Rashmi Guna GUNALAN

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WORK EXPERINCE

Jun 2019 – Present

Analyst - Client Onboarding & Project Management
AssetMetrix GmbH, Munich, Germany
Department: Operations

- Gathering customer requirements and setting up the quarterly report and portal for the client
  (The report here refers to the paper reports created for LP(Limited Partner)/GP(General Partner)/FoF (Fund of Fund) Managers to give an overview of their investments, its performance and the future forecast of its performance. The portal is an interactive online service provided to the clients to view their investments and their performance online with live data)

- Being part of on-boarding the client, including the data migration into Efront and setting up the delivery dates for the client deliverables
- Creating charts using Tableau and SQL Database for the paper reports and the portal
- Setting up the client portal, managing the further portal changes, including customization of the portal for the clients
- Assisting the reporting team with new changes for the paper report
- UX designing with the portal for visualizing new client requirements
- Conceptualization of ideas for further development of the portal and the paper reports

Oct 2018 – Feb 2019

Intern -UX@HR (User Experience @ HR)
Robert Bosch GmbH, Gerlingen, Germany
Department: Corporate HR

- Setting-up the IT Platform using Confluence Viewport for the project called HR Store @ Bosch
- Project manager for HR Store, co-ordinated with offshore developers from India and different stakeholders within Robert Bosch
- Community manager of 'UX Hub@HR'
- Web development using HTML and CSS for improving the user experience of 'UX Hub@HR'
- Conceptualization of communication strategy for UX @ HR
- Supported with internal UX workshops and events for UX Champs

Mar 2018 – Sep 2018	**Intern – Global Operations Transformation and Performance Management** **Allianz Partners S.A.S., Munich, Germany** **Department**: Global Operations

- PMO tasks within the Global Operations department
- Creating business presentations for quarterly reports
- Working on ad-hoc requests from other teams within the Global Operations
- Actively been part of the yearly operations planning dialogue activities
- Coordinated the data collection and data consolidation for the yearly operations planning report, from various business units globally
- On-boarded consultants & also did the project management for improving different operation reports

Dec 2017 – Jan 2018	**Student Research Assistant** **Hochschule Hof – University of Applied Sciences, Hof, Germany** **Department**: Quality

- Worked on web content changes for Hochschule Hof website
- Business Process Management – Process design basics

Aug 2017 – Sep 2017	**Intern - Web Development** **OrgaCard Siemantel & Alt GmbH, Rednitzhembach, Germany** **Portfolio**: Menu Ordering and Logistics Management Systems for healthcare industry

- Migration of web application for a Logistics Management System (LMS)from a simple angular application into an advanced web application
- Supported with idea generation for business development
- Used Kanban board for weekly scrum meeting, being part of the scrum team

Oct 2013 – Jul 2016	**Systems Engineer** **TATA Consultancy Services Limited (TCS), Chennai, India** **Portfolio**: E-commerce (B2C& B2B), Rogers Telecom

- Full-stack web developer (Frontend & Backend)
- Certified Java programmer
- Worked on various agile and waterfall projects
- Project coordinator for the offshore development team
- Topics worked on: B2C& B2B e-commerce web page development; coding with java for payment handling, product launch, single sign-on application; database management
- Event organizer – Various corporate events for the e-commerce portfolio, Rogers Telecom, TCS Chennai

UNIVERSITY STUDIES

	Master of Business Administration (MBA – German-Indian Management Studies)
Mar 2017 – Feb 2019	**Hochschule Hof - University of Applied Sciences, Hof, Germany** GPA:2,2
Aug 2016 – Feb 2017	**PSG Institute of Management, Coimbatore, India**
	Bachelor of Technology(B.Tech - Information Technology)
Sep 2009 – May 2013	**Anna University, Chennai, India** CGPA**:** 8.26/10, Where 10 is the best score

KEY SKILLS

- Web development skills
- Project management skills
- Effective communication skills
- Team-oriented, self-motivated and pro-active

LANGUAGE PROFICIENCY

- English – Business fluent
- German – Intermediate (B2 In-Progress)
- Tamil – Mother tounge
- Malayalam – Fluent

SOFTWARE SKILLS

Web Development	HTML 5, CSS 3, Bootstrap 4, JavaScript, JQuery, Angular JS, Angular 2, Angular 4, Java 7, Java 8, SQL DB, Couch DB, Scroll Viewport for Confluence
MS Office	MS Suite including MS Outlook & MS Project
Others	Tableau, SharePoint, Atlassian Jira, Atlassian Confluence, SAP R/3, bicdesign, Github, Bugzilla, Adobe Premiere Pro CC, Internal Company Scrum tools, salesforce.com(SFDC), Visual Basic, Projektron