

PMC for 400 MLD SWRO Desalination Plant at Perur, Chennai

Consortium Partners



SMEC International Pty. Ltd. (ACN-065440619/FCRN-F01483)
NJS Engineers India Pvt Ltd, India (CIN - U74210PN2007PTC129798)
Tata Consulting Engineers Limited, India (CIN- U74210MH1999PLC123010)
SMEC (India) Pvt. Ltd. (CIN: U93000DL1997PTC088574)

Ref: SMEC/ CMWSSB / 5061185/075

Date: 16th June 2020

To,
The Superintending Engineer (Desalination)
6th floor, Chennai Metropolitan Water Supply and Sewerage Board,
No.1, Pumping Station Road,
Chintadripet, Chennai 600 002
Tamil Nadu, India



Sub: Consultancy for "Design, Preparation of Bid Documents & Evaluation of Bids for the Proposed Construction of 400 MLD Capacity Seawater Reverse Osmosis Desalination Plant at Perur along East Coast Road, South of Chennai, Tamil Nadu and Construction Management & Supervision for the Proposed Desalination Plant and its Product Water Conveyance Pipeline from the Plant and upto Porur and all allied works"
Reply to CMWSSB letter for the clarification on Monthly Invoice from Jan' to April 2020 – Reg.

- Ref:
1. Your Letter no. Lr.no.CMWSSB/SE(Desal)/400 MLD Plant / PMC-007/2020, dated 26.05.2020
 2. Our Letter No. SMEC/ CMWSSB / 5061185/062, dated 11.05.2020
 3. Our Letter No. SMEC/ CMWSSB / 5061185/061, dated 31.03.2020 submitted on 11.05.2020
 4. Our Letter No. SMEC/ CMWSSB / 5061185/060, dated 31.03.2020 submitted on 11.05.2020
 5. Our Letter No. SMEC/ CMWSSB / 5061185/059, dated 24.03.2020 submitted on 11.05.2020
 6. Our Letter no. Ref: SMEC/ CMWSSB / 7061563/005, dated 20.01.2020
 7. Your Letter no. Lr.no.CMWSSB/SE(Desal)/400 MLD Plant / PMC/2020, dated 13.01.2020
 8. Our Contract Agreement with CMWSSB, dated 09.01.2020

Dear Sir,

With reference to the letter received from CMWSSB on the clarification on monthly invoices vide our letter cited in reference no.1, dated 26.05.2020 for the subject project, please find enclosed the reply to the queries / clarifications on submitted monthly invoices from Jan' to April 2020.

Thanking you assuring our services at all times.

Yours truly,
For Consortium of SMEC International-TCE-NJSEI Ltd.-SMEC (India) Pvt. Ltd.

S.Srinivasa Rao
Project Coordinator
SMEC India Pvt. Ltd.

Encl: Reply to queries / clarification on monthly invoices

PMC Chennai Office Address:

13th Floor, Purva Primus, No 236, Okhiampettai, Old Mahabalipuram
Road, Thoraipakkam, Chennai, Tamil Nadu 600097

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**REPLY TO QUERIES / CLARIFICATION ON MONTHLY INVOICES
FROM JANUARY TO APRIL 2020 SUBMITTED ON 11.05.2020**

Sl. No.	Description	Document Required / To be submitted along with the Invoice every month	Reply to Queries
I.	Enclosures for Release of Payment		
1.	Invoice		
2	Allocated / Participation value of each firm	Statement showing Allocated / Participation value of each firm along with breakup details of Remuneration and Reimbursables of all firms of the Consortium (Format enclosed)	Enclosed along with each invoice as per format provided by CMWSSB
3	Claim of the Bill	Abstract of the Bill Claimed every month (Format enclosed)	Enclosed along with each invoice as per format provided by CMWSSB
4	Security Deposit Bank Guarantee	Copy of the BG ensuring the Validity	Please note that original BG has been submitted to your good office. We request that same may be referred to and submission of copy of BG with every invoice may be dispensed with.
5	Insurance	Details of Insurance (Statement with Period of Insurance – Format Enclosed)	Details of Insurance have been submitted already. For your reference we are enclosing a copy with first invoice, for rest of invoices we request that same be referred.
6	Check List	Check list of Invoice submitted for the payment	Enclosed along with each invoice as per format provided by CMWSSB
A.	Remuneration		
1	International Experts	Attendance of Experts Working	
		Bio-metric Systems – Attendance Details	The Biometric system have been recently installed in the Chennai Desal main Office; however, benchmarking actual inputs from biometric systems will make work of consultants very restrictive when they have to work in the field and in various offices. This needs further discussion with your good office
		Attendance sheets signed by the Experts	The attendance sheets signed by the Experts have been enclosed along with monthly invoices from January 2020 to March 2020. Due to COVID-19 across the globe, the International Experts have been Working From Anywhere option from April 2020 onwards. The attendance details of the Experts have been enclosed along with each monthly invoice.

