

Preeti L. Singh

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Present Address: - C/o

Daga Plaza building
near baghe hospital
Lapka road mouda,
Mauda,Teh:Mauda
Dist:Nagpur(Maharashtra)
postal code: 441104

CAREER OBJECTIVE

Like to work in a competitive environment with creative minded people surrounded by lots of responsibilities where growth is challenging and work dedication is to be recognised.

EXPERIENCE

Customer Executive: C Lang, C++ IT Solutions || (August, 2019 - January, 2020)

Responsibilities:

- Providing WebEx support to customer.
- Contact cross-functional teams to get faster resolution
- Administrative support for all data entry on daily basis with MS Excel

TECHNICAL AND OTHER SKILLS

- MS-Office
- Connect Dot
- Customer Specific tool

ACADEMICS

Examination	Board/University	Year	Percentage
Msc (cs)	RTMNU	2021	Appearing
BCA	RTMNU	May.-2018	60.77%
H.S.C	Nagpur Board	Feb-2015	57.08 %
S.S.C	Nagpur Board	March-2013	69.27 %
MS-CIT	MKCL	September-2019	98.00%
Tally	MKCL	January-2019	93.00%

STRENGTH

- Positive Attitude
- Determination, dedication, and disciplin

TECHNICAL SKILLS:

- MS Word, MS Excel.
- C lang, C++ .
- Internet Surfing.

HOBBIES:

- Reading Books
- Listening music

LANGUAGE KNOWN:

- English,Hindi,Marathi.

PERSONAL DETAILS:

Name : Preeti .L. Singh
Father's Name : Lakhan .J. Singh
Occupation : Private Service
Mothers Name : Munni Singh
Date of Birth : 20-10-1996.
Gender : Female.

DECLARATION:

I hereby declare that the above information furnished is true to the best of my knowledge and belief.

Date:___/___/2021

Place :- Mouda

(Preeti Singh)