



# Agenda Template

## Agenda TA Meeting Week 2

Location: [Pulse Hall 1]  
Datum: [01.05.2023]  
Time: [9:45 – 10:45]  
Attendees: [Vlad Nitu – chair, Rares Toader – minute taker, Diana Micloiu, Matei Mirica, Cristian Ciacu]

**Main focus: Code of Conduct review, Project Plan review, upcoming week's tasks.**

### Agenda-items

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|----------------|--|
| [9:45 – 9:47]  | <b>Opening by the chair</b> <ul style="list-style-type: none"><li>- Check if everyone is present</li></ul>   |
| [9:48 – 10:00] | <b>Action points:</b> <ul style="list-style-type: none"><li>- Wrap up the Project Plan by adding the results of analysing the questionnaire addressed to the journalists.</li><li>- Wrap up setting up the project and make sure everyone is on track with it.</li><li>- Attend the Teamwork meeting on Monday (01.05.2023) after the TA meeting, at 10:45 P.M., at IZ2 Drebbelweg.</li><li>- Conduct a team meeting to create the Milestone board and schedule the first sprint iteration, by dividing the tasks we are willing to approach in Week 2 among the team members.</li></ul>   |
| [10:01– 10:15] | <b>Reflection on last week</b> <ul style="list-style-type: none"><li>- Assignment 1 - Code of Conduct</li><li>- Assignment 2 - Project Plan</li><li>- Set up a codebase draft and a CI/CD pipeline</li><li>- Continuously researched the topic of overlapping detections, decided on some open-source frameworks/libraries we are going to incorporate in our backend application</li><li>- Discussed, as a team, technical decisions related to DBMS that will be used and how we will approach obtaining the news articles and storing their fingerprints.</li><li>- Each member went through React and Django tutorials to become more familiar with the stack.</li><li>- Meet up with the client and make sure we are in line with his requirements.</li><li>- Create a questionnaire addressed to journalists and deliver it.</li></ul> |



[10:16– 10:26]

### **Questions for our TA**

- Do we need to include "won't haves" in the requirements?
- Check if we correctly cite research publications/articles
- Show TA the Moscow methodology and incorporate his feedback.
- Should we add more requirements / split the current requirements into smaller sub-requirements?
- Discuss with the TA about our DBMS decision: Relational vs NoSQL for storing documents' fingerprints?
- Are we going to store the "date" as it is (not integrate it in fingerprint & then discard it)

[10:26– 10:28]

### **Question round**

- If anyone has any questions address them now

[10:28 – 10:30]

### **Closure**

- If time allows, do tips and tops around.
- Good job for the previous week!