



ARNOV COMPUTER PARK

No.3, Ginfactory, Shanmugapuram Road , SKS Colony,
Thoothukudi- 628 002

Subject: Work Order for Development of Customized Payroll and Accounts Management Software

Dear Sir/Madam,

We are pleased to issue this work order to **VOSA Tech** for the design, development, and deployment of a **Customized Payroll and Accounts Management Software** tailored to meet the specific operational, statutory, and compliance needs of our organization.

Scope of Work:

1. Payroll Module:

- Employee database management
- Attendance and leave integration
- Auto salary computation (Earnings, Deductions, Taxes)
- Payslip generation
- PF, ESI, TDS, and professional tax management
- Bank integration for salary disbursement
- Bonus, arrears, and overtime management

2. Accounts Module:

- General ledger management
- Income & expense tracking
- Multi-head account classification
- Bank reconciliation



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- Asset & depreciation tracking
- Tax reporting (GST, TDS)
- Trial balance, balance sheet, and P&L statement

3. User Features:

- Role-based access and login
- Secure and encrypted data access
- Real-time reports & dashboard
- Data backup & restore feature
- Multi-branch support

4. Technology Stack:

- Web-based platform
- Database: MySQL/PostgreSQL
- Backend: Django/Laravel/Node.js
- Frontend: React/Bootstrap
- Hosting: Cloud or Local Server based on client choice

Total Project Value:

₹7,20,000 (Rupees Seven Lakhs Twenty Thousand Only)

Payment Terms and Milestones:

Milestone	Deliverable	Amount (INR)	Timeline
Milestone 1	Requirement Analysis & Wireframe Approval	₹1,00,000	Week 1
Milestone 2	Payroll Module Development	₹2,00,000	Week 3
Milestone 3	Accounts Module Development	₹2,00,000	Week 6

Milestone	Deliverable	Amount (INR)	Timeline
Milestone 4	Integration, Testing, and UAT	₹1,00,000	Week 8
Milestone 5	Deployment, Training & Documentation	₹70,000	Week 9
Milestone 6	AMC & Support (1st Year)	₹50,000	Post Go-Live

Delivery Timeline:

The complete solution will be delivered within **9 weeks** from the date of work order acceptance.

Terms & Conditions:

1. VOSA Tech shall maintain strict confidentiality of all client data.
2. Any feature request beyond the defined scope will be treated as a change request and billed separately.
3. One year of complimentary support post-deployment (excluding new feature additions).
4. Source code, credentials, and documentation will be transferred upon final payment.
5. Applicable taxes will be charged extra as per government norms.

Authorized Signatory (Client):

Name: Siva Sudalai

Designation: Owner

Signature: [Signature]

Date: 9.12.2024