CONTACT

✉ AbdulrasheedIbrahim856@gmail.com

⚥ MTB No: 37 Musa Ladan Road Maitumbi, 920221 Minna Niger State Nigeria.

☎ +2347037482459

🔗 https://www.linkedin.com/in/abdulrasheed-ibrahim-9557a0215/

EDUCATION

City University Malaysia

05, September 2022 – 17, January 2025

Bachelor of Science (Hons) According & Finance.

CGPA: 3.79/4.0

First Class International School, Gwada Niger State, Nigeria

01, January 2007 – 28, June 2013

High School Certificate

SKILLS

- ✓ Accounting Software
- ✓ Microsoft Excel
- ✓ Reconciliation
- ✓ Auditing
- ✓ Financial Systems
- ✓ Payroll processing
- ✓ Leadership

HOBBIES

- ✓ Reading
- ✓ Writing
- ✓ Jogging
- ✓ Travelling
- ✓ Hiking

REFERENCES

- Reference available upon request

ABDULRASHEED IBRAHIM

ACCOUNTANT

SUMMARY

Motivated and detail-oriented accountant with a solid understanding of accounting principles, financial reporting, and PCAOB auditing. Experienced in data entry, cost analysis, and auditing, with strong skills in utilizing accounting software, including Excel. Eager to apply my knowledge and skills in a dynamic accounting team to contribute to accurate financial management and compliance.

WORK EXPERIENCE

April, 2016 – April 2019

Assistant Accountant, *Raheem (IU) Petroleum Nigeria Limited*.

- Preparing daily sales reports, performing data entry, and handling administrative tasks related to accounting functions.
- Maintain bookkeeping records and reconciling transactions with the general ledger.
- Assisting in monitoring inventory levels for gasoline and the minimart.
- Assisting with payroll processing and employee expense reimbursement.

May, 2024 – November 2024

Auditing Intern, *J&S Associate PLT, Kuala Lumpur*, Malaysia.

- Assisted auditors in conducting operational, financial, departmental, and compliance procedures.
- Assisted in preparing audit papers and conducting physical inspections of fixed assets.
- Conducted analytic reviews of payroll and travel reimbursement to ensure fraud prevention and accuracy, while also performing tests of general ledger transactions to evaluate compliance policies and procedures.
- Utilized SqL-based queries and complex Excel functions (VLOOKUP, pivot tables, concatenates, IF/OR formulas) to execute tests such as Benford's Law.

LANGUAGES

- English ▬▬▬▬▬▬
- Hausa ▬▬▬▬

HONORS & AWARDS

- Made the Dean's List in 2 Semesters