

## Summary

---

Motivated and detail-oriented BSc Information Technology graduate with a solid foundation in front-end web development. Proficient in building responsive, user-friendly web applications using modern technologies. Strong problem-solving skills and the ability to learn new technologies quickly make me eager to contribute to dynamic development teams and grow as a web developer.

## Education

---

Bachelor of Science (Information Technology)	August 2019 – January 2024
University of Cape Coast - Cape Coast, Ghana	
WASSCE	September 2014 – June 2017
Accra Academy Senior High School – Accra, Ghana	

## Skills

---

- Programming and Frameworks: HTML, CSS, Bootstrap, JavaScript, and PHP.
- Version Control: Git and GitHub
- Soft Skills
  - ◆ Work seamlessly with developers, designers, and project managers to meet objectives.
  - ◆ Clearly explain complex technical concepts to non-technical stakeholders.
  - ◆ Stay driven to learn, improve, and achieve goals with minimal supervision.
  - ◆ Proficiency in Microsoft Office (Word, Excel, and PowerPoint)
  - ◆ Ability to identify technical issues and develop effective solutions.
  - ◆ Handle disagreements or technical debates constructively within teams.
  - ◆ Ability to work under pressure

## Work Experience

---

Assistant IT Support Technician	September 2023 - Current
National Petroleum Authority – George Walker Bush Highway	
<ul style="list-style-type: none"><li>• Installed and configured operating systems and applications.</li><li>• Established strong working relationships with colleagues, fostering a collaborative environment that enhanced IT support delivery and efficiency.</li><li>• Providing technical support for computer systems, software and hardware.</li><li>• Optimized network performance with troubleshooting, regular maintenance checks, software updates, and hardware upgrades.</li><li>• Trained and guided the new set of national service persons in the IT department.</li></ul>	

## Projects

---

Portfolio Website [Live demo: <https://raufyakubu.github.io/myPortfolioWebsite/>]

- Developed a responsive personal portfolio website using HTML, CSS, and JavaScript.
- Incorporated animations and transitions to enhance user engagement.

To-Do List App [Live demo: [https://raufyakubu.github.io/to\\_do\\_app/](https://raufyakubu.github.io/to_do_app/)]

- Created a task management application using Bootstrap, JavaScript, and local storage.
- Added features like add, edit, delete, and sort task

## Leadership Experience

---

President

Ghana Muslim Students' Association – University of Cape Coast

- Successfully fostered unity among members of the association by organizing non-sectarian programs
- Successfully secured donations and funds for the association during the Ramadan Fasting Period.
- Oversaw the renovation of the University of Cape Coast Central Mosque
- Successfully organized a series of capacity-building programs to empower members of the association
- Effectively managed and responded to crises within the association, providing support and alternative ways of achieving the same goal
- Supervised the organization of full online election

Student Representative Council (SRC Rep)

Casely Hayford Hall

- Effective dissemination of information to affiliates of the hall
- Liaison officer between the affiliates and management
- Secretary to the Hall President at SRC Council meetings
- Managed and controlled the social media handles of the hall.

## References

---

Dr. Collins Yeboah

- Deputy IT Manager
- National Petroleum Authority
- [collins.yeboah@npa.gov.gh](mailto:collins.yeboah@npa.gov.gh)

Dr. Abdul-Lateef Yussif

- Head of Department - Computer Science and Information Technology
- Senior Lecturer
- University of Cape Coast
- [ayusssif@edu.ucc.gh](mailto:ayusssif@edu.ucc.gh)