrying out the general activities of the enterprise (typesetting, full internet services, laminating, graphics designing, printing of document, installation of software's and much more)

Perform any other duties assigned by the Managing Director/CEO both out and within the business premises.

Education & Qualifications

St. Peter's College Garaku Nasarawa State 2014-2020
Senior School Certificate Examination (SSCE)

Christ Anglican Nursery and Primary School Makurdi Benue State 1996-2002
First School Leaving Certificate (FSLC)

Professional Certifications

- Certificate in Dextop Publishing 2022
- Certificate in Graphics Design 2023
- Certificate in Web-Development (Front-end) 2024

Skills & Competencies

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- Web development (Front-end)
- General Computer Skills in all Microsoft Packages
- Graphics Designing
- Great Farming Knowledge and Agricultural Skills
- Possess good communication skills both spoken and written in English.
- Able to relate with people from various background in simple and understanding manner.
- Self-Regulated - Customer Service and Office Management
- Stress management.
- Service orientation.
- Ability to plan ahead and deal with unexpected changes.

Hobbies

Humanitarian service, Research, Reading and Traveling.

Referees

- **Shie Loise Aondover**
Managing Director/CEO
LandMaq Multi Medial Services
No. 43 Konshisha Street High Level
Makurdi Benue State
Email: landmaqmedia@gmail.com.
08036818322
- **Benston Keghtor**
Managing Director/CEO
Saprux Technologies
No. 5 Victor Malu Road, New GRA
Makurdi Benue State
Email: sapruxtech@gmail.com
08092649008
- **Mr. Aondona Joshua**
Colleague,
SACS Computers.
No. 183 George Akume Way
Makurdi Benue State
09021218192