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Sl. No.	Description	Document Required / To be submitted along with the Invoice every month	Reply to Queries
		Proof of International Experts	
		Passport of International Experts (Copy of the Immigration)	Passport of International Experts (Copy of Immigration) have been enclosed along with monthly invoice.
		Travel History of the Experts	
		Flight ticket towards travel of the experts	The copy of boarding passes have been enclosed along with each monthly invoice.
		Insurance	
		Professional Liability	The Professional Liability Insurance have been submitted already. We will resubmit the same once the policy is due for renewal.
		Employer's Liability and Worker Compensation Insurance	The Employer's Liability and Worker Compensation Insurance have been enclosed along with each monthly invoice.
2	Local / National Experts	Attendance of Experts Working	
		Bio-metric Systems – Attendance Details	The Biometric system have been recently installed in the Chennai Desal main Office; however, benchmarking actual inputs from biometric systems will make work of consultants very restrictive when they have to work in the field and in various offices. This needs further discussion with your good office
		Attendance sheets signed by the Experts	The attendance sheets signed by the Experts have been enclosed along with each monthly invoice from January 2020 to March 2020. Due to COVID-19 across the globe, the Local / National Experts have been Working From Home option during the lockdown period in India as announced by Government of India from 24 March 2020 onwards. The attendance details of the Experts have been enclosed along with each Monthly Invoice.
		Daily Work Progress	The Work Progress have been enclosed in Annexure 6 (Personnel Inputs Summary) of Monthly Progress Report.
		Insurance	
		Professional Liability	The Professional Liability Insurance have been submitted already. We will resubmit the same once the policy is due for renewal.
		Employer's Liability and Worker Compensation Insurance	The Employer's Liability and Worker Compensation Insurance have been enclosed along with each monthly invoice.

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Sl. No.	Description	Document Required / To be submitted along with the Invoice every month	Reply to Queries
B	Reimbursable Expenses		
1	Transportation - Hired Vehicle	Bill Claimed for the hired vehicle	For now, the details have been enclosed along with each month invoice. Going forward we will share a copy of vehicle monthly invoice submitted by the vehicle vendor. Please note that in line with the contract consultant will claim as per actual vehicle months with a max cap of INR 50,000 per vehicle per month.
		Insurance – Third Party Motor Vehicle Liability	The Insurance – Third Party Motor Vehicle Liability for monthly hired vehicle have been enclosed along with each monthly invoice for the vehicles procured for full month.
2	Duty Travel	Flight Tickets towards Travel of Experts	Boarding passes of flight tickets travelled by the Experts have been enclosed along with each monthly invoice.
3	Office Rent	Agreement Copy	The Agreement Copy will be furnished.
		Rent Paid Bill Copy	The invoice of office rent will be furnished.
4	Office Supplies, Utilities and Communication	Bill of the supplies, Utilities and Communication to be enclosed	For each Bill of the supplies, Utilities and Communication, the claim amount per month shall not exceed the fixed rate as per Form FIN-5 in Page no.161 of Contract Agreement.
5	Office Furniture and Equipment	Tax Invoice for the Purchase of Furniture / Equipments	Noted.
		Stock Register to be maintained for the Materials / Equipments Procured (Format Enclosed)	As per CMWSSB format, the Stock Register will be maintained for the Materials / Equipments Procured for the project. The details have been furnished along with monthly invoice during the claim of concern material / equipment.
		Insurance against loss of or damage to Equipment purchased	Please find enclosed for the equipment purchased so far. The equipment purchased in future will be endorsed in this policy.
6	Reports and Document Printings	Bill Paid to be submitted	The acknowledgement copy of letter for submission of Monthly Progress Report and Design Reports have been enclosed with each monthly invoice.
7	Survey	Invoice / Bill Paid for the Survey	Noted.
8	Software	Purchase Order / Invoice for the purchase with installation, if any	The required details will be furnished along with monthly invoice during the claim of concerned software.

CHENNAI DESALINATION PROJECT

Sl. No.	Description	Document Required / To be submitted along with the Invoice every month	Reply to Queries
9	Per-diem Allowance	Attendance of Experts Working	
		Bio-metric Systems – Attendance Details	The Biometric system have been recently installed in the Chennai Desal main Office; however, benchmarking actual inputs from biometric systems will make work of consultants very restrictive when they have to work in the field and in various offices. This needs further discussion with your good office
		Attendance sheets signed by the Expert	The attendance sheets signed by the Experts have been enclosed along with each monthly invoice.