TALIFHANI MUTSHARINI

CONTACT

@ talifhanimutsharini@gmail.com

📱 0663660140

📍 Evaton west, maluti street

OBJECTIVE

Seeking a challenging Data Capturer position where I can leverage my skills in data management and administrative excellence to contribute to the success of the organization

EXPERIENCE

Quality safety, Human resources

2020 - 2022

Data capture
Captured and verified data related to safety and quality measures.

New Life Centre Ministries

2022 - 2023

Data management volunteer
Maintained accurate records & conducted routine audit's to ensure quality control.

EDUCATION

Leshata Secondary School

2018

History / math lit
National senior certificate (NQF Level 4)

Eyethu

2023

Computer training

SKILLS

Software developer, Python (Django, Data science), Flutter , WordPress.

Data management, Data Capture, Data verification & Quality assurance , MS Office (intermediate).

End user computing , MYSQL, Data recovery.

Computer servicing & Repair Technician (Intermediate)

LANGUAGES

English, Tshivenda, Sesotho, Isizulu, Tsonga.

Proficiency in reading & writing: English, Tshivenda, Sesotho, Isizulu

REFERENCE

Ms. Nthabiseng Tshabalala - Quality safety , Human resources
Data capture
nthabiseng@qualitysafety.co.za
0163655770

PERSONAL DETAILS

Date of Birth   : 16/10/1999

Nationality   : South African

Gender   : Male

Driving Licence : Code 10 (C1)

Criminal record : None

GitHub   : Ratshili9