

# RASHMITHA

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[LinkedIn](#)

[GitHub](#)

Seeking an opportunity where I can utilize my skills and enhance my learning in the field of work. I'm very enthusiastic about doing work and meeting any kind of deadline. A passionate individual with great interpersonal and communication skills. Inspired to pick up new challenges, learn new skills, and push possibilities

## EXPERIENCE

### CURRENTLY WORKING IN

#### COGNIZANT, UPDATE MANAGEMENT TEAM

As a Senior Process Executive

#### Process overview:

- Collaborate with the UAT team to review and provide approvals for General Ledger (GL) updates that need to be deployed.
- Act as a bridge between the UAT team, operational teams, and clients, facilitating effective communication, coordination, and client engagement.
- Discuss with clients to gather requirements, address any inquiries, and provide clarifications on the update management process.
- Provide approvals for specific updates and training materials to support the operational team.
- Conduct thorough quality checks to maintain data accuracy and integrity within the update management process.

#### Responsibilities assumed:

- Giving training for the quality improvements

## BOOTCAMP

2022-2023

### FULL STACK DEVELOPMENT

- Completed with DSA & frontend development part
- Pursuing backend

## EDUCATIOIN

2016 – 2019

**SHREE GOKARNANTHESHWARA COLLEGE, B.COM**

Cleared with distinction mark 75%

JUNE 2017

**COMPANY SECRETARY**

Cleared foundation course

2014 – 2016

**SHREE GOKARNANTHESHWARA COLLEGE, COMMERCE**

Cleared with distinction mark 83.83%

2014

**VIDHDYADAYINI HIGH SCHOOL, SSLC**

## Training and Certification:

- DCA in computer
- Advance Excel
- Advance power point
- Attended 6 days life skills conducted by kshamatha UGetin (UndergraduateEmployability Training & Placement Initiative).

## SKILLS

- Communication
- Leadership
- Research Skill
- Creative Thinking
- MS office tools
- Time Management
- Problem Solving
- Team work

## Awards and recognition:

- Participated and awarded Third place in State level wrestling Competition in Gadag.
- Awarded Champion in Sports SSLC PUC & Degree.
- Elected as a College Joint Secretary in 2018.
- Participated in wrestling District level tournament.

## Reference:

Kavitha  
Team Leader (UMT)  
Ph no: 9880434140