

**MINUTES OF THE KICK OFF MEETING CONDUCTED BY THE MANAGING DIRECTOR, CMWSSB WITH THE PROJECT MANAGEMENT CONSULTANT (PMC SERVICES) FOR THE PROPOSED 400MLD DESALINATION PLANT AT PERUR AND ITS ALLIED WORKS ON 09.12.2019 AT 06.00 PM.**

**Venue:** CMWSSB Head Office, Conference Hall (1<sup>st</sup> Floor).

**Members present:**

**CMWSSB**

1. Executive Director
2. Chief Engineer (O&M)- I
3. Chief engineer (O&M)-II
4. Chief engineer (P)-I
5. Chief engineer (P)-II
6. Superintending Engineer (C&M)
7. Superintending Engineer (Desal)
8. Executive Engineer(Desal)
9. Assistant Executive Engineers

**PMC SERVICES**

Representative from M/s. SMEC International Pty Limited,  
Representative from M/s. Tata Consulting Engineers  
Representatives from M/s. NJS Engineers India Pvt. Ltd.,  
Representatives from M/s. SMEC India Pvt. Ltd.,

- The Chief Engineer(O&M)-II welcomed the PMC team members.
- The Managing Director, CMWSSB explained about the importance of the project and suggested that all the contract documents should be legally vetted by engaging legal experts so as to avoid any legal issues in future.
- The PMC consultant M/s. SMEC India Pvt. Ltd., presented the project components CP1 to CP5 for setting of 400MLD Desalination Plant at Perur and its allied works and their scope in it. Further, ensured that the project will be completed well ahead of the scheduled time by collecting the required data from CMWSSB and mobilizing more staff members for all the packages.
- The Managing Director, CMWSSB enquired about the progress of component CP3.
- The Chief Engineer (O&M)-II explained that for component CP3 (Construction of Product Water transmission system) the estimates are under revision by the consultant M/s.AECOM. Further, submitted that the bids document of package CP3-2 had already been vetted by JICA. On approval of revised estimates and revised bid documents for the other three packages by competent authority and JICA, tenders will be floated.
- The Managing Director, CMWSSB enquired the PMC consultant about the field assessment of the land details of the proposed project.
- The PMC consultant stated that they have visited the site and informed that the inception report along with complete schedule and method of execution will be submitted within a month. Further, requested package wise data from CMWSSB.

- The Executive Director, CMWSSB explained that the Package CP4 (Improvement of the existing water distribution network) is the key component which includes replacement of pipes, providing supplementary pipes & hydraulic reinforcement of existing system and insisted to give importance to it since, success of the project depends on this package . The PMC consultant assured that a dedicated team will work for component CP4 for studying and analyzing all the aspects of water supply system of CMWSSB.
- The PMC consultant presented the proposed project implementation schedule for all the packages and assured that following the two stage tendering, EOI for Component CP1 will be called for by April 2020 and RfP will be issued to the shortlisted bidders by August 2020 and will try to compress the time limit for bid submission and evaluation process so as to issue the Letter of Award before march 2021. With regard to CP2, in the implementation schedule it is proposed to commence the detailed design by July 2020.
- The PMC consultant proposed a study and design period of 28 months for CP4 stating that the entire network to be studied along with Material of Pipe & age of pipe and also making of trial pits if needed. Further, they furnished their Project Organization chart.
- The Executive Director, CMWSSB insisted to reduce the study and design period of 28 months of CP4. The PMC consultant agreed to work on it.
- The PMC consultant suggested that for component CP4 tenders can be invited zone wise as the procurement procedure is Local Competitive bidding.
- The Executive Director, CMWSSB emphasized that CE (O&M)-I should support in providing required details for CP4. Further, insisted to conduct social campaign meeting to sensitize the public about metering of water supply.
- The PMC consultant proposed to complete the component CP5 (Installation of External Power transmission line), 6 months before the commissioning of the Desalination Plant.
- The Executive Director, CMWSSB insisted fair tendering with quality work in a time bounded manner and also to provide training for the young Engineers of CMWSSB about the project Management techniques.

Sd/-xxx 13.12.2019  
MANAGING DIRECTOR  
CMWSSB

Copy submitted to:

1. The Engineering Director
2. Chief Engineer (O&M) - II
3. Chief Engineer (P)-I
4. Chief Engineer (P)-II

Copy to: SE(C&M) / T.O to MD / T.A to Exe.Dir

Copy to: M/s. SMEC International Pty Limited, Haryana.

  
16/12/19  
**Superintending Engineer  
(Desal)**